

Calcasieu Parish School Board Department of Human Resources Job Description	Department: Federal Programs
Title:	Title II Lead Teacher
Qualifications:	A valid Type A Louisiana teaching certificate, which includes certification in elementary or secondary education, as specified by Bulletin 746, Revised, Louisiana State Department of Education. Master's Degree and/or EDL 1 Minimum of five successful years of teaching.
Reports to:	School Principal
Supervises:	
Job Goals:	To assist teachers in providing an instructional program and a learning environment that will enable each student in the system to master the skills appropriate to age, grade level, and individual capacity.
Performance Responsibilities:	
<ol style="list-style-type: none"> 1. Assists teachers and librarians in studying, identifying, initiating, and implementing changes in the instructional program. 2. Able to perform job description responsibilities of classroom teacher as well as the following: <ol style="list-style-type: none"> a. Assist instructional staff with effective lesson planning, technical integration in classroom management, organization and instructional strategies. b. Assists teachers in diagnosing specific student learning problems. c. Acts as a resource person to the Title I Curriculum Coordinator. d. Assists teachers in administering, interpreting, and using the results of diagnostic instruments to achieve instructional objectives. e. Teaches and/or models lessons within classroom. f. Provides leadership in the development of needed instructional materials to accommodate small groups or individual student abilities. g. Helps teachers modify instructional materials and strategies to accommodate pupil differences. h. Develops and implements procedures for monitoring student's progress in skill areas. i. Assists new and/or non-certified teachers in classroom management and curriculum implementation, serves as school based teacher mentor. j. Specifically works with Title I paraprofessionals. 3. Demonstrates the ability to supervise as well as to accept supervision and directives in a productive manner. 4. Analyze data on varied aspects of the instructional programs. 5. Plans, organizes, and makes decisions on assigned tasks within areas of expertise. 6. Participate in professional development activities as per Professional Growth Plan (101). 7. Knowledgeable of current scientifically based research for effective teaching strategies. 8. Performs all other duties or responsibilities as requested by the Title I Director, Title I Supervisors, C & I department, Principal, and/or principal's designee. 9. Exhibits loyalty and maintains a positive attitude in the promotion of the school/system's goals. 	
Terms of Employment:	School year (182 Days) and salary as established by the Calcasieu Parish School Board.
Evaluation:	Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Personnel.
Signature of Evaluatee: _____ Printed Name of Evaluatee: _____ Date: _____ Signature of Evaluator: _____	