

Lehigh Area School District
1000 Union Street
Lehigh, PA 18235
Monday, December 19, 2022 - 7:00 PM
BOARD MEETING - MINUTES



1. Opening Exercises

A. Opening Exercises

Opening exercises included the Pledge of Allegiance and a moment of silence.

B. Call to Order

Board President, J. Beers called the Board Meeting to order at 7:07 PM.

C. Meeting Announcements

A Board Meeting was held on November 21, 2022 at 7:00 PM.

An Executive Session was held after the Board Meeting on November 21, 2022 at 8:40 PM for personnel, negotiations and legal discussions according to Title 65, Section 708 (a) 1, 2 & 4.

An Executive Session was held on November 28, 2022 at 6:00 PM for negotiation discussions according to Title 65, Section 708 (a) 2.

A Reorganization Meeting was held on December 5, 2022 at 7:00 PM.

A Workshop Meeting was held after the Reorganization Meeting on December 5, 2022 at 7:30 PM. An Executive Session was held after the Workshop Meeting on December 5, 2022 at 9:00 PM for negotiation and legal discussions according to Title 65, Section 708 (a) 2 & 4.

An Executive Session was held before the Board Meeting on December 19, 2022 at 6:00 PM for negotiation discussions according to Title 65, Section 708 (a) 2.

An Executive Session will be held after the Board Meeting on December 19, 2022 for personnel and legal discussions according to Title 65, Section 708 (a) 1 & 4.

D. Roll Call

PR/AB

PR	Ms. Joy Beers	AB**	Mr. Nathan Foeller	PR	Mr. Brian Shaner
AB	Mr. Richard R. Beltz	PR	Mr. Jeremy Glaush	AB	Mrs. Kerry Sittler
PR	Ms. Barbara Bowes	PR	Ms. Heather Neff	AB**	Ms. April Walker

*** N. Foeller arrived at 7:15 PM*

***A. Walker arrived at 7:43 PM*

Also Present:

Dr. Christina Fish, Superintendent

Mrs. Mary Figura, Assistant to the Superintendent

Mr. Edward Rarick, Business Administrator

Ms. Janine Partenio, Recording Secretary

Jarad Hedes, Suzanne Howland, Floyd Brown, Stephen Ebbert, Mark McGalla, Samantha Kistler, Patricia Sterner, Devon Linaberry, David Parsons, Shawn Hughes, Daniel Williams, Allison Tirpak, Michael Cataline

E. Presentations/Recognition

BSI Benefits Presentation

A Presentation was given by S. Hughes from BSI regarding District healthcare. S. Hughes reviewed the current Medical Plan Options which include a PPO \$0 and an HSA \$2,000/\$4,000. B. Shaner questioned the funding amount of the HSA plan. E. Rarick and D. Williams corrected the HSA funding amount to reflect \$1,500 with wellness and \$3,000 without wellness. J. Glaush asked if they paid with a card. S. Hughes said yes and explained the use of the card and billing options. N. Foeller arrived at this time. S. Hughes reviewed the Public School Health Insurance Cooperative Membership (PSHIC) and reviewed local and national benchmark data for Lehigh versus PSHIC, Local districts and national data. B. Bowes asked if \$2,000 was the minimum that qualifies to be a high deductible plan. S. Hughes said he believed it was updated to \$1,400.00. B. Shaner asked if more schools were looking at spousal surcharges. S. Hughes said yes. He explained the financial impact when contributions are a percentage of salaries and reviewed Lehigh's historical performance. He stated that LASD is projected to spend \$5,849,568 for healthcare for 2022/2023. He reviewed the medical and pharmacy cost drivers for the District showing that some of the top historical high claimant reviews were from spouses. S. Hughes gave a 5-year cost projection with no plan changes for the District and explained that the District would be projected to spend \$8,593,776 for healthcare in 27/28 or roughly \$2.7 Million more than 22/23. J. Beers mentioned that this healthcare presentation will facilitate a 5-year projection that would be coming to the next meeting. A. Walker arrived at this time.

Novitium Solar Energy Presentation

M. Cataline from Novitium gave a presentation to the Board about a solar proposal. He gave an overview of the company and expressed their experience in the field. He explained how the company manages the project from start to finish including Engineering, financing, permitting, interconnection, construction and long term monitoring and maintenance. He reviewed the proposed system layouts for the Elementary Center, Middle School and High School, each with a roof mount system at a 40% energy replacement. C. Fish questioned if the District would be able to negotiate a higher than 40% energy replacement, could the system be expanded. M. Cataline said they would have to add more panels to the system. He gave the solar option overview showing a no money out of pocket option using a PPA (Power Purchasing Agreement) for a 25 year term. N. Foeller asked if the District would keep the system after the term is complete. M. Cataline said they could keep or remove the system. B. Bowes asked if it was a US manufacturer. M. Cataline said yes. He reviewed the proposed system size, utility rates and savings with solar. He said the average yearly savings would be \$137,856 and a 25 year savings of \$3,446,410 for three school buildings. He explained there was an estimate of \$0.30 per watt for removal and replacement of solar array for building maintenance or repairs and said they were able to do repairs between the system.

M. Cataline did a total cost comparison of power over the next 25 years and displayed a 54% savings over the 25 years by utilizing the solar energy system. He mentioned this was done by utilizing an average of 10 years of all conditions. He reviewed the economic benefits for each year over the 25 year plan. He reviewed the environmental benefits as well as curricular benefits to the students by the utilization of a kiosk with a 50" screen showing real-time visibility of the solar system's performance. He discussed increasing utility pricing and why it was a good time to switch to solar now. He reviewed the next steps which included an agreement, a site audit, interconnection to a utility grid, engineering/permitting and installation. B. Bowes asked if they would check the conditions of the roof to make sure it would not need to be replaced within the next five years. M. Cataline said yes, it was part of their site auditing process. He reviewed some school district they had completed projects with as well as some testimonials. He stated that Novitium was very experienced with schools. B. Shaner and M. Cataline discussed different options of solar panels and why the specific type was chosen for the District. B. Bowes expressed her concern about the Middle School roof. J. Beers asked to add a discussion item at the Workshop Meeting.

F. Public Comment

D. Parsons expressed his concern about student safety regarding an incident that occurred at school. He questioned the Board to see if they were aware of the incident. C. Fish explained that the administration knows the situation but the Board was not involved with discipline of students. D. Parsons said he was concerned about the lack of discipline for a student. C. Fish explained there was no discussion allowed about the discipline of a student. She stated she was unable to discuss the situation. J. Beers asked C. Fish to describe the procedure on how discipline would be handled. C. Fish explained that it is all student specific based on student need as well as policies and parameters. D. Parsons took out a utility knife with a 3/4 inch blade to show that it still does damage regardless of size. C. Fish said there are parameters of which things are defined by law. D. Parsons did not feel that children were being protected. J. Beers recommended that he reach out to Dr. Fish to make an appointment to discuss this further in private.

G. Reports

Superintendent

C. Fish reviewed the President's Desk from LCCC. She mentioned the Lehighton students SkillsUSA District Gold Winners which included William Trach for Industrial Motor Controls, and Chase Neumann and Reese Balk for Welding Fabrication. She also announced Bronze winner Samantha Nametko for Cabinet Making. She congratulated the students for a job well done.

C. Fish reviewed the curriculum review cycle stating that the Pre-K and Kindergarten curriculum items were out in the lobby with computers for online curriculum items. She believed this was a wonderful opportunity for teachers to shine and show what they do best and express where they need updated information and materials. She reviewed the monthly student enrollment within the schools showing a total of 2,508 students as of December 19, 2022. B. Bowes asked about private school students. C. Fish explained that they were still considered Lehighton's responsibility. She said the District provides transportation and there were services that the District funds.

Assistant to the Superintendent

M. Figura discussed the District's Comprehensive Plan saying the District was in compliance with the Comprehensive Plan, Induction Plan, Student Services Plan and the Professional Development Plan. She said she did receive notice that some small changes and additions would be needed to two of the plans for revision and resubmission of the Academic Standards and Assessment Requirements for Chapter 4 and the Gifted Education Plan Assurances. She said resubmission is due February 13, 2023 but planning on submitting changes this week.

M. Figura discussed the 2022 PVAAS information and felt that some information shared in the newspaper was not accurate. She said she planned on doing a formal presentation of the District PVAAS Achievement and Growth data. She mentioned that she had taken public information from the PA Future Ready Index website. She said proficient and advanced achievement may not always be obtained but all students could show growth. She reviewed data at each building that met or exceeded growth.

M. Figura reviewed with the Board the need to update policies under curriculum. She said most policies have not been reviewed since 2008. She mentioned that policies 105, 105.1, 105.2, and 108 were on the agenda for first reading and recommended tabling policies 137 and 333.

Business Administrator

E. Rarick gave the following report:

"The business office has been finalizing audit entries and anticipates district financial statements from our auditing firm in the next few days. This information will allow us to finalize and submit our Annual Financial Report by the districts approved PDE extension of December 31st.

As the holiday excitement rushes through our student population, I ask that we take time to reflect. Reflect not only on what a great school district we have, filled with opportunities for our students, but also remember there are those less fortunate than most of us in this room tonight. Please keep hope alive for those that lack the basic necessities this season such as food on the table and heat for their homes. A special thanks to those away from family serving our country, to provide the very freedom which allows us to take time to be with our loved ones. For those first responders, that have to tend to a tragic accident, or work the hospital emergency room and cannot spend Christmas morning with family or friends. Christmas, which represents a great time for so many, is not so much for all. There are those dealing with depression, anxiety, loss of loved ones, broken homes, sickness and life shortening disease. Let us not take for granted the simplest of actions that can change ones' day. A simple hello, holding of a door, or perhaps an engaging conversation about their wellbeing. The well known and sometimes controversial author Taylor Caldwell perhaps said it best. "the message of Christmas. We are never alone, not when the night is darkest, the wind coldest, the world seemingly indifferent. Merry Christmas to our Students, Staff, and our community. Thank you"

Administration

S. Kistler gave an update on the Life Skills class shopping for Christmas. M. McGalla, S. Ebbert and S. Howland gave updates on happenings in their school buildings.

H. Minutes

MOTION by J. Glaush, SECONDED by A. Walker, to approve the Minutes of the November 21, 2022 Board Meeting, the December 5, 2022 Reorganization Meeting and the December 5, 2022 Workshop Meeting.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

2. Financial Matters

A. Food Service Transfers

MOTION by N. Foeller, SECONDED by J. Glaush, to make the following transfer from the General Fund to the Food Service Fund as per the Reimbursements from the Commonwealth:

October Federal Reimbursement \$104,315.71

October State Reimbursement \$10,660.93

November Federal supply chain assistance Reimbursement \$74,440.68

November Federal Reimbursement \$93,000.65

November State Reimbursement \$10,471.95

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

B. IntegraOne

MOTION by B. Bowes, SECONDED by A. Walker, to approve the Voice Support Services between IntegraOne and the Lehigh Area School District, for the 2022-2023 school year. At a cost not to exceed \$6,500.00.

N. Foeller asked if this was phone hardware. E. Rarick said yes. J. Glaush asked how many vendors were reached out to. E. Rarick said Integra One had been servicing the District for years. J. Glaush recommended going out to see if anyone else would provide similar services. E. Rarick said the current goal is to move to a hosting platform. B. Shaner asked about the date. E. Rarick said it must have expired.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

C. VMware Carbon Black

MOTION by B. Bowes, SECONDED by B. Shaner, to approve VMware Carbon Black as anti-virus software and cyber security to prevent further cyber-attacks for all windows licensed devices which include desktop computers, servers and other devices running windows operating systems in the amount of \$38,135.00 for the term of three years.

B. Bowes asked if the price was for the three years. E. Rarick said yes. B. Bowes asked if the IU is hosting the District email. E. Rarick said yes. J. Glaush felt it was a good price for something so important.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

D. SELECT Program

MOTION by J. Glaush, SECONDED by H. Neff, to approve the Schuylkill Education Leading to Employment and Career Training (SELECT) Initiative between the Lifelong Learning Center and Lehigh Area School District funded by the Department of Human Services.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

E. Act 80 Comparison Services

MOTION by B. Bowes, SECONDED by H. Neff, to approve the Act 80 Comparison Services Agreement between the Lehigh Area School District and Berk One.

E. Rarick explained that this would be a service to remove individuals (taxpayers) that did not belong there for next year. He said it would be for Bundle A with one run.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

F. Carbon County Tax Collection Committee

MOTION by B. Bowes, SECONDED by H. Neff, to approve Edward Rarick as Delegate and Amanda Rocco as Alternate Delegate to the Carbon County Tax Collection Committee (CCTCC)

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

G. Per Capita/Occupational Tax Exemptions

MOTION by N. Foeller, SECONDED by J. Glaush, to approve the following exemptions from Per Capita and/or Occupational Tax:

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

H. Activities Funds

MOTION by , SECONDED by , to approve the Lehigh Area High School and Lehigh Area Middle School Activities Funds for November 2022

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

I. Reports

MOTION by J. Glaush, SECONDED by B. Shaner, to approve the following Reports:

November 2022

1. Condensed Board Summary
2. Expenditure Report
3. Revenue Report
4. Treasurer's Report

B. Bowes stated some areas were over budget, or close to it, in the Expenditure by Object report. She also discussed a line item that looks like a refund. E. Rarick said some re-balancing was done and it could be grant money that was applied. B. Shaner asked about salaries being 10% over budget. E. Rarick said it was a reclassification of personnel for funding from a grant.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

J. Payment of Bills

MOTION by N. Foeller, SECONDED by J. Glaush, to approve the following Payment of Bills:

December 2022:

General Fund:

--Non-Negotiable	\$1,237,565.09
--Regular Checks	\$1,754,983.06
--Credit Card	\$ 0.00

<u>Debit Card:</u>	\$ 5,229.11
---------------------------	-------------

<u>Payroll (November):</u>	\$1,208,631.70
-----------------------------------	----------------

<u>Food Service Fund:</u>	\$ 89,549.89
----------------------------------	--------------

Total:	\$4,295,958.85
---------------	-----------------------

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

3. Personnel

A. Business Administrator Continuing Education

MOTION by B. Bowes, SECONDED by B. Shaner, to approve continuing education certification credits for Business Administrator through PASBO/Wilkes University certification program. Courses EL108 Elements of Facility Management and EL109 Elements of Transportation total cost \$250.00.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

B. Professional Development

MOTION by B. Bowes, SECONDED by J. Glaush, to approve the following professional development requests:

Employee # 961 to attend the 2023 Penn State Lehigh Valley Society for Human Resources Management from January through April, at a cost not to exceed **\$1,550.00**.

Employee # 99 to attend the SAS Institute's Act 45 Course in the amount of **\$145.00**.

Employee # 1041 to attend the SAS Institute's Act 45 Course in the amount of **\$145.00**.

Employee 1817 to attend the Midwestern ESL Professional Development online training, at cost not to exceed **\$2,400.00**. Paid through Title III funds.

B. Shaner asked if there was a need to send two people to SAS Institute Act 45. M. Figura explained that these were PIL's courses which are required to be completed by administrators as continuing education.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

C. Candidates for Employment

MOTION by B. Bowes, SECONDED by H. Neff, to approve the following candidates for employment in accordance with the respective contracts:

Allison Tirpak - Middle School English Language Arts Teacher at a Master's + 15 Step III with an annual salary of \$46,700.00 and an effective date of February 13, 2023, pending any necessary documents.

Grace Sterling - Part-Time Cleaner - effective December 20, 2022 at a rate of \$10.17 per hour

Brienna Bartholomay - Part-Time Cleaner - effective December 20, 2022 at a rate of \$10.17 per hour

Daniela Munoz - Part-Time Cleaner - effective December 20, 2022 at a rate of \$10.17 per hour

The Board welcomed the new staff.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

D. Candidates for the Substitute List

MOTION by B. Shaner, SECONDED by N. Foeller, to approve the following list of requested candidates for the 2022-2023 Substitute List, pending any necessary paperwork:

Benjamin Wysocki - Substitute Guest Teacher

Lynzi Binder - Substitute Paraprofessional

Josephine Flugger - Substitute Paraprofessional

B. Shaner asked about a substitute guest teacher. C. Fish explained that individuals with bachelor's degrees can go through a special program at the IU to become a substitute teacher.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

E. George's Transportation Drivers

MOTION by J. Glaush, SECONDED by B. Shaner, to approve Jolene Black as an additional school bus/van driver for George's Transportation Company, Inc. for the 2022-2023 school year, pending any necessary documentation.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

F. Pre-Approval of Employee Continuing Education Courses

MOTION by J. Glaush, SECONDED by B. Bowes, to approve the following requests for pre-approval of courses/Programs of Study for employee continuing education:

1. **Employee #659** - January 11-March 1, 2023/Principal Certification/The Management of Education(\$975.00)

2. **Employee #483** - January 17-May 5, 2022/VOED 409- Practicum/Field Experience Vocational Education(\$644.00)

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

G. Acknowledgment of FMLA Leave

MOTION by B. Bowes, SECONDED by A. Walker, to acknowledge FMLA leave for the following employees, not to exceed 12 weeks:

1. **Employee #1463** - effective December 12, 2022 through March 6, 2023.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

H. Resignations

MOTION by A. Walker, SECONDED by N. Foeller, with regret, accept the resignation of the following employees:

Sandra Hedmeck - Full-Time Custodian at the Elementary Center effective January 31, 2023.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

I. Resignation for Retirement

MOTION by B. Shaner, SECONDED by A. Walker, with appreciation, accept the following resignations for retirement:
George Ebbert - High School History Teacher effective July 1, 2023 after 36.89 years of service

C. Fish thanked G. Ebbert for his years of service.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

4. Programs

A. Girls Wrestling Program

MOTION by J. Glaush, SECONDED by H. Neff, to approve the addition of a Girls Wrestling Program to the Lehigh Area School District Winter Athletic options.

B. Shaner asked for a cost estimate and a survey. F. Brown said it would be about \$45 per tournament and two tournaments. J. Beers asked if there was an additional coach. F. Brown said no. He said he spoke with two additional girls and they were unsure if they were interested at this time.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

B. Table Policies

MOTION by J. Glaush, SECONDED by N. Foeller, to table Policies 137 - Home Education and 333 - Professional Development.

J. Glaush thanked M. Figura for being proactive with the policies.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

C. First Reading of Policies

MOTION by B. Bowes, SECONDED by A. Walker, to move the following policies for First Reading for Public Review and Comment:

105 - Curriculum Development

105.1 - Review of Instructional Material by Parent/Guardian

105.2 - Exemption from Instruction

108 - Adoption of Textbooks

B. Bowes urged community members, parents and grandparents to read the policies and bring their concerns and suggestions to the Board Meetings.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

D. Second Reading and Final Approval of Policies

MOTION by B. Bowes, SECONDED by A. Walker, to approve the following policies for Second Reading and Final Approval:

102 - Academic Standards

150 - Title I Comparability of Services

216 - Student Records

B. Shaner asked if the green and red changes could stay on the policies until after they are approved. J. Glaush asked about changes to be made after a first reading. B. Bowes said it could be tabled or make an amended motion.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

E. School Enrichment Journeys

MOTION by B. Bowes, SECONDED by J. Glaush, to approve the following School Enrichment Journey requests, observing all necessary COVID-19 mitigation precautions:

1. **LAMS 8th Grade Chorus (Lydia DeLong)** - February 16, 2023 - 7:45 AM-8:45 PM- Nazareth Area High School - Intermediate Song Fest.
2. **LAMS 6th Sense Team (Jennifer Kunkel/Kimberly Lusch)** - March 27 & 28, 2023 - 7:30 AM-2:20 PM - Northwestern Lehigh Middle School - 6th Sense Academic Competition.
3. **LAHS Chorus (Lydia DeLong)** - December 20, 2022 - 8:45-10:15 AM - Lehigh Area Elementary Center - Performance for EC Staff & Students.
4. **LAHS Anatomy & Physiology Class (Amy Meixsell)** - December 20, 2022 - 12:00-1:45 PM - LVHN Hospital Carbon Campus - Facility Visit.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

F. Use of School Property

MOTION by J. Glaush, SECONDED by N. Foeller, to approve Use of School Property for the following requests:

1. **Carbon County Chorus (Lydia DeLong)** - March 2, 2023 - 7:00 AM-9:00 PM - Middle School Auditorium and Classrooms - County Chorus Rehearsal/Concert.
2. **Aavidum (Kelli Costenbader/Kali Andrew)** - January 17, 2023 - 1:30-2:30 PM - High School Cafeteria - Stress Reduction Activities prior to final exams.
3. **5th Grade Moving Up (Mark McGalla)** - May 31, 2023 - 3:00-9:00 PM - Elementary Center Gym, Cafeteria and Hallway by gym/cafe - 5th Grade Moving Up.
4. **Aavidum (Kelli Costenbader)** - February 8, 2023 - 7:00 AM-6:00 PM - High School Auditorium - Miller Keystone Blood Drive.
5. **LAMS Drama Club (Lydia DeLong)** - April 14, 2023 - 5:00-9:00 PM and April 15, 2023 - 10:00 AM-3:00 PM - Middle School Auditorium, Classrooms and Foyer - Drama Club Production.
6. **8th Grade Party Committee (Nicole Baker)** - January 11, February 22, April 5, May 3, 2023 - 6:30-8:30 PM - Middle School Cafeteria - Meetings.
7. **LASTB (Laurel Zimmerman)** - January 19 & 24, 2023 - 6:00-8:00 PM (Snow Date January 26, 2023 - 5:30-8:00 PM) - Middle School Auditorium - Rehearsals & Cabaret.
8. **LASD (Amanda Citro/Mary Figura)** - January 24, 2023 - 3:00-5:00 PM - Elementary Center LGI Room - Department Head Meeting.
9. **LASD (Amanda Citro/Mary Figura)** - March 17, 2023 - 8:00 AM-3:00 PM - Elementary Center Cafe/High School Auditorium/Middle School Auditorium - Meetings & Trainings for Act 80 Day.
10. **LAHS Drama Club (Laurel Zimmerman)** - Dates/Times TBD - High School Auditorium/Band and Chorus rooms at times - Rehearsals for Spring Musical.
11. **LAEC PTO (Lindsay Hittner)** - January 10, 17, 24, 31, 2023 - 6:00-8:00 PM - Elementary Center Cafeteria and PTO Office - Race for Brilliance Mailers.
12. **LAEC PTO (Lindsay Hittner)** - January 27, 2023 - 3:00-6:00 PM - Elementary Center Gym - Race for Brilliance Label Winner Celebration.
13. **LAEC PTO (Lindsay Hittner)** - January 10, February 14, March 14, April 11 and May 9, 2023 - 5:30-6:30 PM - Elementary Center Cafeteria and PTO Office - Race for Brilliance Meetings.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

5. Miscellaneous

A. Settlement Agreement

MOTION by N. Foeller, SECONDED by J. Glaush, to approve the Settlement Agreement.

B. Bowes abstained for lack of information. B. Shaner said he did not see the document either and voted against the agreement. C. Fish stated it was discussed in executive session previously.

VOTE: YES - 5 NO - 1 ABSENT - 2 ABSTENTIONS - 1

6. New Business for Discussion

A. Discussion of Use of Facilities Approval Process

C. Fish and J. Beers discussed the timeline of getting use of facility requests and getting them to the Board. J. Beers asked what would be the process to be used for the facility requests. N. Foeller agreed that internal uses did not require Board approval but outside entities should. J. Beers said they could split them for approval versus an informational item. B. Bowes did not want to make people wait. C. Fish said informational items for internal uses and approval for external uses. E. Rarick explained that the Board approval misled some organizations to believe they were covered by School District insurance. J. Beers asked if we verify insurance. E. Rarick said yes. He explained that all of the organizations would need their own insurance. C. Fish said part of the process was to approve the custodial maintenance for the event. S. Howland was concerned about internal events getting missed. C. Fish said she would work with administrators to develop some parameters for the use of the facilities process. N. Foeller asked if it would affect the Enrichment Journeys as well. They discussed adjusting policies.

7. Communications

A. Directors' Concerns

None at the time.

B. Public Comment

P. Sterner and D. Linaberry addressed the Board about using the facilities for a cheerleading clinic at the end of March to help raise money for JV Cheerleading uniforms. She discussed how the Middle School uniforms are in need of replacement. She said they could offer a Fundamentals of Cheerleading clinic for students in grades K-6 for a small fee and the funds could offset uniform costs. She said the dates were discussed with Mr. Sports and he mentioned they would need to be Board approved. C. Fish mentioned that she would need to complete a Use of Facilities form and it would be added to the Board Agenda for approval.

P. Sterner discussed the ability of having a volunteer coach once clearances were submitted. C. Fish said she would check with R. Karpowicz to see the status of the application process.

E. Rarick reminded P. Sterner that the parents club would need to submit an insurance certificate for the use of facilities. P. Sterner agreed and asked if she needed to wait until Board approval of the Use of Facilities until she could advertise the clinic. C. Fish said yes because it would require Board approval and would be used outside of school hours. B. Bowes asked if this was for Lehighton students only. P. Sterner said she was planning on having it for Lehighton students only and discussed the cheerleader for a day program that was held with Lehighton students. She said she had 50 students register, so it was very well attended. B. Shaner asked what the cost would be and if it would cover the costs of the uniforms. P. Sterner said it was \$2,700 for 25 skirts and shells and was looking to charge about \$50.00 per student for the 3-day event. She mentioned the costs for the clinic shirts run about \$5.00-\$8.00 each. She expected to bring in about \$2,500.00 and then pay the cost of the t-shirts. She said the Parents club would pay the balance. They discussed the condition of the uniforms and asked to educate the students and parents on how to maintain the new uniforms properly. P. Sterner explained that a contract is given out to all of the cheerleaders explaining care and the cost for damages and replacements with sign out and sign in by students and parents. N. Foeller asked if they could charge \$55.00 per student for the clinic and he would donate the t-shirts since his daughter was on the cheer team and she could do the work on the t-shirts for the cheer clinic students. P. Sterner said yes, they could do that. B. Shaner asked if there is enough support for the clinic. P. Sterner mentioned there would be three adults supervising and the cheerleaders would be assisting for the clinic.

C. Adjournment

MOTION by N. Foeller, SECONDED by B. Bowes, to adjourn the Meeting.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

The December 19, 2022 Board Meeting was adjourned at 10:02 PM

Respectfully Submitted,

Edward Rarick, Board Secretary
By Janine Partenio, Recording Secretary