

Lehigh Area School District
1000 Union Street
Lehigh, PA 18235
Monday, October 24, 2022 at 7:00 PM
BOARD MEETING - MINUTES

1. Opening Exercises

A. Opening Exercises

Opening exercises included the Pledge of Allegiance and a moment of silence.

B. Call to Order

Board President, J. Beers called the Board Meeting to order at 7:00 PM

C. Meeting Announcements

A Board Meeting was held on September 26, 2022 at 7:00 PM.

An Executive Session was held after the Board Meeting on September 26, 2022 at 8:50 PM for legal discussions.

A Special Board Meeting was held on October 3, 2022 at 7:00 PM to discuss a letter to the District Attorney investigating the District's NEF relationship.

An Executive Session was held after the Special Board Meeting on October 3, 2022 at 7:20 PM for legal discussions.

A Workshop Meeting was held on October 10, 2022 at 6:00 PM.

An Executive Session was held after the Special Board Meeting on October 10, 2022 at 9:45 PM for legal discussions.

An Executive Session will be held after this Board Meeting for legal and personnel discussions.



D. Roll Call

PR/AB

PR	Ms. Joy Beers	PR	Mr. Nathan Foeller	PR	Mr. Brian Shaner
AB	Mr. Richard R. Beltz	PR	Mr. Jeremy Glaush	PR	Mrs. Kerry Sittler
PR	Ms. Barbara Bowes	PR	Ms. Heather Neff	AB	Ms. April Walker

Also Present:

Mrs. Christina Fish, Superintendent

Mrs. Mary Figura, Assistant to the Superintendent

Mr. Edward Rarick, Business Administrator

Ms. Janine Partenio, Recording Secretary

Autumn Abelovsky, Dennis Blocker, Lauren Cortright, Sarah Dunchack, Terri Kokinda, Juli Solt, Tom Widener, Gretchen Lavolette, Marijane Petit-Clair, Kevin Kotch, Adrienne Farnsworth, Rhonda Rupell, Nick Costantino, Justin Fritz, Christina Haupt, Terry Haberman, Kenny Eck, Laurel Zimmerman, Diane Brownmiller, Dan Williams, Carrie Kenny, Dache Zelrick, Fred Kemmerer, Dave Krause, Gabriella DiDea, Josiah Kimmel, Miranda Gangale, Samantha Kistler, Aaron Sebelin, Melissa Volcskai, Sue Howland, Floyd Brown, Kyle Spotts, Stephen Ebbert.

E. Presentations/Recognition

The Multimedia and Broadcasting Class Presentation was given by G. DiDea and M. Gangale. They explained how it was a new class brought on by Mr. Kotch can be found on Youtube: Lehigh HS Multimedia and Instagram: Lehigh_Speaks. They mentioned how they create content like vlogs, blogs, video shorts or stories, and podcasts and look for events and people to promote. They shared a couple videos and M. Gangale expressed how they would be looking for sponsors. The Board enjoyed their presentation.

F. Public Comment

D. Krause made a comment on the complaint form. He would like it to link to the policy and have a checkbox if the chain of command was followed.

J. Fritz addressed the Board and community as a coach and educator for 17 years. He said he would be leaving for Northern Lehigh on 11/17. He said he would miss working with the students, staff and community members. He said he had been blessed and fortunate to have the opportunity to work in the District. He appreciated all the support he had received. He explained how he ran the SHINE program and that he had a very difficult time leaving the students. He said he would miss the staff and grew to respect them for their dedication to their job and their students. He said not only are there quality students but also quality staff and administration. He said Lehigh will always hold a place in his heart.

G. Reports

Student Board Representative

J. Kimmel and G. DiDea gave a report of student happenings. They mentioned there were over 500 tickets sold for the homecoming dance. They reviewed spirit week with Avidum and how there were mini college fairs going on in the High School. They discussed a visit to CCTI by the freshman class. They reviewed information on District Sports, NAHS and Jr. EMT's.

J. Kimmel and G. DiDea asked for an update on the auditorium. E. Rarick mentioned that they were working with several contractors and there were supply chain issues which would not allow for the completion by the end of the calendar year. He felt it would be more like a spring project.

J. Kimmel congratulated G. DiDea for winning the title of homecoming queen. G. DiDea asked the community to follow the school on Twitter and IG. C. Fish spoke highly of the students visiting the local hospital as she had received numerous compliments from the hospital staff about the students.

Superintendent

C. Fish reviewed Dr. Ann Bieber's President's Desk for October from LCCC as well as the Lehigh Area School District Fact sheet from LCCC. She reviewed the LASD monthly student enrollment for September and October 2022. She announced the Harlem Wizards vs. L.A.S.D. "All-Stars" event on Thursday, November 22, 2022 at 7:00 p.m. at the Lehigh Area Elementary Center and hosted by L.E.A.F. (Lehigh Education & Athletic Foundation). She explained the purpose of the foundation is to raise funds for students and teachers outside of the District budget.

C. Fish discussed the 2022 PA State of Education document with the Board and Community. She highlighted key findings such as staffing shortages, budget pressures and parental satisfaction. She reviewed statistics on enrollment and highlights from the census. She explained the growing population of special education and truancy. She explained the effects of the pandemic with instructional challenges. She highlighted the change of revenue from state sources and expenditures. She also acknowledged the difficulties public schools face with cyber/charter school tuitions.

C. Fish also reviewed the LASD Crisis Management Plan. This explained all the roles and responsibilities for each department and who would be handling each item. She reviewed swatting and false reports. She mentioned how every report is taken seriously. J. Glaush asked if he could be kept informed on how the telephone service provider could keep running without the internet. C. Fish said she would.

Assistant to the Superintendent

None at the time

Business Administrator

E. Rarick shared the following report for the business office:

"Good Evening. The business office is pleased to report 50% of budgeted revenue has been received for 2022-2023. Local real estate taxes are leading the way with over 85% collections for the first 3 months of the fiscal year. We have completed 25% of the fiscal year with expenditures trending at 22.56% of expectation. In the coming weeks we will be completing our annual fiscal audit of financial records, completion of our Annual financial report, and the beginning stages of a preliminary budgeting.

The business office would like to wish the best of luck to all our athletes and teams competing in district play this week and beyond. Thank you."

Administration

K. Spotts said the boys soccer team just won 4-2. He gave updates on upcoming athletic events.

M. Volcskai said wireless access points were replaced in the Middle School and Elementary Center. She said the company complimented the facility and the staff.

S. Kistler mentioned how her team attended Prepare Training to review their strengths and needs, mental health needs and services needed.

A. Sebelin reviewed how first responders and the fire department attended the Elementary Center for a program with students on fire prevention week. He said they did a great job and thanked them. He mentioned how some first responders were former Elementary Students. He said Title I night was held on October 19, 2022 for families with the theme of "unplugged". He said over 300 people attended. He stated grades K-5 would be having their Halloween Parade on Friday at 1:00 PM at the stadium. He explained how red ribbon week had special themes with the halloween parade ending red ribbon week. He announced that parent/teacher conferences would be held on November 9, 2022 and could be in-person or virtual, in order to accommodate parents.

S. Ebbert said the Middle School had red ribbon week which consisted of a rotation of CDT testing and red ribbon activities. He said there will be a pep rally on Friday. He mentioned they had training last week on how to conduct individual student meetings with Math and Reading scores. The training focused on discussing highest scores first.

S. Howland gave kudos to the soccer team. She discussed the past in-service where all staff trained on data teams. She mentioned there was a Lehigh Valley health driving simulator with the health classes. She publicly recognized the team that put together the sets for homecoming with STEAM projects. She thanked the chaperones and 2 County Security Officers. She mentioned that FCCLA made snacks and brought in over \$800.00. She thanked Dr. Fish as well as Mr. Rarick and his wife for chaperoning the Homecoming dance. She mentioned there were college fairs held at the High School today with college advisors. She said this week was red ribbon week with various themed days and how there was a community outreach for a fundraiser for Colson Tkach who is the son of Simon Tkach, one of the High School Teachers, who is facing some health issues. She mentioned an upcoming blood drive. C. Fish stated how impressed she was with the homecoming stage set.

Committees

J. Glaush mentioned that Dr. Eib would be retiring next year from the CLIU. He said CCTI had Fall Fest and they would like to invite the Board Members to the JOC.

H. Minutes

MOTION by N. Foeller, SECONDED by K. Sittler, to approve the Minutes of the September 26, 2022 Board Meeting, the October 3, 2022 Special Board Meeting and the October 10, 2022 Workshop Meeting.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

2. Financial Matters

A. * Portnoff Law Associates, Ltd.

* MOTION by J. Glaush, SECONDED by B. Bowes, to accept the resolution and amendment to the agreement with Portnoff Law Associates, Ltd.

J. Beers requested a monthly report with activity. B. Bowes said she did research the information after their last presentation and found out the County Tax Claim does not offer any hardships or payment plans. She said if the District had to hire someone, it would not be part-time and would not be cost efficient. She stated that Portnoff does offer to help the property owners. J. Glaush felt the District would have to put together a tax collection plan in order to do it and mitigate it. B. Bowes added that it would also have to be monitored and could not do it for \$40,000. N. Foeller felt they built an effective system and believed it was more of a tool to pay taxes and assist homeowners. K. Sittler felt the money to implement this program would be better spent on the teachers, students and curriculum of the District.

J. Beers did not agree with the motion.

VOTE: YES - 6 NO - 1 ABSENT - 2 ABSTENTIONS - 0

B. * Franklin Covey Client Sales, Inc.

* MOTION by B. Bowes, SECONDED by J. Glaush, to approve the Leader in Me Agreement with Franklin Covey Client Sales, Inc. in the amount of \$6,692.34.

Leader in Me Agreement for Administration Professional Development.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

C. * NuChem Corp.

* MOTION by J. Glaush, SECONDED by N. Foeller, to approve the Water Treatment Agreement for the Middle School in the quarterly amount of \$991.80 with NuChem Corp.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

D. Donations

MOTION by B. Bowes, SECONDED by K. Sittler, to accept the following donations:

1. Macbook Pro donated anonymously to the Media & Broadcasting Class
2. Lehighon Rite Aid of approximately 160 poster boards in various colors to be used by the Lehighon School District Art Departments.

The Board thanked the donors.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

E. Activities Funds

MOTION by K. Sittler, SECONDED by B. Bowes, to approve the Lehighon Area High School and Lehighon Area Middle School Activities Funds for September 2022.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

F. Per Capita/Occupational Tax Exemptions

MOTION by B. Bowes, SECONDED by J. Glaush, to approve the October 2022 exemptions from Per Capita and/or Occupational Tax

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

G. Occupation/Per Capita Tax Refunds

MOTION by N. Foeller, SECONDED by H. Neff, to approve the following list of Occupation/Per Capita tax Refunds.

1. Robert Kleintop Jr. July 2022 Occupational Tax \$245.00
2. Robert Kleintop Jr July 2021 Occupational Tax \$245.00
3. Joy Dimaroc-Contreras July 2021 Occupational Tax \$550.00
4. Joy Dimaroc-Contreras July 2020 Occupational Tax \$550.00

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

H. Reports

MOTION by B. Bowes, SECONDED by J. Glaush, to approve the following Reports:

October 2022

1. Condensed Board Summary
2. Expenditure Report
3. Revenue Report
4. Treasurer's Report

B. Bowes stated she would like to see the final accounting for the 2021-2022 school year posted online.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

I. Payment of Bills

MOTION by B. Bowes, SECONDED by N. Foeller, to approve the following Payment of Bills:

October 2022:

General Fund:

--Non-Negotiable	\$ 17,816.40
--Regular Checks	\$1,447,027.77
--Credit Card	\$ 0.00

Debit Card: \$ 905.83

Payroll (September): \$1,797,397.61

Food Service Fund: \$ 90,080.68

Total: \$3,353,228.29

B. Bowes questioned how food service would work with the reimbursement. E. rarick said they submit the claims based on the meal counts and they are reimbursed at the higher rate.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

3. Personnel

A. Candidates for Employment

MOTION by B. Bowes, SECONDED by K. Sittler, to approve the following candidates for employment in accordance with the respective contracts:

Jane Maurer – High School Business Education Teacher at a Master's Degree Step III with an annual salary of \$45,850.00, prorated for the 2022-2023 school year with an effective date of November 21, 2022, pending any necessary documentation.

JoLynn Gazo - Long Term Substitute for High School History at a Bachelor's Degree Step II with an annual Salary of \$44,000, prorated for the 2022-2023 school year with an effective date of September 6, 2022.

Kaitlyn Zettlemoyer - Full-Time Paraprofessional at a Step II with an annual salary of \$16,934.00, prorated for the 2022-2023 school year with an effective date of October 25, 2022.

Desire Morley – Custodian at the Middle School at a Step I \$26,169.00 prorated for the 2022-2023 school year with an effective date of October 31, 2022, pending any necessary documentation.

Shawn Yeakel - Utility Custodian at the High School at a Step I with an annual salary of \$30,395.00, prorated for the 2022-2023 school year with an effective date of October 31, 2022, pending any necessary documentation.

Bradley Akers - Current employee with lateral movement to Utility Custodian Building & Grounds with an effective date of December 1, 2022.

Eric Lusch - Current employee with lateral movement to Utility Custodian Building & Grounds with an effective date of December 1, 2022.

Kenneth Eck, Sr. - Utility Custodian Elementary Center at a Step II with an annual salary of \$30,635.00, prorated for the 2022-2023 school year with an effective date of December 1, 2022.

George Ebbert - Saturday AM Detention at the contracted rate of \$31.00 per hour with an effective date of October 22, 2022.

Guy Potts - Saturday AM Detention at the contracted rate of \$31.00 per hour with an effective date of October 22, 2022.

Carrie Kenny - Saturday AM Detention at the contracted rate of \$31.00 per hour with an effective date of October 22, 2022.

Samantha Elias - Saturday AM Detention at the contracted rate of \$31.00 per hour with an effective date of October 22, 2022.

Angela Harris - Mentor for Tyler Harris.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

B. Candidates for the Substitute List

MOTION by B. Bowes, SECONDED by J. Glaush, to approve the following list of requested candidates for the 2022-2023 Substitute List, pending any necessary paperwork:

Julee Phillips - Substitute Teacher

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

C. Candidates for Athletic Coaching/Manager or Extracurricular Activities

MOTION by J. Glaush, SECONDED by H. Neff, to approve the following requests for Athletic Coaching/Manager Candidates, as per contracted rates, pending any necessary paperwork:

Daniel Rossino - Volunteer Middle School Boys Basketball

Skylynn Faust - Volunteer Girls Varsity Basketball

James Blakeslee - Assistant Track

Gwen Remaley - Assistant Track

Darren Frehulfer - Assistant Track

Vanessa Rimbey - Assistant Track

Tim Sharrow - Middle School Track

Nick Costantino - Middle School Track

Anthony Pagotto - Volunteer Track

Nick Hill - Assistant Baseball

James Albert - Assistant Baseball

Anthony Rossino - Assistant Baseball

Justin Jachowicz - Volunteer Baseball

Kyle Berezwick - Volunteer Girls Basketball

Kylie Mertz - Assistant Softball

Rachel Serfass - Assistant Softball

B. Shaner asked how many were returning. K. Spotts said 14 out of 16.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

D. George's Transportation Drivers

MOTION by B. Bowes, SECONDED by N. Foeller, to approve Craig Feinoff and Lori Ahner as additional school bus/van drivers for George's Transportation Company, Inc. for the 2022-2023 school year, pending any necessary documentation.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

E. Resignations

MOTION by B. Bowes, SECONDED by J. Glaush, with regret, accept the resignation of the following employees:

Justin Fritz - 4th Grade Teacher effective November 11, 2022

Ricky Kistler - Part-Time Cleaner effective October 3, 2022

Louann Dietz - 8th Grade English Language Arts Teacher effective December 9, 2022

Adrian Munoz - Part-Time Cleaners effective October 28, 2022.

H. Neff asked for an Executive Session. N. Foeller made a motion and J. Glaush seconded to break for an executive session at 8:25 PM. The Board Meeting resumed at 8:35 PM.

A member of the public asked about Exit Interviews. C. Fish explained that any exit interviews are offered and completed if they are desired. J. Beers stated that Exit Interviews had been documented. N. Foeller said both teachers will be missed. J. Beers mentioned how she had heard a lot of positive things about the teachers. H. Neff and B. Shaner did not agree with the motion.

VOTE: YES - 5 NO - 2 ABSENT - 2 ABSTENTIONS - 0

F. * Student Teacher Substitutes

* MOTION by J. Glaush, SECONDED by N. Foeller, to approve the employment of Student Teachers as Substitute Teachers according to Pennsylvania's Act 91 of 2021 following all necessary requirements for employment documentation and any agreements with the Student Teacher's College/University. Student Teachers will be compensated with the approved Substitute Teacher rate for the school year in which they are providing substitute services.

Some Universities and Colleges are allowing qualified student teachers to cover classes as substitutes for their teacher's absence with compensation. This would be another option to utilize for substitute shortages.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

G. * Superintendent's Leadership Conference

* MOTION by N. Foeller, SECONDED by H. Neff, to approve Dr. Fish to attend the Superintendent's Leadership Conference scheduled for November 9-11, 2022, including lodging at Hershey Lodge, for an amount up to \$800.00 for lodging and transportation.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

4. Programs

A. * Comprehensive Plan

M. Figura gave a review of the Comprehensive Plan which will be posted for a 30-day review until November 21, 2022 for a vote of approval at that Board Meeting. She presented nine documents to the Board and the Community for initial review. These included Gifted Education, Professional Development, Induction Plan, District Induction, District ESL, District Curriculum Development Plan, Student Services Assurances Plan, and Academic Standards and Assessment Requirements. She said these will be posted on the District website with a feedback form. She explained how some items may need adjustment since many are budget driven. She said anyone can send in information and it will be at the Board Meeting on November 21, 2022 where it will go for action. She mentioned a full presentation would be given at the November 14, 2022 Workshop Meeting. She stated how all were gals driven by data and that it tells a story of the District. She reviewed the goals.

M. Figura explained that Chapter 16 tells the processes for gifted education and Act 48 provides professional development opportunities. She mentioned how the District had been stagnant with innovation and data-driven work. She said they would be looking at curriculum with safety and explained how Title II has funds to be utilized for professional development. She mentioned how student services Chapter 12 gives assurances to the state and an Induction Plan would be required every six years. She said she would like any stakeholders to review for any new teachers. She discussed the academic standards and assessment requirements and said it was reviewed to look at curriculum and any deficiencies found in the ESL plan.

M. Figura stated that based on the information everyone agreed that the curriculum map needed a revision. She said they would start working on revisions in November and reviewed the chart and cycle of curriculum. She explained how the chart and cycle would drive the curricular updates for the next four years. She thanked the steering committee. C. Fish gave kudos to M. Figura saying what would normally take a year and half had been completed in only a couple of months. She said she was impressed with her work, as well as the community's and stakeholder's. She thanked M. Figura and everyone who contributed.

B. * Staffing and Enrollment Report

* MOTION by J. Glaush, SECONDED by B. Bowes, to direct the Superintendent to engage in a staffing and enrollment study.

B. Shaner asked what this would entail. C. Fish said it would be a 5-year perspective and much more comprehensive. B. Shaner asked if there was any cost involved. C. Fish said no, it would be done by herself and the template to be used was included with the agenda.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

C. * First Reading of Policies

* MOTION by B. Bowes, SECONDED by J. Glaush, to move the following policies for First Reading for Public Review and Comment:

204.1 - Truancy Procedures

309 - Assignment and Transfer

331 - Job Related Expenses

917 - Parental and Family Involvement

918 - Title I Parent and Family Engagement

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

D. * Use of School Property

* MOTION by N. Foeller, SECONDED by H. Neff, to approve Use of School Property for the following requests:

1. * **Rite-Aid (Kali Andrew)** - October 12, 2022 - 12:00-5:00 PM - Admin Board Room - Flu Shot Clinic
2. * **LABC (Kaitlyn Zehner)** - October 15, 2022 - 2:00-3:00 PM - Middle School Lower Parking Lot - LABC Participants to load Parade Floats
3. * **LAEC Title Staff (Mark McGalla/Aaron Sebelin & Teachers)** - October 19, 2022 - 4:30-8:30 PM - Elementary Center Gym/Cafeteria/Outside Fields/Pits & Hallways - Title I Family Night
4. * **LAEC (Diane Brownmiller)** - October 17, 2022 - 1:30-3:00 PM - Elementary Center Gym/Cafeteria - Science Explorers
5. * **LAHS Senior Parents (Kim Marchessault)** - October 20, November 17, December 15, 2022 & January 19, February 16, March 16, April 20, May 18, 2023 - 6:30-8:00 PM - High School Auditorium - All Night Party Meetings.
6. * **LAHS Drama Club (Laurel Zimmerman)** - October 19, 2022 - 3:30-4:30 PM - High School Auditorium - Drama Club Meeting.
7. **PTO/PSP (Karen Shaffer)** - December 2, 2022 - 7:30 AM-3:00 PM - Elementary Center Classrooms/Lobbies - PTO Santa Pics.

8. **LAHS Show Chair (Lydia Delong)** - October 25-December 13 - Mondays, Tuesdays & Thursdays - 3:30-4:30 PM - High School Auditorium & Classroom - Show Chair.
9. **Lehighon Field Hockey Parent Club (Norine Zehner/Keri Brown)** - October 25, 2022 - 5:00-9:00 OM - High School Cafeteria - Pasta Dinner for Districts.
10. **LAEC PTO (Krista Fairchild)** - October 27/November 3, 10, 17/December 1, 2022 - 6:00-8:00 PM - Elementary Center Cafeteria - Christmas Planning Committee Meeting.
11. **NAHS Art (Diane Micheletti)** - October 28, 2022 - Football Game - Stadium - Fundraiser for Tkach Family.
12. **Athletics (Kyle Spotts)** - November 3, 2022 - 3:00-5:00 PM - High School Guidance/Nurse - PIAA Winter Sports Physicals.
13. **LAEC (Christina Haupt)** - December 2, 2022 - 3:30-9:30 PM - Elementary Center Gym & Cafeteria - PTO Family Christmas Program.
14. **LASD (Mary Figura)** - October 12, 19 & 20, 2022 - 6:00-9:00 PM - Elementary Center Cafeteria - Comprehensive Plan Meetings.
15. **LAHS Student Council (Rob Barowski & Rachel Klotz)** - October 28, 2022 - 5:00-10:30 PM - High School outside main student parking lot entrance - Pre-Game supervised tailgate with snacks, drinks & music for High School Students.
16. **LEAF (Timothy Tkach)** - November 22, 2022 - 5:00-10:00 PM - Elementary Center Gym, Cafeteria & Locker Room - Harlem Wizards Basketball Game Fundraiser for LEAF.
17. **MS Girls Basketball (Rachel Quinn)** - October 25 & 27/November 1, 3, 8 & 10 - 4:00-5:30 PM - Middle School Gym - Open Gym for MS Girls Basketball.
18. **LHS Theatre Boosters (Laurel Zimmerman)** - October 27, November 23 & December 21, 2022 - 6:30-7:30 PM - High School Auditorium - LHS Theatre Boosters Club Meeting.
19. **LAHS Drama Club (Laurel Zimmerman)** - April 20-22, 2022 - 5:30-10:00 PM - High School Auditorium - Spring Musical Bye Bye Birdie.
20. **Science Explorers (Diane Brownmiller)** - November 3, 2022-May 25, 2023 - 3:30-4:30 PM - Elementary Center Classroom - Science Explorers.
21. **Carbon County Chapter PIAA Basketball Officials (Daniel Rossino)** - November 8, 2022 6:45-8:30 PM - November 15 & December 6, 2022 & January 10 & 24, 2023- 6:45-7:45 PM - High School Computer Room - PIAA Basketball Mandatory Rules Interpretation Meeting & Professional Development.
22. **LAHS Drama Club (Laurel Zimmerman)** - November 3, 2022 - 3:30-4:30 PM - High School Auditorium - Drama Club Meeting.
23. **Aavidum (Kelli Costenbader)** - October 28, 2022 - 5:30-10:00 PM - Multipurpose Stadium - Facepainting for Aavidum Fundraiser.

B. Shaner asked if there was any way to bring this to the Board sooner. C. Fish explained how the ones dated prior to the Board date were brought to the Workshop Meeting for discussion. She said the request within the District would need to be provided for the Wednesday before the Board Meeting.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

E. School Enrichment Journeys

MOTION by J. Glaush, SECONDED by H. Neff, to approve the following School Enrichment Journey requests, observing all necessary COVID-19 mitigation precautions:

1. **EC Students (Aaron Sebelin)** - December 2, 2022 - 8:30 AM-12:30 PM- Yenser's Tree Farm for Trees for Troops.
2. **National Honor Society** (G. Laviolette & M. Rohrbach) - December 2, 2022 - 8:00 AM-2:00 PM - Yenser's Tree Farm for Trees for Troops.
3. **Aavidum** (Kali Andrew) - November 2, 2022 - 7:30 AM-2:00 PM -Art's Quest Center, Bethlehem for Mental Health Summit.
4. **LASD** (Jennifer Shober & Suzanne Cordes) - Monthly TBD based on Weather/student availability & D&L Ambassador schedule - Afterschool & Weekends - Delaware & Lehigh National Heritage Corridor Adopt-A-Trail School Program for outdoor appreciation, environmental responsibility, community & Physical Fitness.
5. **Science Olympiad Team** (Doug Bowman) - January 28, 2023 - 6:45 AM-7:00 PM - North Pocono HS for Science Olympiad Competition.
6. **Science Olympiad Team** (Doug Bowman) - December 17, 2022 - 6:45 AM-7:00 PM - Conestoga HS for Science Olympiad Competition.
7. **Science Olympiad Team** (Doug Bowman) - March 3, 2023 - 6:45 AM-7:00 PM - Northampton Community College for Science Olympiad Competition.
8. **Science Olympiad Team** (Doug Bowman) - March 8, 2023 - 6:45 AM-7:00 PM - Penn State Wilkes-Barre for Science Olympiad Competition.
9. **NABS** (Dorothy Hartney) - October, November or December - Multiple Destinations for fitness at the Canal, hiking, etc. dependent on weather.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

5. Miscellaneous

A. * PO Box Dissolution

* MOTION by B. Bowes, SECONDED by H. Neff, to dissolve the District's P. O. Box located in Palmerton, PA.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

B. * Complaint Form

* MOTION by B. Bowes, SECONDED by N. Foeller, to approve the Complaint form to be utilized for public complaints.

B. Bowes asked to have this as electronic and a print out, on a page online with steps of the chain of command or add checkboxes to state they followed the chain of command. N. Foeller recommended asking who had been contacted in the chain of command and definitely wanted an online format. J. Glaush believed the form could be updated from time to time. B. Shaner recommended changing the word company to District. N. Foeller asked to bring this back next month to view it.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

C. * Change Workshop Start Time

* MOTION by B. Bowes, SECONDED by K. Sittler, to amend the Workshop Meeting start times for November 14, 2022 and December 12, 2022 to 7:00 PM.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

6. New Business for Discussion

A. Discussion and voting on PSBA Officer Candidates

MOTION by B. Bowes, SECONDED by J. Glaush, to approve a vote cast by the Board Secretary for the following PSBA Officers:

Leadership Positions up for Election:

2023 President-Elect (one-year term)

Michael Gossert*, Cumberland Valley School District

2023 Vice President (one-year term)

Allison Mathis*, North Hills School District

2023-2024 Section E2 Advisor (two-year term)

Karen Beck Pooley*, Bethlehem Area School District

Trustee (term ends Dec. 31, 2025) – Includes two candidates (three-year term) *Choose up to two candidates for a three-year term.*

Kathy K. Swope

Roberta M. Marcus

Voting Procedure

Each member entity will have one vote for each officer. This will require boards of the various school entities to come to a consensus on each candidate and cast their vote electronically during the open voting period (***open until October 29, 2022, at 5:00 p.m.***).

Voting will be accomplished through a secure third-party, web-based voting site that will require a password login. The board secretary will cast votes.

PSBA Insurance Trustees

Member entities also are asked to vote for open trustee positions on the PSBA Insurance board. There are currently two seats open and two candidates. A member school entity can vote for up to two individuals. PSBA Insurance provides complimentary travel/accident insurance to all school directors from member school entities while on official school board business. As such, all member entities are considered participants in PSBA Insurance programs and are eligible to vote.

VOTE: YES - 6 NO - 1 ABSENT - 2 ABSTENTIONS - 0

B. Shaner abstained due to lack of information.

7. Communications

A. Directors' Concerns

None at the time

B. Public Comment

D. Blocker agreed with the monthly summary from Portnoff. He said he would like to see the outstanding amount and how much was collected. He felt the taxpayers needed to know what was owed and how much is being collected. J. Glaush mentioned that the representative from Portnoff discussed putting a taxpayer advocacy page online and the Portnoff report on that page as well. B. Bowes asked if the District does not send until December 31. E. Rarick said it is actually later because the taxpayers need to have it to the county in January and then it would go to Portnoff. He said they have a very comprehensive report available.

D. Krause commented on the items that Dr. Fish reported on. He said the District was very fortunate to have the Elementary School open for the students during COVID. He felt it helped the students and he commended the teachers for working through it with doing an outstanding job. B. Bowes asked if the District still had the Swivl equipment. M. Volcskai said yes. C. Fish said she could include it in the list for discussion.

C. Adjournment

MOTION by B. Bowes, SECONDED by N. Foeller, to adjourn the Meeting.

VOTE: YES - 7 NO - 0 ABSENT - 2 ABSTENTIONS - 0

The October 24, 2022 Board Meeting was adjourned at 9:14 PM.

*Denotes items vetted in the Workshop Meeting.

Respectfully Submitted,

Edward Rarick, Board Secretary
By Janine Partenio, Recording Secretary