

Lehigh Area School District
1000 Union Street
Lehigh, PA 18235
Monday, September 26, 2022 - 7:00 PM
BOARD MEETING - MINUTES



1. Opening Exercises

A. Opening Exercises

Opening Exercises included the Pledge of Allegiance and a moment of silence.

B. Call to Order

Board President, J. Beers, called the Board Meeting to order at 7:00 PM

C. Meeting Announcements

An Executive Session was held on August 22, 2022 at 6:00 PM for discussion of Personnel and Legal items.

A Board Meeting was held on August 22, 2022 at 7:00 PM.

A Workshop Meeting was held on September 12, 2022 at 6:00 PM.

An Executive Session was held after the Workshop Meeting on September 12, 2022 at 8:15 PM for discussion of Personnel and Legal Items.

An Executive Session will be held after this Meeting for legal discussions.

The next Workshop Meeting will be held on October 10, 2022 at 6:00 PM.

The next Board Meeting will be held on October 24, 2022 at 7:00 PM.

D. Roll Call

PR/AB

PR	Ms. Joy Beers	PR	Mr. Nathan Foeller	PR**	Mr. Brian Shaner
PR	Mr. Richard R. Beltz	PR**	Mr. Jeremy Glaush	PR	Mrs. Kerry Sittler
PR	Ms. Barbara Bowes	PR	Ms. Heather Neff	PR	Ms. April Walker

***J. Glaush and B. Shaner present via Zoom.*

Also Present:

Mrs. Christina Fish, Superintendent

Mrs. Mary Figura, Assistant to the Superintendent

Mr. Edward Rarick, Business Administrator

Ms. Janine Partenio, Recording Secretary

Mark Maholick, Nicole Hayes, June Potts, Tiffany Strausberger, D'Ache Zelrick, Lauren Cortright, Laura Foeller, Daniel Williams, Josiah Kimmel, Gabriella DiDea, Suzanne Howland, Floyd Brown, Justin Smith, Mark McGalla, Aaron Sebelin, Melissa Volcskai, Samantha Kistler, Stephen Ebbert, Dennis Blocker, Dave Krause

E. Presentations/Recognition

None at the time.

F. Public Comment

D. Blocker introduced himself as a resident and previous graduate of Lehigh. He discussed the issue he read in the Times News about the hiring of a law firm to collect delinquent taxes. He did not agree with having an attorney collect taxes. He said the District could send the 30 day letter and if there was no response then the District could complete the forms from the magistrate's office and seek a judgment after another 30 days. He said the judgment could be executed and the District could go to the prothonotary's office to put a lien or judgment with the Sheriff and then sell the property. He believed the other taxpayers will be paying for it when the District only needs a clerk in the administration office to handle it.

G. Reports

Superintendent

C. Fish reported on enrollments and mentioned that she would be looking to bring back cyber students into our LAVA program or back into our school buildings. She discussed scheduling a Board Retreat and that she was working on dates. She mentioned that these were allowable informational sessions without deliberation. She said they would review Robert's Rules, expectations and policies. She stated the director of PASA would facilitate the retreat and the CLIU would be able to host it. She was hoping to have dates for next month.

Assistant to the Superintendent

M. Figura said the year started off running. She mentioned how she met with all of the principals to work on safety, attendance and future meetings with LAVA and the LEAP program. She said she was working on curriculum coursework and staffing at each level to make a 5-year plan. She explained that she attended meetings at the CLIU and curriculum council for data across the board. She mentioned how she was working with E. Rarick on the Food Service Grant for about \$100,000 for new equipment in the kitchens as well as the comprehensive plan. She stated that October 10th they would be doing a review of data to bring to the next Board Meeting for presentation and posting on the website for 30 days for public feedback. She stated she met with stakeholders, students, staff and parents to review the strengths and weaknesses of the District. She said they would be reviewing data on October 5th and then they would focus on the Strategic Plan for goals for the next five years.

Business Administrator

E. Rarick gave the following report:

"I am pleased to report that today myself and several of the district tax collectors, as well as representatives from Weatherly and Jim Thorpe met with Berk One in Bethlehem to work on improvements to the process of tax bill printing and mailing. We expect to continue to work with all involved to continue to refine the process for continued improvements for not only school tax bills, but township and municipal bills as well.

In conjunction with the meeting mentioned tax collection is in full swing, July and August collections have been slightly lower than the same time period last year with 72% of taxes collected for the first 2 months of the fiscal year. A majority of the decline is attributed to one municipality. I expect by the end of September to have a more balanced collection report for all district municipalities. Thank you"

Administration

A. Sebelin said it was the 15th day at the Elementary Center. He stated Pre-K parent engagement was going on tonight and that last Friday night was Tomahawk Ticket night. He thanked the athletes, Mr. Buffington and all the representatives at the game for their cooperation with the Elementary Center Students. He said field trips were going on at Yenser's Tree Farm and the Lehigh Gap Nature Center from the PTO.

M. McGalla said the 3-5 Grades were concluding their benchmark testing this week. He mentioned how there was a monthly newsletter going out for the Elementary Center. He stated the 5th grade will have a "Meet the Instrument" night tomorrow. He mentioned how he appreciated having a second music teacher in order to get more students introduced to music.

S. Ebbert said the Middle School was running well and teachers have started cross-curricular teaching. He stated that students would be completing a survey on their attendance during the Summer Reading Program and hoped to have the information for next month. He mentioned there was school spirit day last Friday and students could earn free admission to the football game. He said there was the Student Advisory Council in attendance at the football game on Friday to help socialization as well as the Middle School SAP Team to raise mental health awareness and suicide prevention. He said the SAP Team went into 6th Grade classes to introduce themselves and promote the program.

S. Howland stated the SAP Team was active with referrals with Carbon, Monroe, Pike Drug and Alcohol. She said the team would be going to PBIS Training to improve the climate, as part of the schools ATSI Plan. She explained there would be a mini college fair happening during enrichment on Thursday. She mentioned that CCTI would be speaking with freshmen regarding their program. She said there was an attendance award on Friday and the new Social Worker started a clothing drive with Aavidium. She also discussed the 6-12 Safe to Say and cyberbullying presentations.

M. Volcskai said 600 iPads went out for K-6 and fixed device insurance forms were due to go out this week.

S. Kistler mentioned there were CBI Trips happening with the Life Skills classrooms at all Levels. She said they focus on activities of daily living.

Committees

N. Foeller discussed the CCTI-JOC October events. He said there will be an Art Show, Car Show and Craft Fair. He mentioned the tech areas were working well with their fields such as car wraps, welding and a CNC plasma cutting machine.

B. Shaner mentioned the Library thanked the Board for their support. He said the Basket Raffle received over \$2,000.00 and next year would be their 75th anniversary. He said other events would be coming up soon.

J. Glaush mentioned the CLIU's opening day went well and they honored someone for being part of their organization for many years. He mentioned the possibility of having the CLIU come in to give a presentation on services at the next Workshop Meeting.

Student Board Representatives

J. Kimmel and G. DiDea gave an update on District happenings and promoted their social media accounts on IG and Twitter.

H. Minutes

MOTION by B. Bowes, SECONDED by K. Sittler, to approve the Minutes of the August 22, 2022 Board Meeting and September 12, 2022 Workshop Meeting.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

2. Financial Matters

A. Transfers

MOTION by B. Bowes, SECONDED by A. Walker, to make the following transfer from the General Fund to the Food Service Fund as per the Reimbursements from the Commonwealth:
Federal Reimbursement P-EBT \$628.00

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

B. Act 57

MOTION by N. Foeller, SECONDED by B. Bowes, to accept the Act 57 resolution.

B. Bowes mentioned that Portnoff gave a proposal and Act 57 must be passed by the District. She asked who would pay Portnoff. E. Rarick said if there is a resolution, the fees would be waived. He said the fees would not be passed along to the District. B. Bowes said if the District stops collection then they would be responsible for payment.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

C. * Giant Donation

* MOTION by A. Walker, SECONDED by B. Bowes, to approve a donation of school supplies from Giant through a program called Stuff A Buss to be distributed to the Lehigh Area School District.

B. Shaner asked what was donated and where the items went. C. Fish said she had a spreadsheet and the donations went to the Elementary Center since they were most appropriate for that building. B. Shaner thanked Dr. Fish and the community Members for their donations.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

D. * Portnoff Law

* MOTION by B. Bowes, SECONDED by A. Walker, to table the resolution and amendment to the agreement with Portnoff Law.

B. Bowes mentioned she would like more information on hardships and payment plans. She wanted to know how much is collected for the District annually and how much they earn off of the fees. C. Fish recommended that the Portnoff representative return for the next Workshop Meeting. B. Bowes agreed. C. Fish said they could email the questions to him to get some information for the Board.

J. Glaush asked if it was common to have a law firm do collections. E. Rarick said the districts that he deals with throughout the CLIU area do deal with law firms for tax collections. B. Shaner opposed tabling the motion.

VOTE to Table: YES - 8 NO - 1 ABSENT - 0 ABSTENTIONS - 0

E. * Sweet, Stevens, Katz and Williams

* MOTION by B. Bowes, SECONDED by N. Foeller, to approve Sweet, Stevens, Katz and Williams.

The Board discussed using the law firm to represent the District for Special Education legal services. C. Fish stated she had not received a proposal from King Spry and then it was forwarded to her and she passed it onto the Board after the Workshop Meeting.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

F. Albarell Electric, Inc.

MOTION by J. Glaush, SECONDED by B. Bowes, to approve the 1-year agreement with Albarell Electric, Inc., at a cost of \$1,115.00 to service district generators to be completed no later than October 31, 2022 of the contract year and paid out of the Buildings and Grounds Budget.

This agreement is for a 1-Year Preventative Maintenance Package for Generators.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

G. CLIU 21 Use of Funds Agreement - IDEA Part B Section 619

MOTION by N. Foeller, SECONDED by B. Bowes, to approve the Use of Funds Agreement IDEA Part B Section 619 with the Carbon Lehigh Intermediate Unit #21 for the 2022-2023 School Year

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

H. CLIU 21 BrainPop Services

MOTION by N. Foeller, SECONDED by J. Glaush, to approve the agreement with the Carbon Lehigh Intermediate Unit #21 to provide BrainPop Services to Lehigh Area School District for a total of \$4,106.17.

Lehigh Area Elementary Center - 993 Students (\$2.81/student) - \$2,790.33

Lehigh Area Middle School - 512 Students (\$2.75/student) - \$1,315.84

There would be a cost savings of \$1,539.00 by using the CLIU #21. B. Bowes asked if it would be possible for parents or other people to review what is on BrainPop since it stated SEL Topics. C. Fish said Brain Pop has a website and could ask the CLIU for content. J. Glaush recommended having the CLIU give a presentation on it when they come to the Workshop Meeting. M. Volcskai explained that it was educational games being used by the students. A. Sebelin said there are videos that help to supplement the curriculum. S. Kistler mentioned how it aligns with the castle method that is utilized.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

I. CLIU 21 Overdrive

MOTION by K. Sittler, SECONDED by N. Foeller, to approve the OverDrive Consortium Agreement with Carbon Lehigh Intermediate Unit #21 and the Lehigh Area School District, for the 2022-2023 school year. At a cost not to exceed \$2000.00. Funded through the ESSER ARP Grant.

J. Potts explained that all librarians in the CLIU area meet three times a year and the curriculum is placed in overdrive along with over 2,000 books. The Board questioned if they could get a list of books from the IU. J. Potts said she would have to get a list from an administrator at the CLIU.

VOTE: YES - 8 NO - 0 ABSENT - 0 ABSTENTIONS - 1

B. Bowes abstained due to lack of information.

J. BerkOne

MOTION by B. Bowes, SECONDED by R. Beltz, to approve the pricing agreement between Lehigh Area School District and Berk One printing for the printing and mailing of the 2022-23 Homestead applications.

N. Foeller asked if the District planned on doing the pricing option that included the return envelope. E. rarick said yes, they have always done that option.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

K. Per Capita/Occupational Tax Exemptions

MOTION by B. Bowes, SECONDED by A. walker, to approve the exemptions from Per Capita and/or Occupational Tax.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

L. Occupation/Per Capita Tax Refunds

MOTION by, SECONDED by, to approve the following list of Occupation/Per Capita tax Refunds.

1. Raymond C. Smith Jr. July 2022 Occupational Tax \$122.50
2. Raymond C. Smith Jr. July 2021 Occupational Tax \$122.50
3. Gary Blocker July 2022 Occupational Tax \$245.00
4. Gary Blocker July 2021 Occupational Tax \$245.00
5. Lauren Munding July 2021 Occupational Tax \$122.50
6. Lauren Munding July 2020 Occupational Tax \$122.50

B. Shaner asked if the people would be removed from the rolls of the taxes. E. Rarick said if the County removes them, then yes.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

M. Activities Funds

MOTION by N. Foeller, SECONDED by K. Sittler, to approve the Lehigh Area High School and Lehigh Area Middle School Activities Funds for August 2022.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

N. Reports

MOTION by B. Bowes, SECONDED by N. Foeller, to approve the following Reports:

September 2022

1. Condensed Board Summary
2. Expenditure Report
3. Revenue Report
4. Treasurer's Report

B. Bowes asked when they would be receiving the detailed close out for 2021-2022. E. rarick said he could run them tomorrow for her.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

O. Payment of Bills

MOTION by B. Bowes, SECONDED by K. Sittler, to approve the following Payment of Bills:
September 2022:

General Fund:

--Non-Negotiable \$1,399,957.02

--Regular Checks \$1,627,977.72

--Credit Card \$ 0.00

Debit Card: \$ 4,221.94

Payroll (August): \$1,046,625.64

Food Service Fund: \$ 39,487.70

Total: \$4,118,270.02

C. Fish mentioned that there were many more attachments due to a right to know request. B. Bowes questioned the Toshiba Copier. E. Rarick said the District received most of them besides two or three color copiers. B. Bowes asked if the bills could be scanned as searchable documents. E. Rarick said he was not sure. B. BOWes said it would take a lot less time if they were searchable.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

3. Personnel

A. * Candidates for Employment

* MOTION by B. Bowes, SECONDED by K. Sittler, to approve the following candidates for employment in accordance with the respective contracts:

Tiffany Strausberger - Supervisor of Alternative Education/Assistant Supervisor of Special Services/District Assessment Coordinator at an annual salary of \$70,000.00, prorated for the 2022-2023 school year with an effective date of October 10, 2022.

Jessica Wiese-Bach - Long Term Substitute Special Education Teacher at the High School at a Bachelor's Step 1 with an annual salary of \$43,000.00, prorated for the 2022-2023 School Year, effective date of September 27, 2022, pending any necessary documentation.

Lauren Marks - Long Term Substitute Learning Support Teacher at the Elementary Center, at a Bachelor's Step I with an annual salary of \$43,000.00, prorated for the 2022-2023 School Year, effective date of September 1, 2022, pending any necessary documentation.

Donald Steigerwalt - Full-Time Day Shift High School Lead Custodian with a stipend as the lead for the 22-23 school year and thereafter at \$1,900.00 per school year and an effective date of August 25, 2022.

Melissa Hunsicker - 12-Month Secretary at the Elementary Center at a Step II with an annual Salary of \$28,238.00 prorated for the 2022-2023 school year with an effective date of October 3, 2022

John Partenio - Lunch Aide at the Elementary Center, at \$10.02 per hour, effective date of September 1, 2022, pending any necessary documentation.

Frances Weible - Lunch Aide at the Elementary Center, at \$10.02 per hour, effective date of September 26, 2022, pending any necessary documentation.

Laurel Zimmerman - Elementary Science Department Chair

Paula Bonser - 3rd Grade Team Leader

Carrie Kenny as a Mentor for Mary Jo Stere.

Homebound Teachers:

Thomas Weidner - 1 hour per week at \$31.00 per hour

Amy Smith - 1 hour per week at \$31.00 per hour

Theresa Kokinda - 1 hour per week at \$31.00 per hour

Louann Dietz - 1 hour per week at \$31.00 per hour

Kenny Eck - 1 hour per week at \$31.00 per hour

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

C. Fish thanked the Board for the hires and she introduced T. Strausberger as the new Supervisor of Alternative Education/Assistant Supervisor of Special Services/District Assessment Coordinator

B. * Candidates for the Substitute List

* MOTION by B. Bowes, SECONDED by H. Neff, to approve the following list of requested candidates for the 2022-2023` Substitute List, pending any necessary paperwork:

James Blakeslee - Substitute Teacher for PSSA Testing

Cynthia Smith - Substitute Teacher

Janice Scherer - Substitute Teacher

Holly Guedes - Substitute Teacher

Timothy Tkach - Substitute Teacher

Lindsay Hittner - Substitute Teacher

Julie Diehl - Substitute Teacher

Angela Keck - Substitute/Guest Teacher

Sheral Anderson-Bamford - Substitute Nurse

Melissa Wagner - Substitute Secretary

Angie Berry - Substitute Paraprofessional

Brittany Snyder - Substitute for EC Paraprofessional, Secretary, and Lunch Aide

Jennifer Hansler - Substitute Paraprofessional

B. Shaner asked what the difference was between a Substitute Teacher and a Guest Teacher. C. Fish explained that a Guest Teacher would go through a special program through the CLIU with alternative training.

C. Fish stated how she had been working with Rebecca Karpowicz and E. Rarick for alternative methods of advertising. She stated they would make announcements at games and post ads in places that we have not in the past. She mentioned that B. Shaner shared information about NYC teachers being furloughed because of vaccine mandates. She stated she had contacted the chancellor of NYC schools and sent our District brochure to share with any furloughed teachers.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

C. * Candidates for Athletic Coaching/Manager or Extracurricular Activities

* MOTION by B. Bowes, SECONDED by N. Foeller, to approve the following requests for Athletic Coaching/Manager Candidates, as per contracted rates, pending any necessary paperwork:

Spring Head Coaches - pending any necessary documentation

Baseball - **Joseph Dietz**

Tennis - **Cody Schuler**

Track and Field - **Erica Pagotto**

Head Softball Coach - **John Zavec**

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

D. George's Transportation Drivers

MOTION by B. Bowes, SECONDED by A. Walker, to approve Kyle Ahner and Bryan Huegel as additional school bus drivers for George's Transportation Company, Inc. for the 2022-2023 school year, pending any necessary documentation.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

E. *Resignation for Retirement

* MOTION by B. Bowes, SECONDED by A. Walker, with appreciation, accept the following resignations for retirement:

Todd Weaver - District Utility Custodian effective January 9, 2023 after 28.42 years of service.

Floyd Koehler - Elementary Center Utility Lead Custodian effective January 31, 2023 after 15.27 years of service.

Monah Lorah - Elementary Center Head Cook effective January 31, 2023 after 18.56 years of service.

N. Foeller thanked the retirees for all of their years of service. C. Fish said it was a combined years of service of over 60 years of experience. She mentioned that she appreciated all of their service.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

F. Resignations

MOTION by A. Walker, SECONDED by N. Foeller, with regret, accept the resignation of the following employees:

Amy Neeb - Lunch Aide effective August 27, 2022

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

G. Acknowledgment of FMLA Leave

MOTION by B. Bowes, SECONDED by H. Neff, to acknowledge FMLA leave for the following employees, not to exceed 12 weeks:

1. **Employee #1371** - effective September 19, 2022

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

H. Tenure

MOTION by B. Bowes, SECONDED by K. Sittler, to approve the following professional employees for tenure:

Christina Brong - Elementary Teacher hired August 26, 2019

Nicholas Costantino - High School Health and Physical Education Teacher hired August 26, 2019

Melissa Haydt - Elementary School Nurse hired September 23, 2019

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

B. Bowes congratulated the tenured employees.

I. Pre-Approval of Employee Continuing Education Courses

MOTION by B. Bowes, SECONDED by K. Sittler, to approve the following requests for pre-approval of courses/Programs of Study for employee continuing education:

1. **Employee #1476** - September 28 - October 28, 2022/Teacher Toolbox Series: Building Self-Esteem in the Classroom...(\$270.00)
2. **Employee #1476** - November 15 - December 13, 2022/Meet All Learners' Needs Through Differential Instruction (\$270.00)
3. **Employee #1476** - January 5 - January 31, 2023/The Psychology of Learning (\$270.00)

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

J. * Professional Development

* MOTION by B. Bowes, SECONDED by H. Neff, to approve the PREPaRE Training professional development for October 3, October 11 and October 12, 2022 in the amount of \$1,045.00.

The cost will come out of our new PCCD School Safety Grant. The Board asked who would be attending the training. S. Kistler said representatives from the Student Services umbrella would be receiving the training.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

K. PDE Data Summit

MOTION by B. Bowes, SECONDED by N. Foeller, to approve the attendance of one administrative employee at the 2023 PDE Data Summit for March 27-28, 2023. The registration fee is \$300.00 and two hotel nights of \$320.00 for a total of \$620.00 to come out of Title II funds.

The main topics covered will be: PIMS collections and administrators, PDE Guidance and Initiatives, Data Use and Visualization, cybersecurity and hybrid learning, school improvement and Data quality and data governance.

B. Shaner asked if this would be held in Harrisburg. C. Fish said yes.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

4. Programs

A. * Second Reading and Final Approval of Policies

* MOTION by K. Sittler, SECONDED by B. Bowes, to approve the following policies for Second Reading and Final Approval:

103 - Discrimination/Title IX Sexual Harassment Affecting Students (and update contact information on attachment)

104 - Discrimination/Title IX Sexual Harassment Affecting Staff (and update contact information on attachment)

122 - Extracurricular Activities

123 - Interscholastic Athletics

240.1 - Contests/Academic/Performance Competitions

707 - Use of School Facilities

808 - Food Services

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

B. School Enrichment Journeys

MOTION by B. Bowes, SECONDED by A. Walker, to approve the following School Enrichment Journey requests, observing all necessary COVID-19 mitigation precautions:

1. **LAHS Anatomy Class (Suzanne Howland)** - October 11, 2022 - 8:30-10:30 AM - LVHN - to tour hospital and discuss medical pathways.
2. **LAMS Emergency Services/Red Cross Club (Stephen Ebbert/Lori Markley)** - Varied departure-2:20 PM - 911 Center/Carbon County Communications Center - tour and discuss emergency services.
3. **LAHS Multimedia & Broadcasting (Kevin Kotch)** - TBD - Colossal Radio in Palmerton - Interviews and learn about Radio/Podcasting.
4. **LAHS NHS (Suzanne Howland)** - September TBD - 8:40 AM-1:15 PM - Franklin Twp Volunteer Fire Co. - Senior Expo
5. **LAHS Scholastic Scrimmage (Sharon Leitzel)** - November 4, 2022 - 8:00 AM-2:30 PM Channel 39 in Bethlehem - Scholastic Scrimmage Tournament.

6. **LAEC Grades K, 1 & 2 (Lindsay Hittner PTO)** - October 5, 6, 11 (October 25 as raindate) - 8:30 AM-2:45 PM - Yenser's Tree Farm - Pumpkin Patch.
7. **LAEC Grade 3 (Christina Haupt)** - October 25 & 26 - 8:40 AM-2:30 PM - Lehigh Gap Nature Center - study predator/prey relationships, compare ecosystems and learn history of the Gap.
8. **LAEC Grade 4 (Christina Haupt)** - October 18 & 19 - 8:45 AM-2:30 PM - Lehigh Gap Nature Center - food chain, lab, water cycle & nature hike.
9. **LAEC Grade 5 (Christina Haupt)** - October 20 & 21 - 9:00 AM-2:30 PM - Lehigh Gap Nature Center - study ecology, history & nature show and tell.
10. **LAHS FBLA (Kevin Kotch)** - October 29, 30 & 31 - Departure TBD-3:00 PM - Kalahari Resort - State Leadership Workshop.
11. **LAHS FBLA (Kevin Kotch)** - October 19, 2022 - 7:20 AM-3:00 PM - East Stroudsburg University - Regional Leadership Workshop.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

C. Use of School Property

MOTION by B. Bowes, SECONDED by N. Foeller, to approve Use of School Property for the following requests:

1. **LAHS (Kelli Costenbader)** - October 12, 2022 - 7:30 AM-12:30 PM - High School Auditorium - PSAT Testing.
2. **LAHS Guidance (Kelli Costenbader)** - September 29 & October 24, 2022 - 1:30-2:30 PM - High School Foyer - Mini College Fair.
3. **LAHS Guidance (Kelli Costenbader)** - October 5, 2022 - 6:00-8:00 PM - High School Cafeteria - FAFSA Training.
4. **CEF (Erica Pagotto)** - Tuesdays-November 8, 2022 through April 4, 2023 - Dismissal-5:00 PM - Elementary Center Classroom - Good News Club.
5. **CEF (Erica Pagotto)** - Thursdays-November 10, 2022 through April 6, 2023 - Dismissal-4:00 PM - Middle School Classroom - Good News Club.
6. **LAMS (Tim Sharrow)** - June 2, 2023 (Raindate June 5, 2023) - 6:30 AM-2:30 PM - Multipurpose Stadium/Outside Fields/Fieldhouse - MS Maroon & White Day.
7. **LASD Football (Mike Lusch)** - August 22 & 29, September 5, 12, 19 & 26, October 3, 10, 17 & 24, 2022 - 2:45-4:15 PM - High School Auditorium - Football Team Film Review.
8. **Fall Intramurals (Tim Sharrow)** - Dates/Times TBD - Middle School Gym/Outside Fields - MS Fall Intramurals.
9. **Leighton Area Soccer Club (Ashley Moser/Brandon Frey)** - Sundays-September 10 through October 29, 2022 - 1:00-5:00 PM - Middle School Soccer Field/Outside Fields - Make-up Games due to weather or reschedules.
10. **Student Council (Rachel Klotz/Rob Borowski)** October 20-23(Gym/Foyer) October 10-22(Auditorium Stage) October 16 (Hallways) - Dance October 22, 2022 - 6:00-10:00 PM - High School Gym/Foyer/Auditorium/Stage/Hallways - Homecoming Dance and Hallway Decorating.
11. **LASD Chorus (Lydia DeLong)** - October 19, 2022 - 1:30-6:30 PM - High School Foyer/Lobby - Krispy Kreme Delivery and Pick Up.
12. **LASD Chorus (Lydia DeLong)** - December 14, 2022 - 3:00-7:00 PM/December 15, 2022 - 6:00-8:00 PM - High School Auditorium - Chorus Winter Dress Rehearsal & Concert
13. **LAHS Chorus (Lydia DeLong)** - May 10, 2023 - 4:30-6:30 PM/May 11, 2023 - 6:00-8:00 PM -High School Auditorium - HS Chorus Spring Dress Rehearsal & Concert
14. **LAMS Chorus (Lydia DeLong)** - May 18, 2023 - 6:00-8:00 PM - Middle School Auditorium - MS Chorus Spring Concert.
15. **Chorus Boosters (Lydia DeLong)** - September 13, 2022 - 6:00-8:00 PM - High School Auditorium - Parent Booster Meeting.
16. **Chorus Boosters (Lydia DeLong)** - October 11, November 14, December 13, 2022, January 10, February 14, March 14, May 9, and June 13, 2023 - 6:00-8:00 PM - High School Classroom - Parent Booster Meetings.
17. **LAHS Band (Bryan Buffington)** - October 28, 2022 - 10:00 PM - High School Gym/Auditorium/Classrooms & Foyer - All Night Party.
18. **LAHS Band (Bryan Buffington)** - May 25, 2023 - 6:30-9:30 PM - High School Auditorium/Classroom - Spring Jazz Band Concert.
19. **LAHS Band (Bryan Buffington)** - December 5 & 7, 2022 - 7:00-9:00 PM - High School Auditorium/Classroom - Dress Rehearsal for Winter Concert.
20. **LAHS Band (Bryan Buffington)** - December 8, 2022 - 6:30-9:30 PM - High School Auditorium/Classroom - Winter Concert.
21. **LAHS Band (Bryan Buffington)** - May 1 & 3, 2023 - 7:00-9:00 PM - High School Auditorium/Classroom - Dress Rehearsal for Spring Concert.
22. **LAHS Band (Bryan Buffington)** - May 4, 2023 - 6:30-9:30 PM - High School Auditorium/Classroom - Spring Concert.
23. **Damian C. Miele Memorial Tournament Committee (Lori Miele)** - March 24, 2023-5:00-8:00 PM/March 25, 2023-7:00 AM-6:00 PM - High School Gym/Classrooms/Foyer/Food Stand - Damian C. Miele Memorial Basketball Set-Up, Tournament & Basket Raffle.
24. **Leighton Touchdown Club (Autumn Abelovsky)** - November 1, 2022 - 5:30-8:30 PM - High School Cafeteria - Middle School Football Banquet.
25. **Leighton Touchdown Club (Autumn Abelovsky)** - October 20, November 17, December 15, 2022, January 19, February 16, March 16, April 20, & May 18, 2023 - 7:00-8:00 PM - High School Classrooms - Touchdown Club Meetings.

26. **LABC Wrestling (Zack Kemmerer)** - Dates/Times TBD - High School Wrestling Room - Booster Club Wrestling Practice & Meets.
27. **LAHS Drama Club (Laurel Zimmerman)** - September 28, 2022 - 6:45-8:15 PM - High School Auditorium - Drama Club Parent Meeting.
28. **Student Advisory Council (Kenny Eck)** - November 11, 2022 - 3:00-10:00 PM/May 16, 2023 - 1:00-8:00 PM - Middle School Gym/Concession Stand - Tournaments for students.
29. **Student Advisory Council (Kenny Eck)** - September 30, October 14, 2022, January 13, February 16 (or 17th), 2023 - 3:00-10:00 PM - Middle School Gym/Concession Stand - School Dances.
30. **Lehighton Athletic Booster Club (JD Light)** - Dates/Times TBD - High School & Middle School Gym - Boys/Girls Booster Club Basketball Games and Practices
31. **9th Grade Class (Kathy Martin)** - September 28, 2022 - 1:35-2:15 PM - High School Auditorium - CCTI Presentation.
32. **LAEC (Mark McGalla)** - October 14, 2023 - 8:30 AM-3:00 PM - Elementary Center/Multipurpose Stadium/Outside Fields/Parking Lots - Fire Prevention
33. **LAEC Band (Jennifer Calhoun)** - September 27, 2022 - 6:00-8:00 PM - Elementary Center Cafeteria - 5th Grade Band Information Night.
34. **LAMS Band (SaraJean Rotenberger)** - December 20, 2022 - 6:00-9:00 PM - Middle School Auditorium/Classrooms - Winter Band Concert.
35. **LAMS Band (SaraJean Rotenberger)** - May 10, 2023 - 6:00-9:00 PM - Middle School Auditorium/Classrooms - Spring Band Concert.
36. **4th Grade (Christina Haupt)** - September 29, 2022 - 2:00-2:45 PM - Elementary Cafeteria/stadium steps/3-4 playground - Service Dog Trainer Presentation.
37. **Lehighton Baseball Parents Club (Ed Rarick)** - October 26, November 23, December 28, 2022, January 25, February 22, March 22, April 26 and May 24, 2023 - 7:00 PM - Middle School Cafe Tables - Monthly Meetings.
38. **National Honor Society (M. Rohrbach/G. Laviolette)** - October 3, 2022 - 4:00-5:00 PM/October 4, 2022 - 7:00-9:00 PM - High School Auditorium/Classrooms - Application Process Meetings.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

5. Miscellaneous

A. NEF Investigation

MOTION by B. Bowes, SECONDED by R. Beltz, to approve the release of the attached letter to the District Attorney in regards to the NEF Contract.

B. Bowes felt they should include other items to the letter besides what was already included. She wanted to add how they went through files and stipends were paid to the benefit of NEF and not the District. She felt the stipends were paid on work not delivered on. She believed they needed a thorough investigation and felt they needed more information added to the letter. She said she wanted to put this to bed.

J. Beers asked what the Board would like to change. B. Bowes wanted to add that stipends were paid for work not done. J. Glaush asked if anyone asked if this was previously reported. B. Bowes stated that David Bradley brought it to the District Attorney and there was no action on it. J. Beers stated she was under the understanding that the District Attorney would not act on a singular request. N. Foeller said he was fine with the basic letter and felt they did not need to nitpick it. J. Beers stated she tried to point out the concerning elements without being verbose. R. Beltz agreed with B. Bowes. B. Bowes also stated that the contracts were not put in front of the Board. J. Beers explained how that was included in the Auditor General's Report which will be attached to the letter. B. Bowes said she did not want to give any wiggle room. J. Beers wanted to move forward with the letter and not sit on it and talk about it for another two weeks. She recommended that they approve the draft letter with additional suggestions.

B. Bowes made a motion to amend the motion to approve the release of the letter to be amended. A. Walker seconded. B. Shaner opposed.

VOTE: YES - 8 NO - 1 ABSENT - 0 ABSTENTIONS - 0

The Board discussed how they could amend the letter. N. Foeller said he would rather see the amendments on the letter before they vote on it. The Board agreed to wanting to see the letter before it went out. J. Glaush recommended having a Special Meeting next Monday. C. Fish said they could either make a motion to withdraw the motion to amend or table the vote.

N. Foeller made a motion to withdraw the motion to amend the motion. J. Beers seconded the motion.

Roll Call Vote:

	Yes	No	Absent	Abstention
Ms. Heather Neff, Member	X	0	0	0
Mr. Richard R. Beltz, Vice President	0	X	0	0
Ms. Barbara Bowes, Treasurer	0	X	0	0
Mr. Nathan Foeller, Member	X	0	0	0
Mr. Jeremy Glaush, Member	0	X	0	0
Mr. Brian Shaner, Member	X	0	0	0
Mrs. Kerry Sittler, Member	0	X	0	0
Ms. April Walker, Member	0	X	0	0
Ms. Joy Beers, President	X	0	0	0

VOTE: YES - 4 NO - 5 ABSENT - 0 ABSTENTIONS - 0

Motion Failed.

J. Beers made a motion to Table the vote to amend the motion and discuss it at the Workshop Meeting with the advertisement of a voting Meeting. B. Bowes seconded the motion.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

C. Fish said she would have a recommendation to J. Beers by Monday to have information for the Workshop Meeting.

6. New Business for Discussion

None at the time.

7. Communications

A. Directors' Concerns

None at the time.

B. Public Comment

D. Zelrick mentioned how a Board Member took a video of her at the last Board Meeting and was told that she was being disruptive. She said there were others who were having discussions about the agenda items at that time. J. Glaush said there was no video or picture taken at the time. He felt that it stopped the disruption by doing that. D. Zelrick felt she was being singled out and believed he could have asked her a question instead of attempting to single her out during the Board Meeting. She felt he could have said that he felt it was disruptive. J. Beers agreed that a Board Member pointing a phone at someone was inappropriate and stated it should not happen again. J. Glaush apologized and said it would not happen again.

D. Krause said he was looking for information as to why Policy 006 was violated. C. Fish said she would provide a clear explanation as to why it was not a violation of the policy from the solicitor. D. Krause asked if the solicitor was in attendance. C. Fish said he was not in attendance.

C. Adjournment

MOTION by B. Bowes, SECONDED by K. Sittler, to adjourn the Meeting.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

The September 26, 2022 Board Meeting was adjourned at 8:40 PM.

*Denotes items vetted in the Workshop Meeting.

Respectfully Submitted,

Edward Rarick, Board Secretary
By Janine Partenio, Recording Secretary