

Lehigh Area School District
1000 Union Street
Lehigh, PA 18235
Monday, June 27, 2022 at 7:00 PM
BOARD MEETING - MINUTES

1. Opening Exercises

A. Opening Exercises

Please rise and recite the Pledge of Allegiance and observe a moment of silence.

B. Call to Order

Board Secretary, E. Rarick called the Board Meeting to order at 7:03 PM

C. Meeting Announcements

An Executive Session was held on Monday, May 23, 2022 at 5:15 PM in the District Administration Board Room for the purpose of discussing personnel and legal items. It adjourned at 6:50 PM.

An Executive Session was held on Wednesday, June 1, 2022 at 6:00 PM in the District Administration Board Room for the purpose of interviewing candidates for the position of Superintendent of schools. It adjourned at 9:50 PM

An Executive Session was held on Monday, June 6, 2022 at 6:00 PM in the District Administration Board Room for the purpose of discussing the election of a Superintendent and other personnel items. It adjourned at 7:45 PM.

An Executive Session was held on June 13, 2022 at 5:15 PM for personnel and legal discussions. It adjourned at 6:00 PM.

An Executive Session was held prior to this Meeting at 6:00 PM for personnel and legal discussions.

D. Roll Call

PR/AB

PR**	Ms. Joy Beers	PR	Mr. Nathan Foeller	PR	Mrs. Kerry Sittler
AB	Mr. Richard R. Beltz	PR	Mr. Jeremy Glaush	PR	Ms. April Walker
PR	Ms. Barbara Bowes	PR	Mr. Brian Shaner	PR	Mr. Walter Zlomsowitch

*** J. Beers present via Zoom*

Also Present:

Mr. John W. Corby, Acting Superintendent
Dr. Keith Boyer, Acting Assistant Superintendent
Mr. Edward Rarick, Business Administrator
Ms. Janine Partenio, Recording Secretary

Christina Fish, Autumn Abelovsky, Christina Haupt, Dave Krause, Sue Howland, Aaron Sebelin, Steve Ebbert, Jarrad Hedes, Jennifer Laible, Laura Foeller, Jennifer Calhoun, Veronica Scarpati, Mary Boaz.

E. Presentations/Recognition

None at the time

F. Public Comment

A. Abelovsky questioned the wording of the motion to elect rather than appointing the Superintendent. J. Corby mentioned it was done according to school code since the Superintendent is a commissioned officer. A. Abelovsky questioned sections 2, 3 and 4 and asked if the Board had a budget in mind and what the range was. B. Bowes said yes and the salary given was not near the top. A. Abelovsky said the salary was 132,500 with a signing bonus of \$7,500. She asked if the Board can justify a \$140,000 salary without experience from a previous employment. She also mentioned the sole discretion for the Board to allow additional increases. She questioned if the clause would open the District up for litigation. She questioned Personnel items 4A and H. She said she felt that it moved very fast with replacements after termination and would hate to think there were closed door meetings happening. She asked if the search for Assistant to the Superintendent has happened yet, since they hired an Acting Superintendent who was planning on leaving. J. Corby said they were starting the search tomorrow after the job description is approved. A. Abelovsky asked to remove the section in the contract stating that J. Cleaver's contract was illegally extended. She also asked about the Superintendent vs the Assistant Superintendent and how one person could be appointed to two positions at once. She asked why the Assistant Superintendent position had not been filled yet.



C. Haupt had questions about the three budget transfers in March, April and May totaling \$105,000 out of Regular Elementary Medical Fees to Legal Fees or District Wide legal expenses. She asked what the difference was between the two categories they were going into. E. Rarick said they were the same. C. Haupt asked why transfers were necessary. E. Rarick said it was to cover legal fees for those months. C. Haupt wanted to know why it differed. E. Rarick said there was a legal expenditure set and there was an increase in the hourly rate and there were not enough funds set aside to cover the Fox Rothschild expense.

W. Zlomsowitch said he ran with three women for the position on the School Board and he nominated J. Beersfor president. He wanted to explain that he did not have an issue with the Superintendent being a woman. He said he did not complete the hiring process for Superintendent and wanted to make sure the bill was not included for payment this month. He mentioned that he believed they were looking to hire an experienced Superintendent. B. Shaner said he was looking for the most qualified candidate. W. Zlomsowitch said, as a taxpayer, he had an issue with the clause that the Board "does me a favor, do you a favor." He said the Board will lose the majority.

G. Reports

Superintendent

J. Corby thanked everyone for a great closing to the 21-22 school year. He commended the accomplishments of the students, administration and staff. He recognized Matthew Kuznicki for his gold medal win with CCTI as a Lehighon Student in the SkillsUSA competition. He thanked K. Boyer for coming out of retirement to help out the District. He mentioned how this would be K. Boyer's last meeting as the Assistant to the Superintendent. J. Corby stated how he appreciated having K. Boyer as a reliable sounding board and sent a thank you from the Board, District and himself for all of his assistance.

K. Boyer thanked the Board for the opportunity to give back to the educational process. He said it was an exciting six months and enjoyed seeing the special qualities of Lehighon Area School District. He mentioned how J. Corby was an exceptional Superintendent, the Administrative team was fantastic and the teachers, Superintendent staff and Amanda Citro, his secretary, were wonderful to work with. He said TLC still works and asked everyone to please support the students and continue to work together for them. He thanked the Board for the opportunity to serve his alma mater.

Business Administrator

The following report was given by E. Rarick, Business Administrator:

"As the Board has many important tasks to complete tonight, one of the most important to the taxpayers is the approval of our budget, the taxing resolution, and the homestead farmstead. Once approved, the business office will work diligently to complete the necessary actions to get our tax information communicated to Municipal tax service and Berk One for printing and mailing. The business office has already been working on files in advance of the pending action tonight to ensure our files are accurate and bills are mailed in the appropriate time frame. Over the next couple of months, the district will be finalizing all payables including reconciliations with our Cyber Schools and closing our books to prepare for our fiscal audit. As July and August come to a close we will have a more solid picture of fiscal close in terms of operating Revenue and Expenditures. Thank you."

H. Minutes

MOTION by B. Bowes, SECONDED by J. Glaush, to approve the Revised Minutes of the May 23, 2022 Board Meeting and June 13, 2022 Workshop Meeting.

VOTE: YES - 8 NO - 0 ABSENT - 1 ABSTENTIONS - 0

2. Financial Matters

A. * 2022-2023 Final Budget

* MOTION by B. Bowes, SECONDED by N. Foeller, to approve the 2022-2023 General Fund Budget

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. Richard R. Beltz, Vice President	0	0	X	0
Ms. Barbara Bowes, Treasurer	X	0	0	0
Mr. Nathan Foeller, Member	X	0	0	0
Mr. Jeremy Glaush, Member	X	0	0	0
Mr. Brian Shaner, Member	X	0	0	0
Mrs. Kerry Sittler, Member	X	0	0	0
Ms. April Walker, Member	X	0	0	0
Mr. Walter Zlomsowitch, Member	X	0	0	0
Ms. Joy Beers, President	X	0	0	0

VOTE: YES - 8 NO - 0 ABSENT - 1 ABSTENTIONS - 0

B. * 2022-2023 Taxing and Budget Resolution

* MOTION by J. Glaush, SECONDED by K. Sittler, to approve the 2022-2023 Final Budget Taxing Resolution.

VOTE: YES - 8 NO - 0 ABSENT - 1 ABSTENTIONS - 0

C. * 2022-2023 Homestead Farmstead Resolution

* MOTION by B. Bowes, SECONDED by K. Sittler, to approve the Homestead Farmstead Resolution relieving 4,407 approved applications for a tax reduction of \$342.19.

VOTE: YES - 8 NO - 0 ABSENT - 1 ABSTENTIONS - 0

D. * Donations

* MOTION by A. Walker, SECONDED by B. Shaner, to accept the following donations:

Jacob's Weissport Historical Society - Donation of \$500.00 for the Lehigh Area High School Art Department in recognition of Diane Micheletti-Teacher, Madison Brown-Student, Kailee Gaumer-Student, Brenna Hunt-Student, Hailey Miller-Student, Brynn Wentz-Student, Isabella Mystkowski-Student, Ruth Bush-Resident Artist.

VOTE: YES - 8 NO - 0 ABSENT - 1 ABSTENTIONS - 0

E. * Assessment Appeal

* MOTION by B. Bowes, SECONDED by N. Foeller, to authorize Fox Rothschild LLP to enter into an agreement for the property located at 877 Interchange Road in Franklin Township and further identified as Tax Parcel No. 70-12-A8.08,15 setting the assessment of the property at \$1,450,800 for tax year 2022 and for each subsequent tax year until a change in the property's assessment pursuant to applicable law.

Summary: This matter involves a 2022 annual assessment appeal initiated by the taxpayer. Following a hearing on the appeal, the Board of Assessment left the property's assessment unchanged at \$1,716,738, and the taxpayer appealed the Board of Assessment's decision to the Carbon County Court of Common Pleas. The School District intervened in the appeal. The matter is currently pending before the Carbon County Court of Common Pleas. The property is improved with a 78-room Hampton Inn.

Property address: 877 Interchange Road in Franklin Township

Tax Parcel No.: 70-12-A8.08,15

Assessment / approximate implied fair market value: For tax year 2022, assessment of \$1,716,738 and implied fair market value of \$5,722,460 (or \$73,365 per room) based on 30% common level ratio

Taxpayer's value: A value of \$3,900,000 (\$50,000/room)

Settlement: A value of \$4,836,000 (\$62,000/room) and assessment of \$1,450,800 for tax year 2022 based on the 30% common level ratio.

The above proposal equates to a value of \$62,000/room for the 78-room hotel and represents the approximate middle point between your requested value of \$50,000/per room and the current value of \$73,365/room based on the property's current implied fair market value.

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. Walter Zlomsowitch, Member	0	X	0	0
Mr. Richard R. Beltz, Vice President	0	0	X	0
Ms. Barbara Bowes, Treasurer	X	0	0	0
Mr. Nathan Foeller, Member	X	0	0	0
Mr. Jeremy Glaush, Member	X	0	0	0
Mr. Brian Shaner, Member	0	X	0	0
Mrs. Kerry Sittler, Member	0	0	0	X
Ms. April Walker, Member	0	X	0	0
Ms. Joy Beers, President	X	0	0	0

VOTE: YES - 4 NO - 3 ABSENT - 1 ABSTENTIONS - 1

Motion Failed

Consent Agenda utilized for items F-G

F. * PA LCB Grant

Accept the 2022-2024 Pennsylvania Liquor Control Board's Reducing Underage Drinking and Dangerous Drinking Grant. The amount of said grant totals \$19,605.00 with \$16,105.00 allotted for the 2022-2023 fiscal year and \$3,500.00 allotted for the 2023-2024 fiscal year.

The Grant starts July 1, 2022 and ends June 30, 2024 and is in the amount of \$19,605.00 (\$16,105 for 2022-2023 and \$3,500 for 2023-2024).

Year 1-\$11,620 for a driving simulator, \$1,110 for two alcohol sensor devices and \$3,375 for a fatal vision goggle kit Year 2-\$3,500 for a guest speaker for two presentations to the community and our students.

G. * PSBA Membership Renewal

Approve the all-access membership package option with Administrative Regulations for the PSBA Membership renewal of the 2022-2023 school year in the amount of \$14,153.17.

MOTION by J. Glaush, SECONDED by B. Bowes.

B. Shaner stated that the box was not checked for the administrative regulations. J. Partenio said it would be checked and completed when submitted to PSBA.

VOTE: YES - 8 NO - 0 ABSENT - 1 ABSTENTIONS - 0

H. * CM Regent Insurance

* MOTION by J. Glaush, SECONDED by N. Foeller, to accept the insurance premiums with CM Regent for the 2022-2023 school year effective July 1, 2022.

VOTE: YES - 8 NO - 0 ABSENT - 1 ABSTENTIONS - 0

I. PFM Proposal

MOTION by B. Bowes, SECONDED by N. Foeller, to accept the PFM proposal for bond purchase agreement in conjunction with the Refinancing parameters resolution.

E. Rarick explained how items I and J were for a bond proposal and is putting the paperwork in place for when the interest rate is beneficial to the District. He said the only cost is for advertisement and the Board will vote to move forward.

VOTE: YES - 8 NO - 0 ABSENT - 1 ABSTENTIONS - 0

J. Parameters Resolution

MOTION by J. Glaush, SECONDED by B. Bowes, to approve a resolution authorizing the issuance of general obligation bonds in the maximum amount of up to \$42,000,000, in one or more series for purposes of (i) the refunding of all or a portion of the School District's outstanding General Obligation Bonds, Series of 2015; (ii) the refunding of all or a portion of the School District's outstanding General Obligation Bonds, Series A of 2015; and (iii) paying the costs and expenses related to the issuance of the bonds and to accept the proposal of PFM Financial Advisors, LLC as set forth in that certain Proposal for the Purchase of Bonds to facilitate the sale and purchase of the bonds by a qualified purchaser.

VOTE: YES - 8 NO - 0 ABSENT - 1 ABSTENTIONS - 0

K. KRE Security

MOTION by B. Bowes, SECONDED by W. Zlomsowitch, to table the proposal with KRE Security for the security services for athletic events as needed during the 2022-2023 school year.

B. Bowes stated she would like to see a complete agreement and get more information. B. Shaner wanted to make sure the District would not be holding back security for events without this going through. J. Corby said it would be fine to table until the next workshop meeting.

VOTE: YES - 8 NO - 0 ABSENT - 1 ABSTENTIONS - 0

L. Lehigh Asphalt Paving and Construction Agreement

MOTION by N. Foeller, SECONDED by B. Bowes, to approve the attached resolution awarding the contract subject to contingencies to Lehigh Asphalt Paving and Construction in the amount of \$85,235.00.

E. Rarick explained where the paving would be taking place. A. Abelovsky asked if they would be milling. E. Rarick said yes, two inches deep and replacing the pavement and soft soils. W. Zlomsowitch said the Alley to Ninth Street would be the responsibility of the Borough. E. Rarick asked A. Abelovsky if the Borough would be interested in completing the road. A. Abelovsky said she would check.

VOTE: YES - 8 NO - 0 ABSENT - 1 ABSTENTIONS - 0

M. Energy Technologies HVAC Agreement

MOTION by B. Shaner, SECONDED by N. Foeller, to approve the proposal from Energy Technologies for a 3-year HVAC maintenance contract beginning July 1, 2022 at a yearly cost of \$83,694.

B. Bowes asked if there were any other takers. E. Rarick said there were three companies, two of which were Energy Technologies and HT Lyons. W. Zlomsowitch asked what the District was getting for the cost. E. Rarick gave the list of services. He said it was a yearly savings of about \$16,000.

VOTE: YES - 8 NO - 0 ABSENT - 1 ABSTENTIONS - 0

N. Automated Logic Electric Meters

MOTION by J. Glaush, SECONDED by B. Bowes, to approve the quotes from Automated Logic for the Middle School and High School Electric Meter installations.

E. Rarick said it was discussed at the June Workshop Meeting even though it was not on the Agenda.

VOTE: YES - 8 NO - 0 ABSENT - 1 ABSTENTIONS - 0

O. Carbon-Monroe-Pike Drug and Alcohol Commission, Inc.

MOTION by N. Foeller, SECONDED by K. Sittler, to approve the 2022-2023 letter of agreement between Lehigh area School District and Carbon-Monroe-Pike Drug and Alcohol Commission, Inc.

VOTE: YES - 8 NO - 0 ABSENT - 1 ABSTENTIONS - 0

Consent Agenda utilized for items P-Q

P. Budget Transfer for Food Service

Approval of the following transfers from the General Fund To Food Service Fund Per commonwealth deposit information:

May State Reimbursement \$4,648.82

May Federal Reimbursement \$152,451.02

May After School Reimbursement \$3,014.48

Q. Budget Transfer for Technology

Approval of the budget transfer of \$99,970.04 from account

10-1110- 562-000-10-000-090-000-0000 (Reg Ed Cyber School tuition) to account

10-2818-340-000- 00-000-028-000-0000 (network purchased tech services).

MOTION by B. Bowes, SECONDED by J. Glaush.

VOTE: YES - 8 NO - 0 ABSENT - 1 ABSTENTIONS - 0

Consent Agenda utilized for items R-T

R. Per Capita/Occupational Tax Exemptions

Approval of the June exemptions from Per Capita and/or Occupational Tax

S. Activities Funds

Approval of the Lehigh Area High School and Middle School Activities Funds for May 2022

T. Reports

Approval of the following Reports:

1. Condensed Board Summary
2. Expenditure Report
3. Revenue Report
4. Treasurer's Report

MOTION by B. Bowes, SECONDED by A. Walker.

VOTE: YES - 8 NO - 0 ABSENT - 1 ABSTENTIONS - 0

U. Payment of Bills

MOTION by N. Foeller, SECONDED by B. Bowes, to approve the following Payment of Bills:

June 2022:

General Fund:

--Non-Negotiable \$1,145,267.96

--Regular Checks \$1,317,455.55

--Credit Card \$ 0.00

Debit Card: \$ 3,455.14

Payroll (May): \$1,241,187.48

Food Service Fund: \$ 81,972.81

Total: **\$3,789,338.94**

E. Rarick said there was no bill included in this for the Superintendent search. W. Zlomsowitch questioned what the \$10,000 bill from Fox Rothschild was for. E. Rarick said he was not sure without looking at it.

VOTE: YES - 8 NO - 0 ABSENT - 1 ABSTENTIONS - 0

3. Programs

A. * First Reading of Policies

* MOTION by B. Bowes, SECONDED by J. Glaush, to move the following policies for First Reading for Public Review and Comment:

217 - Graduation Requirements

237 - Electronic Devices

220 - Student Expression/Dissemination of Materials (This new policy is to replace the current policy 220, due to the change of the policy name)

913 - Nonschool Organizations/Groups/Individuals

VOTE: YES - 8 NO - 0 ABSENT - 1 ABSTENTIONS - 0

B. * Second Reading and Final Approval of Policies

* MOTION by N. Foeller, SECONDED by J. Glaush, to approve the following policies for Second Reading and Final Approval:

206 - Assignment within the District

212 - Reporting Student Progress

VOTE: YES - 8 NO - 0 ABSENT - 1 ABSTENTIONS - 0

Consent Agenda utilized for items C-E

C. * Middle School Summer Reading Program

* Approval of the Middle School Summer Reader Pilot Program for all 7th grade students.

This program will employ 4 staff members to collect, review students' work and provide feedback on students' work. Total hours for the program will not exceed 35 hours total between four staff members. The total costs for the program will be \$1,400.00 to be paid with ARP-ESSER funds.

D. * LCCC Dual Enrollment Agreement

* Approval of the Dual Enrollment Agreement between Lehigh Carbon Community College and Lehigh Area School District for July 1, 2022 – July 31, 2023.

E. * Shop Specialties Incorporated Machinery Maintenance

* Approval of the agreement with Shop Specialties Incorporated Machinery Maintenance.

Shop Specialties Incorporated visits the High School Metal and Wood Shop and provides services as listed in the agreement for a cost of \$1,420.00, per shop, plus any cost of additional parts, as required, beginning July 1, 2022 until June 30, 2023.

MOTION by J. Glaush, SECONDED by A. Walker.

VOTE: YES - 8 NO - 0 ABSENT - 1 ABSTENTIONS - 0

F. Title III Consortium MOU

MOTION by B. Bowes, SECONDED by B. Shaner, to approve the CLIU 21 Title III Consortium Memorandum of Understanding for the 2022-2023 school year.

J. Corby explained that schools receive ESL title funds and work through a consortium for better pricing of bids.

VOTE: YES - 8 NO - 0 ABSENT - 1 ABSTENTIONS - 0

G. School Enrichment Journeys

MOTION by B. Shaner, SECONDED by N. Foeller, to approve the following School Enrichment Journey requests, observing all necessary COVID-19 mitigation precautions:

1. LAHS Band (Bryan Buffington) – February 27 - March 4, 2023 – departure 1:00 PM 2/27 and return 8:00 PM 3/4 – to Disney World, Orlando, FL to perform at Disney and experience music in a professional setting.

S. Howland mentioned how the High School Band rotates through every three years with Disney and Nashville performances. She said the students raise money through the Booster Club. She said it is a great opportunity for the band to showcase their talents.

K. Sittler asked if there were chaperones. S. Howland said yes, there are Band Booster Chaperones that will be involved. She mentioned that she did not know exactly who would be chaperoning yet, but they will know as it gets closer.

VOTE: YES - 8 NO - 0 ABSENT - 1 ABSTENTIONS - 0

H. Use of School Property

MOTION by B. Bowes, SECONDED by J. Glaush, to approve Use of School Property for the following requests:

- 1. Touchdown Club (Autumn Abelovsky)** – August 25, September 1, 8, 16, 22, 28, October 6, 13, 20 & 27, 2022 – 4:00-6:30 PM – High School Cafeteria – Team Meals – Football.
- 2. The Pale Moon Players (Laurel Zimmerman)** – July 26, 28, 30, August 1 & 2, 2022 -6:00-8:00 PM - Middle School Auditorium - Rehearsal for Matilda Jr.
- 3. The Pale Moon Players (Laurel Zimmerman)** – August 4, 5, & 6, 2022 - 5:30-8:30 PM - Middle School Auditorium & Classrooms - Production of Matilda Jr.
- 4. Barksdale School Portraits (Heather Cornman)** – September 19 & November 1, 2022 - 7:30 AM-3:00 PM - Elementary Center Lobbies - School Photos.
- 5. National Honor Society (M. Rohrbach/G. Laviolette)** – December 21, 2022 - 1:15-2:45 PM - High School Cafeteria - Winter Social.
- 6. National Honor Society (M. Rohrbach/G. Laviolette)** – September 16, November 11, 2022, January 20, February 17, April 21 and May 19, 2023 - 2:15-3:30 PM - High School Auditorium - Membership Meetings.

7. **National Honor Society (M. Rohrbach/G. Laviolette)** - November 7, 8, & 10, 2022 2:15-3:30 PM and November 10, 2022 6:00-9:00 PM - High School Auditorium - Induction Practice and Ceremony.
8. **LAHS (Suzanne Howland)** - September 12, 2022 - 7:15 AM-3:00 PM - High School Auditorium - 9th, 10th, & 11th Grade Class Portrait Day.
9. **LAHS (Suzanne Howland)** - August 29, 30, & 31, 2022 - 9:00 AM- 4:00 PM or 10:00 AM-5:00 PM- High School Auditorium - Senior Photos
10. **LAHS Guidance (Kathy Martin)** - August 27, October 1, November 5, & December 3, 2022 March 11, May 6 & June 3, 2023 - 7:00 AM-1:00 PM - Classrooms - SAT Testing.
11. **LAHS Volleyball (Jason Green)** - June 20-August 1, 2022 - Monday, Tuesday, Thursdays - 8:00 AM-10:30 AM - High School Gym - Summer Workouts.
12. **LAHS Girls Basketball Parents Club (Regina Wehr)** - September 6, October 4, November 1 & December 6, 2022, January 3, February 7, March 7, April 4, May 2 & June 6, 2023 - 6:00-7:00 PM - High School Classroom - Monthly Meetings.
13. **LAHS Cheer Parents Club (Regina Wehr)** - September 6, October 4, November 1 & December 6, 2022, January 3, February 7, March 7, April 4, May 2 & June 6, 2023 - 7:00-8:00 PM - High School Classroom - Monthly Meetings.
14. **LASD Football (Thomas McCarroll)** - July 20 & 21, 2022 - 8:30 AM-12:00 PM - Multipurpose Stadium & Elementary Center Gym - Youth Camp.
15. **LAHS Band (Bryan Buffington)** - Dates/Times TBD - Multipurpose Stadium/High School Auditorium, Practice Fields and classrooms - Summer Rehearsals.

VOTE: YES - 8 NO - 0 ABSENT - 1 ABSTENTIONS - 0

4. Personnel

A. * Job Descriptions

* MOTION by J. Glaush, SECONDED by B. Bowes, to approve the following job descriptions:

Assistant to the Superintendent

Supervisor of Alternative Education - Assistant Supervisor of Special Services - District Assessment Coordinator

B. Shaner asked if the Board could make changes to these in the future. B. Bowes said yes.

VOTE: YES - 8 NO - 0 ABSENT - 1 ABSTENTIONS - 0

B. * Candidates for Employment

* MOTION by B. Bowes, SECONDED by J. Glaush, to approve the following candidates for employment in accordance with the respective contracts, pending any necessary documentation:

* **Vanessa Rimbey** - Middle School Physical Education/Health Teacher **amended** to a Step III **Master's Degree** with an annual salary of **\$45,850** (subject to change as per new Collective Bargaining Agreement) effective September 1, 2022.

* **Mary Boaz** - Elementary Guidance Counselor - Date effective September 1, 2022, at a **Master's Degree** Step I with an annual salary of **\$43,850** (subject to change as per new Collective Bargaining Agreement) with **Deb Lindh** as a mentor.

Veronica Scarpatti - High School Math Teacher - Date effective September 1, 2022 at a Bachelor's Degree Step III with an annual salary of \$45,000 (subject to change as per new Collective Bargaining Agreement) with **Gretchen LaViolette** as a mentor.

Jennifer Calhoun - Elementary Music Teacher - Date effective September 1, 2022 at a Bachelor's Degree Step I with an annual salary of \$43,000 (subject to change as per new Collective Bargaining Agreement) with **Stephanie Kulpa** as a mentor.

Rachel Serfass - Middle School Reading Specialist - Date effective September 1, 2022 at a Bachelor's Degree Step I with an annual salary of \$43,000 (subject to change as per new Collective Bargaining Agreement) with **Hallie Seiwel** as a mentor.

* **Terri Kokinda** - Mentor for **Mary Wilhelm**

* **Paula Bonser** - Mentor for **Amber Williams**

Diane Micheletti - Mentor for **Stephanie Gustafson**

Karen Wall - Mentor for **Christian Ambrose**

* **Hallie Seiwel** - Academics and Adventures Camp Teacher - effective June 20, 2022 at \$31.00 per hour.

Ryan Wentz - Academics and Adventures Camp Teacher - effective June 27, 2022 at \$31.00 per hour.

Tara Derr - ESY Teacher at \$31.00 per hour for up to 20 hours per week beginning July 5 through July 28, 2022.

Jessica Habas - ESY Teacher at \$31.00 per hour for up to 20 hours per week beginning July 5 through July 28, 2022.

Bailey Rottet - ESY Speech Pathologist at \$31.00 per hour for up to 20 hours per week beginning July 5 through July 28, 2022

Grace Kern - ESY Paraprofessional at current rate of pay for up to 20 hours per week beginning July 5 through July 28, 2022.

Lucyna Godek - ESY Paraprofessional at current rate of pay for up to 20 hours per week beginning July 5 through July 28, 2022.

Conni Steigerwalt - ESY Paraprofessional at current rate of pay for up to 20 hours per week beginning July 5 through July 28, 2022.
Brian Statler - ESY Behavioral Interventionist at current rate of pay for up to 20 hours per week beginning July 5 through July 28, 2022.
Daralyn Behler - Middle School Summer Reading Program Paraprofessional at current rate of pay.
Rebecca Tite - Middle School Summer Reading Program Teacher at \$31.00 per hour.
Hallie Seiwel - Middle School Summer Reading Program Teacher at \$31.00 per hour.
Elizabeth Yescavage - Middle School Summer Reading Program Teacher at \$31.00 per hour.

Department Heads for the 2022-2023 School Year (Rate as established in New Collective Bargaining Agreement)

Ashley Lichtenwalner - Elementary ELA	Melissa Blocker - High School Science
Candace Gandy - Elementary Mathematics	Angela Harris - High School Citizenship
Tiffany Strausberger - Elementary Science	Diane Micheletti - Art
Paula Bonser - Elementary Citizenship	Karen Wall - Business/Computers
Hallie Seiwel - Middle School ELA	Timothy Sharrow - Health & Physical Education
Theresa Kokinda - Middle School Mathematics	Kali Andrew - Pupil Services
Chris Knappenberger - Middle School Science	Jeff Kirsch - Special Education
Erica Pagotto - Middle School Citizenship	Kevin Bond - Practical Arts
Sharon Leitzel - High School ELA	Bryan Buffington - Music
Gretchen Laviolette - High School Mathematics	

Grade Level Leaders for the 2022-2023 School Year(Rate as established in New Collective Bargaining Agreement)

Ashley Lichtenwalner - Kindergarten	Tiffany Strausberger - 3rd Grade
Janine Matika - 1st Grade	Denise Gerber - 4th Grade
Norine Zehner - 2nd Grade	Diane Schnell - 5th Grade

Team Leaders for the 2022-2023 School Year(Rate as established in New Collective Bargaining Agreement)

Timothy Sharow - Creative Arts	Theresa Kokinda - 8th Grade White
Jeff Kirsch - Special Education	Jennifer Kunkel - 6th Grade Maroon
Chris Knappenberger - 6th Grade White	Yvette Sharrow - 7th Grade Maroon
Joseph Yescavage - 7th Grade White	Julie Solt - 8th Grade Maroon

B. Shaner asked how Department Heads, Team Leaders and Grade Level Leaders are selected. It was explained that they apply with a letter of interest and if there is more than one candidate, then there is an interview for the position held.

VOTE: YES - 8 NO - 0 ABSENT - 1 ABSTENTIONS - 0

A. Sebelin thanked the Board for approving the Elementary Center Music Teacher . He introduced Jennifer Calhoun and gave a biography. He also introduced Mary Boaz as the new Elementary Center Guidance Counselor and gave a biography for her.

S. Howland congratulated Veronica Scarpatti as the new Mathematics Teacher. She introduced her and gave a biography to the Board.

S. Ebbert explained that Rachel Serfass was unavailable for the meeting and would be in attendance at the July Workshop Meeting. He said he would do an introduction at that time.

J. Corby thanked everyone and welcomed the new staff members. He gave kudos to the admin for getting quality candidates for the District.

C. * Open Records Officer

* MOTION by B. Shaner, SECONDED by K. Sittler, to approve Janine Partenio as Lehigh Area School District's Open Records Officer beginning July 1, 2022.

B. Bowes did not agree as she felt that J. Partenio already had too many responsibilities. W. Zlomsowitch asked if she would be able to handle the position. J. Partenio explained that the majority of the requests go through the District solicitor already and it would not take up too much time.

VOTE: YES - 7 NO - 1 ABSENT - 1 ABSTENTIONS - 0

Consent Agenda utilized for items D-F

D. * Pre-Approval of Employee Continuing Education Courses

* Approval of the following requests for pre-approval of courses/Programs of Study for employee continuing education:

1. ***Employee #1587** – June 4-27, 2022/(Level II Certification)ADHD: An Educator's Guide(\$270.00)
2. **Employee #1587** - June 30-July 23, 2022/(Level II Certification) Teaching Students to choose Responsible Behavior (\$270.00)
3. **Employee #1587**- July 26-August 18, 2022/(Level II Certification) Preventing Bullying & Cyberbullying: What an Educator Needs to Know (\$270.00)

E. * Clinical Experience Placements

*Approval of the following Clinical Experience Placements:

Western Governors University for the Fall of 2022 - placement for one (1) student teacher at the Elementary Center. Kutztown University for the Fall of 2022 - Due to changes in personnel an amended placement for 2 student teachers at the Elementary Center (was previously 1 at Elementary Center and 1 at Middle School)

F. Eastern School of Nursing Affiliation Agreement

Acceptance of the Cooperative School Nurse Practicum Affiliation Agreement with Eastern School of Nursing for the 2022-2023 school year. The Agreement is for a one-time placement of a student teacher to be placed in the Elementary Center, Middle School and High School

MOTION by B. Bowes, SECONDED by J. Glaush.

VOTE: YES - 8 NO - 0 ABSENT - 1 ABSTENTIONS - 0

G. Superintendent Agreement

MOTION by B. Bowes, SECONDED by B. Shaner, to elect Ms. Christina Fish as District Superintendent in accordance with 24 p.s. section 10-1071, 10-1073, and 10-1075; and motion to enter into a contract to establish salary and fringe benefits for the District Superintendent as attached.

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. Walter Zlomsowitch, Member	0	X	0	0
Mr. Richard R. Beltz, Vice President	0	0	X	0
Ms. Barbara Bowes, Treasurer	X	0	0	0
Mr. Nathan Foeller, Member	X	0	0	0
Mr. Jeremy Glaush, Member	X	0	0	0
Mr. Brian Shaner, Member	X	0	0	0
Mrs. Kerry Sittler, Member	X	0	0	0
Ms. April Walker, Member	0	X	0	0
Ms. Joy Beers, President	X	0	0	0

A. Abelovsky asked the Board to reconsider 4I with the increases. J. Corby congratulated Mrs. Fish.

VOTE: YES - 6 NO - 2 ABSENT - 1 ABSTENTIONS - 0

H. Acting Superintendent/Acting Assistant Superintendent Agreement

Approval of the following Agreement between the Board of School Directors of the Lehigh Area School District and John W. Corby to assist the District as Acting Superintendent/Acting Assistant Superintendent, from July 1, 2022 and ending no later than August 31, 2022, at a cost of \$650.00 per day.

MOTION by J. Glaush, SECONDED by N. Foeller, to change the motion to include the amended position of Acting Superintendent/Acting Assistant to the Superintendent.

VOTE: YES - 8 NO - 0 ABSENT - 1 ABSTENTIONS - 0

MOTION by B. Shaner, SECONDED by N. Foeller, to approve the following Agreement between the Board of School Directors of the Lehigh Area School District and John W. Corby to assist the District as Acting Superintendent/Acting Assistant to the Superintendent, from July 1, 2022 and ending no later than August 31, 2022, at a cost of \$650.00 per day.

VOTE: YES - 8 NO - 0 ABSENT - 1 ABSTENTIONS - 0

I. School Safety and Security Coordinator

MOTION by B. Bowes, SECONDED by B. Shaner, to appoint Acting Superintendent John W. Corby as the District School Safety and Security Coordinator from July 1, 2022- August 31, 2022.

VOTE: YES - 8 NO - 0 ABSENT - 1 ABSTENTIONS - 0

J. CLIU Administrative Support Understanding Extension

MOTION by N. Foeller, SECONDED by J. Glaush, to approve the Administrative Support Understanding between the Carbon Lehigh Intermediate Unit # 21 and Lehigh Area School District for services provided by Mr. Timothy Tkach. Mr. Tkach will be employed by the District from July 1, 2022 until September 2, 2022 for up to 29 hours per week at \$72.00 per hour.

J. Corby mentioned that the IU expense was included in the \$72.00 and he explained that Tim would be leaving in September but the contract is for the year, in case he would have to come back at some point, if needed.

VOTE: YES - 8 NO - 0 ABSENT - 1 ABSTENTIONS - 0

K. Act 93 Agreement

MOTION by B. Bowes, SECONDED by B. Shaner, to approve the Lehigh Area School District Compensation Plan for Administrators and Managers from July 1, 2022 to June 30, 2023

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. Richard R. Beltz, Vice President	0	0	X	0
Ms. Barbara Bowes, Treasurer	X	0	0	0
Mr. Nathan Foeller, Member	X	0	0	0
Mr. Jeremy Glaush, Member	X	0	0	0
Mr. Brian Shaner, Member	X	0	0	0
Mrs. Kerry Sittler, Member	X	0	0	0
Ms. April Walker, Member	X	0	0	0
Mr. Walter Zlomsowitch, Member	X	0	0	0
Ms. Joy Beers, President	X	0	0	0

VOTE: YES - 8 NO - 0 ABSENT - 1 ABSTENTIONS - 0

L. Psychologist Employment Contract

MOTION by B. Bowes, SECONDED by K. Sittler, to approve the employment contract between James R. Schwab and Lehigh Area School District to provide Psychologist services not to exceed seven (7) hours per week for thirty-nine (39) weeks for the 2022-2023 School Year at a rate of \$110.00 per hour.

VOTE: YES - 8 NO - 0 ABSENT - 1 ABSTENTIONS - 0

M. Candidates for the Substitute List

MOTION by J. Glaush, SECONDED by K. Sittler, to approve the following list of requested candidates for the 2022-2023 Substitute List, pending any necessary paperwork:

Janice Scherer - Substitute Teacher
Alyssa Miller - Substitute Teacher
Kacie Rankovich - Substitute Teacher
Holly Frantz - Substitute Teacher
Shirley Rodgers - Substitute Teacher
Jo Ann Schoenberger - Substitute Teacher
William Kunkle - Substitute Teacher
Sharon Cooper - Substitute Teacher
JoLynn Gazo - Substitute Teacher
Lynne Blymire - Substitute Teacher
Lisa Barth - Substitute Teacher
Amber Miller - Substitute Teacher
Angela Trainer - Substitute Teacher
Martha Cox - Substitute Teacher
Mona Hamby - Substitute Teacher
Coleen Harleman - Substitute Nurse
Kyle Smith - Substitute Paraprofessional & Secretary
Tracy Hawk - Substitute Paraprofessional & Secretary
Susan Anthony - Substitute Paraprofessional & Secretary
Felicia-Sue Anthony - Substitute Paraprofessional, Secretary & Cleaner
John Partenio - Substitute Paraprofessional & Lunch Aide
Eric Schlect - Substitute Cleaner & Custodian/Maintenance

VOTE: YES - 8 NO - 0 ABSENT - 1 ABSTENTIONS - 0

N. Candidates for Athletic Coaching/Manager or Extracurricular Activities

MOTION by B. Bowes, SECONDED by B. Shaner, to approve the following requests for Athletic Coaching/Manager Candidates, as per contracted rates (which are subject to change as per new Collective Bargaining Agreement), pending any necessary paperwork:

2022-2023 Athletic Positions

Assistant Field Hockey - **Gwen Remaley** - at a stipend of \$3,810.75
Middle School Field Hockey - **Lauren Marks** - at a stipend of \$3,716.33
Assistant Cheer - **Devon Linaberry** - at a stipend of \$3,915.78
Assistant Cheer - **Autumn Bickert** - at a stipend of \$3,915.78
Assistant Boys Basketball - **Jeff Miller** - at a stipend of \$4,019.75
Assistant Boys Basketball - JV - **Joseph Dietz** - at a stipend of \$4,019.75
Freshman Boys Basketball - **Will White** - at a stipend of \$3,924.27
Assistant MS Boys Basketball - **Anthony Rossino** - at a stipend of \$3,924.27
Assistant MS Boys Basketball - **Dan Rossino** - at a stipend of \$3,924.27
Assistant Girls Basketball - **Angela Gogno** - at a stipend of \$3,750.20
Assistant Girls Basketball - JV - **David Yob** - at a stipend of \$3,750.20
Assistant Girls Basketball - **Joseph Berezwick** - at a stipend of \$3,042.20
Assistant MS Girls Basketball - **Anthony Thomas** - at a stipend of \$3,042.20
Assistant MS Girls Basketball - **Rachel Quinn** - at a stipend of \$3,042.20
Assistant Wrestling - **Tyler Cann** - at a stipend of \$3,623.46
Assistant Wrestling - **Jacob Hoats** - at a stipend of \$3,623.46
Middle School Wrestling - **Bart Mease** - at a stipend of \$3,623.46
Middle School Wrestling - **Joseph Tartar** - at a stipend of \$3,623.46

W. Zlomsowitch did not agree with this item. A member of the audience asked what happens to issues of students with coaches. J. Corby explained it would go to Kyle Spotts and S. Howland first and then it would come to the Superintendent's office.

VOTE: YES - 7 NO - 1 ABSENT - 1 ABSTENTIONS - 0

O. Resignations

MOTION by B. Bowes, SECONDED by K. Sittler, with regret, accept the resignation of the following employees:

Amber Williams - Paraprofessional effective August 31, 2022

Megan Repsher - 12-Month Secretary effective July 8, 2022

Kerri Miller - Social Worker effective June 29, 2022

Norine Zehner - Middle School Field Hockey Coach effective June 21, 2022

VOTE: YES - 8 NO - 0 ABSENT - 1 ABSTENTIONS - 0

5. Miscellaneous

A. * School Board Treasurer

* MOTION by J. Glaush, SECONDED by K. Sittler, to elect Barbara Bowes as School Board Treasurer per policy #005 for a one-year term, effective July 1, 2022 to June 30, 2023.

W. Zlomsowitch did not agree with this item.

VOTE: YES - 7 NO - 1 ABSENT - 1 ABSTENTIONS - 0

B. * PSBA Voting Delegates

* MOTION by B. Bowes, SECONDED by K. Sittler, to approve Brian Shaner and Nathan Foeller as voting delegates for the PSBA delegate assembly on November 5, 2022.

School Directors from districts across the state come together at the Delegate Assembly meeting to adopt PSBA's 2022 Legislative Platform. The Legislative Platform is a series of statements that serves as PSBA's official record of positions on legislative issues and is the guide for the association's advocacy efforts. It contains two sections: the Legislative Priorities and the Core Legislative Principles and Supporting Concepts.

Each year, items in the platform are developed by school boards and receive initial consideration by the PSBA Platform Committee. Proposals recommended by the Platform Committee are presented to the Delegate Assembly for final determination. Selection of the Legislative Priority issues is done on a two-year basis to coincide with the two-year session of the General Assembly.

The Delegate Assembly will be held Saturday, November 5, 2022. Details will be announced in the future. Each PSBA-member entity is entitled to have at least one (and up to two) voting delegate(s) at the meeting. Only school directors, school board secretaries along with members and secretaries of the governing body of other PSBA member entities are eligible to serve as delegates. Assistant and recording secretaries, superintendents or other administrators are not eligible by virtue of such positions. The bylaws require that all entities submitting voting delegates must have paid their current year dues to the association.

Proposals for PSBA's 2023 Legislative Platform are now being accepted. The deadline to submit proposals is Friday, July 22, 2022.

B. Shaner abstained from voting for himself.

VOTE: YES - 7 NO - 0 ABSENT - 1 ABSTENTIONS - 1

6. New Business for Discussion

7. Communications

A. Directors' Concerns

W. Zlomsowitch asked the Board to add old business back to the agenda.

B. Public Comment

W. Zlomsowitch read a letter dated June 27, 2022 to resign from the Board. He immediately left the meeting.

J. Corby asked if they should add a motion to the agenda to accept the resignation of W. Zlomsowitch.

MOTION by B. Bowes, SECONDED by J. Glaush to add the acceptance of the resignation of W. Zlomsowitch to the June 27, 2022 Board Meeting Agenda.

VOTE: YES - 7 NO - 0 ABSENT - 1 ABSTENTIONS - 0

The Board opened the floor for public comment.

L. Foeller said, as a voter, she was disappointed in W. Zlomsowitch resigning and walking out. She felt if someone wanted to make a difference, they should stay and voice what they believe in.

D. Krause said he was disappointed because there were other people that wanted an opportunity to be on the Board.

J. Liable said she wanted the Board seat and thought it was a shame. She also questioned the Board's clearances on file.

MOTION by B. Shaner, SECONDED by J. Glaush to accept the resignation of W. Zlomsowitch from the Lehigh Area School District Board of Directors, effective June 27, 2022.

VOTE: YES - 7 NO - 0 ABSENT - 1 ABSTENTIONS - 0

B. Shaner asked about the discussion on the replacement. B. Bowes felt they should ask for a letter of interest and resume to J. Partenio for the Board to review. J. Corby said he would like to advertise and solicit the board to see what they would like to follow. B. Shaner said he would like candidates for the next Board Meeting. A. Abelovsky said the Board should just appoint someone because they already know who they would like to fill the seat. J. Corby said they would have something out by next week.

B. Bowes said she had spent many extra hours reviewing Superintendent Candidate packets and feel Mrs. Fish will do a great job cleaning up.

C. Adjournment

MOTION by K. Sittler, SECONDED by B. Bowes, to adjourn the Meeting.

The June 27, 2022 Board Meeting was adjourned at 8:28 PM.

Respectfully Submitted,

Edward Rarick, Board Secretary
By Janine Partenio, Recording Secretary

* Denotes that the item was vetted in a Workshop Meeting.