

Lehigh Area School District
1000 Union Street
Lehigh, PA 18235
Monday, June 13, 2022 6:00 PM
WORKSHOP MEETING - MINUTES

1. Opening Exercises

A. Opening Exercises

Opening exercises included the Pledge of Allegiance and a moment of silence

B. Call to Order

Board President, J. Beers called the Board Meeting to order at 6:10 PM

C. Meeting Announcements

An Executive Session was held on Monday, May 23, 2022 at 5:15 PM in the District Administration Board Room for the purpose of discussing personnel and legal items. It adjourned at 6:50 PM.
An Executive Session was held on Wednesday, June 1, 2022 at 6:00 PM in the District Administration Board Room for the purpose of interviewing candidates for the position of Superintendent of schools. It adjourned at 9:50 PM
An Executive Session was held on Monday, June 6, 2022 at 6:00 PM in the District Administration Board Room for the purpose of discussing the election of a Superintendent and other personnel items. It adjourned at 7:45 PM.
The next Board Meeting will be held on Monday, June 27, 2022, at 7:00 PM.



D. Roll Call

PR/AB

PR	Ms. Joy Beers	PR	Mr. Nathan Foeller	PR	Mrs. Kerry Sittler
AB	Mr. Richard R. Beltz	AB	Mr. Jeremy Glaush	AB	Ms. April Walker
PR	Ms. Barbara Bowes	PR	Mr. Brian Shaner	PR	Mr. Walter Zlomsowitch

Also Present:

Mr. John W. Corby, Acting Superintendent
Dr. Keith Boyer, Acting Assistant Superintendent
Mr. Edward Rarick, Business Administrator
Mrs. Rebecca Karpowicz, Assistant Board Secretary

E. Public Comment

Mr. Ebbert- introduction of Ms. Cederberg, new teacher at the MS

Thanks everyone for acknowledging her and is looking forward to working with the Lehigh School District

2. Academic Affairs

A. Girls on the Run

Powerpoint Update from Carrie Kenny - Social Worker

Mrs. Kenny talks about the Girls on the Run Presentation
Lehigh's first season
Thanks the board for allowing her to be here and to have a program
Program based off research- mostly physical activities with life lessons
Finished the season by completing a 5 K
9 students registered
Community impact projects- chose to have a dress down fundraiser
Talks about a camp that girls can also attend

B. ATSI Plan

Update on the ATSI Plan

Mrs. Howland talks about the plan - updates the board
June 30th due date, plan is out there
Addition targeted support goes back to the 17/18 school year
Climate survey
Trauma informed last year focus
Eric and Michael from the IU analyze the data
New goal for school positive behavior
Make up gaps in the K-12 plan
Comprehensive plan has received an extension
Ms. Beers asks if we satisfied the state
Mrs. Howland stated that COVID happened but we may need to stay on another year
We are on target - goals schedule changes
Good checks and balance
Mr. Shaner asks if the board would be able to see the climate survey
Mr. Corby states that he thought graduation was an incredible night and thank you to Sue and Floyd
50 year class was given a tour
Sue talks about new traditions have been established to celebrate graduation students

C. Middle School Summer Reading Program

Recommendation to approve the Middle School Summer Reader Pilot Program for all 7th grade students. This program will employ 4 staff members to collect, review students' work and provide feedback on students' work. Total hours for the program will not exceed 35 hours total between four staff members. The total costs for the program will be \$1,400.00 to be paid with ARP-ESSER funds.

Mr. Ebbert passes a handout out about the MS Reading Pilot
Loss in reading over the summer 7 into 8
Students would read a book - turn it in before school ended- was over - no additional books
Funding through ARP ESSER III
No more than 35 hours, \$1400.00, Cost of operation the library staff salary
3 options - Mid July
Incentive rewards sponsored through the Student Council - names - drawing
Compliments to the staff who sat down and made the program
Jack talks about the program being a win win
Board discusses the program

D. LCCC Dual Enrollment Agreement

Final details are being discussed June 14th. There may be edits to the attached agreement for the June 27, 2022 Board Meeting.

Mr. Corby states that this is not yet completed, there will be a zoom meeting on the 14th, this may change just a bit but is basically the same.
Approximately 55-60 students take part
11 students graduate the scholars program

E. Shop Specialties Incorporated Machinery Maintenance

Shop Specialties Incorporated visits the High School Metal and Wood Shop and provides services as listed in the agreement for a cost of \$1,420.00, per shop, plus any cost of additional parts, as required, beginning July 1, 2022 until June 30, 2023.

Mr. Rarick explains that they inspect our wood and metal shops to inspect our machinery and equipment. Service items and make sure they run properly

3. Policy

A. Policy for Discussion

202 Non resident students

Must pay what it costs to educate a student, approximately \$10,000.00
It is a board decision to allow
Policy with a "May" in the policy
Do we want to change this wording, possibly "good standing student"
Ms. Beers states to let it be
Board can look at it and present for discussion
Transportation by parent
Process did not coincide with policy
Staff to look into gather information, take to the superintendent and then present to the board for approval or denial
Discussion of past practices, admin just saying no, without board approval
Apply policy going forward

B. First Reading of Policies

217 - Graduation Requirements

Update policy:

Early graduation kids; overall GPA 3.0

Dress code for graduation - solid color cap and gown (maroon)

Credits 21- state

Lehighon 26

Veteran Diploma- good program

237 - Electronic Devices

Electronic Images and photo area in policy twice

220 - Student Expression/Dissemination of Materials (This new policy is to replace the current policy 220, due to the change of the policy name)

Replacing

913 - Nonschool Organizations/Groups/Individuals

Taken out -please review 2nd in July

C. Second Reading and Final Approval of Policies

206 - Assignment within the District

All good

212 - Reporting Student Progress

All good

4. Finance

A. 2022-2023 Final Budget

Discussion on the 2022-2023 Final Budget for Approval at the June 27, 2022 Board Meeting.

Budget - questions

B. 2022-2023 Taxing and Budget Resolution

Make adjustment- update

C. 2022-2023 Homestead Farmstead Resolution

Information regarding the 2022-2023 Homestead Farmstead Resolution.

Mr. Rarick explains that we still do not have the file

Could not do calculations

Mr. Rarick explains last year

D. Assessment Appeal

The Board of School Directors authorizes Fox Rothschild LLP to enter into an agreement for the property located at 877 Interchange Road in Franklin Township and further identified as Tax Parcel No. 70-12-A8.08,15 setting the assessment of the property at \$1,450,800 for tax year 2022 and for each subsequent tax year until a change in the property's assessment pursuant to applicable law.

Summary: This matter involves a 2022 annual assessment appeal initiated by the taxpayer. Following a hearing on the appeal, the Board of Assessment left the property's assessment unchanged at \$1,716,738, and the taxpayer appealed the Board of Assessment's decision to the Carbon County Court of Common Pleas. The School District intervened in the

appeal. The matter is currently pending before the Carbon County Court of Common Pleas. The property is improved with a 78-room Hampton Inn.

Property address: 877 Interchange Road in Franklin Township

Tax Parcel No.: 70-12-A8.08,15

Assessment / approximate implied fair market value: For tax year 2022, assessment of \$1,716,738 and implied fair market value of \$5,722,460 (or \$73,365 per room) based on 30% common level ratio

Taxpayer's value: A value of \$3,900,000 (\$50,000/room)

Settlement: A value of \$4,836,000 (\$62,000/room) and assessment of \$1,450,800 for tax year 2022 based on the 30% common level ratio.

The above proposal equates to a value of \$62,000/room for the 78-room hotel and represents the approximate middle point between your requested value of \$50,000/per room and the current value of \$73,365/room based on the property's current implied fair market value.

Mr. Rarick explains that this was discussed in Exec session

Meeting in the middle

E. Donation

Jacob's Weissport Historical Society - Donation of \$500.00 for the Lehigh Area High School Art Department in recognition of Diane Micheletti-Teacher, Madison Brown-Student, Kailee Gaumer-Student, Brenna Hunt-Student, Hailey Miller-Student, Brynn Wentz-Student, Isabella Mystkowski-Student, Ruth Bush-Resident Artist.

Dr. Boyer introduces Ruth Bush and Sandra making a presentation to the art department
Thanking the students and staff for working on the Weissport Mural
On behalf of Jacobs Weissport Historical Society and go towards new pottery supplies
Passes around the plaque that Mr. Bond made on the new laser engraver that Mr. Rarick helped to get for the district

F. PA LCB Grant

The Grant starts July 1, 2022 and ends June 30, 2024 and is in the amount of \$19,605.00 (\$16,105 for 2022-2023 and \$3,500 for 2023-2024).

Year 1-\$11,620 for a driving simulator, \$1,110 for two alcohol sensor devices and \$3,375 for a fatal vision goggle kit
Year 2-\$3,500 for a guest speaker for two presentations to the community and our students.

Explanation of grant
Mr. Salerno worked on applying for this, thank you
This will be used to purchase a DUI simulator for the district

G. PSBA Membership Renewal

Discussion on adding the Administrative Regulations to the All-Access membership package option for the PSBA Membership renewal of the 2022-2023 school year.

Tabled previously
Ms. Bowes asked to please add the \$764.00 - box needs checked
Better for the new superintendent to have something in place

H. CM Regent Insurance

Discussion on insurance premiums for the 2022-2023 school year.

Renew package
Increase workers comp
Devices
Cyber team wrote report due to breach /had to rebuild our servers
Talk of claims

I. George's Transportation Agreement

Discussion on 2022-2023 Transportation

Very reasonable 3%
George's is great to work with
Fuel under original contract
Board agree to contract change - new pricing startup payment /fuel surcharge/board copy pre payment
Board discusses charges and fees
De-escalation would like to see /have we ever gone below and had a d- escalation?

5. Athletics

None at the time

6. Buildings & Grounds

A. Automated Logic

An updated Encoder Module would be needed for each domestic water meter located at the Elementary, Middle, and High School at a cost of \$7,150.00. There was no push back with the request to purchase and install a multi output Encoder Module to take the place of the existing module on each meter, which will allow us to view, record and trend your domestic water consumption for each of the three buildings. The attached proposal is for the complete installation and verification of the newly installed devices for this project.

Water monitoring/ not sure the benefit outweighs the cost
Do not think this will save the district in the end
Do not think it will save the \$7150.00
will I double check the borough/should show a spike
Talk about the December bill and what happened
Did we ever figure that out?
Potentially a meter issues
This would eliminate this problem
The question is do you spend \$7150.00 to save \$800.00

Remove from agenda

Talk of solar and what we would need for this- 2 years will pay for itself

7. Personnel

A. Job Descriptions

Review for approval the following Job Descriptions:

Assistant to the Superintendent
New job description

Supervisor of Alternative Education - Assistant Supervisor of Special Services - District Assessment Coordinator
New job description

Supervisor of Buildings and Grounds
New job description

Get back to me if you feel any changes need to be made.
Job descriptions are spotty
Will need to be worked on

B. Candidates for Employment

Vanessa Rimbey - Middle School Physical Education/Health Teacher **amended** to a Step III **Master's Degree** with an annual salary of **\$45,850** effective September 1, 2022, pending any necessary documents.

Mary Boaz - Elementary Guidance Counselor - Date effective September 1, 2022, pending any necessary documents, at a Bachelor's Degree Step I with an annual salary of \$43,000 with **Deb Lindh** as her mentor.

Terri Kokinda - Mentor for **Mary Wilhelm**
Paula Bonser - Mentor for **Amber Williams**

Vanessa is an amendment
Mary Boaz - has done an outstanding job

C. Academics & Adventures Camp

Hallie Seiwel - Academics and Adventures Camp Teacher - effective June 20, 2022 at \$31.00 per hour.

D. Open Records Officer

Janine Partenio - Lehigh Area School District's Open Records Officer beginning July 1, 2022.

Was an assistant - now moving into the position
In addition to her Administrative duties

E. Pre-Approval of Employee Continuing Education Courses

1. **Employee #1587** - June 4-27, 2022/(Level II Certification)ADHD: An Educator's Guide(\$270.00)

Straight forward - good

F. Clinical Experience Placements

Student Teaching requests from Universities we have existing agreements with:

Western Governors University for the Fall of 2022 - placement for one (1) student teacher at the Elementary Center.
Kutztown University for the Fall of 2022 - Due to changes in personnel an amended placement for 2 student teachers at the Elementary Center (was previously 1 at Elementary Center and 1 at Middle School)

Agreements for student teachers

What is the change in personnel that caused the change

No - this is the student requesting where to student teach

8. Miscellaneous

A. Crossing Guards Discussion

Discussion with Lehighton Borough regarding Crossing Guards

Ms. Beers explains that Autumn was going to show and talk about the crossing guards

But this may be at the board meeting

Reach back to Autumn see what is going on

Borough does not update the minutes on the website

Issues with the crossing guards, some do not get out of their cars, one almost getting hit by cars,

If we just bussed everyone would we still need crossing guards

District pays portion of crossing guards

Borough has police to take over if guards do not show, district does not have this

Ms. Beers we need to reach back out to Autumn

B. PSBA Voting Delegates

School Directors from districts across the state come together at the Delegate Assembly meeting to adopt PSBA's 2022 Legislative Platform. The Legislative Platform is a series of statements that serves as PSBA's official record of positions on legislative issues and is the guide for the association's advocacy efforts. It contains two sections: the Legislative Priorities and the Core Legislative Principles and Supporting Concepts.

Each year, items in the platform are developed by school boards and receive initial consideration by the PSBA Platform Committee. Proposals recommended by the Platform Committee are presented to the Delegate Assembly for final determination. Selection of the Legislative Priority issues is done on a two-year basis to coincide with the two-year session of the General Assembly.

The Delegate Assembly will be held Saturday, November 5, 2022. Details will be announced in the future.

Each PSBA-member entity is entitled to have at least one (and up to two) voting delegate(s) at the meeting. Only school directors, school board secretaries along with members and secretaries of the governing body of other PSBA member entities are eligible to serve as delegates. Assistant and recording secretaries, superintendents or other administrators are not eligible by virtue of such positions. The bylaws require that all entities submitting voting delegates must have paid their current year dues to the association.

Proposals for PSBA's 2023 Legislative Platform are now being accepted. The deadline to submit proposals is Friday, July 22, 2022.

Brian Shaner -interested

Nathan Foeller -interested

Checking schedules

Ms. Beers has attended thought it was informative

Conference - the voting is there

C. School Board Treasurer

President called for nominations for School Board Treasurer per policy #005 for a one-year term, effective July 1, 2022 to June 30, 2023. The Board agreed to nominate Barbara Bowes for School Board Treasurer. B. Bowes will be brought to the June 27, 2022 Board Meeting for approval.

9. Communications

A. Public Comment

Added to the agenda : Carbon Monroe Drug and Alcohol agreement- paid from the Title IV grant money

Programs in the school, therapy, on call for us, can get a student quickly into rehab or whatever they may need with one call

Helpful in making that process happen quicker

Group support - divorced parents, parents that are addicts, in jail, gambling addictions, great network for students

NARCAN, Testing kits for vapes

SAP Training for staff

Mr. Krause talks about the dual enrollment program

\$30.00 per credit

Mr. Krause also states that maybe if the crossing guards had signs- temporary signs for the middle of the road pedestrians have the right away

B. Adjournment

MOTION by Ms. Bowes, SECONDED by Ms. Sittler, to adjourn the Meeting.

The June 13, 2022 Workshop Meeting was adjourned at 7:49 PM.

Respectfully Submitted,

Edward Rarick, Board Secretary
By Rebecca Karpowicz, Assistant Secretary