Approved 12/5/2023

Dover-Sherborn Regional School Committee

Meeting of November 7, 2023

Members Present: Judi Miller
Maggie Charron
Kate Potter
Angie Johnson
Colleen Burt

1) **Call to Order**

Judi Miller called the meeting to order at 6:33 pm in the Middle School Library.

2) **Community Comments -** none

3) **Student Council Reps: Esther Mersuli and Annie Loeffler -** Esther and Annie updated the Committee on events held so far this year as well as the plans for the upcoming Spirit Week and Town Meetings.

4) **Superintendent Comments -** Superintendent Beth McCoy spoke about progress made on the District goal of Vision for Teaching and Learning; the implementation of a data dashboard that will be used to track academic benchmarks, standardized assessments, attendance/discipline, and results of student surveys; and the launch of METCO 2.0.

5) **Financial Reports**

- Warrant Report
- FY24 Monthly Report
  - Revenues: interest rates remain favorable resulting in a projected positive variance in Interest Income.
  - Salaries: the English Learner (EL) education position has been increased to a .8 FTE (from a .5 FTE) to meet the needs of the current student cohort.
  - Expenditures: transportation and health insurance expenses have been encumbered. Healthcare costs are projected to be within our budgeted amounts. The current projection for the contribution to the OPEB Fund is $250,000.
  - FY25 Budget - the first draft of the budget will be presented at the December meeting.

6) **Discussion Items**

- FY25 Budget Guidance - Dawn Fattore asked for member input on budget priorities prior to the presentation of the first draft budget next month.
- Calendar Task Force - Beth McCoy reported that due to recent world events, particularly in the Middle East, the Task Force will be pausing their work until January.

7) **Action Items**

- P Card - the Administration has requested approve to enter into an agreement for a purchasing card which will be maintained in the School Business Office. It may only be used for legitimate District business expenditures.

Kate Potter made a motion to approve the Resolution Authorizing Issuance of Individual Procurement Cards through the Bank of Montreal. Maggie Charron seconded.
23-14 VOTE: 5 - 0

8) **Consent Items**

- Approval of Minutes: October 10, 2023 - add Colleen Burt to Members Present

- Approval of High School Out of State Field Trip - March 10 - 14, 2024 to Washington DC

Angie Johnson made a motion to approve the Consent Items. Colleen Burt seconded.
23-15 VOTE: 5 - 0

9) Informational Items

- DSHS Principal's Memo
- DSHS Newsletter
- DSMS Newsletter
- Sherborn School Committee minutes of September 19, 2023
- Dover School Committee minutes of September 26, 2023

10) Items for November 7, 2023 DS Regional School Committee Meeting - FY25 Budget

11) Adjournment at 7:40 pm.

Respectfully submitted, Amy Davis