

SENECA FALLS CENTRAL SCHOOL DISTRICT
Board of Education Meeting
November 30, 2023-6:00 PM
Robert McKeveny Board/Training Room

BOE Present

Deborah Corsner, Anthony Ferrara, Matthew Lando, Cara Lajewski, Denise Lorenzetti, Joseph McNamara, Michael Mirras, and Erica Sinicropi

BOE Absent

Heather Zellers

Others Present

Dr. Michelle Reed, James Bruni, Dr. Breana Mullen, Jeffrey Hartwell, Ted Novak and David Baker

Joseph McNamara called the meeting to order at 6:00 pm. A quorum of the Board of Education was present; the Pledge of Allegiance was said.

Public Hearing

Capital Project

Shannon Davis (Architect), and Gary Henry (Senior Project Manager) from Hunt Engineers, Architect and Surveyors were present; Kevin Donaghue (Executive Vice-President) from Campus Construction Management and Ben Maslona (Executive Vice President, Municipal Advisor) from Fiscal Advisors were present to speak to the Board regarding the upcoming proposed capital project.

- Architects reviewed a list of priorities from district's prior consultants;
- The scope list was whittled down to prioritize district's needs within the budget;
- Have been meeting once a month with facilities committee as well as meetings with end-users (District leaders, building principals and teachers)
- Campus has been working on refining the costs of the project;
- District has been working with Fiscal Advisors to keep the project highly aid-able with the no tax impact
- Bulk of the project work will be done at the middle school building;
 - New entryway
 - Create new lobby space
 - Extend vestibule
 - Delineate outside for athletics (signage + mascot)
 - Rearrange outside seating
 - Refresh the cafeteria with new windows and paint
 - Technology /Art classrooms-renovate to accommodate STEM lab
- Elizabeth Cady Stanton will have a new addition at the front of the building for a secure entryway.
- Frank Knight will also have a small addition at the front of the building for a secure entryway.
 - Nurse's suite will be moved and revamped as well as the student services suite.
- Capital Project Referendum is Dec. 12, 2023 from noon to 8:00 pm.
- After the project is approved, 5-6 months has been allocated to finalize the design.
- The design will go to NYSED for final approval around June/July of 2024. The state usually takes about 5 months for approval.
- Once approved, public bidding and awarding of contracts will happen around January 2025;
- Construction would start spring 2025
- Close-out of project anticipated 2026

Approval of Agenda

Joseph McNamara asked for a motion to approve the agenda as listed.

Denise Lorenzetti made the motion, seconded by Cara Lajewski.

Yes 8 No 0 Abstain 0 Motion carried

Approve or Amend

Board of Education Minutes

November 9, 2023

Joseph McNamara asked for a motion to approve the Board of Education minutes dated November 9, 2023

Cara Lajewski made the motion, seconded by Matthew Lando.

Yes 8 No 0 Abstain 0 Motion carried

Treasurer's Report

Joseph McNamara asked for a motion to approve the following Treasurer's Reports as listed:

June 2023 Treasurer's Report

July 2023 Treasurer's Report

August 2023 Treasurer's Report

September 2023 Treasurer's Report

Denise Lorenzetti made the motion, seconded by Cara Lajewski.

Yes 8 No 0 Abstain 0 Motion carried

Extra-Curricular Treasurer's Report

October 2023

Joseph McNamara asked for a motion to approve the Extra Curricular Treasurer's Report for October 2023.

Deborah Corsner made the motion, seconded by Matthew Lando.

Yes 8 No 0 Abstain 0 Motion carried

Public Comment

The Seneca Falls Board of Education welcomes public comment. Speakers may comment on matters related to agenda items specifically or district matters generally. No speaker will be permitted to speak for longer than three (3) minutes. Public comments will be limited to thirty (30) minutes. All speakers and observers are to conduct themselves in a civil manner. Obscene language, defamatory statements, threats of violence, statements advocating racial, religious, or other forms of prejudice will not be tolerated. In the unlikely event the meeting becomes unruly, the board will recess the meeting and return once order has been restored.

Persons addressing the Board of Education during public comment should not expect to engage in discussion with the Board. The Board will not permit any comments involving specific individual personnel or students.

Questions and comments from the public concerning matters which are not on the agenda will be referred to the Superintendent. Persons wishing to have matters included on the agenda shall contact the Superintendent in accordance with Policy 2342, Agenda Preparation.

Committee Reports
Information
Warrants

10/01/2023 – 10/31/2023

Warrant #32 (A)	\$ 440,136.89
Warrant #33 (A)	\$ 752,112.25
Warrant #36 (A)	\$ 60,173.45
Warrant #13 (C)	\$ 14,321.83
Warrant #14 (C)	\$ 19,486.82
Warrant #15 (C)	\$ 13,891.95
Warrant #15 (F)	\$ 6,151.84
Warrant #16 (F)	\$ 18,275.74
Warrant #17 (F)	\$ 32,736.22

Superintendent Report

Dr. Reed reported on the following:

The students returned from their Costa Rica Trip on Wednesday (Nov. 29). Dr. Breana Mullen was present at the meeting and was asked to give a quick overview of the trip. Dr. Mullen reported that the students were phenomenal. Dr. Mullen stated that she could not be more proud of how the students represented the themselves, the school district and out community. The students were very flexible with everything. Some of the things the students participated in were painting housing units for teen moms as well as watching the children (infant to 6 yrs. old); reforestation (planted 100 almond trees); zip lining; horseback riding and returning baby sea turtles on Jaco Beach.

Important Dates to Remember

Dec. 5, 2023-Facilities Committee Meeting (8-9:30 am)
Dec. 7, 2023-Health Insurance Committee Meeting (7:30 am)
Scholarship Committee Meeting (9:00 am)
Dec. 12, 2023-Capital Project Referendum (Noon-8:00 pm)
Dec. 14, 2023-Board of Education meeting
Dec. 19, 2023-Policy Committee Meeting (8:00 am)
Dec. 22, 2023 – January 2, 2024-Winter Recess-10 month employees (return date of Jan. 3, 2024)
Dec. 22, 2023, Dec. 25, 2023 and Jan. 1, 2024-12 month employee's days off
January 4, 2024 BOE Meeting
January 18, 2024- SF Middle School Roundtable
January 23-26, 2024-Regents Examinations

Consent Agenda
Retirements/Resignations/Terminations
SFSSA-Retirement

Upon the recommendation of the Superintendent, the Board of Education accepts the following resignation for purposes of retirement, and grants them any and all applicable benefits per the current Seneca Falls Support Staff Association Collective Bargaining Agreement:

Name: Patricia Blaisdell
Civil Service Position: Teacher Aide
Effective: the end of the day on 01/05/2024

SFSSA Resignation

Upon the recommendation of the Superintendent, the Board of Education accepts the following resignation(s):

Name: Amanda Ashley
Civil Service Position: Senior Typist
Effective: 12/15/2023

Appointments

Professional Appointments

The Board of Education of the Seneca Falls Central School District, pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon the recommendation of Dr. Michelle Reed, Superintendent of Schools, hereby appoints (Probation dates are tentative and conditional only. Except to the extent required by the applicable provisions of Education Law sections 2509, 2573, 3212 and 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.)

Name: Daniel Wender
Position: Technology Education Teacher
Certification: Initial Certification
Tenure: Technology Education
Effective date: 12/01/2023
Probationary Period: 12/01/2023 through 11/30/2027
Base Salary: \$43,600 (Step 1)

2023-2024 Annual Appointments

Upon the recommendation of the Superintendent, the Board of Education approves following annual appointments for the 2023-2024 school year.

Position	Employee	Stipend
HS Musical Director	Jordan Rector	\$1,527.00
HS Musical Vocal Director	Jordan Rector	\$658.00

Civil Service Appointments

None at this time

Substitute Appointments

Upon the recommendation of the Superintendent, the Board of Education approve the following substitute position(s) (All appointments are conditional until paperwork is completed and fingerprints are cleared).

Name: Maranda Marr
Position: Per Diem Building Substitute Teacher (ECS)
NYS Certification: Uncertified
Effective: 12/01/2023

Name: Jill Sandroni
Position: Substitute Teacher
NYSED Certification: Permanent Certification (Art)
Effective: 12/01/2023

Name: Sarah Hammond
Position: Substitute Teacher
NYSED Certification: Uncertified
Effective: 12/01/2023

Name: Kristie Buehler
Civil Service Position: Substitute School Nurse (RN)
Effective: 12/01/2023

Name: Sydney Haust
Civil Service Position: Substitute Teacher Aide
Effective: 12/01/2023

Probationary to Permanent

Be it resolved that upon the recommendation of the Superintendent that the Board of Education hereby approves the following probationary to permanent appointment.

Employee	Position	Permanent Effective Date
Jada Buck	Bus Monitor	12/16/2023

CSE Minutes

Upon the recommendation of the Superintendent, the Board of Education approves the following CSE minutes:
10/25/2023, 10/26/2023, 10/27/2023(1), 10/27/2023(2), 10/31/2023, 11/01/2023, 11/02/2023, 11/03/2023(1), 11/03/2023(2), 11/06/2023(1), 11/06/2023(2),11/08/2023, 11/09/2023, 11/17/2023

Gifts and Donations

Upon the recommendation of the Superintendent, the Board of Education accepts the following gifts or donations:

Donor	Amount	Account	Used for
Ohiopyle Prints, Inc.	\$102.15	A 2110-450-01-0000	PBIS Supplies

Transportation Requests
Parent Transportation Contract

Upon the recommendation of the Superintendent, the Board of Education approves the contract for transportation as presented.

Name:	Date(s)	Purpose
Private (FERPA)	November 16, 2023 through June 30, 2024	Transport student outside of district

Joseph McNamara asked for a motion to approve the consent agenda as listed.
Matthew Lando made the motion, seconded by Anthony Ferrara.
Yes 8 No 0 Abstain 0 Motion carried

Old Business
None at this time

New Business
Policy-2nd Reading

Joseph McNamara asked for a motion that upon the recommendation of the Superintendent, the Board of Education approve the 2nd and final reading of the following policies:

- Policy 1740-RELATIONSHIPS WITH NONPUBLIC SCHOOLS
- Policy 4772-GRADUATION REQUIREMENTS
- Policy 5130-COMPULSORY ATTENDANCE AGE
- Policy 5300.55-CORPORAL PUNISHMENT
- Policy 5695-STUDENTS AND PERSONAL ELECTRONIC DEVICES
- Policy 6710-PURCHASING AUTHORITY

Cara Lajewski made the motion, seconded by Matthew Lando.
Yes 8 No 0 Abstain 0 Motion carried

Surplus

Joseph McNamara asked for a motion to dispose of following surplus items as listed through sale, donation, disposal or auction according to Board Policy #6900:

Technology Department

P Scanjet G4010	no tag	8/22/2023	1	
HP Chromebook	20081597	Sept. '23	1	
I-Pad	no tag SN DMPHXVNDFHW	Oct-23		
Ipad	DMPHXUHZDFHW	Oct-23		
I-pad	DMPHXVRMDFHW	Oct-23		
I-Pad	DMPHXVMDDFHW	Oct-23		
I-Pad	DMPHXUXPDFHW	Oct-23		
I-Pad	DMPHXWT0DFHW	Oct-23		
I-Pad	DMQHX3QFDFHW	Oct-23		
I-Pad	DMQHWSJ3DFHW	Oct-23		
I-Pad	DMPHXUREDHFHW	Oct-23		
I-Pad	DMPHXY54DFHW	Oct-23		
I-Pad	DMQHX5FBDFHW	Oct-23		
Samsung ProXpress M402ND		10/20/2023	1	824FM
Samsung ProXpress M402ND		10/20/2023	1	831FM
Chromebook	14615			
PC-70 Roland Keyboard with cables and Accs		11/7/2023	6	
M1 Korg Keyboard with cables and Accs		11/7/2023	1	
Sanyo TV		11/7/2023	1	
Edirol Stereo Micro Monitor with cables		11/7/2023	5 pair	
Roland Micro Monitor with cables		11/7/2023	1 pair	
Apple Keyboard		11/7/2023	9	
Apple Mice		11/7/2023	4	
Motorola CP200d with base		11/7/2023	2	
iMac Mac os X install cd		11/7/2023	16	
Apple VGA Adapter		11/7/2023	50	
Apple Memory Module 2gb		11/7/2023	16	
Apple Charger cables misc		"	1 box	
Chromebook	20081633	"	1	
Chromebook	no tag	"	1	

Chromebook	20081595	"	1	
Chromebook	15182	"	1	
Chromebook	20081563	"	1	
Chromebook	20081557	"	1	
Chromebook	20081600	"	1	
Chromebook	20081546	"	1	
Chromebook	20081608	"	1	
Chromebook	20081637	"	1	
Chromebook	20081597	"	1	
Chromebook	15282	"	1	
Chromebook	20081565	"	1	
Chromebook	20081580	"	1	
Chromebook	20081556	"	1	
Chromebook	20081549	"	1	
Chromebook	15275	"	1	
Chromebook	20081538	"	1	
Chromebook	20081592	"	1	
Chromebook	20081560	"	1	
Hp Laptop	16302	"	1	
	16273	"	1	

2- Vending Machines

Festival Vending Machine (Code 9F96475200)

Overnight Field Trip
Model UN

Joseph McNamara asked for a motion to approve the Model UN trip to Syracuse, NY, from January 5, Anthony Ferrara made the motion, seconded by Cara Lajewski.
Yes 8 No 0 Abstain 0 Motion carried

Seneca County MOA-Educational Neglect

Joseph McNamara asked for a motion to approve the memorandum of agreement between the Seneca Falls Central School District and the Seneca County Division of Human Services regarding educational neglect.
Anthony Ferrara made the motion, seconded by Deborah Corsner.
Yes 8 No 0 Abstain 0 Motion carried

Budget Workshop
Reserve Fund Narrative Part 2

James Bruni reviewed the Reserve Narrative Fund-Part 2
Capital Building Reserve

The Board of Education approved a resolution to establish a new Capital Building Reserve for ten years, expiring 2032. The total reserve has now been established as \$11,500,000. The 2025 Capital Project will be voted on in December 2023. A projected \$24,750,000 project would require \$4,250,000 in local share. This will utilize \$100,000 from the Capital Track/Turf (\$350,000 Total).
A 2029 or 2030 Capital Project takes advantage of the proposed local share drop in 2030 to stabilize the local share of projects.

Capital Bus Reserve

Used to purchase buses without having to Bond and eliminate interest payments on the loan.
With the 2027 Zero-emission vehicle mandate from NYS looming, the district will be increasing its bus purchases from 3 to 5 vehicles in the next three years. Current zero emission buses cost \$475,000 per bus.

Employee Retirement System Reserve

SFCSD plans to set a goal to have the ability to utilize this reserve to cover annual ERS contributions over the next ten years.
The district currently budgets annual ERS contributions at about \$500,000. This would require a balance of about \$5,000,000 in the ERS reserve.

Teacher Retirement System Reserve

Established in 2019. This new reserve is capped at an appropriation of 2% of all prior year salaries (Total allocation cannot exceed 10%). Annual limit ~ \$182,000
SFCSD plans to utilize this reserve to cover about 25% of the annual TRS contributions over the next five years. The district currently budgets annual TRS contributions at \$1,089,982.

2023-2024 Reserve Fund Narrative Plan

Joseph McNamara asked for a motion to approve the Seneca Falls Central School District Financial Reserve Fund Narrative Plan for the fiscal year July 1, 2023 - June 30, 2024 as presented.
Matthew Lando made the motion, seconded by Cara Lajewski.
Yes 8 No 0 Abstain 0 Motion carried

Executive Session
None at this time

Joseph McNamara asked for a motion to adjourn the meeting at 6:50 pm.
Matthew Lando made the motion, seconded by Cara Lajewski.
Yes 8 No 0 Abstain 0 Motion carried