

**GREENSBURG SALEM SCHOOL DISTRICT  
REGULAR SCHOOL BOARD MEETING OF MAY 17, 2023**

**PRESENT:**

Mr. Brian Conway  
Mr. Frank Gazze  
Miss Lynn Jobe  
Mr. Jeffrey Metrosky  
Mrs. Emily Miller  
Mr. Jonathan O'Brien  
Mrs. Robin Savage  
Mrs. Heather Shearer  
Mr. Stephen Thomas

**ABSENT:**

**NON-VOTING MEMBERS:**

Dr. Kenneth A. Bissell, Superintendent  
Mrs. Allison Willis, School Board Secretary  
Mr. Jason Kelly, Solicitor

**OTHERS IN ATTENDANCE**

Mr. Chris Thomas, Nicely Elementary Principal  
Mr. David Redinger, Middle School Principal  
Mr. Adam Jones, High School Principal  
Dr. Lenni Nedley, Coordinator of Elementary Education & Federal Programs and Instruction  
Mr. Kevin Bringe, Director of Human Resources & Online Learning  
Mr. Todd McMillen, Coordinator of Student Services  
Dr. James Baker, Coordinator of Technology Integration & Student Information  
Mr. Matt Sofran, Greensburg Salem Education Association Representative

**NEWS MEDIA**

Jeff Himler, Greensburg Tribune Review Newspaper Reporter  
Approximately ten (10) citizens of the community.

**CALL TO ORDER:**

Mr. Jeffrey Metrosky School Board President, called the Meeting to Order at 7:00 pm. Mrs. Allison Willis called the roll, which is indicated above.

**EXECUTIVE SESSION:**

Two brief Executive Sessions of the Board were held prior to the Board Voting Meeting on Wednesday, May 17, 2023. The first was held prior to the Board Discussion Meeting on May 10, 2023. The second was held May 17, 2023, prior to Board Voting Meeting. Both were held to discuss personnel, legal, disciplinary, and contractual issues. The Regular School Board Meeting of May 17, 2023 convened at 7:00 pm.

**INFORMATIONAL ITEMS**

None

**VISITORS**

No visitors

**REGULAR SCHOOL BOARD MEETING MINUTES**

**A motion was made by Savage/Gazze** to approve the minutes of the Regular Board Meeting held on April 12, 2023.

*Section 508 vote: All nine (9) Board Members present voted in the affirmative.*

**DISCUSSION ITEMS AND PRESENTATIONS**

Mark Turnley gave a presentation on the 2021-22 audit and presented the board with the Fiscal Year end June 30, 2022 financial statements.

**FINANCIAL MATTERS: REPORTS**

**A motion was made by Savage/O'Brien** to accept the following financial reports for March 2023, items 3.1 - 3.8: Treasurer's Report; Tax Collection Report; Grant Report; Financial Reports for the General Fund; Financial Reports for the Capital Project Fund; Financial Reports for the Food Service Fund; Middle School Activity Fund Report; High School Activity Fund Reports.

*Section 508 vote: All nine (9) Board Members present voted in the affirmative.*

**FINANCIAL MATTERS: NEW BUSINESS**

**A motion was made by Jobe/Shearer** to accept the following financial reports, items 4.1 – 4.3: General Fund Disbursements; Food Service Fund Disbursements; General Fund Bill List

*Section 508 vote: All nine (9) Board Members present voted in the affirmative.*

**FEDERAL PROGRAMS REPORT**

No report

**BOARD REPORTS**

**Central Westmoreland Career and Technology Center (CWCTC)** – Mrs. Savage reported about the following topics: Senior Recognition event stating that there were many employers and schools in attendance that were signing students during the event.

**Westmoreland Intermediate Unit** – No report.

**Greensburg Salem Education Foundation (GSEF)** – Miss Lynn Jobe reported that the annual Distinguished Alumni Banquet was a success and that the families were very appreciative. She also shared that Mr. Bill Lendl is working with GSEF on a \$50,000 matching donation. GSEF is also in the process of reviewing seven new grant applications.

**Greensburg Community Development Corporation (GCDC)** – No report

**COMMITTEE REPORTS**

**Education Committee** – No report.

**Facility Committee** – No report.

**Policy Committee** – No report.

**SOLICITOR’S REPORT**

No report.

**SUPERINTENDENT’S REPORT – PERSONNEL**

All appointments are pending proper governmental clearances, certification, and/or medical records as required by the District.

**9.1 Retirements**

**A motion was made by Savage/Miller** to accept the following retirements:

1. Cathy Zilli, Secondary Math Teacher - effective 6/8/2023

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**9.2 Resignations**

**A motion was made by Thomas/O’Brien** to accept the following resignations:

1. Nora Andrus, Swimming HS Assistant Coach - retroactive to 4/18/2023
2. Alison Roman, Nurse Assistant - retroactive to 4/25/2023
3. Lisa Fox, Color Guard Instructor - retroactive to 4/28/2023
4. Anna Filosemi, Cheerleader Sponsor HS - retroactive to 5/8/2023
5. Jenna Menz, Elementary Teacher - effective 6/7/2023

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**9.3 Leaves**

**A motion was made by Savage/Miller** to accept the following leaves per the Family & Medical Leave Act, not to exceed 60 workdays:

1. Employee 1739 - not to exceed 60 workdays per the Family & Medical Leave Act
2. Employee 1701 - unpaid leave for the 2023-2024 school year per the terms negotiated in the contract with GSEA

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**9.4 (1) Appointments: Professional Staff**

**A motion was made by Jobe/Conway** to hire the following professional staff for the position listed under the terms negotiated in the contract with GSEA:

1. Miranda Filak, Spanish K-12 Teacher - Bachelor's, Step 1 [\$55,060]

*Roll call vote:*

*Voting Aye: Conway, Gazze, Jobe, Miller, O’Brien, Savage, Shearer, Thomas, Metrosky*

*Voting Nay: none*

*Abstaining: none*

*Absent: none*

*Motion passed 9-0*

**9.4 (2) Appointments: Professional Staff**

**A motion was made by Savage/Miller** to hire the following professional staff for the position listed under the terms negotiated in the contract with GSEA:

2. Dylan Rinehart, Spanish K-12 Teacher - Bachelor's, Step 1 [\$55,060]

*Roll call vote:*

*Voting Aye: Conway, Gazze, Jobe, Miller, O'Brien, Savage, Shearer, Thomas, Metrosky*

*Voting Nay: none*

*Abstaining: none*

*Absent: none*

*Motion passed 9-0*

**9.4 (3) Appointments: Professional Staff**

**A motion was made by Conway/Miller** to hire the following professional staff for the position listed under the terms negotiated in the contract with GSEA:

3. Alan Gray, Technology Education K-12 Teacher - Master's, Step 1 [\$58,460]

*Roll call vote:*

*Voting Aye: Conway, Gazze, Jobe, Miller, O'Brien, Savage, Shearer, Thomas, Metrosky*

*Voting Nay: none*

*Abstaining: none*

*Absent: none*

*Motion passed 9-0*

**9.5 Appointments: Maintenance/Custodial**

**A motion was made by Savage/Miller** to recommend approval to hire the following individual(s) for the custodial/maintenance position(s) listed under the terms negotiated in the contract with the Maintenance and Custodial Workers, Local 627:

1. Natalie Propes, Custodian - \$17.00/hour (retroactive to 4/27/2023)

*Roll call vote:*

*Voting Aye: Conway, Gazze, Jobe, Miller, O'Brien, Savage, Shearer, Thomas, Metrosky*

*Voting Nay: none*

*Abstaining: none*

*Absent: none*

*Motion passed 9-0*

**9.6 Appointments: Administrative Assistants, Classroom Assistants, Nurse Assistants**

**A motion was made by Conway/O'Brien** to recommend approval to hire the following individual(s) for the support staff position(s) listed, with compensation set per the Board policy for Administrative Assistants, Classroom Instructional Assistants, and Nurse Assistants:

1. Zoe Noel, Nurse Assistant - \$23.50/hour

*Roll call vote:*

*Voting Aye: Conway, Gazze, Jobe, Miller, O'Brien, Savage, Shearer, Thomas, Metrosky*

*Voting Nay: none*

*Abstaining: none*

*Absent: none*

*Motion passed 9-0*

**9.7 Appointments: Athletics**

**A motion was made by Savage/Jobe** to hire the following individuals for the athletic positions listed at the supplemental rates negotiated per the contract with GSEA or otherwise set by the Board:

1. Jacob Hoyle, Football HS Assistant Coach - \$6,608
2. Don Porter, Basketball Boys' 7th Grade Coach - \$3,972

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**9.8 Appointments: Supplemental**

**A motion was made by Savage/Conway** to hire to hire the following individuals for the 2022-2023 extracurricular positions listed at the supplemental rate(s) negotiated per the contract with GSEA:

1. Melissa Jacobs, ESY Teacher - \$29.50/hour
2. Stephanie Gresh, ESY Classroom Instructional Assistant - \$22.38/hour
3. Courtney Paul, ESY Classroom Instructional Assistant - \$22.38/hour

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**9.9 Volunteers**

None

**9.10 Substitutes**

None

**9.11 Additions to the Bus Driver List**

**A motion was made by Jobe/Miller** to approve the following additions to the list of bus drivers for DMJ Transportations, Inc. for the 2022-2023 school year:

1. Robert Williams
2. Victoria Burtnett

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**9.12 Advertisements**

**A motion was made by Savage/Conway** to advertise for the following job vacancies within the district:

1. Nurse Assistant (retroactive to 4/25/2023; hired 5/17/2023 via Motion 9.6.1)
2. Cheerleader Sponsor HS (retroactive to 5/9/2023)
3. Summer Help/Substitute Custodians - up to four [4]
4. Associate Administrator to the Superintendent and Community Outreach
5. School Security Guards (parttime positions)

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**SUPERINTENDENT'S REPORT – FINANCE**

**10.1 Audit Report**

**A motion was made by Savage/Miller** to recommend approval of the 2021-22 Audited Financial Statements

*Roll call vote:*

*Voting Aye: Conway, Gazze, Jobe, Miller, O'Brien, Savage, Shearer, Thomas, Metrosky*

*Voting Nay: none*

*Abstaining: none*

*Absent: none*

*Motion passed 9-0*

**10.2 Workers' Compensation Renewal**

**A motion was made by Jobe/Shearer** to recommend approval of the District's Workers' Compensation coverage through Bulava and Associates with UPMC Health Benefits Inc as the carrier for the 2023-2024 school year at a cost of \$80,140 as contained herein.

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**10.3 Central Westmoreland Career and Technology Center - Budget**

**A motion was made by Savage/Miller** to recommend approval to adopt the Central Westmoreland Career and Technology Center 2023-2024 Proposed General Operating Budget with total expenditures of \$9,960,951 with a projected cost to the District \$758,635.13

*Roll call vote:*

*Voting Aye: Conway, Gazze, Jobe, Miller, O'Brien, Savage, Shearer, Thomas, Metrosky*

*Voting Nay: none*

*Abstaining: none*

*Absent: none*

*Motion passed 9-0*

**10.4 Proposed Final General Fund Budget**

**A motion was made by Savage/Conway** to recommend approval to adopt the Proposed Final General Fund Budget for fiscal year July 1, 2023, through June 30, 2024, with total expenditures of \$49,413,365 and total revenue of \$48,869,815 with millage remaining at 89.72 mills.

*Roll call vote:*

*Voting Aye: Conway, Gazze, Jobe, Miller, O'Brien, Savage, Shearer, Thomas, Metrosky*

*Voting Nay: none*

*Abstaining: none*

*Absent: none*

*Motion passed 9-0*

**10.5 Medical and Dental Insurance Rates**

**A motion was made by Savage/Shearer** to recommend approval of the Highmark Blue Cross/Blue Shield PPO Plan A, PPO Plan E, PPO Plan G and Dental rates for the 2023-2024 school year.

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**10.6 Vision Insurance Rates**

**A motion was made by Conway/Miller** to recommend approval of the vision insurance rates effective 7/01/2023 through 06/30/2025.

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**10.7 Appoint Depository**

**A motion was made by Savage/Shearer** to recommend approval to appoint First National Bank as the District's Depository for the 2023-2024 school year.

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**10.8 Appoint Treasurer**

**A motion was made by Job/Savage** to recommend approval to appoint Mr. Todd Jones, First National Bank as Treasurer for the 2023-2024 school year.

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**10.9 Food Service Equipment Purchase**

**A motion was made by Conway/Miller** to recommend approval for the purchase of two (2) Combi Ovens - 1 at Metzgar Elementary and 1 at Nicely Elementary at a cost of \$18,763.00 each. Total purchase price \$37,526.00 to be paid out of the Food Service Fund.

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**SUPERINTENDENT'S REPORT – CONTRACTS/CONTRACTED SERVICES**

**11.1 Speech Language Pathology**

**A motion was made by Savage/Shearer** to recommend approval for the Administration to notify the Westmoreland Intermediate Unit that the Greensburg Salem School District to transfer the below identified speech-language pathology caseloads pursuant to the Transfer of Entities Act (24 PS 11-1113) for the upcoming 2023-2024 school term. The caseloads and number of teachers affected are as follows:

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**11.2 Memberships**

**A motion was made by Jobe/Conway** to recommend approval to continue the District's Membership to Pennsylvania School Board Association (PSBA) 2023-2024 at a total cost to the District of \$14,494.43

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**11.3 Agreements and Contracted Services**

**A motion was made by Thomas/Savage** to recommend approval of the following agreements and contracted services:

1. Agreement between the Greensburg Salem School District and Family Behavioral Health for services provided between 08/24/2023 and 06/08/2024 as contained herein.
2. Agreement between the Greensburg Salem School District and UPMS Children's Community Pediatrics Blairsville (CCP Blairsville) for school health services to be provided until July 1, 2023, as contained herein.
3. Agreement between the Greensburg Salem School District and Seton Hill University for College in High School Courses for the 2023-2024 school year as contained herein.
4. Agreement between the Greensburg Salem School District and the Westmoreland Intermediate Unit for access to the STEAM Lending Library for the 2023-2024 school year as contained herein.

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**11.4 Memorandum of Understanding**

**A motion was made by Savage/Shearer** to recommend approval of the Memorandum of Understanding between the Greensburg Salem School District and the Greensburg Salem Education Association for the purpose of outlining processes and procedures for hybrid and online learning situations starting with the 2023-2024 school year as contained herein.

*Roll call vote:*

*Voting Aye: Conway, Gazze, Jobe, O'Brien, Savage, Shearer, Thomas, Metrosky*

*Voting Nay: Miller*

*Abstaining: none*

*Absent: none*

*Motion passed 8-1*

**SUPERINTENDENT'S REPORT – BOARD POLICIES**

None

**SUPERINTENDENT'S REPORT – STUDENT MATTERS**

**13.1 Award Diplomas**

**A motion was made by Conway/Savage** to recommend to approve the attached list of seniors from the Class of 2023 who will be awarded diplomas provided they satisfy any remaining requirements and/or obligations.

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**SUPERINTENDENT'S REPORT – CONFERENCES/WORKSHOPS**

None



**SUPERINTENDENT’S REPORT – ATHLETIC MATTERS**

**15.1 Facility Usage**

**A motion was made by Thomas/Jobe** to recommend to approve the following athletic matters:

1. Use of Offutt Field to host a Football Clinic on June 12-14 and July 10-12. The clinics will be run by Coach Tyler George, the Varsity Football Staff, and Varsity Football players. The June clinic will be totally Free, but the July clinic will have a \$20/day charge.
2. Use of the Middle School Gymnasium for an Elementary Basketball Clinic from June 14-16. The clinic will be for elementary and middle school students and be coached by Cameron Auld and the Varsity Basketball players

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**SUPERINTENDENT’S REPORT – FACILITIES/FACILITIES USAGE**

**16.1 Facility Usage Requests**

**A motion was made by Savage/Conway** to recommend approval of the following facility usage requesters:

1. New Alexandria Lions Club to use land at Metzgar Elementary School for parking during Lions Club events.
2. Westmoreland County Football Officials to use the high school cafeteria for meetings on the following dates: August 7, 14, & 21; September 11, & 18; and October 2, 2023 from 7:00 pm - 9:00 pm.

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**16.2 Professional Services - Athletic Fields**

**A motion was made by Savage/Miller** to recommend approval of the attached quotes from Thomas' Proturf Inc. to repair Athletic Fields at an amount not to exceed \$56,795.00

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**SUPERINTENDENT’S REPORT – GENERAL/MISCELLANEOUS MATTERS**

**17.1 Flexible Instruction Day Application**

**A motion was made by Savage/Conway** to recommend approval for administration to apply for the use of Flexible Instruction Days (FIDS) for the 2023-2024 school year.

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**17.2 Induction Plan 2023-2026**

**A motion was made by Jobe/Savage** to recommend approval of the Greensburg Salem Induction Plan for 2023-2026 as contained herein.

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**17.3 Professional Development Plan**

**A motion was made by Savage/Miller** to recommend approval of the Greensburg Salem Professional Development Plan for 2023-2026 as contained herein.

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**17.4 Comprehensive Plan**

**A motion was made by Thomas/Miller** to recommend approval to present the attached 2023-2026 Comprehensive Plan for public review for 28 days per Pennsylvania Department of Education guidelines.

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**INFORMATIONAL ITEMS**

Dr. Ken Bissell announced that the next Board Discussion meeting will be held at 7:00 pm on Wednesday, June 14, 2023 in John N. Scales Legislative Meeting Room and the next Board Monthly Voting Meeting will be held at 7:00 pm on Wednesday, June 21, 2023 in the John N. Scales Legislative Meeting Room at the Middle School.

**COMMENTS BY CITIZENS**

Emily King – 537 Fulton Street, Greensburg PA – FCCLA competitions and National conference

**ADJOURNMENT**

**A motion was made by Savage/Conway** to adjourn the meeting.

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

The Regular School Board Meeting of the Greensburg Salem School District Board of Education held on Wednesday, May 17, 2023 beginning at 7:00 pm at the Middle School in the John N. Scales Legislative Meeting Room was adjourned at 8:10 pm.

ATTEST:

*Allison Willis*

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Allison Willis, School Board Secretary