

**GREENSBURG SALEM SCHOOL DISTRICT  
REGULAR SCHOOL BOARD MEETING OF JUNE 21, 2023**

**PRESENT:**

Mr. Brian Conway  
Mr. Frank Gazze  
Miss Lynn Jobe  
Mr. Jeffrey Metrosky  
Mrs. Emily Miller  
Mr. Jonathan O'Brien  
Mrs. Robin Savage  
Mr. Stephen Thomas

**ABSENT:**

Mrs. Heather Shearer

**NON-VOTING MEMBERS:**

Dr. Kenneth A. Bissell, Superintendent  
Mrs. Allison Willis, School Board Secretary/Business Manager  
Mr. Lee Demosky, Solicitor

**OTHERS IN ATTENDANCE**

Mr. Anthony Barbato, Hutchinson Elementary Assistant Principal  
Dr. Justine Federico, Metzgar Elementary Principal  
Mr. Chris Thomas, Nicely Elementary Principal  
Mr. David Zilli, High School Principal  
Mr. Kevin Bringe, Director of Human Resources & Online Learning  
Mr. Todd McMillen, Coordinator of Student Services  
Dr. James Baker, Coordinator of Technology Integration & Student Information  
Mr. Matt Sofran, Greensburg Salem Education Association Representative

**NEWS MEDIA**

Jeff Himler, Greensburg Tribune Review Newspaper Reporter  
Approximately five (5) citizens of the community.

**CALL TO ORDER:**

Mr. Jeffrey Metrosky School Board President, called the Meeting to Order at 7:00 pm. Mrs. Allison Willis called the roll, which is indicated above.

**EXECUTIVE SESSION:**

Two brief Executive Sessions of the Board were held prior to the Board Voting Meeting on Wednesday, June 21, 2023. The first was held prior to the Board Discussion Meeting on June 14, 2023. The second was held June 21, 2023, prior to Board Voting Meeting. Both were held to discuss personnel, legal, disciplinary, and contractual issues.

**INFORMATIONAL ITEMS**

None

**VISITORS**

Dr. Bissell recognized the 2022-23 retirees that were in attendance at the board meeting. They included Lisa Thomas, Cathy Zilli, Tammy Lyons and Kevin Lyons. Each were given the novel "The Last Lecture" by Randy Pausch

**REGULAR SCHOOL BOARD MEETING MINUTES**

A motion was made by Savage/Miller to approve the minutes of the Regular Board Meeting held on May 17, 2023.

*Section 508 vote: All eight (8) Board Members present voted in the affirmative.*

**FINANCIAL MATTERS: REPORTS**

A motion was made by Savage/O'Brien to accept the following financial reports for April 2023 and May 2023, items 2.1 - 2.8: Treasurer's Report; Tax Collection Report; Grant Report; Financial Reports for the General Fund; Financial Reports for the Capital Project Fund; Financial Reports for the Food Service Fund; Middle School Activity Fund Report; High School Activity Fund Reports.

*Section 508 vote: All eight (8) Board Members present voted in the affirmative.*

**FINANCIAL MATTERS: NEW BUSINESS**

A motion was made by Thomas/Miller to accept the following financial reports, items 3.1 – 3.3: General Fund Disbursements; Food Service Fund Disbursements; General Fund Bill List

*Section 508 vote: All eight (8) Board Members present voted in the affirmative.*

**FEDERAL PROGRAMS REPORT**

No report

**BOARD REPORTS**

**Central Westmoreland Career and Technology Center (CWCTC)** – No report

**Westmoreland Intermediate Unit** – No report.

**Greensburg Salem Education Foundation (GSEF)** – Six (6) grants were approved by the GSEF board for the upcoming school year.

**Greensburg Community Development Corporation (GCDC)** – Mr. Conway reported that a group was coming in to look at the real estate in the area and to advise on the usage of buildings and property. Also in the process of looking for a new Executive Director

**COMMITTEE REPORTS**

**Education Committee** – No report.

**Facility Committee** – No report.

**Policy Committee** – No report.

**SOLICITOR'S REPORT**

No report.

**SUPERINTENDENT'S REPORT – PERSONNEL**

All appointments are pending proper governmental clearances, certification, and/or medical records as required by the District.

**8.1 (1) Retirements**

A motion was made by Savage/Miller to accept the following retirements:

1. Joanne Finoli, BCIT K-12 Teacher - retroactive to 6/7/2023

*Section 508 vote: All eight (8) Board Members present voted in the affirmative*

**8.1 (2) Retirements**

**A motion was made by Miller/Conway** to accept the following retirements:

1. Lucy Iapalucci, Secondary Social Studies Teacher - retroactive to 6/12/2023

*Section 508 vote: All eight (8) Board Members present voted in the affirmative*

**8.2 Resignations**

**A motion was made by Savage/Miller** to accept the following resignations:

1. Kristen Weltz, Cheerleader Sponsor JV - effective 6/22/2023
2. Cayla Walters, Soccer Girls' HS Assistant Coach - effective 6/21/2023

*Section 508 vote: All eight (8) Board Members present voted in the affirmative*

**8.3 Leaves**

**A motion was made by Jobe/Miller** to accept the following leaves per the Family & Medical Leave Act, not to exceed 60 workdays:

1. Employee 503 - retroactive to 5/8/2023 and lasting through 6/7/2023
2. Employee 1072 - retroactive to 5/16/2023 and lasting through 6/16/2023
3. Employee 1713 - retroactive to 5/17/2023 and lasting through 6/7/2023
4. Employee 1708 - retroactive to 5/17/2023 and lasting through 6/7/2023

*Section 508 vote: All eight (8) Board Members present voted in the affirmative*

**8.4 Leaves: Sabbatical**

**A motion was made by Savage/Miller** to approve the following sabbaticals for the 2023-2024 school year per the terms outlined in the PA School Code and Board policy:

1. Employee 1486
2. Employee 371

*Section 508 vote: All eight (8) Board Members present voted in the affirmative*

**8.5 Appointments: Support Service Personnel**

**A motion was made by Savage/Miller** to hire the following individual for the position listed, with compensation set per the Board policy for Support Service Personnel:

1. Kayla Tamer, Associate Administrator to the Superintendent & Community Outreach [\$72,000]

*Roll call vote:*

*Voting Aye: Conway, Gazze, Jobe, Miller, O'Brien, Savage, Thomas, Merosky*

*Voting Nay: none*

*Abstaining: none*

*Absent: Shearer*

*Motion passed 8-0*

**8.6 Appointments: Professional Staff (Transfer of Entity)**

**A motion was made by Savage/Miller** to hire the following professional appointments through a Transfer of Entity with the Westmoreland Intermediate Unit (IU7):

1. Allison Musiak, Speech & Language Pathologist - Master's, Step 3 [\$61,296]
2. Ashley Merichko, Speech & Language Pathologist - Master's, Step 6 [\$66,062]
3. Kelly Nace, Speech & Language Pathologist - Master's, Step 12 [\$77,438]

*Roll call vote:*

*Voting Aye: Conway, Gazze, Jobe, Miller, O'Brien, Savage, Thomas, Merosky*

*Voting Nay: none*

*Abstaining: none*

*Absent: Shearer*

*Motion passed 8-0*

**8.7 (1) Appointments: Professional Staff**

**A motion was made by Jobe/Savage** to hire the following professional staff for the position listed under the terms negotiated in the contract with GSEA:

1. Misti Newhouse, Special Education PK-12 Teacher - Master's, Step 1 [\$58,460]

*Roll call vote:*

*Voting Aye: Conway, Gazze, Jobe, Miller, O'Brien, Savage, Thomas, Merosky*

*Voting Nay: none*

*Abstaining: none*

*Absent: Shearer*

*Motion passed 8-0*

**8.7 (2) Appointments: Professional Staff**

**A motion was made by Miller/O,Brien** to hire the following professional staff for the position listed under the terms negotiated in the contract with GSEA:

2. Olivia Long, Special Education PK-12 Teacher - Bachelor's, Step 2 [\$56,472]

*Roll call vote:*

*Voting Aye: Conway, Gazze, Jobe, Miller, O'Brien, Savage, Thomas, Merosky*

*Voting Nay: none*

*Abstaining: none*

*Absent: Shearer*

*Motion passed 8-0*

**8.7 (3) Appointments: Professional Staff**

**A motion was made by Conway/Miller** to hire the following professional staff for the position listed under the terms negotiated in the contract with GSEA:

3. Rachel Pozik, Business/Computer/Information Technology Teacher - Bachelor's, Step 1 [\$55,060]

*Roll call vote:*

*Voting Aye: Conway, Gazze, Jobe, Miller, O'Brien, Savage, Thomas, Merosky*

*Voting Nay: none*

*Abstaining: none*

*Absent: Shearer*

*Motion passed 8-0*

**8.7 (4) Appointments: Professional Staff**

**A motion was made by Miller/Jobe** to hire the following professional staff for the position listed under the terms negotiated in the contract with GSEA:

4. Carianne Savage, Special Education PK-12 Teacher (Long-term, permanent substitute) - Bachelor's, 80% of Step 2 [\$45,177.60]

*Roll call vote:*

*Voting Aye: Conway, Gazze, Jobe, Miller, O'Brien, Savage, Thomas, Merosky*

*Voting Nay: none*

*Abstaining: none*

*Absent: Shearer*

*Motion passed 8-0*

**8.8 Appointments: Maintenance/Custodial**

None

**8.9 Appointments: Administrative Assistants, Classroom Assistants, Nurse Assistants**

None

**8.10 Appointments: Athletics**

**A motion was made by Jobe/O'Brien** to hire the following individuals for the athletic positions listed at the supplemental rates negotiated per the contract with GSEA or otherwise set by the Board:

1. Kristen Wertz - Cheerleader Sponsor HS - \$4,417.00
2. Richard Christeleit - Soccer Boys' HS Head Coach - \$3,910.50
3. Eric Baer - Football MS Assistant Coach - \$3,963.00
4. Madison Cassidy - Swimming HS Assistant Coach - \$3,182.00

*Section 508 vote: All eight (8) Board Members present voted in the affirmative*

**8.11 Appointments: Supplemental**

**A motion was made by Conway/Savage** to hire to hire the following individuals for extracurricular positions listed at the supplemental rate(s) negotiated per the contract with GSEA:

1. Lacey Ruschak, Color Guard Instructor - \$4,014.00
2. List of 2023 Free-Play Camp Personnel, as contained herein.
3. List of 2023 KinderCamp Teachers, as contained herein.

*Section 508 vote: All eight (8) Board Members present voted in the affirmative*

**8.12 Volunteers**

None

**8.13 Substitutes**

**A motion was made by Miller/Conway** to hire the following individuals as substitutes for the district:

1. Jacob Andolina, Security Guard - \$25.00/hour
2. Greg Beaver, Custodian - \$15.00/hour
3. Bear Frye, Custodian - \$15.00/hour
4. Dylan Hollenbach, Custodian - \$15.00/hour

*Section 508 vote: All eight (8) Board Members present voted in the affirmative*

**8.14 Additions to the Bus Driver List**

None

**8.15 Advertisements**

**A motion was made by Savage/Conway** to advertise for the following job vacancies within the district:

1. Four [4] Special Education, PK-12, Teachers (retroactive to 5/23/2023 and 6/14/2023; hired 6/21/2023 via Motions 8.5.1-4)
2. Business/Computers/Information Technology, K-12, Teacher (retroactive to 5/23/2023; hired 6/21/2023 via Motion 8.5.4)
3. Up to 12 KinderCamp Teachers (retroactive to 5/23/2023; hired 6/21/2023 via Motion 8.9.3)
4. Soccer Girls' HS Assistant Coach (retroactive to 6/8/2023)
5. Social Studies, 7-12, Teacher (retroactive to 6/14/2023)
6. Elementary, K-6, Teacher (long-term, permanent substitute for 2023-2024 school year)

*Section 508 vote: All eight (8) Board Members present voted in the affirmative*

**SUPERINTENDENT’S REPORT – FINANCE**

**9.1 Stipulation of Settlement**

**A motion was made by Conway/O’Brien** to approve Stipulation of Settlement to resolve the tax assessment case filed at Westmoreland County Court of Common Pleas Docket No. 4147 of 2020 – JDN Investments, LLC (t/d/b/a) Valley View Town Home Apartments, owner, adjusting the implied fair market value of the subject commercial property identified at Westmoreland County Tax Map No.: 10-01-03-0-029 to \$2,600,000.00 for tax years (2021 through and including 2024) for tax assessment purposes based on the commercial property review conducted by the chief county accessor and the recommendation of the commercial property appraiser jointly retained by the Westmoreland County Tax Assessment Board, the Greensburg Salem, School District and City of Greensburg. The Westmoreland County Tax Assessment Board will adjust the assessed value to calculate the real estate taxes owed for tax years 2021 through 2024 based on the applicable Common Level Ratio.

*Section 508 vote: All eight (8) Board Members present voted in the affirmative*

**9.2 Payment of Bills**

**A motion was made by Miller/Savage** to approve payment all bills up to and including July 31, 2023.

*Section 508 vote: All eight (8) Board Members present voted in the affirmative*

**9.3 Tax Rates - Per Capita, Earned Income, Real Estate Transfer**

**A motion was made by Jobe/Miller** to approve the following taxes: Per Capita Tax according to section 679 - \$5.00, Per Capita Tax according to Act 511 - \$5.00, Earned Income Tax according to Act 511 - .5% (.005), Real Estate Transfer Tax - .5% (.005)

*Roll call vote:*

*Voting Aye: Gazzo, Jobe, Miller, O’Brien, Savage, Thomas, Metrosky*

*Voting Nay: Conway*

*Abstaining: none*

*Absent: Shearer*

*Motion passed 7-1*

**9.4 General Fund - Budget**

**A motion was made by Savage/Conway** to approve the Greensburg Salem School District's 2023-2024 budget showing total expenditures of \$49,413,365 and total revenues of \$49,413,365

*Roll call vote:*

*Voting Aye: Conway, Gazze, Jobe, Miller, O'Brien, Savage, Thomas, Merosky*

*Voting Nay: none*

*Abstaining: none*

*Absent: Shearer*

*Motion passed 8-0*

**9.5 Resolution - Real Estate Tax Millage**

**A motion was made by Conway/Savage** to approve the Resolution to set the real estate millage at 89.72 mills for the 2023-2024 school year as contained herein.

*Roll call vote:*

*Voting Aye: Conway, Gazze, Jobe, Miller, O'Brien, Savage, Thomas, Merosky*

*Voting Nay: none*

*Abstaining: none*

*Absent: Shearer*

*Motion passed 8-0*

**9.6 Resolution - Homestead/Farmstead Exclusion**

**A motion was made by Jobe/Conway** to approve the Homestead and Farmstead Exclusion resolution as contained herein.

*Section 508 vote: All eight (8) Board Members present voted in the affirmative*

**9.7 Insurance Renewal**

**A motion was made by Thomas/Savage** to approve the School Insurance package from McDowell Associates, effective July 1, 2023 through June 30, 2024 at a cost of \$156,695.

*Section 508 vote: All eight (8) Board Members present voted in the affirmative*

**9.8 Joint Purchasing Consortium - Award Bid**

**A motion was made by Miller/Savage** to approve the bid for Multi-Purpose Paper through the Westmoreland Intermediate Unit Joint Purchasing Consortium to Contract Paper for the 2023-24 school year per the tabulation sheet attached.

*Roll call vote:*

*Voting Aye: Conway, Gazze, Jobe, Miller, O'Brien, Savage, Thomas, Merosky*

*Voting Nay: none*

*Abstaining: none*

*Absent: Shearer*

*Motion passed 8-0*

**9.9 Highmark Foundation School Grant Acceptance**

A motion was made by Jobe/Conway to approve acceptance of \$4,800 from the Highmark Foundation School Grants Program for making enhancements to the Greensburg Salem Middle School health and Physical Education program.

*Section 508 vote: All eight (8) Board Members present voted in the affirmative*

**SUPERINTENDENT’S REPORT – CONTRACTS/CONTRACTED SERVICES**

**10.1 Educational Service Agreements**

A motion was made by Savage/O’Brien to approve the following Educational Services agreements for the term beginning July 1, 2023 through June 30, 2024:

1. Adelphoi Education, Inc.
2. The Day School at the Children's Institute
3. Pressley Ridge - Greensburg:

*Section 508 vote: All eight (8) Board Members present voted in the affirmative*

**10.2 Energy Service Agreement**

A motion was made by Conway/O’Brien to approve the ratification of the Electric Service Agreement between Dynegy Energy Services East, LLC and Greensburg Salem School District for an thirty-six (36) month period, November 2023 through November 2026, through Keytex Energy Solutions LLC.

*Section 508 vote: All eight (8) Board Members present voted in the affirmative*

**10.2 (1) Energy Service Agreement**

A motion was made by Conway/Savage to rescind motion 10.2 Energy Service Agreement due to clerical error in the motion

*Section 508 vote: All eight (8) Board Members present voted in the affirmative*

**10.2 (2) Energy Service Agreement**

A motion was made by Savage/Conway to approve the ratification of the Electric Service Agreement between Marathon Energy, LLC and Greensburg Salem School District for an thirty-six (36) month period, November 2023 through November 2026, through Keytex Energy Solutions LLC.

*Section 508 vote: All eight (8) Board Members present voted in the affirmative*



**SUPERINTENDENT’S REPORT – BOARD POLICIES**

**11.1 Board Policy Approval for Second Reading**

**A motion was made by Thomas/Savage** to approve the first reading for the following Board policy updates:

- 1) Policy 137: Home Education Programs
- 2) Policy 137.1 Extracurricular Participation by Home Education Students
- 3) Policy 137.2 Participation in Cocurricular Activities and Academic Courses by Home Education Students (new)
- 4) Policy 200 Enrollment of Students
- 5) Policy 202 Eligibility of Nonresident Students
- 6) Policy 217 Graduation
- 7) Policy 218 Student Discipline
- 8) Policy 237 Electronic Devices
- 9) Policy 251 Experiencing Homelessness, Foster Care, and Other Educational Instability

*Section 508 vote: All eight (8) Board Members present voted in the affirmative*

**SUPERINTENDENT’S REPORT – STUDENT MATTERS**

**12.1 Pennsylvania Youth Survey 2023-2024**

**A motion was made by Jobe/Savage** to approve the Greensburg Salem School District to administer the Pennsylvania Youth Survey (PAYS) survey during the 2023-2024 school year

*Section 508 vote: All eight (8) Board Members present voted in the affirmative*

**12.2 High School Musical**

**A motion was made by Miller/Conway** to approve Footloose as the Greensburg Salem High School musical for the 2023-2024 school year, scheduled for March 1, 2, and 3, 2024.

*Section 508 vote: All eight (8) Board Members present voted in the affirmative*

**SUPERINTENDENT’S REPORT – CONFERENCES/WORKSHOPS**

None

**SUPERINTENDENT’S REPORT – ATHLETIC MATTERS**

**14.1 Agreement**

**A motion was made by Miller/Conway** to approve the following service agreement(s):

1. University of Pittsburgh, School of Health and Rehabilitation Sciences - Student Athletic Training Shadowing

*Section 508 vote: All eight (8) Board Members present voted in the affirmative*

**SUPERINTENDENT’S REPORT – FACILITIES/FACILITIES USAGE**

**15.1 Offutt Field – Usage**

**A motion was made by Savage/Conway** to approve Greensburg Recreation Football to rent Offutt Field from 9:00 am to 6:00 pm on the following dates: August 13, August 27, September 3, September 24, October 1 at the GSSD Basic Facility Rental Fees rate

*Section 508 vote: All eight (8) Board Members present voted in the affirmative*

**SUPERINTENDENT’S REPORT – GENERAL/MISCELLANEOUS MATTERS**

**16.1 Comprehensive Plan**

**A motion was made by Savage/O’Brien** to approve the Comprehensive Plan for the period of July 1, 2023, through June 30, 2026, as contained herein.

*Section 508 vote: All eight (8) Board Members present voted in the affirmative*

**16.2 Greensburg Salem High School ATSI non-Title I Plan 2023-24**

**A motion was made by Savage/O’Brien** Recommend approval of the Greensburg Salem High School ATSI non-Title I Plan for the 2023-2024 school year as contained herein.

*Roll call vote:*

*Voting Aye: Conway, Gazze, Jobe, O’Brien, Savage, Thomas, Metrosky*

*Voting Nay: none*

*Abstaining: Miller*

*Absent: Shearer*

*Motion passed 7-0-1*

**INFORMATIONAL ITEMS**

**18.1 Recognition of Student Athletes**

The following student-athletes have committed to a college or university to continue their academic and athletic careers: Daishaun Alexander - Football - St. Vincent College; Brianna Campagna - Women's Lacrosse - LaRoche University; Donald Dunmire - Men's Swimming - Gannon University; Makayla Flock - Women's Lacrosse - Thiel College; Patrick Galvin - Marching Band - University of Akron; Paytan Henry - Women's Basketball - Juniata College; Cassandra Kaufman - Women's Lacrosse - Thiel College; Emma Kaufman - Women's Volleyball - LaRoche University; Aubrie Loughner - Rodeo - Clarendon College; Christian McChesney - Wrestling - Washington & Jefferson College; Isaiah Payne - Wrestling - Washington & Jefferson College; Mia Peticca - Softball - Chatham University; Kaleb Riggs - Football - Muskingum University; Cody Rubrecht - Football - Seton Hill University; Matt Scarpa - Baseball - WCCC; Ashley Smith - Women's Soccer - St. Vincent College; Aaron Tressler - Cross Country & Track - Saint Francis University; Ethan Wilson - Baseball - WCCC; Kayla Wright - Cheerleading - Saint Francis University

Dr. Ken Bissell announced that the next Board Discussion meeting will be held at 7:00 pm on Wednesday, August 2, 2023 in John N. Scales Legislative Meeting Room and the next Board Monthly Voting Meeting will be held at 7:00 pm on Wednesday, August 9, 2023 in the John N. Scales Legislative Meeting Room at the Middle School.

**COMMENTS BY CITIZENS**

None

**ADJOURNMENT**

**A motion was made by Conway/Savage** to adjourn the meeting.

*Section 508 vote: All eight (8) Board Members present voted in the affirmative*

The Regular School Board Meeting of the Greensburg Salem School District Board of Education held on Wednesday, June 21, 2023 beginning at 7:00 pm at the Middle School in the John N. Scales Legislative Meeting Room was adjourned at 7:42 pm.

ATTEST:



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Allison Willis, School Board Secretary