

**GREENSBURG SALEM SCHOOL DISTRICT  
REGULAR SCHOOL BOARD MEETING OF NOVEMBER 8, 2023**

**PRESENT:**

Mr. Brian Conway  
Mr. Frank Gazze  
Miss Lynn Jobe  
Mr. Jeffrey Metrosky  
Mrs. Emily Miller  
Mr. Jonathan O'Brien  
Mrs. Robin Savage  
Mrs. Heather Shearer  
Mr. Stephen Thomas

**ABSENT:**

**NON-VOTING MEMBERS:**

Dr. Kenneth A. Bissell, Superintendent  
Mrs. Allison Willis, School Board Secretary/Business Manager  
Mr. Lee Demosky, Solicitor

**OTHERS IN ATTENDANCE**

Dr. James Baker, Coordinator of Technology Integration & Student Information  
Mr. Anthony Barbato, Hutchinson Elementary Associate Principal  
Mr. Kevin Bringe, Director of Human Resources & Online Learning  
Dr. Tina Federico, Metzgar Elementary School Principal  
Mr. Adam Jones, High School Associate Principal  
Mr. Todd McMillen, Coordinator of Student Services  
Dr. Lenni Nedley, Coordinator of Elementary Education, Federal Programs, and Instruction  
Mr. David Redinger, Middle School Principal  
Mr. Matt Sofran, Greensburg Salem Education Association Representative  
Mrs. Kayla Tamer, Associate Administrator to the Superintendent and Community Outreach  
Mr. Chris Thomas, Nicely Elementary Principal  
Mr. David Zilli, High School Principal

**NEWS MEDIA**

Jeff Himler, Greensburg Tribune Review Newspaper Reporter  
Approximately twenty (20) citizens of the community.

**CALL TO ORDER:**

Mr. Jeffrey Metrosky School Board President, called the Meeting to Order at 7:00 pm. Mrs. Allison Willis called the roll, which is indicated above.

**EXECUTIVE SESSION:**

Executive Sessions of the Board were held as follows:

1. Wednesday, November 1, 2023, prior to the Board Discussion Meeting
2. Wednesday, November 8, 2023, prior to the Board Voting Meeting

All Executive Sessions were held to discuss personnel, legal, and contractual matters.

**INFORMATIONAL ITEMS**

Mr. Metrosky and Dr. Bissel both thanked Mr. Jonathan O'Brien and Mr. Steven Thomas for their time and dedication serving as directors of the school board.

**VISITORS**

Lynna Thomas – addressed the board concerning motion 12.1 – Policy #003 – Functions.

Valerie Stillwagon – addressed the board concerning motion 12.3 – Retirement of the Board Policy that addresses live streaming meetings.

Jen Mellot – addressed the board concerning motion 9.4 – Hiring the Assistant High School Principal.

**REGULAR SCHOOL BOARD MEETING MINUTES**

**A motion was made by Savage/Miller** to approve the minutes of the Regular Board Meeting held October 11, 2023 and Special Board Meeting held on October 24, 2023.

*Section 508 vote: All nine (9) Board Members present voted in the affirmative.*

**FINANCIAL MATTERS: REPORTS**

**A motion was made by Savage/O’Brien** to accept the following financial reports for September 2023 items 3.1 - 3.8: Treasurer’s Report; Tax Collection Report; Grant Report; Financial Reports for the General Fund; Financial Reports for the Capital Project Fund; Financial Reports for the Food Service Fund; Middle School Activity Fund Report and High School Activity Fund Report.

*Section 508 vote: All nine (9) Board Members present voted in the affirmative.*

**FINANCIAL MATTERS: NEW BUSINESS**

**A motion was made by Thomas/Miller** to accept the following financial reports, items 4.1 – 4.3: General Fund Disbursements; Food Service Fund Disbursements; General Fund Bill List

*Section 508 vote: All nine (9) Board Members present voted in the affirmative.*

**FEDERAL PROGRAMS REPORT**

No report.

**BOARD REPORTS**

**Central Westmoreland Career and Technology Center (CWCTC)** – Mrs. Savage gave a report on the following topics related to the CWCTC: Students who attended the Skills USA competition.

**Westmoreland Intermediate Unit** – No report.

**Greensburg Salem Education Foundation (GSEF)** – Miss Jobe gave a report on the following topics related to the GSEF: Membership, progress being made on the \$50,000 match to the endowment fund and students who took the AP exam.

**Greensburg Community Development Corporation (GCDC)** – Mr. Conway gave a report on the following topics related to the GCDC: The dedication of the Welcome to Greensburg sign and the performance of the band at the dedication ceremony.

**COMMITTEE REPORTS**

**Education Committee** – No report.

**Facility Committee** – No report.

**Policy Committee** – No report.

**SOLICITOR’S REPORT**

No report.

**SUPERINTENDENT’S REPORT – PERSONNEL**

All appointments are pending proper governmental clearances, certification, and/or medical records as required by the district.

**9.1 Resignations**

**A motion was made by Savage/O’Brien** to amend accept the following resignations:

1. Kristen Eversole, Nurse Assistant - effective 10/13/2023
2. Cassandra Thompson, Nurse Assistant - effective 11/22/2023

*Section 508 vote: All nine (9) Board Members present voted in the affirmative.*

**9.2 Rescindments**

**A motion was made by Savage/Jobe** to rescind the following appointment:

1. David Platt, Custodian - effective 10/13/2023

*Roll call vote:*

*Voting Aye: Conway, Gazze, Jobe, Miller, O’Brien, Savage, Shearer, Thomas, Metrosky*

*Voting Nay: none*

*Abstaining: none*

*Absent: none*

*Motion passed 9-0*

**9.3 Leaves: FMLA**

**A motion was made by Savage/Conway** to approve to grant the following leaves per the Family & Medical Leave Act, not to exceed 60 workdays:

1. Employee 393
2. Employee 394
3. Employee 1651

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**9.4 Appointments: Administrators**

**A motion was made by Thomas/O’Brien** to hire the following individual for the administrative position listed under the terms outlined in Board policy for Act 93 employees:

1. Frank Sundry, High School Assistant Principal [\$85,571, prorated] effective 11/13/2023

*Roll call vote:*

*Voting Aye: Conway, Gazze, Jobe, Miller, O’Brien, Savage, Shearer, Thomas, Metrosky*

*Voting Nay: none*

*Abstaining: none*

*Absent: none*

*Motion passed 9-0*

**9.5 Appointments: Athletics**

**A motion was made by Miller/Shearer** to hire the following individual(s) for the athletic positions listed at the supplemental rates negotiated per the contract with GSEA or otherwise set by the Board:

1. Luke Ewing, Wrestling MS Head Coach [\$3,977.10]
2. Jeremy Lenzi, Track HS Assistant Coach [\$4,844]
3. Steve Saunders, Baseball HS Assistant/JV Coach [\$3,253]

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**9.6 Appointments: Supplementals**

**A motion was made by Thomas/Conway** to hire the following individuals for the supplemental positions listed at the rates negotiated per the contract with GSEA or otherwise set by the Board:

1. Jason Flora, Event Worker [up to \$40.00/event]
2. Brock Smith, Event Worker [up to \$40.00/event]
3. Stephanie Grace, Event Worker [up to \$40.00/event]

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**9.7 Volunteers**

**A motion was made by Miller/Savage** to approve the following individuals as volunteer coaches/sponsors for the 2023-2024 school year:

1. Marvel McGowan, MS Basketball
2. Isabella Merlino, MS Cheerleading
3. Paige Storkel, HS Softball
4. Gage McCracken, HS Boys' Basketball
5. Todd Frick, HS Bowling

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**9.8 Bus Driver List**

**A motion was made by Gazze/O'Brien** to approve the following additions to the list of bus drivers and support personnel for DMJ Transportation, Inc. for the 2023-2024 school year:

1. Raymond Wolfe
2. Timothy Cunningham
3. Brianna Small

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**SUPERINTENDENT'S REPORT – FINANCE**

**10.1 Confidential Resolution**

**A motion was made by Gazze/Shearer** to approve the Confidential Resolution with Berkheimer naming the Business Manager as the district's authorized representative as contained herein.

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**10.2 Purchasing Representatives**

**A motion was made by Miller/Savage** to approve Allison Willis to act as the district's representative to the Westmoreland Intermediate Unit Joint Purchasing Consortium, with Dr. Kenneth A. Bissell acting as the alternate.

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**10.3 Permission to Advertise**

**A motion was made by Gazzo/O'Brien** to approve to advertise jointly as a member of the Westmoreland Intermediate Unit Joint Purchasing Consortium for the purchase of multi-purpose paper for the 2024-2025 school year.

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**10.4 Stipulation of Settlement**

**A motion was made by Jobe/Shearer** to approve the Stipulation of Settlement to resolve the tax assessment case filed at Westmoreland County Court of Common Pleas Docket No. 7728-0211 – West Penn Power Company, adjusting the tax assessment of the subject commercial property identified at Westmoreland County Tax Map No.: 10-02-07-0-046 as approved and recommended by the Westmoreland County Tax Assessment Board. Pursuant to the Pennsylvania Public Realty Tax Act (PURTA), the adjustment of the assessed value of the subject property will not cause the GSSD to receive any credits or have to issue refunds.

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**SUPERINTENDENT’S REPORT – CONTRACTS/CONTRACTED SERVICES**

**11.1 Contracted Service**

**A motion was made by Savage/Miller** to approve the attached service agreement between Greensburg Salem School District and Van Strien Consulting, LLC for e-Rate Application Services as contained within.

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**SUPERINTENDENT’S REPORT – BOARD POLICIES**

**12.1 Policy Approval**

**A motion was made by Savage/O'Brien** to approve the following Board policies:

- 000: Board Policy/Procedure/Administrative Regulations
- 001: Name and Classification
- 002: Authority & Powers
- 003: Functions
- 004: Membership
- 005: Organization
- 006: Meetings
- 006.1: Attendance at Meetings via Electronic Communications
- 007: Policy Manual Access

*No vote took place due to another motion being made below.*

**A motion was made by Miller** to table Policy 003 – Functions, after further discussion Miller rescinded her motion to table Policy 003 – Functions

*Section 508 vote: All nine (9) Board Members present voted in the affirmative on the original motion.*

**12.2 Policy Approval - #011**

**A motion was made by Jobe/O'Brien** to approve Board policy.

- 011: Principles for Governance & Leadership

*No vote took place due to another motion being made below.*

**A motion was made by Miller** to accept the proposed revisions concerning the development and planning of curricular review presented to the board at the November 1, 2023 discussion meeting.

*Motion fails due to no second.*

**A motion was made by Conway/Miller** to table motion 12.2 Policy Approval - #011

*Roll call vote:*

*Voting Aye: Conway, Miller, Metrosky*

*Voting Nay: Gazze, Jobe, O'Brien, Savage, Shearer, Thomas*

*Abstaining: none*

*Absent: none*

*Motion failed 3-6*

*Roll call vote on the original motion:*

*Voting Aye: Gazze, Jobe, O'Brien, Savage, Shearer, Thomas*

*Voting Nay: Conway, Miller, Metrosky*

*Abstaining: none*

*Absent: none*

*Motion passed 6-3*

**12.3 Policy Retirements**

**A motion was made by Conway/Savage** to retire the following policies:

- 001.1 Alma Mater

- 003.1 Communicating with Board Members

- 006.2 Recognition of Visitors at School Board Meetings

- 006.3 Recording and Transcription of School Board Meetings

- 008 Employment of Relatives

- 010 Request for Public Records

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**SUPERINTENDENT'S REPORT – STUDENT MATTERS**

**13.1 Middle School Musical**

**A motion was made by Conway/Savage** to approve to use Music Theater International's Broadway Junior Collection, Seussical Jr. for the middle school musical production for the 2023-2024 school year as contained herein.

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**SUPERINTENDENT’S REPORT – CONFERENCES/WORKSHOPS**

**14.1 Conference & Workshop Requests**

A motion was made by Thomas/Jobe to approve the following overnight conferences and/or workshops to be attended by district staff:

- 1) **2024 PAFPC Improving School Performance (ISP Conference):** Title I staff, Dr. Nedley and Mrs. Kapusta, February 5-7, 2024, at the Sheraton Station Square, Pittsburgh, PA, at a total cost not to exceed \$3,640.00
- 2) **High Expectations for Students with Low Incident Disabilities (HELIX):** HELIX conference sponsored by PaTTAN on November 15, 16, & 17, 2023, at the Lancaster Convention Center: Jenna Kerlicker, Brooke Armstrong, and Kelly Nace. Cost to the District, \$975.
- 3) **Explorica WorldStrides New Program Leader Training:** New Program Leader Training on January 11 - 15, 2024, in Rome, Italy: Taylor Guido and Andrea Redinger. Cost to the district are the day-to-day substitutes for two days for each teacher.
- 4) **PETE&C - Pennsylvania Education Technology Expo and Conference:** February 4-7, 2023, Hershey Lodge - Hershey, PA - Dr. James Baker, Tyler Brinton, Alaine Nativio and Lucas Ali approximate cost to the district is \$939.76 per person.

*Section 508 vote: All nine (9) Board Members present voted in the affirmative.*

**SUPERINTENDENT’S REPORT – ATHLETIC MATTERS**

*None*

**SUPERINTENDENT’S REPORT – FACILITIES/FACILITIES USAGE**

*None*

**SUPERINTENDENT’S REPORT – GENERAL/MISCELLANEOUS MATTERS**

**17.1 Sponsorship Agreement**

A motion was made by Savage/Conway to approve the Sponsorship Agreement with Rep. Eric Nelson as contained within.

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

**INFORMATIONAL ITEMS**

Dr. Ken Bissell announced the following meeting dates and times:

Board Reorganization meeting - Monday, December 4 at 7:00pm in the John N. Scales Legislative room at Greensburg Salem Middle School.

Board voting meeting - Monday, December 4 immediately following the Reorganization meeting in the John N. Scales Legislative room at Greensburg Salem Middle School.

**COMMENTS BY CITIZENS**

*None*

**ADJOURNMENT**

A motion was made by Thomas/O’Brien to adjourn the meeting.

*Section 508 vote: All nine (9) Board Members present voted in the affirmative*

The Regular School Board Meeting of the Greensburg Salem School District Board of Education held on Wednesday, November 8, 2023, beginning at 7:00 pm at the Middle School in the John N. Scales Legislative Meeting Room was adjourned at 7:37 pm.

ATTEST:

A handwritten signature in blue ink that reads "Allison Willis".

---

Allison Willis, School Board Secretary