



RBMS Teacher Guidance/Timeline on Grading

The following guidance and timeline has been put together taking into consideration our current grading policy from our RBMS Teacher Handbook, Roma ISD Board Policy, the Texas Education Code, and the latest Guidance on Grading from the Texas Education Agency during our Texas Coronavirus State of Disaster Emergency. Please use flexibility during these unprecedented times, as we wish to “not penalize our students academically”. Think of your and your students’ challenges and milestones during these past few weeks.

Wk of April 14th thru the Wk of April 27th

We will continue to ask for:

- 2 assignments per week for Content Areas
- 1 assignment per week for Elective classes
- You will be required to post in your gradebook at least 1 grade per week during this 3 week period.

April 13, 2020 Please work with your grades for the first 4 weeks of the 5th 6wks up to Spring Break and **Mark as Ready to Post** by Apr 13th. Remember,

- Do not leave any blank grades
- 5th 6wks Report Cards will be printed and mailed the next day. However,
- You may use this average to substitute for any other grade needed for the 6th 6wks period to help out your students.

April 30, 2020 By this date, keep your grades up-to-date as 3wk progress reports [TEC 28.022(a)(3)] will be printed and mailed the next day. Remember,

- You may use the student’s average from your 5th 6wks and
- Your grades from the Wk of April 14th to the Wk of April 27th plus
- Any extra credit you may have collected from the paper packets
- You will not be required to collect and grade the first instructional packet assignments (Wk of March 23rd to the Wk of April 9th) as parents were instructed these were due upon return to school. Any work received online from these may be used as extra credit to help out your students.

May 1, 2020 3wk progress reports (6th 6wks) will be printed and mailed today to students.

- Continue posting numerical grades as usual into your gradebook.
- If a Pass/No Pass resolution is adopted by our school district, this will convert each final average for the Spring 2020 into a P/NP. As it is currently understood from Region One, this will require NO action on behalf of the teachers other than YOU trying your best to reach out ALL your students in the meantime to help them be successful academically .

NOTE: In the event our building closures were to be extended beyond May 4th, this timeline will be amended. **Continue to provide names of students you haven’t been able to reach to school administrators.**