



DR. MARTIN LUTHER KING, JR. MIDDLE SCHOOL

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Made in
Hayward

MLK's Site Project Goal(s):

TBD

Norms:

- express your opinion, even if you feel you're in the minority
- listen to understand
- disagree respectfully
- monitor your own airtime
- limit sidebar conversations
- start and end on time

Members: Jesús Murillo, Darrell Daniels, Elizabeth Antony, Jonathan Gamble, Novella Hicks, Juana Martinez Rodriguez, Sandra Molina, Rukhmani Shankar, Shireen Zahniser, Maritza Molina Escobar, Wandra Williams, Phyllis Hutchens, Graciela Hernandez, Alea Owens, Jalani Sanders

Alternates: Elanda Turner, Rafael Velázquez Cárdenas, Stephen Waelde, Adilene Martinez, Eduardo Picazo

12.5 SBDM Team Meeting Agenda

Time	Topic - Presenter	Activity Detail / Expectation(s)	Outcome(s)/Follow Up
3:15 - 3:20	Welcome - Murillo	Sign in Sheet / Attendance Norms Roles Adoption of Minutes from 11/3 Meeting Vote to add additional items and agree upon ending time.	
3:20 - 3:50	Site Project - Murillo	→ Work on Site Project ◆ Clarify mission and goals	

		<ul style="list-style-type: none"> ◆ Divide work/responsibilities ◆ Create teams ◆ Begin work on action items if time allows 	
3:50 - 3:55	Minimum Days	Recommendation of Minimum Day Calendar	
3:55 - 4:05	Scheduling Assemblies Protocol - Daniels	<p>Discuss whether assemblies need to be pre-approved by SBDM and whether there should be an assembly schedule that anticipates assemblies that exceed 53 minutes.</p> <p>Proposed Assembly Schedule</p>	
4:05 - 4:15	Reports SSC - Molina ELAC - Velázquez Cárdenas LCC - Martinez Safety Committee - Zahniser MAA Budget - MAA	SBDM members who serve on other teams will report on the work/decisions of other teams.	
4:15 - 4:25	<ul style="list-style-type: none"> → TAs in classroom → Student Printers → Field Trip Budget 	<ul style="list-style-type: none"> → TA policy and protocol for getting a TA. → Discuss creating workstations with printers (in library)? → Field trip money will come from department money. 	
4:25 - 4:30	Student SBDM Participation	Discuss next steps after reviewing data from surveys in history classes.	