

**NORTHERN BEDFORD COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
Agenda for December 5, 2023**

Board Re-Organization

1. Call to order
2. Roll call of Hold Over and Elected Board Members.
3. Election of temporary President by the held over board members. Steve Cottle nominates Jen McCoy seconded by Mike Cottle
4. Read certificates of election for newly elected or reelected school directors.
5. Swearing in of the elected board members.

Oath: "I do solemnly swear (or affirm) that I will support, obey and defend the Constitution of the United States and the Constitution of this Commonwealth, and that I will discharge the duties of my office with fidelity."

6. Elect a President to serve for a period of one year as provided by Section 404 of the School Code. Randy Wiand nominated by John Eshelman. Nominations are closed. Vote was 9-0
7. Elect a Vice-President to serve for a period of one year as provided by Section 404 of the School Code. Steve Cottle nominated by John Eshelman. Nominations are closed Vote was 9-0
8. Elect a Treasurer to serve in accordance with Sections 404 and 434 of the School Code. Andrea Poteat nominated by Steve Cottle. Vote was 9-0

December Board Meeting Opening

9. Pledge and Prayer led by John Eshelman.
10. Review of the Agenda by the Superintendent.
11. Recognition of Citizens who wish to address the board.
12. Report from Student Board Representative Ava Whisker.
 - The MS was able to hold their Friendsgiving in the courtyard got to make smores and have hot chocolate. Since the weather didn't cooperate, the HS's Friendsgiving was held in the gym. The HS students still got to have hot chocolate and smore while playing some games in the gym.
 - The PRIDE team is starting the Chuck-a-duck fundraiser to raise money for dance-a-thon.
 - The NBC Classic Tractor Enthusiast members have been working together to set up a light display at the Southern Cove Power Reunion grounds for the community drive-thru light show. In the fall, several of them had volunteered to help at the annual Southern Cove Power Reunion

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tractor show. In appreciation of their time, this local club donated \$250 to the Classic Tractor Enthusiasts.

- FCA will hold a 4th period event after the wrestling match on December 21st.
 - SADDs theme for December is Peer Pressure and a video made by SADD was shown in homeroom on Monday.
 - Choir will be going multiple places to sing over December including Homewood, UPMC in Altoona, and Faith United Methodist Church
 - Auditions for new members of Jazz Band have started and practices will start soon.
 - Band took 7 kids to audition for District Band and 6 of them made it.
 - Last Saturday faculty and many of the members of the girls volleyball team competed against each other to collect non-perishable food donations for local families in need within our district. Spectators were also invited to participate in spirit building games such as relays between volleyball sets.
13. Communications: 2023 Honda Odyssey was purchased in the amount of \$39,649.65 as per the motion from November 2023 from Blue Knob Auto; Request from Panther Youth Soccer Association; Todd Eckenroad, Resignation of Assistant Varsity Boys Basketball Coach; Resignation of Jeffrey Kittle as Elementary Custodian.
14. Announcements: January board meeting will be held January 9, 2024. Board Appreciation Dinner followed by Board Retreat to be held January 23, 2024.
15. Approve the minutes from the November 14, 2023 board meeting. JOHN ESHELMAN JEN MCCOY
16. Approve monthly meeting dates for 2024 as follows: MIKE COTTLE ANDREA POTEAT
- 2nd Tuesday of each Month for January – November with the exception of June which will be June 18, 2024 and no meeting in July
December re-organization and Regular Monthly Meeting -- December 5, 2024
6:00 pm – Board Meeting
17. Approve the yearly Board meeting schedule to be advertised in local papers in January of 2024. The school website calendar will have the monthly meetings posted. RALPH SCOTT JOHN ESHELMAN
18. Appoint a legislative chairperson. JACK BRIGGS volunteered to serve in this capacity
19. Appoint Board Committees (Budget and Act 93).
BUDGET -- ANDREA POTEAT, JACK BRIGGS, JEN MCCOY
ACT 93 – MIKE COTTLE, JOHN ESHELMAN, RALPH SCOTT

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Personnel – CONSENT MOTION 20-24 ANDREA POTEAT JOHN ESHELMAN

20. Approve the resignation, with regret, of Todd Eckenroad as Assistant Varsity Boys Basketball Coach effective immediately.

21. Accept the resignation of Jeff Kittle as Elementary Custodian effective October 16, 2023.

22. Approve the following Volunteers for Winter Sports

Dennis Douglas	Volunteer JH Wrestling Coach
Andrew Gartland	Volunteer Varsity Wrestling Coach
Nevin Sloan	Volunteer Varsity Wrestling Coach
Ron Snider	Volunteer Girls Varsity Wrestling Coach
Beth Pyles	Volunteer Girls Varsity Wrestling Coach

23. Approve the transfer of 19.5 ill days for Zachary Clark from previous school district as allowed by school code.

24. Approve Panther Youth Soccer Association to use the soccer fields beginning the week of March 25, 2024 through June 9, 2024. This includes the soccer fields in front of the Elementary and the soccer field along route 36 in a diagonal direction behind the softball field. Also are requesting to hang sponsor banners on the fence that surrounds a portion of the elementary soccer field.

Approvals – Consent Motion Item 25-26 MIKE COTTLE JEN MCCOY

25. Approve the selling of the 2005 Ford Van to Weaver Bussing, Everett, PA 15537, in the amount of \$4,999. This was the only bid that met the threshold of a minimum of \$4,500.

26. Approve Jared Mellott to attend the Pennsylvania School Business Officials (PASBO) Conference to be held in Hershey Convention Center, Hershey PA on March 5-8, 2023. This is at no cost to the district except transportation.

Administrative Reports

27. Approve the following reports and invoices -- JEN MCCOY ANDREA POTEAT

Financial Reports and Budgetary Transfers
Approve payment of invoices

28. Executive Session for reasons of personnel with the board not returning for further action.

29. Adjournment -- MIKE COTTLE JOHN ESHELMAN 6:27 PM

The Board of Directors of the Northern Bedford County School District met on Tuesday, November 14, 2023 at 6:00 pm in Room 136 of the high school building in Loysburg, PA.

The following board members were present: Steve Cottle, Mike Cottle, Chris Cronrath, John Eshelman, Jenn McCoy, Andrea Poteat, and Randy Wiand. Absent: Chad Mickle and Ralph Scott

Also present were Mr. Todd B. Beatty, Superintendent; Mr. Trevor Replogle, Elementary School Principal; Mrs. Lindsay Cherry, Special Education Supervisor. Miss Teri Biddle, Board Secretary/Business Manager. Jared Mellott, Maintenance Supervisor; Tom Schmit from Morrisons Cove Herald and Erica Burkholder from Bedford Gazette.

1. Randy Wiand called the meeting to order.
2. Prayer and pledge to the flag was led by Steve Cottle.
3. Roll call was held with 7 members present. Ralph Scott and Chad Mickle were absent.
4. There was no public comment given at the meeting.
5. Communication items included resignation of Lindsay Ewart, Elementary Teacher and resignation of Sharon Mowry as Instructional Aide.
6. The student representative report was given by Ava Whisker as follows:
The middle school is working on practicing their play to be shown on December 9th. Musical callbacks for "Matilda" got pushed back a week and will take place this Thursday. Soccer ended in Semi finals against Conemaugh Township. Volleyball made it to quarter finals against Everett but ended up losing 3 out of the 4 sets causing them to lose the game. Chorus took 7 kids to district chorus auditions and 6 made it. NHS ceremony took place on November 8th and they accepted 9 new members. The Veterans Day assembly was a success. Chorus and band performed, and several students were involved and had speaking parts during the assembly. We hosted junior high and senior high county chorus and had 45 students from NBC participate. NBC FBLA took 13 kids to the State Leadership Workshop to participate in different activities to enhance their leadership skills. The FFA also plans to set up a display at the Southern Cove Power Reunion's Christmas Light Display. FFA will be holding it annual Pig Roast and Awards Banquet on Thursday November 16th at the high school. Several members of the Northern Bedford FFA attended the National FFA Convention last week which had over 70,000 members and advisors in attendance-a new record. They attended convention sessions and the Career Expo and also took in tours of agricultural businesses. While there, Lauren Over received the American FFA Degree, the highest degree that can be earned in the FFA, at a ceremony on Saturday. SADD held spirit days over Red Ribbon Week and a door decorating contest for the middle school home rooms. PRIDE held a dodge ball tournament on October 27th and raised over \$300. PRIDE is also planning a Friendsgiving for students during lunch. PRIDE went to the Student Submit at

Juanita and presented on the various activities we do at the school. Yearbooks are on sale at Jostensyearbooks.com

7. It was announced that the December board meeting will be held Tuesday, December 5, 2023 at 6 pm in Room 136 of the high school.
8. John Eshelman moved, seconded by Jen McCoy, to approve the minutes from the October 10, 2023 board meeting. All members present voted "yes".
9. A time of recognition was held for outgoing school board members and those who received Honor Roll designations from the PSBA.
10. Chris Cronrath moved, seconded by John Eshelman, to approve the following items as a consent motion with all members present voting "yes".

- Approve to hire Elizabeth Klahre as Elementary Teacher at Step 1 of Bachelors, prorated with November 28, 2023 start date in the amount of \$44,023.
- Approve to hire Rob Gates as 2nd Shift Elementary Custodial at \$15/hour with a start date of November 28, 2023.
- Approve the following as Volunteers for Winter Sports for the 2023/24 season:

Matt Aungst	Elementary Boys Wrestling Volunteer Coach
Ronald Snider	Elementary Girls Wrestling Volunteer Coach
Joey Smith	Varsity, Junior High and Elementary Basketball Volunteer Coach
Jennifer McCoy	Elementary Girls Basketball Volunteer Coach
Andrew Lazor	Junior High Boys Baseball Volunteer Coach
Zane Lamens	Elementary Boys Wrestling Volunteer Coach

- Approve the following as bona fide volunteers for the positions listed at the nominal payment for 2023/24 as recommended by the Administration. The classification may be subject to further clarification upon solicitor's recommendations.

Zachary Clark	Head Girls Wrestling Coach	\$2,280
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11. Andrea Poteat moved, seconded by Steve Cottle, to do the following items on consent motion with all members present voting "yes":

- Approve a Cooperative Academic Agreement with Allegany College of Maryland for the 2023/24 school year.
- Acknowledge the 2023/24 Transportation Contracts per the terms outlined for year 1 of the 1-year contract adopted June of 2023. The van rate mileage is \$1.80/mile for alternative education and non-public students. The fuel adjustment chart begins \$4.44/gallon for 2023/24 contract. The rate for late bus/van for Athletics, After School and Activity runs is \$2.30/mile plus layover at \$12/hour. Vans will be paid as

incurred and the bus contract for Leidy Transportation LLCC is \$331,016.98. This amount from October, 2023 motion did not reflect the 105% over state contract calculation on bus routes.

- Approve Brian Frederick to offer an Adult Cabinetmaking course to be offered Monday and Wednesdays beginning January 8, 2024 and ending February 28, 2024 from 6 pm until 9 pm each evening. A fee of \$185 for the class will be charged plus an additional fee for the purchase of their wood supplies. Class size is limited to 13 on a first come first serve basis.

- Approve the following policies on second and final reading:

Policy 006 Meetings
 Policy 216.1 Supplemental Discipline Records
 Policy 800 Records Management
 Policy 830 Security of Computerized Personal Information/Breach Notification
 Policy 831.1 Data Governance – Storage/Security

- Approve the retirement of the following policies:

Retiring Policy	Replacement Policy
248/348 Unlawful Harassment	103 – Discrimination/Title IX Sexual Harassment Affecting Students
448/548 Unlawful Harassment	104 – Discrimination/Title IX Sexual Harassment Affecting Staff

- Approve Justin Lewis to attend the PETE & C conference February 4 – 7, 2024 at Hershey Lodge, Hershey PA. Total cost \$1,000 for registration, meals and lodging. This is a budgeted request.
- Approve Todd Beatty to attend the Standard Aligned System (SAS) Institute at Hershey Lodge, Hershey PA to be held December 11-13, 2023 at a cost not to exceed \$350. This is within budgeted amounts.
- Approve additional costs to Greenhouse Floor Heat and Concrete Project in the amount of \$1,900 to Reighard Construction LLC. \$19,425 was approve for this project on May 9, 2023.

30. Andrea Poteat moved, seconded by John Eshelman, to approve to install a 4 foot high 290 LF of chain link fence for the NBC Community Stadium at a cost of \$8,805 to be paid from Capital Projects fund. Vote was 3-4 confirmed with Roll Call Vote with Mike Cottle, Steve Cottle, Andrea Poteat and Randy Wiand voting “No”.

31. Jen McCoy moved, seconded by Mike Cottle, to approve for updates to CTE building for fire alarm controls at a cost of \$3,845 to be paid from Capital Projects fund. All members present voted “yes”.

32. John Eshelman moved, seconded by Jen McCoy, to approve the Superintendent to purchase a school van for less than the budgeted amount of \$67,600. The board will be notified prior to purchase of the details and pricing attained. All members present voted "yes".
33. Mike Cottle moved, seconded by Andrea Poteat, to approve a sealed bid advertisement and sale on the 2005 Ford van. All members present voted "yes".
34. Chris Cronrath moved, seconded by Jen McCoy, to approve an increase to the bid from South Central Systems LLC for the speaker wiring in the High School and Elementary gyms by \$850 for a total of \$4,750. This was originally approved in August in the amount of \$3,900. All members present voted "yes".
35. Mike Cottle moved, seconded by Jen McCoy, to approve the Wellness Building bid as presented by sole respondent, Corle Construction, at a cost of \$1,121,991. The cost may increase as per the exceptions listed in the bid. Vote was 5 "yes", 1 "No" vote being casted by John Eshelman and 1 abstention by Mike Cottle.
36. Mike Cottle moved, seconded by Chris Cronrath, to approve the final withdrawal of \$1,366,000 from the Somerset Trust Line of Credit to be placed in a non-interest bearing account at Somerset Trust for draws. Interest will begin to be paid on the full amount of the line beginning November 15, 2023. All members present voted "yes".
37. Mike Cottle moved, seconded by John Eshelman, to approve the following reports and invoices: Administrative Reports; Federal Programs Report; Athletic Report; Financial Reports, Budgetary Transfers and Annual Payroll Certification Report, Approve payment of invoices. All members present voted "yes".
38. The meeting was adjourned at 7:45 pm by a motion of John Eshelman with Chris Cronrath seconding.

Northern Bedford County School District Maintenance Project Update Updated 12/5/23

Projects Approved/In Progress

- Sound System Upgrades in Elementary MPR
 - The new system is up and running. Dobil will be back during Christmas break to fine tune the system.
- Air Conditioning at Elementary MPR, Stage, and Faculty Room
 - Marc's Service is working on a plan for the summer of 2024 installation.
- Wellness Building
 - Working with Corle Building System to develop a plan moving forward.

Potential Projects – Working on Details

Priority 1

- High School Office Entrance
 - Modern Art quoted this project. Looking for another contractor to also quote it.
- Middle School Office Entrance
 - Modern Art quoted this project. Looking for another contractor to also quote it.
- Water Line from High School to CTE
 - The current water line has been fixed at least two times. Will be setting up a time to discuss this with outside contractors. Hoping to do this during the excavation of the new wellness building.

Priority 2

- Rock Wall by Varsity Practice Field
 - The fencing project was voted down.
- Black Top Reseal
 - The next sections on the plan will be on the summer 2024 project list.
- Door Access/Camera System Upgrade
 - IT Department to work on this. Potential summer 2024 projects. Waiting for grant to open.

Priority 3

- High School Gym Bleachers
 - Eichenlaub Co. quoted this project. – Board declined moving forward with replacement.
 - Replaced some of the wheels. Continuous maintenance and part replacement will need to occur if the plan is to keep the current bleachers.
- Paint Outside of Vo-tech Building
 - Brian Lutz Painting quoted this project.
- School Signs
 - Art class and students to design these.
- Elementary MPR Flooring
 - The floor will need to be replaced in the future. Looking at 2028.
- Front of the school
 - Brian Lutz Painting quoted this project for painting the bricks.
- Carpet Replacement in Elementary
 - The elementary currently has carpet in the office, library, PreK, head start, and kindergarten rooms. The current carpet is showing wear. For example, there are stains and tearing in places. The wallpaper in the office is also showing its age and will need to be replaced in the future. Degol Carpet quoted the carpeting. Brian Lutz Painting quoted taking off the wallpaper and painting the office.

Maintenance

- Auxiliary Gym
 - This did not happen again this summer due to timing issues. Will be looked at again during the summer of 2024.
- Sidewalk Trip Hazard Grinding
 - A contractor currently quoted this job.
- Water Leak at North wing of elementary to Little League Field
 - The line is currently shut off. Need to open the wall between Mrs. Carter and Mr. Corleto repair leak.
- Pole Light at Sidewalk Outside of CTE going to Stadium Entrance
 - Currently working with Jared Wiand to figure out the issue with this pole light. This light hasn't worked in years and will help with our lighting issues leaving the stadium.

Monitoring—Will be removed if no further movement.

- Brick Wall by 6th Grade Pit
 - Brick is falling off the sides of walkway. Tom Swope is looking into this.

Completed Projects – Since 2015

- CTE Fire Alarm Replacement – December 2023
- Replaced domestic water pumps and check valves at high school – November 2023
- Sound System Upgrades in High School Gym – November 2023
- Control Valves for Air Conditioning Projects in High School Gym, Locker Rooms, and District Office – November 2023
- New Fuel Line Ran from CTE Generator to New Fuel Tank – November 2023
- Water line between high school and CTE was patched – November 2023
- Air Compressor Replacement for CTE Building – October 2023
- Wire Radial Arm Saw at Ag Shop – September 2023
- Hot Water Heater Replacement at CTE – September 2023
- Green House Heated Concrete – September 2023
- Elementary/Vo-tech Pneumatic Valves Replacement – Summer 2023
- Stadium Lights Upgrade – Summer 2023
- Replace Carpet in Guidance Counselor Office – Summer 2023
- Replace Carpet in Middle School Office – Summer 2023
- All Exterior Doors Replacement at the Elementary – Summer 2023
- Middle School Office Renovations – Summer 2023
- High School Gym, Locker Rooms, District Office Area Air Conditioning – Summer 2023
- Paint High School and Middle School Hallways – Summer 2023
- Auditorium Lighting Upgrade – Finished in Summer 2023
- Gym Floor Recoat – May 2023
- Replace coil in auditorium HVAC unit – March 2023
- Update HVAC Computer Controls at HS/MS – February 2023
- Replace Compressor on High School Office HVAC Unit – January 2023
- Replace Carpet in Auditorium Sound Area – November 2022
- Auditorium Seating – September 1, 2022
- Vo-tech Roof Coating – August 2022
- Abatement and New Tile of the Auditorium Pit, Hallways, and District/High School Offices – June 2022
- Paint Ceiling of Auditorium – June 2022
- Lockers and Heaters Repainted in High School and Middle School – July 2022
- Replaced 2 pumps that pump the water from front of high school to elementary tank – 6/14/22
- Gym Floor Recoat – 5/10/22
- Auditorium Rigging – 4/27/22 (2021/22)
- Sand and Paint Auditorium Stage at High School—3/29/22(2021/22)
- Soccer Scoreboard Replacement at Route 36 Field—(2021/22)
- Auditorium Audio/Visual System—(2021/22).

- Replaced Fire Suppression System in Home Economics Room—(2021/22).
- Elementary Water Pumps—(2021/22).
- Fire Alarm System Replacement
 - Project was completed on 12/29/21 (2021/22). Currently working with Bettwy to make the new system available by mobile devices. This was included in the project. Bettwy will also be quoting to put the elementary system on mobile devices.
- High School/Middle School Hallways were Abated with New Flooring Installed – 2021/22
- Elementary Roof Project Completed – 2021/22
- Middle School Office HVAC Rooftop System was Replaced – 2021/22
- Abatement and Floor Tile Replacement HS/MS Part 1—2021/22
- Replace Steps and Sidewalks at Elementary—2021/22
- Elementary Freezer Unit was Replaced – 2021/22
- Elementary HVAC Rooftop Units Replaced – 2020/21
- High School Classrooms Abated. New Flooring and Windows Installed with Required Infill – 2020/21
- Track Resurfaced -- 2019/20 (and 2013/14)
- Hot Water Heater Replaced in High School/Middle School – 2019/20
- The Gymnasium Floor was Resurfaced—2019/20
- New Blacktop in North Parking Lot, Front Drive of High School and Middle School, and Handicap Sidewalk Repaired – 2017/18
- Remaining Blacktop Area Cracks Sealed and a Topcoat Sealant Applied -- 2017/18
- Cooler and freezer Added to Middle School/High School Kitchen – 2016/17
- Renovated Kitchen – 2016/17
- HVAC System in Middle School – 2016/17
- High School and Middle School Roof -- 2015/16 (done with bond proceeds)