
Request for Middle School Records

High schools need to receive middle school records through the first grading period / first semester of eighth grade.

Parents:

Please sign this form and submit it to your child's current school main office with sufficient time to have records sent before the **January 31, 2024 deadline**.

School Secretary or Registrar:

Please forward the requested records to the high school(s) marked below by **January 31, 2024**. This request is valid through September 1, 2024.

Permission for Release of Records:

- I hereby authorize the release of records to the school(s) marked below. Records include copies of seventh and eighth grade transcripts through the first trimester/semester of this year or through the most recent grading period closest to the February deadline.
- I also authorize the release of standardized academic test scores such as STAR, Oaks, Smarter Balanced, or any other standardized test.
- I also authorize the release of behavioral/discipline records, attendance records, special education records, IEP, ILP, 504, and/or Learning Needs Profile.
- Permanent cumulative records will be requested at a later date by the school where the student has enrolled.

Student Name: _____ School Phone Number: _____

Current School Name: _____

Parent/Guardian Signature: _____

Parent/Guardian (printed): _____

Please forward this completed recommendation form to the applicant's choice(s) below:

___ **Central Catholic High School** • Paul O'Malley, Director of Admissions • pomalley@centralcatholichigh.org
2401 SE Stark Street • Portland, Oregon 97214 • 503.230.1056 • Fax: 503.233.0073

___ **De La Salle North Catholic** • Natasha Durant, Director of Admissions • ndurant@dlsnc.org
4300 NE Killingsworth St • Portland, Oregon 97218 • 503.285.9385 • Fax: 503.285.9546

___ **Jesuit High School** • Erin DeKlotz, Director of Admissions • admissions@jesuitportland.org
9000 SW Beaverton-Hillsdale Hwy • Portland, Oregon 97225 • 503.291.5423 • Fax: 503.291.5485

___ **La Salle Catholic College Preparatory** • Kelsey Hui, Director of Admissions • admissions@lsprep.org
11999 SE Fuller Road • Portland, Oregon 97222 • 503.353.1413 • Fax: 503.659.2535

___ **St. Mary's Academy** • Caroline Campana, Director of Marketing and Comm. • admissions@smapdx.org
1615 SW 5th Avenue • Portland, Oregon 97201 • 503.228.8306 • Fax: 503.223.0995

___ **Valley Catholic High School** • Kalani Efstathiou, Director of Admissions • hsadmissions@valleycatholic.org
4275 SW 148th Avenue • Beaverton, Oregon 97078 • 503.520.4721 • Fax: 503.646.4054
