

WORKMAN EARLY COLLEGE ACADEMY NETWORK

Application Packet for Incoming & Current 9th Grade

Purpose:

This application will provide information in helping determine student eligibility and resource allocation to the Workman Early College Academy Network for the 2024-2025 school year. WECAN is looking for motivated, committed, mature students who have academic potential who can benefit from taking dual enrollment courses.

Directions:

Please provide the following items and information to be considered for the Workman Early College Academy Network. **NOTE:** incomplete and/or missing application packets WILL NOT be considered.

To be completed by the **STUDENT**:

- Completed Application Form
- Response to each Essay Question by student in blue or black ink pen. (NOTE: Please provide "evidence-based" responses for why you would like to join WECAN in the 2024-25 school year.)
- Signed Student Agreement and Expectations

To be completed by the **PARENT/GUARDIAN**:

- Signed Parent / Guardian Agreement
- Completed Parent / Guardian Questionnaire
- Signed Support Services Acknowledgement (NOTE: Please attach IEP / 504 Plan if applicable)

To be obtained by applicant and ATTACHED to the application packet from **SCHOOL PERSONNEL**:

- Attendance Record for most recent school year
- Most recent report card or grades printout
- Behavior/Discipline report (NOTE: Please have a school official sign off on the Additional Documents page)

Application Review:

1. Incomplete applications will not be considered.
2. Applications must be submitted to **William Workman High School's Main Office.**
3. Student responses will be assessed by both WOHS and Mt. SAC staff.
4. Some applicants may be interviewed. An interview DOES NOT indicate your status with WECAN.
5. Acceptance and denial letters will be sent out 4-6 weeks after the application deadline closes.
6. Upon acceptance, applicants and families will be asked to provide additional information and permissions.
7. All WECAN students are required to join and check the WECAN Canvas site once enrolled at WOHS.

We will begin accepting applications at the beginning of January 2024

APPLICATION DEADLINE is FRIDAY, FEBRUARY 2nd, 2024

Thank you for taking the time to apply to the Workman Early College Academy Network. We CAN @ Workman!



Hacienda-La Puente Unified School District in partnership with Mt. San Antonio College

Workman Early College Academy Network



William Workman High School
16303 E. Temple Ave
City of Industry, CA 91744

We CAN @ Workman!

Timothy Espinosa - Principal - tespinosa@hlpusd.k12.ca.us

Eva Shin - Assistant Principal - evashin@hlpusd.k12.ca.us

Karla Gonzalez - Academic Counselor - kgarcia@hlpusd.k12.ca.us

Shireen Mahamad - WECAN Teacher on Sp. Assignment - smahamad@hlpusd.k12.ca.us

(626) 933 - 8800 ❖ wohs.hlpusd.k12.ca.us



WORKMAN EARLY COLLEGE ACADEMY NETWORK

Hacienda-La Puente Unified School District
STUDENT APPLICATION FORM

Student FULL First and Last Name: _____ Current Grade Level: _____

Current School: _____ Gender: _____ DOB: _____

Student email: _____ Student ID: _____

Home Address: _____ City: _____ Zip: _____

Parent/Guardian #1 Name: _____ Primary Phone #: _____

Parent/Guardian #2 Name: _____ Primary Phone #: _____

Do you live with Parent/Guardian #1 and/or #2? (Circle one) YES NO

Is their address different than what's listed above? (Circle one) YES NO

If yes, please provide: Address: _____ City/State: _____ Zip: _____

Primary Language Spoken at Home: _____

Check all that apply to you:

- ☐ I am the first in my family/generation to plan to go to college.
☐ I am considered gifted and talented (GATE).

How did you hear about WECAN? *Circle all that apply.*

Teacher Counselor Flyer/Postcard Event Online Friend Family School Announcements

Parent Name (Print): _____ Parent Signature: _____

Student Name (Print): _____ Student Signature: _____

Date: _____



Hacienda La-Puente Unified School District

STUDENT ESSAY QUESTIONS

Directions: Please respond to the following prompts HANDWRITTEN using blue or black ink pen in the space provided below.

Student Name: _____ **Current School/Grade Level:** _____

Question #1: What three careers are you interested in pursuing?

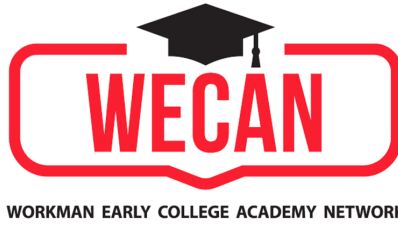
1. _____ 2. _____ 3. _____

Question #2: In 100 words or less, tell us why you like to join the Workman Early College Academy Network. How do you think WECAN will help you in your university, career, and life goals? Be specific.

Question #3: WECAN and its partner college Mt. SAC has high standards and requirements. What is your understanding of our attendance, academic, and behavior requirements? Maximum 100 words.

Question #4: WECAN is a large time commitment, especially during your junior and senior years. How will you best manage your time between WECAN coursework, extracurricular activities, homelife, and friends? Maximum 100 words.

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Hacienda-La Puente Unified School District

STUDENT ESSAY QUESTIONS (Continued)

Question #5: WECAN is divided up into cohorts which allow for a smaller family-like learning environment. Describe yourself as both an individual and team player. Give examples of getting along and supporting others and your current interactions with teachers/staff.

Question #6: Describe a challenge you have faced. What did you do to overcome this challenge, and what did you learn from this experience?

Question #7: On a scale of 1-10, 10 being the highest, how would you rate your interest in becoming part of WECAN and why?



Hacienda-La Puente Unified School District
STUDENT AGREEMENT & EXPECTATIONS

If accepted for enrollment in the Workman Early College Academy Network, I will:

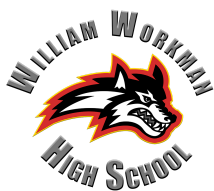
- Make education a high priority in my life, including positive participation in class and school activities.
- Work to achieve my highest potential.
- Take responsibility for my own learning, behavior, and success.
- Devote a minimum of two hours each night to homework, studying, and reading.
- Show respect for everyone in the school community and the rights of others to learn and succeed.
- Behave in a manner that shows respect for the high school, college, school facilities, and equipment.
- Maturely handle the freedoms of scheduling in a college setting, and understand that taking college courses is a privilege, not a right.
- Adhere to the technology agreements of Mt. SAC and Hacienda La Puente Unified School District.
- Understand that I will be required to complete several classroom projects to help me apply classroom concepts to real world situations.
- Attend and participate in school functions scheduled during evening and weekend hours.
- Demonstrate good attendance and arrive to school on time.
- Complete homework and assignments to the best of my ability.
- Stay informed about Workman Early College Academy Network activities by checking the school website, the WECAN Canvas, and reading information sent home or via email. This also includes communications from Mt. SAC.
- Understand that if I do not maintain a minimum of a 2.0 semester GPA, good attendance and appropriate behavior in all high school and college courses, I may be transferred to my high school of residence.

Early College Essentials

- I understand the primary reason for attending Workman Early College Academy Network is to prepare for, to enroll in and complete college courses transferable to a 4-year college, an A.A. degree, or a community college transfer degree.
- I understand all college coursework and grades become a permanent part of my official college academic history and transcript. Final grades have far-reaching effects on future entrance to the college or university of choice, scholarships, financial aid, awards, etc.
- I am expected to meet all deadlines for course selection, add or drop course dates, assignment due dates, etc.
- I am expected to attend all class meetings. It is the students' responsibility to know the attendance and absence policies of their professors.
- I am responsible for resolving issues with college instructors, admissions, and administration **on my own**. *Parents cannot contact college personnel. If I am having difficulty resolving a college issue on my own, I should contact the WECAN administration or counselor for assistance.*
- I understand that Workman Early College Academy Network students can get involved in extracurricular activities if they are able to balance the academic course work and hours of involvement in activities like athletics, band, leadership or theater.
- I understand that I am responsible for following all rules and regulations, and the Student Code of Conduct, for Mt. SAC and Hacienda La Puente Unified School District.
- I understand that it is my responsibility to be familiar with the Student Handbook and adhere to the policies therein.
- Understand that I must maintain a minimum semester high school GPA of 2.0 to participate in credit bearing college courses.

Student Name (Print): _____

Student Signature: _____ Date: _____



WORKMAN EARLY COLLEGE ACADEMY NETWORK

Hacienda-La Puente Unified School District PARENT/GUARDIAN AGREEMENT

Parents and families will be required to play an active role in creating a positive and productive learning environment in the home and at school. If your student is accepted for enrollment in the Workman Early College Academy Network, you agree to support the program and participate as indicated below:

- | | |
|--|---|
| <ul style="list-style-type: none"> ● Ensure my student has good attendance and arrives to school on time. ● Expect my student to complete homework and assignments to the best of their ability. ● Stay informed about Workman Early College activities by checking the school website, the WECAN Canvas site, and reading information sent home via email. ● Monitor my student's high school academic progress and attendance on AERIES. ● Attend any parent meetings or conferences arranged by Workman Early College Academy Network staff. ● Contact the school if I have a question or there is a gap in information coming home. ● Provide a minimum of two hours each evening for my student to study and do homework. ● Understand that my student will be required to complete several classroom projects to help him or her apply the concepts to real world situations. ● Understand that it is my responsibility to be familiar with the Student Handbook and adhere to the policies therein. ● Understand that Workman Early College Network students can get involved in extracurricular activities if they are able to balance the academic course work and hours of involvement in activities like athletics, band, leadership or theater. ● Understand that if my student does not <u>maintain a minimum overall semester GPA of 2.0</u>, good attendance and appropriate behavior in all high school and college courses, he or she may be transferred to his or her high school of residence. | <ul style="list-style-type: none"> ● Understand the primary reason for attending Workman Early College Academy Network is to enroll in and complete college courses transferable to a 4-year college, A.A. degrees or a community college transfer degree. ● Understand all college coursework and grades become a permanent part of my student's official college academic history and transcript. Final grades have far-reaching effects on future entrance to the college or university of choice, scholarships, financial aid, awards, etc. ● Understand my student is expected to meet all deadlines for course selection, add or drop course dates, assignment due dates, etc.,. ● Understand attendance in college courses is not monitored but is required as it is in secondary school systems. Most likely, no one will call if my student is absent from a college course. ● Understand after school college instructors will not inform parents when classes are cancelled at the last minute, or when the class ends early. ● Understand my student is responsible for resolving issues with college instructors, admissions, and administration on their own. <i>Parents cannot contact college personnel.</i> If my student is having difficulty resolving a college issue on their own, they should contact the Workman Early College Academy Network counselor for assistance. ● Understand that my student is responsible for following all rules and regulations, and the Student Code of Conduct, for Mt. SAC and Hacienda-La Puente Unified School District. ● Understand that my student must maintain a minimum overall high school semester GPA of 3.0 <u>to participate in credit bearing college courses.</u> |
|--|---|

I have read, understand, and agree to adhere to the above statements on Date: _____

Print Parent/Guardian #1 Name: _____ Signature: _____

Print Parent/Guardian #2 Name: _____ Signature: _____



Hacienda-La Puente Unified School District
PARENT/GUARDIAN QUESTIONNAIRE

You may complete this form in your primary language below. Please address the following items. If more space is needed for your response, please attach as a separate sheet (can be typed or handwritten).

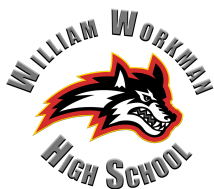
- 1. Why do you want your student to attend the Workman Early College Academy Network? (100 words max)**

- 2. Describe your student's experience working with others or in group projects (100 words max)**

- 3. Describe your student's school experience during the past two years (100 words max)**

- 4. What challenges affect your student's ability to participate in a thriving learning community? (100 words max)**

- 5. Would you please describe your student's strengths? (100 words max)**



Hacienda-La Puente Unified School District
SUPPORT SERVICES ACKNOWLEDGEMENT

Workman Early College Academy Network is committed to providing academic, college, and career support for all students. The school ensures that proper connections to services occur when and where warranted via various school-wide programs.

- ☐ **My student does not have a current IEP or 504 plan. Sign and date below. No further action needed. Proceed to next page.**
- ☐ **My student is currently enrolled in a special program (specify program below):**
- ☐ Special Education (IEP) includes but is not limited to Special Day Class, Speech, Adapted PE, and/or any other Special Education services
 - ☐ Section 504 Plan
 - ☐ Other: _____
 - ☐ I have signed below and attached IEP/504/other appropriate documents to this application packet.

Print Parent/Guardian #1 Name: _____

Parent/Guardian #1 Signature: _____ Date: _____

Print Parent/Guardian #1 Name: _____

Parent/Guardian #1 Signature: _____ Date: _____



Hacienda-La Puente Unified School District

ADDITIONAL DOCUMENTS
to be obtained from SCHOOL PERSONNEL

Please gather the following additional documents from your school counselor or other appropriate school personnel. Please attach them to the application packet.

- ☐ Attendance record for the most recent school year
- ☐ Most recent grade report or report card.
- ☐ Behavior/discipline report from middle school or junior high
 - **If you do not have a behavior record, please have school personnel sign the acknowledgement below.**



Student Behavior/Discipline Report Acknowledgement
(to be completed by school official)

Student Name: _____

Student ID Number: _____

School Name: _____

I hereby confirm that the student mentioned above has no behavior or discipline records associated with them.

School Official First and Last Name: _____

Title: _____

Signature: _____ Date: _____