

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
1600 Book Road
Lancaster, Pennsylvania 17602
November 6, 2023

President Melissa S. Herr called the meeting to order at 7:34 p.m. and opened the meeting with the pledge of allegiance and a moment of silence.

PRESENT: Board Members, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Dustin D. Knarr, Mrs. Suzanne S. Knowles, Ms. Kelly A. Osborne, Mr. Matthew E. Parido, Mrs. Audra R. Spahn, Mrs. Kari A. Steinbacher, Mr. Andrew L. Welk; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Amanda M. Allison; Administrators, Mrs. Karen L. Staub, Mr. William E. Griscom, Jr., Dr. Benjamin J. Feeney, Mrs. Melissa L. Swarr, Mrs. Alicia C. Kowitz, Mr. Cory S. Robison, Dr. Michele B. Westphal, Ms. Jennifer L. Felix; Buildings and Grounds Director, Mr. Glenn R. Davis; Administrative Assistant, Mrs. Mary E. Williams; and visitors.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

MINUTES

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve the Minutes of the regularly scheduled meetings on October 2 and October 16, 2023.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Mrs. Herr and Mrs. Kowitz recognized October Students of the Month from Martin Meylin Middle School.

Mrs. Herr and Dr. Feeney recognized October Pioneer Superlatives and Students of the Month from Lampeter-Strasburg High School.

Dr. Peart recognized the Garden Spot FFA Agriculture Sales Team for their successful showing at the National Convention. Dr. Peart also recognized Lampeter-Strasburg School District graduate Jessica Herr, who gave her final retiring address as a National FFA Officer, and five members of the FFA team, who are also Lampeter-Strasburg graduates, that received their American degree.

Dr. Peart recognized Hans Herr Elementary School students who have artwork displayed in the Board room.

Mr. Colin Dempsey from the Pennsylvania School Board Association (PSBA) recognized Mr. Byrnes for 28 years of service and Mrs. Spahn for 8 years of service in accordance with the PSBA Honor Roll Program.

Dr. Peart shared the following communications:

1. Baker, Leah M. – a letter of resignation.
2. Frick, Nora B. – a letter requesting a leave of absence.
3. Pugliese, Tammy J. – a letter of resignation.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mrs. Knowles moved and Mr. Welk seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$2,709,877.41, Cafeteria Fund checks in the amount of \$198,026.02, Capital Reserve Fund checks in the amount of \$135,754.52, Capital Projects Fund checks in the amount of \$1,242,851.48, and Athletic Account Officials in the amount of \$10,957.50.

A voice vote was unanimous in favor of the motion.

ACADEMIC COMMITTEE – Mr. Matthew E. Parido, Chairperson

Mr. Parido reported on the Academic Committee meeting that took place earlier in the evening.

BUILDINGS AND GROUNDS COMMITTEE – Mr. James H. Byrnes Chairperson

Mr. Byrnes reported on the Buildings and Grounds Committee meeting from October 16, 2023.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Dustin D. Knarr, Chairperson

Mr. Knarr reported on the Finance Committee meeting from October 23, 2023.

PERSONNEL COMMITTEE – Mrs. Suzanne S. Knowles, Chairperson

Mrs. Knowles reported that the Committee met this evening and recommended all personnel items below as a consent agenda. Mr. Byrnes seconded the motion. A voice vote was unanimous in favor of the motion to approve the following personnel items:

1. APPROVAL OF RESIGNATIONS

- a. Leah M. Baker, science teacher, Lampeter-Strasburg High School effective December 8, 2023.
- b. Tammy J. Pugliese, kitchen helper, Lampeter Elementary School, effective December 20, 2023.

2. APPROVAL OF EMPLOYMENT – PROFESSIONAL

Thomas Wright III as an extended substitute agriculture teacher at Lampeter-Strasburg High School, effective on or about December 4, through February 27, 2024, pending receipt of required documentation. Mr. Wright will be compensated at \$398.64 per diem based upon Step 10, Level B24, of the District compensation agreement.

3. APPROVAL OF EMPLOYMENT – SUPPORT

- a. Richard T. Brubaker to be employed as a part-time custodian at Lampeter-Strasburg High School effective November 13, 2023. Mr. Brubaker will become a category E support employee and will be compensated \$15.50 per hour.
- b. Jacqueline M. Maule to be employed as a van aide at Lampeter-Strasburg School District retroactively effective to September 28, 2023. Ms. Maule will become a category D support employee and will be compensated \$15.50 per hour.
- c. Cynthia A. McQueen to be employed as a Title I reading assistant at Martin Meylin Middle School retroactively effective to November 6, 2023. Ms. McQueen will become a category D support employee and will be compensated \$18.23 per hour.
- d. Julie L. Palmer to be employed as a kitchen helper at Lampeter-Strasburg High School retroactively effective to September 25, 2023. Ms. Palmer will become a category D support employee and will be compensated \$15.70 per hour.
- e. Kaitlin N. Stefanow to be employed as a part-time health room assistant for Lampeter-Strasburg School District retroactively effective to October 31, 2023. Ms. Stefanow will become a category D support employee and will be compensated \$21.53 per hour.

4. APPROVAL OF A CHANGE OF STATUS

Heather A. Bender, extended substitute health room assistant, Lampeter-Strasburg School District. Ms. Bender will become a category D support employee and serve as a part-time health room assistant retroactively effective to October 30, 2023. She will be compensated \$20.25 per hour.

5. APPROVAL OF A LEAVE OF ABSENCE

Nora B. Frick, reading tutor, Martin Meylin Middle School, retroactively effective to October 27, 2023, through January 19, 2024.

6. APPROVAL OF CHANGES TO SUPPLEMENTAL CONTRACTS

2023-2024 additions/deletions to supplemental contracts, as follows:

a.	Jessica Moister	Basketball - Girls - Assistant - 50% of 50%	\$1,341.98	Addition
b.	John Achille	Bowling	\$2,344.60	Deletion
c.	Matthew Shockey	Bowling	\$2,344.60	Addition
d.	Darren Pray	Lacrosse - Boys - 1st Asst - 70%	\$3,152.87	Deletion
e.	John Achille	Lacrosse - Girls - 1st Asst - 70%	\$3,152.87	Deletion
f.	Kelby Hodge	Lacrosse - Girls - 1st Asst - 70%	\$3,152.87	Addition
g.	Anne Harnish	eSports Advisor	\$750.00	Deletion
h.	Michael Keene	eSports	\$750.00	Deletion
i.	Anne Harnish	eSports Advisor	\$784.89	Addition
j.	Brennan Havey	eSports Advisor	\$784.89	Addition
k.	Michael Keene	eSports Advisor	\$699.58	Addition
l.	Richard Puleo	Wrestling - Asst - 50% of 50%	\$1,619.63	Deletion
m.	Randy O'Connell	Wrestling - Asst - 50% of 50%	\$1,619.63	Deletion
n.	Richard Puleo	Wrestling - Asst - 50%	\$3,239.25	Addition

7. APPROVAL OF SUBSTITUTES

2023-2024 substitutes in their respective capacities, as follows:

Certified Substitute

Dunn, Madison L.	Mathematics 7-12; Special Education K-12 – Millersville student
Eby, Thomas E.	Technology Education PK-12 – Millersville student
Williams, Alyssa M.	Grades PK-4

Emergency Certified Substitute

Benner, Quinn E.	All Instructional Areas – PK-12
Cox, Heidi L.	All Instructional Areas – PK-12

Support Staff Substitute

Breneman, Danielle M.
Heller, Morgan S.

8. APPROVAL OF VOLUNTEERS

2023-2024 volunteers, as follows:

McComsey, Ivy M.
O'Connell, Randy
Wagner, Darin L.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported on Title I and Federal programs.

STUDENT REPRESENTATIVES – Miss Lauren Livengood, Mr. Truman Horst

Mr. Horst reported on events at Lampeter Elementary School, Hans Herr Elementary School, and Martin Meylin Middle School.

Miss Livengood reported on events at Lampeter-Strasburg High School.

SUPERINTENDENT'S REPORT – Dr. Kevin S. Peart

Dr. Peart reported that all personnel items were approved during the Personnel Committee report.

ACCEPTANCE OF 2022-2023 FINANCIAL STATEMENTS AND AUDIT

Mrs. Knowles moved and Mr. Parido seconded the motion to approve the acceptance of the 2022-2023 financial statements and audit as presented by BBD, LLP, at the October 16, 2023, Board Workshop meeting.

A voice vote was unanimous in favor of the motion.

APPROVAL OF ACT I RESOLUTION FOR THE 2024-2025 FISCAL YEAR

Mr. Knarr moved and Mr. Byrnes seconded the motion to approve the Act I Resolution for the 2024-2025 fiscal year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF AGREEMENT WITH LANCASTER-LEBANON INTERMEDIATE UNIT (IU13)

Mr. Byrnes moved and Mr. Welk seconded the motion to approve an agreement to participate in a consortium purchase of wide area network services coordinated by Lancaster-Lebanon IU13 for the term of 60 months at an approximate cost of \$146.39 per month.

A voice vote was unanimous in favor of the motion.

APPROVAL OF NEW COURSE PROPOSALS FOR LAMPETER-STRASBURG HIGH SCHOOL

Mrs. Spahn moved and Mr. Byrnes seconded the motion to approve two new course proposals for Lampeter-Strasburg High School, as follows:

- a. Foundations of Science
- b. Biology (Updated)

A voice vote was unanimous in favor of the motion.

APPROVAL OF AN AFFILIATION AGREEMENT WITH LANCASTER COUNTY CAREER AND TECHNOLOGY CENTER (LCCTC)

Mr. Byrnes moved and Mrs. Steinbacher seconded the motion to approve a dual credit affiliation agreement with Lancaster County Career and Technology Center (LCCTC).

A voice vote was unanimous in favor of the motion.

APPROVAL OF THE 2023-2024 LOCAL OCCUPATIONAL ADVISORY COMMITTEE

Mr. Byrnes moved and Mrs. Knowles seconded the motion to approve the 2023-2024 Local Occupational Advisory Committee members, as follows:

- a. Jeremy Brian
- b. Alex Brubaker
- c. Chris Burkhart
- d. Michael Corradino
- e. Benjamin Feeney, Ed.D.
- f. Kayla Frey
- g. Andrew Godfrey, Ed.D.
- h. Barry Harnish
- i. Claudine Hart
- j. Dale Hershey
- k. Anita Martin
- l. Holly Oberholtzer
- m. Katherine Ranck
- n. Bob Sangrey
- o. Scott Sheely
- p. Benjamin Stiles
- q. Andrew Welk
- r. Donald Welk, Jr.

A voice vote was unanimous in favor of the motion.

APPROVAL OF A FIELD TRIP

Mr. Welk moved and Mr. Byrnes seconded the motion to approve an overnight field trip for high school students to National Parks in Utah and Arizona from June 10 to June 14, 2024.

A voice vote was unanimous in favor of the motion.

DISTRIBUTION OF THE 2023-2028 GROWTH PROJECTION REPORT

Dr. Peart remarked on the 2023-2028 Growth Projection Report.

APPROVAL OF NOMINATING COMMITTEE

Mr. Parido moved and Mr. Byrnes seconded the motion to approve Mr. Dustin Knarr and Mr. Andrew Welk to serve as the Nominating Committee to present nominees for the offices of President and Vice President of the Board of School Directors at the December 4, 2023, reorganization meeting.

A voice vote was unanimous in favor of the motion.

OLD BUSINESS

Mrs. Spahn remarked on her time as a Board member and appreciation for her fellow Board members and District administration.

OPPORTUNITY FOR PUBLIC COMMENT

Audra Spahn, Lancaster, PA, regarding the election.

MEETING ADJOURNED

The meeting was properly adjourned at 8:35 p.m.

Mary E. Williams
Secretary