

**AVELLA AREA SCHOOL DISTRICT
1000 AVELLA ROAD
AVELLA, PA 15312**

December 6, 2023 @ 7:00 P.M.

**VISITOR'S
REORGANIZATION BOARD MEETING AGENDA**

Phoebe Armstrong _____	Corey McConn _____
Suzanne Colilla _____	Emanuel Paris _____
Melissa Dryer _____	Tia Shore _____
James Gagich _____	Scott Willyerd _____
Terry Jacobs _____	

ADMINISTRATION

Cyril Walther, Superintendent
John Galvin, Business Manager
Heather Zalar, JSHS Principal
Carrie Graff, Elementary Principal
Debra Bentz, Board Secretary

A. GENERAL PROCEDURES

ROLL CALL

PLEDGE OF ALLEGIANCE

PRESENTATIONS/RECOGNITIONS

REQUEST TO SPEAK AT THE BOARD MEETING - None

VISITORS REQUEST TO SPEAK ON AGENDA ITEM

B. REORGANIZATION

1. NOMINATIONS FOR TEMPORARY PRESIDENT

Motion to nominate _____ as Temporary President for the purpose of reorganization.

Motion: _____	Second: _____	
Roll Call: Ms. Armstrong: _____	Ms. Colilla: _____	Mr. Dryer : _____
Mr. Gagich: _____	Mr. Jacobs: _____	Mr. McConn: _____
Mr. Paris _____	Ms. Shore: _____	Mr. Willyerd: _____

Motion to close the nomination for Temporary President.

Motion:	_____	Second:	_____		
Roll Call: Ms. Armstrong:	_____	Ms. Colilla:	_____	Mr. Dryer :	_____
Mr. Gagich:	_____	Mr. Jacobs:	_____	Mr. McConn:	_____
Mr. Paris	_____	Ms. Shore:	_____	Mr. Willyerd:	_____

Temporary President takes the chair.

Melody Singer, Notary/HR Manager, will administer the Oath of Office to Phoebe Armstrong, Suzanne Colilla, James Gagich, Terry Jacobs, Emanuel Paris and Tia Shore.

2. NOMINATIONS FOR PRESIDENT

Motion to nominate _____ as Board President.

Motion:	_____	Second:	_____		
Roll Call: Ms. Armstrong:	_____	Ms. Colilla:	_____	Mr. Dryer :	_____
Mr. Gagich:	_____	Mr. Jacobs:	_____	Mr. McConn:	_____
Mr. Paris	_____	Ms. Shore:	_____	Mr. Willyerd:	_____

Motion to nominate _____ as Board President.

Motion:	_____	Second:	_____		
Roll Call: Ms. Armstrong:	_____	Ms. Colilla:	_____	Mr. Dryer :	_____
Mr. Gagich:	_____	Mr. Jacobs:	_____	Mr. McConn:	_____
Mr. Paris	_____	Ms. Shore:	_____	Mr. Willyerd:	_____

Motion to close the nominations for President.

Motion:	_____	Second:	_____		
Roll Call: Ms. Armstrong:	_____	Ms. Colilla:	_____	Mr. Dryer :	_____
Mr. Gagich:	_____	Mr. Jacobs:	_____	Mr. McConn:	_____
Mr. Paris	_____	Ms. Shore:	_____	Mr. Willyerd:	_____

Motion to appoint _____ as Board President.

Motion:	_____	Second:	_____		
Roll Call: Ms. Armstrong:	_____	Ms. Colilla:	_____	Mr. Dryer :	_____
Mr. Gagich:	_____	Mr. Jacobs:	_____	Mr. McConn:	_____
Mr. Paris	_____	Ms. Shore:	_____	Mr. Willyerd:	_____

_____ takes over the chair as Board President.

3. NOMINATIONS FOR BOARD VICE-PRESIDENT

Motion to nominate _____ as Board Vice-President.

Motion:	_____	Second:	_____		
Roll Call: Ms. Armstrong:	_____	Ms. Colilla:	_____	Mr. Dryer :	_____
Mr. Gagich:	_____	Mr. Jacobs:	_____	Mr. McConn:	_____
Mr. Paris	_____	Ms. Shore:	_____	Mr. Willyerd:	_____

Motion to nominate _____ as Board Vice-President.

Motion:	_____	Second:	_____		
Roll Call:	Ms. Armstrong: _____	Ms. Colilla:	_____	Mr. Dryer :	_____
	Mr. Gagich: _____	Mr. Jacobs:	_____	Mr. McConn:	_____
	Mr. Paris _____	Ms. Shore:	_____	Mr. Willyerd:	_____

Motion to close the nominations for Board Vice-President.

Motion:	_____	Second:	_____		
Roll Call:	Ms. Armstrong: _____	Ms. Colilla:	_____	Mr. Dryer :	_____
	Mr. Gagich: _____	Mr. Jacobs:	_____	Mr. McConn:	_____
	Mr. Paris _____	Ms. Shore:	_____	Mr. Willyerd:	_____

Motion to appoint _____ as Board Vice-President.

Motion:	_____	Second:	_____		
Roll Call:	Ms. Armstrong: _____	Ms. Colilla:	_____	Mr. Dryer :	_____
	Mr. Gagich: _____	Mr. Jacobs:	_____	Mr. McConn:	_____
	Mr. Paris _____	Ms. Shore:	_____	Mr. Willyerd:	_____

4. BOARD TREASURER

Motion to appoint _____ as Board Treasurer, effective December 6, 2023 through June 30, 2024, according to PA School Code Section 404, setting bond at \$50,000 (remainder of Jeffrey Devenney's term).

Motion:	_____	Second:	_____		
Roll Call:	Ms. Armstrong: _____	Ms. Colilla:	_____	Mr. Dryer :	_____
	Mr. Gagich: _____	Mr. Jacobs:	_____	Mr. McConn:	_____
	Mr. Paris _____	Ms. Shore:	_____	Mr. Willyerd:	_____

5. DISTRICT SOLICITOR

Motion to approve Rachel Lozosky, Law Offices of Peacock Keller, LLP, to continue as the District's Solicitor for the 2024 year, per attached proposal letter dated November 29, 2023. (Attachment "A")

Motion:	_____	Second:	_____		
Roll Call:	Ms. Armstrong: _____	Ms. Colilla:	_____	Mr. Dryer :	_____
	Mr. Gagich: _____	Mr. Jacobs:	_____	Mr. McConn:	_____
	Mr. Paris _____	Ms. Shore:	_____	Mr. Willyerd:	_____

6. BOARD MEETINGS

Motion to approve a tentative list of the 2024 meeting dates with meeting times beginning at 7:00 p.m. All meetings are regular meetings. The committee meetings will be non-voting and meet as needed and advertised. (Attachment "B")

Motion:	_____	Second:	_____		
Roll Call:	Ms. Armstrong: _____	Ms. Colilla:	_____	Mr. Dryer :	_____
	Mr. Gagich: _____	Mr. Jacobs:	_____	Mr. McConn:	_____
	Mr. Paris _____	Ms. Shore:	_____	Mr. Willyerd:	_____

7. FACSIMILE SIGNATURES

Motion to approve permission for application to the Secretary of the Commonwealth to use facsimile signatures for the following bank accounts:

Cafeteria Fund Checks:	President and Secretary
General Fund Checks:	President, Treasurer and Secretary
Payroll Fund Checks:	Treasurer and Secretary

Motion:	_____	Second:	_____		
Roll Call:	Ms. Armstrong: _____	Ms. Colilla:	_____	Mr. Dryer :	_____
	Mr. Gagich: _____	Mr. Jacobs:	_____	Mr. McConn:	_____
	Mr. Paris _____	Ms. Shore:	_____	Mr. Willyerd:	_____

8. AUTHORIZATION FOR PAYMENTS

Motion to approve the Officers of the Board to be authorized to draw orders for payrolls and for payments of bonds, interest, utilities and other pertinent bills as they come due.

Motion:	_____	Second:	_____		
Roll Call:	Ms. Armstrong: _____	Ms. Colilla:	_____	Mr. Dryer :	_____
	Mr. Gagich: _____	Mr. Jacobs:	_____	Mr. McConn:	_____
	Mr. Paris _____	Ms. Shore:	_____	Mr. Willyerd:	_____

9. BOARD COMMITTEES

The Board President will ask the board members which committees they would like to serve on. Committees are to be evenly distributed. (Attachment "C")

Motion to approve the Board Committee List for the 2024 year.

Motion:	_____	Second:	_____		
Roll Call:	Ms. Armstrong: _____	Ms. Colilla:	_____	Mr. Dryer :	_____
	Mr. Gagich: _____	Mr. Jacobs:	_____	Mr. McConn:	_____
	Mr. Paris _____	Ms. Shore:	_____	Mr. Willyerd:	_____

ADJOURNMENT

Motion:	_____	Second:	_____	ADJOURNMENT TIME:	_____
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Motion:	_____	Second:	_____		
Roll Call:	Ms. Armstrong: _____	Ms. Colilla:	_____	Mr. Dryer :	_____
	Mr. Gagich: _____	Mr. Jacobs:	_____	Mr. McConn:	_____
	Mr. Paris _____	Ms. Shore:	_____	Mr. Willyerd:	_____

**AVELLA AREA SCHOOL DISTRICT
1000 AVELLA ROAD
AVELLA, PA 15312**

December 6, 2023

**VISITOR'S
REGULAR BOARD MEETING AGENDA**

Phoebe Armstrong	Corey McConn
Suzanne Colilla	Emanuel Paris
Melissa Dryer	Tia Shore
James Gagich	Scott Willyerd
Terry Jacobs	

ADMINISTRATION

Cyril Walther, Superintendent
John Galvin, Business Manager
Heather Zalar, JSHS Principal
Carrie Graff, Elementary Principal
Debra Bentz, Board Secretary

A. GENERAL PROCEDURES

ROLL CALL

PLEDGE OF ALLEGIANCE

PRESENTATIONS/RECOGNITIONS

1. Administration Data Presentation

REQUEST TO SPEAK AT THE BOARD MEETING - None

VISITORS REQUEST TO SPEAK ON AGENDA ITEM

GENERAL PROCEDURE ITEMS

1. APPROVAL OF MINUTES

ATTACHMENT "A"

Board Members have been furnished copies of Board Minutes for the November 2023 Regular Board Meeting.

Motion:	_____	Second:	_____		
Roll Call: Ms. Armstrong:	_____	Ms. Colilla:	_____	Mr. Dryer :	_____
Mr. Gagich:	_____	Mr. Jacobs:	_____	Mr. McConn:	_____
Mr. Paris	_____	Ms. Shore:	_____	Mr. Willyerd:	_____

2. APPROVAL OF ACCOUNTS PAYABLE

ATTACHMENT "B"

Board Members have been furnished copies of Accounts Payable for November and December 2023 General Fund.

Motion:	_____	Second:	_____		
Roll Call: Ms. Armstrong:	_____	Ms. Colilla:	_____	Mr. Dryer :	_____
Mr. Gagich:	_____	Mr. Jacobs:	_____	Mr. McConn:	_____
Mr. Paris	_____	Ms. Shore:	_____	Mr. Willyerd:	_____

3. FINANCIAL/BUDGET REPORTS

ATTACHMENT "C"

4. SOLICITOR'S REPORT

ATTACHMENT "D"

B. NEW BUSINESS

1. ATHLETIC & ACTIVITIES COMMITTEE

a. Amber Ripley, Assistant Softball Coach - Resignation

Motion to accept the resignation of Amber Ripley as Assistant Softball Coach for the 2023-2024 school year.

Motion:	_____	Second:	_____		
Roll Call: Ms. Colilla:	_____	Ms. Cunningham:	_____	Mr. Devenney:	_____
Ms. Dryer:	_____	Mr. Gagich:	_____	Mr. McConn:	_____
Mr. Paris	_____	Ms. Shore:	_____	Mr. Willyerd:	_____

b. Dana Hammond, Assistant Softball Coach

Motion to approve Dana Hammond as the Assistant Softball Coach for the 2023-2024 school year, pending receipt of required clearances and employment documents.

Motion:	_____	Second:	_____		
Roll Call: Ms. Colilla:	_____	Ms. Cunningham:	_____	Mr. Devenney:	_____
Ms. Dryer:	_____	Mr. Gagich:	_____	Mr. McConn:	_____
Mr. Paris	_____	Ms. Shore:	_____	Mr. Willyerd:	_____

2. COMMUNICATIONS COMMITTEE

3. CURRICULUM & TECHNOLOGY COMMITTEE

a. Western Area Career & Technology Center Update

b. The Stern Center for Developmental and Behavioral Health

Motion to approve the Stern Center for Developmental and Behavioral Health services for the 2023-2024 school year, per Attachment Curriculum "A".

Motion:	_____	Second:	_____		
Roll Call: Ms. Colilla:	_____	Ms. Cunningham:	_____	Mr. Devenney:	_____
Ms. Dryer:	_____	Mr. Gagich:	_____	Mr. McConn:	_____
Mr. Paris	_____	Ms. Shore:	_____	Mr. Willyerd:	_____

4. FACILITIES & TRANSPORTATION COMMITTEE

a. Transportation Services Agreement

Motion to approve the Transportation Services Agreement between the Avella Area School District and Fort Cherry School District regarding transporting wrestling students for the 2023-2024 school year, per Attachment Facilities & Transportation "A".

Motion:	_____	Second:	_____		
Roll Call:	Ms. Colilla: _____	Ms. Cunningham:	_____	Mr. Devenney:	_____
	Ms. Dryer: _____	Mr. Gagich:	_____	Mr. McConn:	_____
	Mr. Paris _____	Ms. Shore:	_____	Mr. Willyerd:	_____

5. FINANCE COMMITTEE

a. AMCA Systems, LLC

Motion to approve the ACA TaxTrack Software License Agreement between the Avella Area School District and AMCA Systems, LLC, per Attachment Finance "A".

Motion:	_____	Second:	_____		
Roll Call:	Ms. Colilla: _____	Ms. Cunningham:	_____	Mr. Devenney:	_____
	Ms. Dryer: _____	Mr. Gagich:	_____	Mr. McConn:	_____
	Mr. Paris _____	Ms. Shore:	_____	Mr. Willyerd:	_____

6. NEGOTIATIONS COMMITTEE

7. PERSONNEL & POLICY COMMITTEE

a. Substitute Teacher List

Motion to approve the following to the Substitute Teacher List for the 2023-2024 school year:
Amanda Greene

Motion:	_____	Second:	_____		
Roll Call:	Ms. Colilla: _____	Ms. Cunningham:	_____	Mr. Devenney:	_____
	Ms. Dryer: _____	Mr. Gagich:	_____	Mr. McConn:	_____
	Mr. Paris _____	Ms. Shore:	_____	Mr. Willyerd:	_____

b. Evelyn Breitigan, JSBS Science Teacher - Retirement

Motion to accept the retirement of Evelyn Breitigan, JSBS Science Teacher, effective at the end of the first semester of the 2025-2026 school year (two year notice).

Motion:	_____	Second:	_____		
Roll Call:	Ms. Colilla: _____	Ms. Cunningham:	_____	Mr. Devenney:	_____
	Ms. Dryer: _____	Mr. Gagich:	_____	Mr. McConn:	_____
	Mr. Paris _____	Ms. Shore:	_____	Mr. Willyerd:	_____

c. Part-Time Cafeteria Position

Motion to eliminate one part-time cafeteria position (4 hours per day/180 days per year) due to the increase in cafeteria employee hours.

Motion:	_____	Second:	_____		
Roll Call:	Ms. Colilla: _____	Ms. Cunningham:	_____	Mr. Devenney:	_____
	Ms. Dryer: _____	Mr. Gagich:	_____	Mr. McConn:	_____
	Mr. Paris _____	Ms. Shore:	_____	Mr. Willyerd:	_____

d. Michelle Conner, Social Counseling

Motion to approve the contract of Michelle Conner for social counseling services for the 2023-2024 school year, per Attachment Personnel & Policy "A".

Motion:	_____	Second:	_____		
Roll Call:	Ms. Colilla: _____	Ms. Cunningham:	_____	Mr. Devenney:	_____
	Ms. Dryer: _____	Mr. Gagich:	_____	Mr. McConn:	_____
	Mr. Paris _____	Ms. Shore:	_____	Mr. Willyerd:	_____

e. Cheryl Rush, Elementary Special Education Teacher's start date is January 8, 2024.

f. Early Graduation Policy

Motion to approve the adoption of the Early Graduation Policy, per Attachment Personnel & Policy Attachment "B".

Motion:	_____	Second:	_____		
Roll Call:	Ms. Colilla: _____	Ms. Cunningham:	_____	Mr. Devenney:	_____
	Ms. Dryer: _____	Mr. Gagich:	_____	Mr. McConn:	_____
	Mr. Paris _____	Ms. Shore:	_____	Mr. Willyerd:	_____

g. Meghan Cottle – Family Medical Leave

Motion to approve Meghan Cottle, Elementary Guidance Counselor's request for an intermittent Family Medical Leave.

Motion:	_____	Second:	_____		
Roll Call:	Ms. Colilla: _____	Ms. Cunningham:	_____	Mr. Devenney:	_____
	Ms. Dryer: _____	Mr. Gagich:	_____	Mr. McConn:	_____
	Mr. Paris _____	Ms. Shore:	_____	Mr. Willyerd:	_____

8. SAFETY COMMITTEE

a. Safety Committee meeting scheduled January 4, 2023 at 9:00 a.m.

ADJOURNMENT

Motion:	_____	Second:	_____	ADJOURNMENT TIME:	_____
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Motion:	_____	Second:	_____		
Roll Call:	Ms. Armstrong: _____	Ms. Colilla:	_____	Mr. Dryer :	_____
	Mr. Gagich: _____	Mr. Jacobs:	_____	Mr. McConn:	_____
	Mr. Paris _____	Ms. Shore:	_____	Mr. Willyerd:	_____