



Date: 12/04/2023

Agenda for Safety Meeting:

Elma School District

1. **Welcome: Chief Ward, Chief Shultz, Julie Moore, Wendy Beldin, Heather Moore, Tonja Gransden, Melissa Fruen, Laura Nelson, Caleb Bogar**
2. **Safe Schools Training Reports**
Elem CD HS JL Cust TT LR TP TM RH RH DV Food JV Sub KM Due Oct 31st 2023 Letter of direction is an option.
3. **Drills Rapid Responder** HS Modified Lockdown 11/15 MS Modified Lockdown 11/14 blind issues Trans Verbal 11/16. Facilities to look into blind issue at annex, library and Mrs. Nelson's room. Caleb to help Elem log in and document drills.
4. **Procedure 3418 and 6511 Additions: Committee supports additions will send to admin for final approval. Add to K12 Forms**
5. **Winter Weather Campus Safety Tips: 3 points contact, building prep, sidewalks, good footwear, safety by choice not by chance, identify the risk and eliminate it.**
6. **Communication / Input from Buildings:**
 - a) High School- all good
 - b) Middle School- slick floors when it rains, food fights, pulling on locked doors
 - c) Elementary- good
 - d) District Office- nothing
 - e) Transportation- streamlined rule review and misconduct reports safety infractions
 - f) Food Service- will meet Wednesday with facilities rep to purchase a disinfectant tablet
 - g) Maintenance/Custodial- NA
 - h) East Grays Harbor Fire and Rescue- Fire prevention at elem next week, demo at MS
 - i) Elma Police Department- Pigs Pancakes this weekend, speed limit in front of elem

3. FollowUps

We will be using the National Incident Management System (NIMS) during any event that takes place. Therefore we will need to have training. It will be expected that at a minimum principals, Chris, Jeff, and Caleb complete the following training. Caleb complete others need to take.

- [ICS-100: Introduction to the Incident Command System](#)
- [ICS-200: ICS for Single Resources and Initial Action Incidents](#)