



Regular Monthly Board Meeting: NOVEMBER 2021

Date: Wednesday December 1st, 2021

Time: 4:00 pm - 5:30 pm

Location: 524 Central Ave SW ABQ, NM 87102

Zoom Link (for those unable to attend in person): <https://us02web.zoom.us/j/5706969183>

1) CALL TO ORDER (in accordance with the Open Meetings Act)

2) ROLL CALL *5 minutes*

- _____ Carl Garcia, Board Chair
- _____ Kelly Callahan, Board Secretary
- _____ Glenna Voigt, Vice Chair
- _____ Shayne Huffman, Treasurer & Executive Committee
- _____ Melody Brown, Audit Committee
- _____ Natalie Sommer, Entrepreneurial Committee
- _____ Sommer Smith, Entrepreneurial Committee
- _____ Daniel Gutierrez, Entrepreneurial Committee

- _____ Quorum

3) APPROVAL OF AGENDA

MOTION: To approve the DECEMBER Board Meeting Agenda

4) Public Input: (*capped at 3 minutes per public member or 15 minutes total*)

5) Entrepreneurship Committee Report Out *10 minutes* (*Natalie Tavitas, Daniel Guitierrez, Sommer Smith*)

- a) Next Entrepreneurial Committee Meeting: 12/7/2021
- b) Entrepreneurial workgroup update
- c) Ed Cafe: Friday 12.3.2021
- d) Celebrations of Learning: <https://ntavitas.wixsite.com/my-site-2>

6) Finance Committee Report Out *10 minutes* (*Shayne Huffman, Board Treasurer & Zach Kirchgessner*):

- a) [November/Monthly Finance Committee Meeting: November 16th, 2021](#) (Shayne)
- b) [October Financial Report](#) (Zach)





- c) Facilities & Foundation Update (Jaqi & Zach)
 - i) [SLHS Foundation Board Meeting](#) 11/1/2021
 - ii) [Five year financial projections](#)
 - iii) [Capital Outlay Request](#) 11/9/2021

7) Executive Committee Report Out, Training & Discussion *10 minutes*
(*Carl Garica, Board Chair, Kelly Callahan, Board Trainer & Secretary, Glenna Voigt, Vice Board Chair & Jaqi Baldwin, SLHS ED*)

The Executive Committee meeting took place on Monday November 22nd, 2021. During this time a draft agenda for this board meeting was reviewed.

- a) Executive Committee updated and reviewed [bylaws](#) to present to full board for vote/review
 - b) Executive Committee updated and reviewed [Executive Director evaluation policy](#) to present to full board for vote/review
 - c) Board Training (Kelly): 10 hours total for this year
 - i) [August 2021 \(8.3.21\) Board Training](#) (2.0 total)
 - 1) 1.0 hours Finance
 - 2) 0.5 hours Academic
 - 3) 0.5 hours Open Governance/Organizational Reporting
 - ii) [September 2021 \(9.1.21\) Board Training](#) (1.5 total)
 - 1) 1.0 hours Academic
 - 2) 0.5 hours Finance
 - iii) [October 2021 \(10.4.2021\) Board Training](#) (4.0 total)
 - 1) 1.0 hours Legal & Responsibility
 - 2) 0.5 hours Equity CLR
 - 3) 1.0 hours Organizational Performance & Open Governance
 - 4) 0.5 hours Finance
 - iv) [November 2021 \(11.3.2021\) Board Training](#) (2.5.total)
 - 1) 1.0 hours Academic
 - 2) 0.5 hours Financial
 - 3) 0.5 hours Open Gov't. & Organizational Performance
 - 4) 0.5 hours Ethics & Responsibilities
- 8) Executive Director Report Out *15 minutes, Jaqi Baldwin, SLHS ED*
- a) Executive Director Goals: Professional Development Plan
 - b) APS Site Visit Update
 - c) Celebrations of Learning



d) At-risk students

9) Consent Agenda Items *5 minutes*

1. [November Board Meeting Minutes - Wednesday 11/3/2021](#)
2. [October 2021 Financials](#)
3. [Salary Schedule: Educational Assistants \(new\)](#) to be effective upon approval
4. [Salary Schedule: Coordinators \(new\)](#) to begin on January 1, 2022
5. [Salary Schedule: Pillar Directors \(revised\)](#) to begin on January 1, 2022
6. [BAR #11: IB Fund 31200](#) \$126,195.00
7. Executive Director stipend for CIA Director Duties: to approve a lump sum payment at 13,040.46 less \$831.65 to be paid to the Administrator on the January 7th, 2022 pay date for additional CIA Director duties. In addition, starting on January 1st, 2022 the Administrator will be paid for additional CIA Director work (10 hours per week at \$70.11 per hour) until a new CIA Director has been hired and onboarding has been completed.
8. [Board Bylaws](#) (revised)
9. [POLICY: Executive Director Evaluation](#)

MOTION: To approve the consent agenda items 1 - 9

10) Items for Future Agendas

- POLICY: Update COVID-19 (January)
- POLICY: HB 43 Discipline (January)
- Performance Framework (January)
- Audit Committee Report Out (January)

11) [Upcoming Board Meetings](#)

- Regular January Board Meeting: Wednesday January 5th, 2021 from 4:00 - 5:30 pm
- Executive Committee Meeting: Monday December 27th, 2021 @noon
- Entrepreneurial Committee Meeting: Tuesday December 7th, 2021 9:00 am - 9:45 am
- Finance Committee Meeting: Tuesday December 17th, 2021

13) Adjournment

Adjourn the regular Board Meeting by Board Chair.





If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Siembra Leadership High School Administration at 505-570-3213 at least forty-eight hours before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Siembra Leadership High School Administration at 505-570-3213 if a summary or other type of accessible format is needed.

