



**MEETING MINUTES**  
**SPECIAL Board Meeting: May 2022**

**Date:** Monday May 16th, 2022

**Time:** 10:00 am - 10:20 am

**Location:** Zoom link - <https://us02web.zoom.us/j/5706969183>

- 1) CALL TO ORDER (in accordance with the Open Meetings Act)  
Meeting was called to order by Carl Garcia, Board Chair at 10:08am.
- 2) ROLL CALL *5 minutes*
  - ☒ Carl Garcia, Board Chair
  - ☒ Kelly Callahan, Board Secretary
  - ☒ Glenna Voigt, Vice Chair
  - ☐ Shayne Huffman, Treasurer & Executive Committee
  - ☒ Melody Brown, Audit Committee
  - ☒ Natalie Sommer, Entrepreneurial Committee
  - ☐ Sommer Smith, Entrepreneurial Committee
  - ☒ Daniel Gutierrez, Entrepreneurial Committee
  - ☒ Quorum

3) APPROVAL OF AGENDA

MOTION: To approve the SPECIAL MAY Board Meeting Agenda was made by Glenna Voigt. seconded by Daniel Gutierrez. No opposition.

- 4) Public Input: (*capped at 3 minutes per public member or 15 minutes total*)  
No public input.
- 5) Consent Agenda & Board Discussion: Facilities planning (Jaqi/Shayne/Carl)
  - a) [Three year facilities plan \(Jaqi\)](#)
  - b) Draft purchase agreement (Carl/Shayne/Jaqi)
    - i) [Lease Purchase Agreement \(LPA\) Draft](#)
    - ii) [Agreement to Proceed Draft](#)

Executive Director-Three year facilities plan. How will our facilities be used? Can we afford it?

1. 524 Central Ave SW
2. 300 Central Ave ASW
3. 606/610 Central Ave SW





Use of Siembra facilities: Day care, transitional living, community events, board meeting space, office work space for virtual teachers. Next year we will have 3 virtual teachers. We plan to set up a gym for students in the back space at 524 Central. We will use this space for any school use needed. We are adding 3-4 new staff per school year. We will need more support staff and figure out how to house them. Next school year we will still have 300 Central (Office Space). Our lease is up in December 2022. This is the last year we will have 300 Central. We will move all the office spaces over to 524 Central (2,000sqft) after our lease is up.

610/606 Central-we will prioritize this space for students and learning. Our lease is \$19,000 a month. The total for both spaces is \$373,000 a year..

Carl Garcia-What is the total capacity for students at both buildings?

Executive Director-606/610 Central has capacity of 361 students. 524 Central has a capacity of 220 students. This is “packed wall to wall.” Our cap is 450 students.

Daniel Gutierrez- appreciated seeing the three year facility plan.

**MOTION:** to designate Carl Garcia to sign on behalf of the Siembra school board as it pertains to the potential purchase of additional facilities of 524 Central based on continued work, oversight and guidance from Siembra legal counsel, Siembra Board Treasurer/Attorney by trade and Siembra Executive Director.

Motion made by Carl Garcia at 10:18am. seconded by Kelly Callahan

6) Next Regular Board Meeting: Wednesday June 8th, 2022 at 4:00 pm

Kelly Callahan- will send out reminders to board members with links for Jaqlyn Baldwin’s annual evaluation.

Jaqi Baldwin- Invited board members to tonight’s senior dinner at 5pm at Tucanos Brazilian Grill. Also to attend our 2022 Graduation ceremony Thursday 5/19/22 Kiva Auditorium downtown. All board members will have a seat on stage at the graduation. Set up is at 9am.

7) Adjournment

Board Meeting by adjourned by Board Chair at 10:22 am.

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If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Siembra Leadership High School Administration at 505-570-3213 at least forty-eight hours before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Siembra Leadership High School Administration at 505-570-3213 if a summary or other type of accessible format is needed.





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