



Regular Monthly Board Meeting: SEPTEMBER

Date: Wednesday September 6th, 2023

Time: 4:00 pm - 5:30 pm

Location(s): 606 Central Ave SW Albuquerque, NM 87102, OR

<https://us02web.zoom.us/j/5706969183> passcode 716824

- 1) CALL TO ORDER (in accordance with the Open Meetings Act)
- 2) ROLL CALL *5 minutes*
 - _____ Daniel Gutierrez, Board Chair
 - _____ Kelly Callahan, Board Secretary & Executive Committee & Audit Committee
 - _____ Brian Kennedy, Board Treasurer, Finance Committee, Parent
 - _____ Natalie Sommer, Entrepreneurial Committee
 - _____ Julianna (Jules) Salinas, Audit Committee, Parent
 - _____ Angelica Maestas
 - _____ Theresa Torres, Entrepreneurial Committee
 - _____ Quorum
- 3) APPROVAL OF AGENDA

MOTION: To approve the September Board Meeting Agenda

- 4) Public Input: (*capped at 3 minutes per public member or 15 minutes total*)
- 5) Finance Committee Report Out: *10 minutes (Brian Kennedy & Katie Shelton)*
 - a) Audit Update
 - b) [August 30th, 2023 Finance Committee Agenda](#)
 - c) [July 2023 Financial Packet](#) & Overview of Monthly Financial Process
 - i) Payroll & Accounts Payable
 - ii) Payment Vouchers,
 - iii) Monthly Financial Statement Reports
 - iv) Bank reconciliation
 - v) Journal entries
 - vi) BARs: 001 - 750- 2324 - 0003 - I CSI: TBD
 - vii) BARs: 001 - 750- 2324 - 0004 - IB CSI: TBD
 - viii) BARs: Capital Outlay: 001 - 750 -2334 - 0005 IB \$150,000



- 6) Entrepreneurial Committee Report Out: *(10 mins Theresa Torres & Jaqi Baldwin)*
- a) [August 29th, 2023 Committee Agenda](#)
 - b) FY24 Priorities
- 7) Executive Committee Report Out: Board Training, Board Development & Discussion
15 minutes (Kelly Callahan, Board Trainer, Daniel Gutierrez, & Jaqi Baldwin, SLHS ED)
- a) Annual Strategic Planning & Retreat: Friday November 10th & Saturday November 11th
 - b) Board Training Update (including table below):

JULY 2023	OCTOBER 2023	JANUARY 2024	APRIL 2024
Annual New Mexico Public Education Department Charter School Conference Tamaya - Santa Ana, NM			
AUGUST 2023	NOVEMBER 2023	FEBRUARY 2024	MAY 2024
N/A	Annual Strategic Planning & Board Retreat		
SEPTEMBER 2023	DECEMBER 2023	MARCH 2024	JUNE 2024
	Annual Public Charter Schools of New Mexico (PCSNM) Conference Tamaya - Santa Ana, NM Wednesday 11/29 - Friday 12/1		Annual National Charter School Conference Boston, MA Sunday 6/30 - Wednesday 7/3

- 8) Executive Director Report Out - *30 minutes*
- a) Enrollment by Program
 - b) Staffing
 - c) Executive Director Goals for FY24
 - i) Special Education Practice
 - ii) Operations
 - iii) Business Capstone
 - d) MLSS Self Assessment



- e) BOY Testing (iReady)
- f) Facilities
- g) Celebrations
 - i) Girls Inc. Awards
 - ii) ABQ Business First Feature

10) Consent Agenda & Board Discussion Items *15 minutes*

- a) [Minutes from Regular Monthly Board Meeting: 8/2/23](#)
- b) [July 2023 Financial Packet](#)
- c) [FY23 Inventory](#)
- d) Stipend: CE Director vacancy stipend for Executive Director at 5 hour per week rate from 7/26/23 until the vacancy is filled.
- e) Stipend(s): Pillar Director team for 90 Day Plan funding at 8 work sessions in August and September
- f) [POLICY: FY24 Program Enrollment](#)
- g) [POLICY: School Enrollment](#)
- h) [POLICY: Zero Tolerance for Racialized Aggression](#)
- i) [POLICY: Zero Tolerance for Hair Discrimination](#)
- j) BAR: 001 - 750- 2324 - 0003 - I CSI: TBD
- k) BAR: 001 - 750- 2324 - 0004 - IB CSI: TBD
- l) BAR: 001 - 750 -2334 - 0005 IB Capital Outlay \$150,000

MOTION: To approve the consent agenda item a - l

11) Items for Future Agendas (*Board Chair*)

- Facilities (monthly)
- Policy Work (monthly)
- Annual Retreat

12) [Upcoming Board Meetings](#) (*Board Chair*)

- Regular Monthly Board Meeting: Wednesday October 4th, 2023 4:00 pm to 5:30 pm
- Executive Committee Meeting: Monday September 25th, 2023 12:15 to 12:45 pm
- Finance Committee Meeting: Wednesday September 27th, 2023 noon to 1 pm
- Entrepreneurial Committee: Tuesday September 26th, 2023 4:00 pm to 4:45 pm

13) ADJOURNMENT.





If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Siembra Leadership High School Administration at 505-570-3213 at least forty-eight hours before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Siembra Leadership High School Administration at 505-570-3213 if a summary or other type of accessible format is needed.

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