



Regular Monthly Board Meeting: OCTOBER

Date: Wednesday October 4th, 2023

Time: 4:00 pm - 5:30 pm

Location(s): 606 Central Ave SW Albuquerque, NM 87102, OR

<https://us02web.zoom.us/j/5706969183> passcode 716824

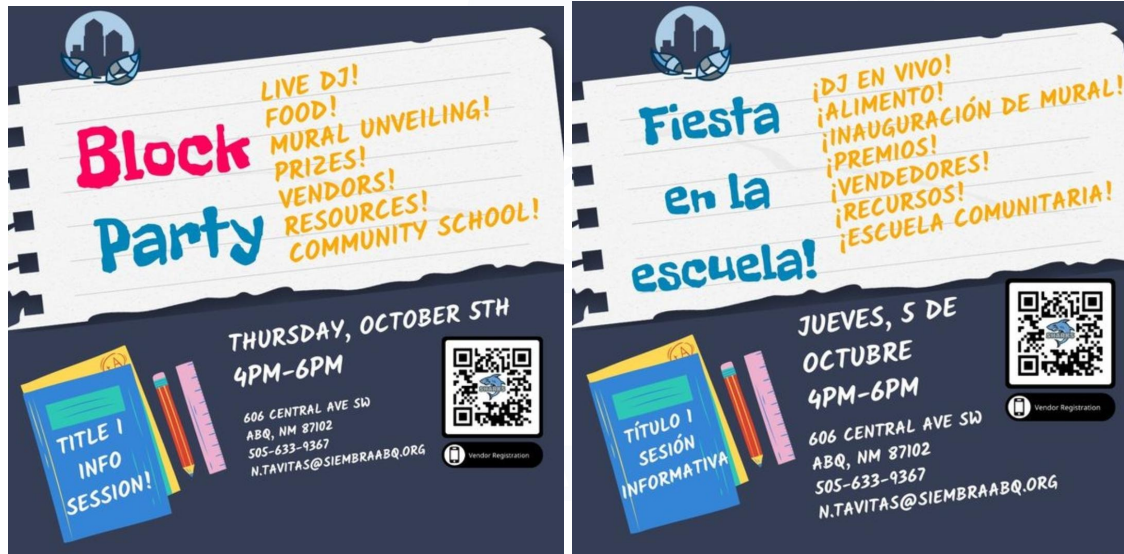
- 1) CALL TO ORDER (in accordance with the Open Meetings Act)
- 2) ROLL CALL *5 minutes*
 - _____ Daniel Gutierrez, Board Chair
 - _____ Kelly Callahan, Board Secretary & Executive Committee & Audit Committee
 - _____ Brian Kennedy, Board Treasurer, Finance Committee, Parent
 - _____ Natalie Sommer, Entrepreneurial Committee
 - _____ Julianna (Jules) Salinas, Audit Committee, Parent
 - _____ Angelica Maestas
 - _____ Theresa Torres, Entrepreneurial Committee
 - _____ Quorum
- 3) APPROVAL OF AGENDA

MOTION: To approve the September Board Meeting Agenda

- 4) Public Input: (*capped at 3 minutes per public member or 15 minutes total*)
- 5) Finance Committee Report Out: *10 minutes (Brian Kennedy & Katie Shelton)*
 - a) Audit Update
 - b) [September 27, 2023 Finance Committee Agenda](#)
 - c) August 2023 Financial Packet & Overview of Monthly Financial Process
 - i) Payroll & Accounts Payable
 - ii) Payment Vouchers,
 - iii) Monthly Financial Statement Reports
 - iv) Bank reconciliation
 - v) Journal entries
 - vi) BAR: (calendar days)



- 6) Entrepreneurial Committee Report Out: (10 mins Theresa Torres & Jaqi Baldwin)
- [September 26th, 2023 Committee Agenda](#)
 - Entrepreneurial Learning
 - Block Party 10/5/23



- 7) Executive Committee Report Out: Board Training, Board Development & Discussion
15 minutes (Kelly Callahan, Board Trainer, Daniel Gutierrez, & Jaqi Baldwin, SLHS ED)
- Annual Strategic Planning & Retreat: Friday November 10th & Saturday
Location: November 11th at Hotel Chaco
Facilitating by [Vickie Oldman](#) of [Seven Sisters Consulting, LLC](#)
Pre-work: survey
 - Board Training Update (including table below):
[Most recent training REPORT](#); 2.5 training hours YTD

JULY 2023	OCTOBER 2023	JANUARY 2024	APRIL 2024
Annual New Mexico Public Education Department Charter School Conference Tamaya - Santa Ana, NM Internal (REPORT): Open Governance &			



Organizational Performance: 0.5 Fiance: 0.5			
AUGUST 2023	NOVEMBER 2023	FEBRUARY 2024	MAY 2024
N/A	Annual Strategic Planning & Board Retreat		
SEPTEMBER 2023	DECEMBER 2023	MARCH 2024	JUNE 2024
<u>Internal (REPORT):</u> Ethics & Responsibility: 0.5 Academics: 0.5 Fiance: 0.5	Annual Public Charter Schools of New Mexico (PCSNM) Conference Tamaya - Santa Ana, NM Wednesday 11/29 - Friday 12/1		Annual National Charter School Conference Boston, MA Sunday 6/30 - Wednesday 7/3

8) Executive Director Report Out - *30 minutes*

- a) Succession Planning & Sustainability
 - i) Board retreat
 - ii) Start Ops
 - iii) MC2
- b) Mid-semester Update
- c) Executive Director Goals FY24
- d) Grant Awards
 - i) SEL Grant (through PED) \$25,000.00
 - ii) E2E (from ABQ Community Foundation) \$34,000.00
 - iii) Outdoor Equity Grant (State EDD) \$40,000.00
 - iv) Federal CSD \$1.8 million

10) Consent Agenda & Board Discussion Items *15 minutes*

- a) [Minutes from Regular Monthly Board Meeting: 9/6/23](#)
- b) [August 2023 Financial Packet](#)
- c) [Inventory Disposal](#)
- d) [POLICY: State Seal of Bilingualism & Biliteracy](#)
- e) [POLICY: Bilingual/bicultural Staff Stipends](#)
- f) [BAR 001-750-2324-0002-I \\$4,265 \(IDEA ARP\) \(24346\)](#)
- g) [BAR 001-750-2324-0005-I \\$9,630 \(S-B State Match\) \(31703\)](#)
- h) [BAR 001-750-2324 -0006-I \\$194,516 \(calendar days\) \(11000\)](#)





MOTION: To approve the consent agenda item a - h

11) Items for Future Agendas (*Board Chair*)

- Facilities (monthly)
- Policy Work (monthly)
- Annual Retreat Goals & Prep
- ED Eval Mid-year Checkpoint (Dec/Jan)

12) Upcoming Board Meetings (*Board Chair*)

- **Annual Strategic Planning & Regular Monthly Board Meeting:**
Friday November 10th, 2023 (full day) & Saturday November 11th, 2023 (half day)
Location: Hotel Chaco 2000 Bellamah Ave NW Albuquerque, NM 87104
- Executive Committee Meeting: Monday October 30th, 2023 12:15 to 12:45 pm
- Finance Committee Meeting: Wednesday October 25th, 2023 noon to 1 pm
- Entrepreneurial Committee: Tuesday October 31st, 2023 4:00 pm to 4:45 pm

13) ADJOURNMENT.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Siembra Leadership High School Administration at 505-570-3213 at least forty-eight hours before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Siembra Leadership High School Administration at 505-570-3213 if a summary or other type of accessible format is needed.

