



## Alameda Community Learning Center - Governing Board Meeting Agenda

*October 17, 2023 – 6:00 PM - 8:00PM*

**This meeting will be held via public Zoom:**  
<https://us05web.zoom.us/j/84558368447?pwd=oBKrrPKzSyTtJahDvleg3zEiVWGXTTr.1>  
 Meeting ID: 845 5836 8447  
 Passcode: gohawks

**1. Public Session (ACLC) 6:00 PM**

**a. Call to Order & Attendance**

Meeting is called to order at 6:05PM

<u>Board Members</u>	Present	Absent
Allyson Schoolcraft, ACLC Lead Facilitator	<u>  x  </u>	<u>      </u>
Heather Mahaffey, ACLC Facilitator	<u>  x  </u>	<u>      </u>
Vacant Seat, ACLC Parent Member	<u>      </u>	<u>      </u>
Vacant Seat, ACLC Learner	<u>      </u>	<u>      </u>
Thomas Nguyen, Community Member	<u>  x  </u>	<u>      </u>
Vacant Seat, ACLC Facilitator	<u>      </u>	<u>      </u>
Vacant Seat, ACLC Parent Member	<u>      </u>	<u>      </u>
Vacant Seat, ACLC Learner	<u>      </u>	<u>      </u>
Vacant Seat, Community Member	<u>      </u>	<u>      </u>

**a. Review and Approval of Agenda**

Heather move removal of 5B  
 Thomas second

Allyson Schoolcraft	<u>  Aye  </u>
Heather Mahaffey	<u>  Aye  </u>
Thomas Nguyen	<u>  Aye  </u>

**2. Presentations from the floor 6:05 PM**

PRESENTATIONS FROM THE FLOOR - At this time any person wishing to speak to any item not on the agenda will be granted two minutes to make a presentation to the Board of Directors.

None

PRESENTATION ON AGENDA ITEMS – Any person wishing to speak to any item on the agenda will be granted two minutes to make a presentation just prior to the discussion of the agenda item.

None

**3. Board Member Interviews**

6:10 PM

**A. ACLC Facilitator Board Seats**

- a. Runda Osman, ACLC Facilitator Representative

Voted on by peers

- b. Jon Mahoney, ACLC Facilitator Representative

Voted on by peers - Wanted to return for another year to complete a full term as a veteran facilitator. I have a lot of ideas and looking forward to bringing those forward. Also, overlap with Senior Sem and Board items.

**B. ACLC Community Member Board Seats**

- a. TBD

**C. ACLC Learner Member Board Seats**

- a. Candice Carroll, ACLC Learner, 11th grade

1st year as learner representative of the board. Excited to represent my fellow learners and communicate my ideas. I feel like as learners our needs are not always communicated to the board and want to make sure that they are heard. I want to bring some of the ACLC traditions back. I loved culture night and healthy lunch and would like to bring those back. I like the school environment because I feel most like myself, we are welcoming and inclusive.

- b. Justin Vo, ACLC Learner, 12th grade

Been at ACLC since 6th grade and this is my first year being a representative. I wanted to step up to this role so that I can represent my peers and have their voices heard. I like that ACLC is about self development and taking initiative in your own education. I like the environment and it motivates improvement. A small community makes it easy to know everyone and gives us the ability to solve problems.

**D. ACLC Parent Board Seats**

- a. Mara Benitez, parent of Lulah Divinia Benitez Edwards, 11th grade

- b. Ida Garakani Good, parent of Aryon Shafahri, 9th grade

Our 1st year at ACLC. I believe that it takes a village at school and at home to take care of all of our learners and that requires participation and being involved in the process. I felt that this was a way that I can be involved. I have sat on school boards in the past and I enjoy being a member of the board. I love that ACLC brings in many different perspectives to the table to support making the best decisions for our school.

- c. Fei Ouyang, parent of Sophi Ouyang, 7th grader

I want to sit on the Board as ACLC is small school and parents' voices can be a part of the community and can be heard. I want to look at how the academic program is providing opportunities for our youth and the overall curriculum focus. We loved the Hannah Camp experience and opportunities for learners to take initiative and have their voices heard.

- d. Tiffany Rose, parent of Zeke Simmons, 9th grade

Former high school teacher and taught at a charter school in Oakland. I brought my learner here because of the community. I want to help us build back our culture and community after COVID. I want to be more involved in the community and process. We really enjoyed the onramping that happens for our youth before school begins. I have had some challenges with communication and would like to see standard operating procedures.

#### 4. Action Items

6:20 PM

##### a. Approval of ACLC Facilitator Board Seats

Jon Mahoney

Motion to approve Allyson

Second Heather

Allyson Schoolcraft - Aye

Heather Mahaffey - Aye

Thomas Nguyen - Aye

##### b. Approval of ACLC Community Member Board Seats

##### c. Approval of ACLC Learner Member Board Seats

Candice Carroll

Motion to approve Allyson

Second Heather

Allyson Schoolcraft - Aye

Heather Mahaffey - Aye

Thomas Nguyen - Aye

Justin Vo

Motion to approve Thomas

Second Allyson

Allyson Schoolcraft - Aye

Heather Mahaffey - Aye

Thomas Nguyen - Aye

Candice Carroll - Aye

Jon Mahoney - Aye

##### d. Approval of ACLC Parent Board Seats

Ida Good

Motion to approve Heather

Second Thomas

Allyson Schoolcraft - Nay

Heather Mahaffey - Aye

Thomas Nguyen - Aye

Jon - Aye

Candice - Nay

Justin - Aye

Fei Ouyang

Motion to approve Candice

Second Justin

Allyson Schoolcraft - Yay  
Heather Mahaffey - Yay  
Thomas Nguyen - Yay  
Jon - Nay  
Candice - Yay  
Justin - Yay

Tiffany Rose

Motion to approve Allyson  
Second Jon

Allyson Schoolcraft - Yay  
Heather Mahaffey - Abstain  
Thomas Nguyen - Abstain  
Jon - Yay  
Candice - Yay  
Justin - Abstain

**5. Consent Agenda**

6:30 PM

a. Approve Board Meeting Minutes for May 2023

Motion to approve - Heather  
Second - Thomas

Allyson Schoolcraft - Abstain  
Heather Mahaffey - Aye  
Thomas Nguyen - Aye  
Jon - Abstain - Aye  
Candice - Abstain  
Justin - Abstain  
Ida - Abstain  
Fei - Abstain

b. Approve Check Register for June 2023

Struck from agenda

c. Approve Check Register for July 2023

Motion to approve - Allyson  
Second - Thomas

Allyson Schoolcraft - Aye  
Heather Mahaffey - Aye  
Thomas Nguyen - Aye  
Jon - Abstain  
Candice - Abstain  
Justin - Abstain  
Ida - Abstain  
Fei - Aye

d. Approve Check Register for August 2023

Motion to approve - Heather  
Second - Allyson

Allyson Schoolcraft - Aye  
Heather Mahaffey - Aye  
Thomas Nguyen - Aye  
Jon - Aye  
Candice - Aye  
Justin - Aye  
Ida - Abstain  
Fei - Aye

**6. Reports from Leadership**

6:35 PM

- a. Lead Facilitator Report  
See website
- b. Leadership Report
  - Starting to plan Con Con in a few weeks
  - Beginning to hear some proposal (ie. incentivising learners to participate in CCC and Advisory)
  - Beviies are up and running
  - Approval of Winter Ball
  - Heather - We would like to see Spirit week. Jon answered that it will be aligned with Con Con
- c. Finance Committee Report
  - Enrollment is down from what we projected about 32 learners
  - We are currently \$300k in the red
  - Our ADA at the middle school level is very high currently at 97%
  - Our ADA at the high school level is down currently at 93%

**7. Discussion Items**

7:00 PM

- a. Launch of 2023-2024
  - Discussed in lead report
- b. School culture and climate
  - Challenge Day
    - Ida: Redundant for Nea 8th graders and was to early in the school year
  - Parent Action committee for diverse family involvement
  - Latinx Heritage celebration
  - MS sports up and running with lots of success
  - Hannah Camp
  - Discussion of current events
  - Like to bring
    - Healthy Lunch
    - Culture Night
    - Restorative Justice committee
    - CCEF grant approvals to the board so they are in the know
- c. 2023-2024 Board Goal Development
  - i. Increase board meeting participation and membership
    - Candice: learners are not aware of the board meetings so that they can attend. I believe that we need to increase learner participation.
  - ii. Adopt social-emotional learning curriculum
    - A lot of set up issues (not having slides, not being able to project which lead to us having to sit there and then skip CCC the next week)
    - SEL moving to quickly and at times not engaging
      - a. What to do when there is a facilitator absence when the lesson needs to take place

- Ida: I see school culture, climate and all curriculum all intertwined with enrollment and retention. We have a strong curriculum as ACLC but need to hone in on our SEL components. I would like to continue to have these conversations as it will help us to differentiate and then recruit and retain.
- Jon: SEL curriculum we need to recognize that this is a contentious topic as leadership feels that CCC has been taken from them. As we go forward we really first want to have learner involvement and ensure that it is something that is activity based and not just lecture or video.

**8. Future Items of Discussion**

7:30 PM

- Retention of 8th to 9th and recruitment of Nea 8th learners
- Marketing plan including increasing enrollment of Alameda residents (specifically 6th grade)
- Recruitment of staffing report (ie. learning lab)
- Look at community building scope and sequence
- Planning of when SEL takes place and how to involve learners
- Support learners with knowing their voice can be heard and participate at the board level

**9. Adjournment**

7:50 PM

Move to adjourn Allyson at 7:43pm

Second Candice

Allyson Schoolcraft - Aye

Heather Mahaffey - Aye

Thomas Nguyen - Aye

Jon - Aye

Candice - Aye

Justin - Aye

Ida - Abstain

Fei - Aye

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Board of Directors' presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATIONS MAY BE MADE**

Notice is hereby given that consistent with the requirements of the *Bagley Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting Community Learning Center School, Inc., 1900 Third Street, Alameda, CA 94501, phone [510-995-4300](tel:510-995-4300), fax [510-995-4307](tel:510-995-4307).

**FOR MORE INFORMATION**

For more information concerning this agenda or for materials pertaining to the board meeting, please contact Community Learning Center Schools, Inc., 1900 Third Street, Alameda, CA 94501, phone (510) 263-9957, during school hours