

MINUTES



**Addison Central School District
Facilities Committee
Committee Meeting
Monday, November 27, 2023, 8:30 am - 9:30 am
208 Charles Avenue, Middlebury VT & Virtual Connection**

ACSD District Vision and Mission

OUR VISION

Our vision is for all ACSD students to reach their full learning potential, have a sense of belonging in our schools, and enrich our community and the communities where they live in the future.

OUR MISSION

Our mission is to provide high-quality, equitable, and varied learning environments that inspire a passion for learning and growth among our students.

A. Call to Order Upon Reaching a Quorum

Jason Chance called the meeting to order at 8:30 AM.

1. Introductions: Board Members, Administrators and Staff

Present: Bruce MacIntire Director of Facilities, Barb Wilson, Tim Williams Interim

Superintendent, Matt Corrente Director of Finance and Operations, Chip Malcolm, and Jason Chance. Absent: Brian Bauer, Ellen Whelan-Wuest

B. Public Comment None

C. Approve Minutes of 9/25/2023

Move: Barbara Wilson Second: James Malcolm Status: Passed

D. Committee Discussion:

1. Update: MUHS - project expected to be completed without use of contingency funds

Nearly complete - Tiling work will be completed over a weekend in December. Budget: came in just under budget. No need to use project contingency! Chip commented: food service flow is slow through the serving line. Bruce said it's better than before and each lunch has 200+ students, so the first 5-10 minutes is congested. Bruce estimates the project to be 100% done by January 1st.

2. Update: MH - Additional funding for HVAC project is in the budget currently.

\$1.2 million - Currently have \$800k in Esser funds. Current scope just A Wing. Original estimate \$2M (A wing and C wing) - chose A over C because C wing has more extensive work required (ADA compliance work - doorways, sinks.) Work in A wing won't have to be reworked. Project shortfall is currently in the FY25 budget.

3. Update: Ripton - water controls system replacement.

Complete failure for well control system at the beginning of the year. \$10K to replace all of the controls. The 2000 gallon storage tank will be filled with radar sensors. Work to be done over the holiday break. Current manual work around is to manually turn on the pump twice per day to refill the storage tank.

4. Update: MUMS - discussed forming a building level stakeholder feedback group.

Building level stakeholder group - Michaela wants to evaluate some space use needs. Bring in an architect/expert to do some design work. Non-classroom space needs that need to be addressed. Cut library in half. Special Ed services are being provided in entryways and hallways. Also, lack of conference/meeting space. Cafeteria is crowded. PE classes, two at a time in the gym. Discussed different options. Barb proposed hiring a space usage expert. Bruce to look into space utilization consultants. Matt to follow up with Michaela.

5. Discussion: Enrollment Projections

Start with historic enrollment - figure percentage changes over time. Kindergarten estimate is best guess. Use live birth rate data. No correlation between birthrate and kindergarten population. Regardless of method. Kindergarten classes are usually 115-125 every year, regardless of birthrate.

6. Discussion: Facilities Equity

Equity vs Equality - Matt: do you look at square footage needs based on poverty. What about human resource needs to improve equity? Have to strike the right balance of both. More discussion to be had in the future.

7. Discussion: Facilities Budget Standards from State

Not official yet - will only fund building projects when operations & maintenance budget is sufficient.

E. Public Comment - Any Topic None

F. Adjournment

Meeting Adjourned at 9:47 AM

Respectfully Submitted,
Jason Chance

***Public Comment Guidelines:**

Public comments are encouraged and welcome at each regular board meeting during the period designated for public comment. Comments are limited to three minutes per person. Citizens will be called to make their statement by the board chair. Public comments regarding personnel, students or legal matters will not be heard by the Board.

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