



# Dover-Sherborn Regional School Committee

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**Tuesday, December 5, 2023**

**6:30 PM**

**Dover-Sherborn Middle School Library**

**[Livestream via Dover-Sherborn Cable Television](#)**

## **AGENDA**

- 1. Call to Order**
- 2. Community Comments**
  - [SC Zoom Link](#) (Meeting ID: 828 0571 4017; Passcode: 318411)  
(For Community Comments Only)
- 3. Superintendent Comments**
- 4. Director of Student Services updates re: SBIRT Program**
- 5. Financial Reports**
  - Warrant Report
  - FY24 Monthly Report
- 6. Discussion Items**
  - [Proposed Changes to HS Program of Studies 2024-2025](#)
- 7. Action Items**
  - FY25 Budget
    - Operating Budget **A.R.**
    - Capital Budget **A.R.**
- 8. Consent Items**
  - Approval of Minutes – November 7, 2023
  - ACED Recommendations FY25
  - Grants
  - DS Football Gridiron Donation
  - Dover PTO Challenge Success Donation
- 9. Informational Items**
  - [Dover-Sherborn HS November Newsletter](#)
  - [Dover-Sherborn MS November Newsletter](#)
  - Sherborn School Committee Minutes – October 17, 2023
  - Dover School Committee Minutes – October 24, 2023
- 10. Items for January 16, 2024 Meeting**
- 11. Adjourn**

**NOTE:** The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may, in fact, be discussed and other items not listed may also be raised for discussion to the extent permitted by law.

## The Public Schools of Dover and Sherborn

157 Farm Street  
Dover, MA 02030  
Phone: 508-785-0036 Fax: 508-785-2239  
[www.doversherborn.org](http://www.doversherborn.org)



Elizabeth M. McCoy, Superintendent  
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator  
Kate McCarthy, Director of Student Services

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To: Dover-Sherborn Regional School Committee

From: Elizabeth McCoy, Superintendent  
Ann Dever-Keegan, DSMS Principal

Date: December 5, 2023

Re: ADL Peer Training Program

Dover-Sherborn Middle School is proud to be launching the Anti-Defamation League World of Difference Peer Training Program. Thirty sixth and seventh grade students were chosen to participate from over 75 applicants.

The Peer Training Program provides students in grades 7-12 with the opportunity to increase their understanding of the causes of prejudice and its manifestations such as name calling, bullying, and cyber-bullying. Working closely with the program's advisors, Ms. Sockalosky, Ms. Napoli and Ms. Simon, the trained students will then take an active role in leading workshops for their peers during school to promote inter-group dialogue and understanding, as well as respect for individual differences.

Please see the description from the ADL below.

*Many school-based activities designed to promote leadership skills in youth fail to provide students with practical opportunities to develop and implement transferable skills in leadership. To be effective leaders, youth need opportunities to develop and practice these skills within a context that has personal meaning and relevance to them. As Peer Leaders, students learn about social justice issues through comprehensive training designed to address the specific issues they face each day in their schools and communities. Once trained, they work together over the course of the school year to plan and implement projects of their own choosing that they believe will promote a more respectful and inclusive school community.*

### ***The Educational Process***

#### ***Training***

*To be effective leaders, youth need opportunities to learn about social justice issues and to develop and refine their leadership skills. This process begins with anti-bias training for peer leaders and program coordinators. Facilitated by ADL training specialists, this 2-3 day initial training is interactive, hands-on, and designed to address the specific issues being faced by peer leaders in their schools and communities.*

The Dover Sherborn Schools share in the mission to inspire, challenge and support all students as they discover and pursue their full potential.



***Weekly Meetings***

*Following this initial training, peer leaders meet weekly as a group to continue to develop peer leaders' leadership skills and to provide peer trainers with an understanding of their roles in making justice and equity realities in the world around them.*

***Taking Action***

*Once this process is completed, Peer Leaders are involved in developing their own ideas, setting their own goals and working together to create unique programs that promote respect in their schools and communities.*

***Informal Outcomes***

*Peer Leaders develop the knowledge, skills and motivation to effectively challenge the name-calling, put-downs, and insensitive remarks that are all-too-common occurrences in the halls of their schools. And because students have a powerful impact on one another's attitudes and behaviors, the climate of the school and community begins to change.*

***Formal Strategies***

*Peer Leaders learn the process for setting goals and creating detailed plans for action. The activities of Peer Leaders vary from school to school and often include Peer Leaders creating opportunities for their peers to talk together about the issues that deeply concern them.*

**Dover-Sherborn Regional School District  
Middle and High School Health Curriculum  
Substance Use & Misuse**

**Background:**

- We are currently in the process of analyzing the new [2023 MA Comprehensive Health and Physical Education Frameworks](#) and identifying content and/or skills that may need to be adjusted/added in our health classes.
- From early elementary grades through high school, the standards build over time so that students have the foundations necessary for successful engagement and learning of the standards in later grades.
- MA DESE divides up the health frameworks by grade span: Pre–K-2, grades 3–5, grades 6–8, and grades 9–12. The standards are considered learning goals that are intended to be achieved by the end of each grade span, respectively. DESE allows districts to decide which grades the health standards are covered in: “While the progression has been attended to across grade spans for each practice and topic, within any particular grade span there is no implied sequencing for curriculum and instruction based on the presentation of the standards (2023 MA Comprehensive Health and Physical Education Frameworks, pg. 16).
- Current health requirements:
  - Students have health in middle school in 7th and 8th grade: one semester, (3 out of 8 days)
  - Students have health in high school in 9th grade: one semester (5 out of 8 days), 2.5 credits

**7th Grade Health**

**Major Curriculum Highlights:**

- Identify the components of drug/alcohol addiction and its impact on the individual and family, friends, and society both in the short and long term.
  - Addiction happens more quickly in adolescents than in adults.
  - There are legal issues related to underage alcohol, tobacco, or marijuana use.
  - Relationship between addiction and mental/emotional health.
- Learn about the effects of consuming alcohol:
  - Alcohol is a central nervous system depressant that slows down the functions of the brain.
  - Alcohol use exasperates feelings of sadness in individuals dealing with depression.
  - Alcohol consumption can be quantified (Blood alcohol levels).
- Postpone the use of alcohol until students are 21 by stressing ideas of responsibility and thoughtful decision-making; allow students to practice health-enhancing behaviors now and in the future.
- Educate students about vaping, e-cigarettes, or any tobacco or THC type products and their impact

- Understand nicotine and carcinogens and their effect on the body.
- Learn that vaping and e-cigarettes are not a safe alternative to tobacco products.
- Marijuana use in MA is still illegal for people under the age of 21 years.
- Use effective communication skills to refuse/intervene when faced with risky behaviors for themselves or others.
  - Practice "anti-drug" behaviors to promote personal health and avoid unsafe, risky drinking/drugging behaviors.
  - Support their peers' decisions to refuse alcohol and other drugs now and in the future.
- Students will be able to recognize that there are external factors (family, media, ethnic, legal, peers, technology) and internal factors (curiosity, interests, goals, fears, likes/dislikes) that play a role in a decision to use/not use alcohol and other drugs.

## 8th Grade Health

**8th grade health revisits many of the concepts relating to substance use/abuse that were covered in 7th grade, but builds on them in a developmentally appropriate way. Students will:**

- Describe addictions to alcohol, tobacco, and other drugs, and methods for intervention, treatment, and quitting.
  - Understanding that addiction is multidimensional and signs of addiction may not always be visible; addiction can happen to anyone.
- Understand the early and late teenage behaviors and continuum of risks associated with using tobacco, alcohol, and other drugs.
- Define the term "gateway" in relation to substance abuse and map out a series of behaviors that begin with such "gateway" behaviors.
- Continue to identify internal factors (such as character) and external factors (such as family, peers, community, faith-based affiliation, and media) that influence the decision of young people to use or not to use drugs.
- Continue to demonstrate and practice ways of refusing and of sharing preventive health information about tobacco, alcohol, and other drugs with peers.
- Students complete a research project on substance use/nonuse and present to their peers.

## 9th Grade Health

**Like 8th grade health, 9th grade health revisits many of the concepts relating to substance use/abuse but explores them in a more developmentally appropriate way now that students are in high school and are getting closer to being able to drive or legally use tobacco. Students will:**

- Describe the relationship between multi-drug use and the increased negative effects on the body, including the stages of addiction, and overdose.
- Explain the consequences of driving under the influence of alcohol and other drugs, including the effects on passengers when the driver is impaired.
- Explain the physical, financial, social, and psychological cost of addiction.
- Demonstrate the ability to make informed decisions regarding the use of tobacco, alcohol, and other drugs.
- Apply promotion skills to encourage healthy behaviors (such as identifying and evaluating initiatives and opportunities for promotion, collecting and disseminating information, and modeling).
- Identify the difference between drug use, misuse, abuse, and addiction.
- Read and interpret current local, state, and national statistics related to youth risk behaviors including alcohol and other drugs.

### **Potential Next Steps:**

- Continue to study the revised 2023 Health Frameworks and identify any gaps between what the frameworks lay out and what is currently being taught.
- Research best practices on substance use and misuse education; at what ages is it most effective and what curriculum/materials are most effective.
- Research what other districts are doing in terms of health: which grades, what curriculum.
- Consider adding 6th grade health; think about what a 3rd-5th grade health program could look like.

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Dawn Fattore, Business Administrator  
Kate McCarthy, Director of Student Services

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To: Dover-Sherborn Regional School Committee

From: Elizabeth McCoy, Superintendent  
Kate McCarthy, Director of Student Services

Date: December 5, 2023

Re: SBIRT & Program Partnership

This year, the District is welcoming a new community resource – a Youth Wellness Coach – to Dover-Sherborn High School to support the implementation of Screening, Brief Intervention, and Referral to Treatment (SBIRT) services as well as to provide additional non-clinical behavioral health capacity to our existing teams. Youth Wellness Coaches are employed by C4 Innovations and will be serving in our schools at least two days a week for the next five years as part of a statewide initiative to enhance and improve SBIRT.

Youth Wellness Coaches are fully trained to serve as non-clinical behavioral health providers with our students. As youth peers, they draw on their own lived experiences to build rapport with students, model resilience, and serve as an extra set of hands to support youth directly using evidence-based practices and interventions.

Please see additional details regarding the program below. We will provide additional context and answer questions at Tuesday's meeting.

## **Background**

Alcohol and other substance use in adolescence is linked with many negative outcomes, including increased risk for car accidents, pregnancy, violence, disengagement from school, psychiatric illness, and addiction. Fortunately, progression of alcohol use is preventable, particularly with the help of schools.

Since 2016, schools in Massachusetts have been required to implement Screening, Brief Intervention, and Referral to Treatment (SBIRT) to improve early detection and intervention for adolescent substance use. This study aims to examine different strategies for optimizing the brief intervention component of SBIRT to better prevent progression of alcohol use during adolescence.

## **Purpose**

In partnership with the Center for Addiction Medicine at Massachusetts General Hospital, C4 Innovations is supporting the implementation of a research project designed to guide the development of models for delivering school-based Screening, Brief Intervention, and Referral to Treatment (SBIRT) to adolescents, "Optimizing and Advancing SBIRT in Schools," beginning on November 1, 2023 and ending on June 30, 2028.

*The Dover Sherborn Schools share in the mission to inspire, challenge and support all students as they discover and pursue their full potential.*

## **Funding**

The overarching scientific study is being supported by Patient-Centered Outcomes Research Institute (PCORI) and the Massachusetts Department of Public Health (Office of Youth and Young Adult Services at the Bureau of Substance Addiction Services).

## **Project Description**

This five-year study is titled, “Optimizing and Advancing SBIRT in Schools (OASIS).” This study will investigate the impact of:

- Current school staff vs. Youth Wellness Coaches (YWC) on school-based SBIRT activities.
  - YWCs are a new type of non-clinical behavioral health staff funded by the Massachusetts Department of Public Health. Youth Wellness Coaches are near-age peers with lived or living experience.
- Standard practice (i.e., often involving intervention only with those with known or reported frequent use) vs. enhanced SBIRT (delivering brief interventions to all students regardless of substance use level or status).

This study is a cluster randomized controlled trial involving approximately 40 high schools across Massachusetts.

## **Roles and Responsibilities**

- Youth Wellness Coaches (YWCs) will be paraprofessionals who will be embedded in high school settings to support school staff to deliver non-clinical health and wellness initiatives.
- C4 will support YWCs to build relationships in schools and to establish clear workflows for SBIRT and other wellness activities.
- YWCs will facilitate escalation when more intensive evaluation or assessment services are needed, as informed by school preferences and existing protocols, and within the boundaries of the YWC role. YWCs will be trained and prepared to manage these situations.
- YWCs will be established as integrated support to the existing school staff.
- YWCs will conduct screening activities for **all** students that are part of SBIRT.
- YWCs will deliver **all** brief intervention activities that are part of SBIRT.
- **YWCs may conduct additional outreach, engagement, and education activities in schools as part of their embedded YWC role as funded by the PCORI research study, including behavioral health initiatives within the school and the broader community.**
- YWCs will support tracking and documentation needed for study and other purposes in aggregate only, not at an individual level (e.g., state reporting).
- **YWCs will lead a community project that supports the enhancement of behavioral health and well-being among the student body.**

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Dawn Fattore, Business Administrator  
Kate McCarthy, Director of Student Services

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TO: Regional School Committee  
FROM: Dawn Fattore, Business Administrator  
DATE: December 1, 2023  
RE: FY24 Approved Warrants

The following FY24 Accounts Payable Warrants were approved by one of the Committee's designated signers:

Voucher #	Date	Amount
1083	11/3/2023	\$185,531.93
1091	11/12/2023	\$391,566.86
1092	11/17/2023	\$256,466.08



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Elizabeth M. McCoy, Superintendent  
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator  
Kate McCarthy, Director of Student Services

TO: Regional School Committee  
FROM: Dawn Fattore, Business Administrator  
RE: FY24 Operating Update  
DATE: December 4, 2023

Attached please find:

- a. General Fund Revenues as of November 30, 2023
- b. Status of Appropriations as of November 30, 2023
- c. Special Revenue/Revolving Funds as of September 30, 2023

*Note: As in previous years, the financial narrative will be rolling with new/updated information in **bold**.*

## Revenues

Chapter 70 and 71 revenue projections reflect the final Cherry Sheet amounts. The small variance in Chapter 70 is due to adjustments to our student enrollment in school choice districts and charter schools that were not included in preliminary cherry sheets. Chapter 71 revenues reflect a 90% reimbursement rate (FY23 was 79.55%). We are projecting no variances in athletics or activity fees. Interest rates remain favorable resulting in a projected positive variance in Interest Income. We will review all activities as the year progresses and adjust projections accordingly.

## Operating Expenditures

### Salaries

Function code budgets now include the allocation of the salary reserve approved in the FY24 Budget. We have encumbered the majority of salaries for FY24. Most stipends have been recorded with the exception of winter and spring coaching positions; these are encumbered prior to each season. Custodial overtime and substitute costs are expensed as incurred.

A few staffing updates to note:

- Converted the SPED team chair educator budgeted positions to two SPED Administrator positions (one at each building) and covering the district-wide Out-of-District Coordinator position with a .5 FTE.
- Piloting a Math Specialist at the Middle School that is currently budget neutral given post-FY24 staffing changes.
- Increased the BCBA position from a .6FTE to a 1.0FTE due to current program/student needs.
- Combined the Athletic Trainer position (new to the budget in FY24) with the Athletic Administrative Assistant position to make this position more marketable as well as creating efficiencies in the Athletic Office. This results in small overall savings.
- Increased the English Learner (EL) educator position to a .8FTE (from a .5FTE) due meet the needs of the current student cohort.

### Expenditures

At this time, we are not projecting any material variances in operating expenses. Transportation and health insurance expenses have been encumbered. Healthcare costs are projected to be within our budgeted amounts. Retiree healthcare rates were approved for calendar year 2024. We saw a larger than normal increase primarily due to costs of prescription drug coverage. The increase for our most subscribed plan is 4.7%. (Important to note however that this plan has had no increases for the past several years.) The current projection for our contribution to the OPEB fund is \$250,000. **An estimate for utilities has been encumbered. We will update these as the winter season progresses as well as refine the impact on electricity costs from the supply costs increase (40% higher) which takes effect in December.**



## Special Revenue/Revolving Funds (new information for this report)

Included for your review is the quarterly statement of Special Revenue and Revolving Funds.

## Capital Project Update

We had two sets of capital projects approved for FY24 – the Rooftop Air Handler Replacement Project funded through an IMA and several other smaller projects funded with E&D and Community Education Funds as approved by the Committee. Below is a status summary of each one:

1. *Roof Air Handlers Replacement Project* at a cost of \$1,200,000 – We have continued the pre-bidding work necessary to move forward with this project but due to continued long-lead time for delivery it has been recommended by our engineering firm to delay this installation until the summer of FY25. Given the tight timeframe we have to receive and then install the equipment in July/August the timing was just too risky. Although this is not optimal given the current conditions of a few of the units, it does make sense for the overall project. We have informed the Towns of this delay and the corresponding hold on the payment terms of the IMA. We will keep the Committee updated on the revised timeline and the outcome of the bidding process. There is a chance we will need to request additional funding to complete the project.
2. *High School Floor Replacement* at a cost of \$120,000 – The installation took place in July and included hallways and classrooms in the math wing.
3. *Lindquist Bathroom renovations* at a cost of \$30,000 – This project has been completed and include several sustainability features (motion sensor touchless faucets and hand dryers).
4. *Bleacher/Press Box Renovation* for approved funding to date of \$225,000 – In addition to these funds, we have also secured \$75,000 of funding through the Mudge Foundation and are discussing potential funding from Dover-Sherborn Cable TV. **The new cost estimate is approx. \$600,000, an increase of \$100,000. Part of the increase was due to higher supply and labor costs for the bleacher kit (\$44,000) once the plans were finalized and the remaining increase is attributable to estimated costs of the foundation and site work. The bleachers have been ordered and the foundation work will go out to bid in the coming month. We will keep the committee updated on the bid process. Once the total cost is finalized, we will begin additional efforts to secure the remaining funds.** The work is scheduled to be completed this summer.

## FY23 Wrap-up

The Region's EOYR has been filed with DESE. We are required to undergo a compliance audit each year to ensure our data reporting is in-line with their directives. This will take place prior to the March 31<sup>st</sup> filing deadline.

Our auditors are scheduled to begin their fieldwork later in **December**. We will keep the Committee updated on their progress and the timeline for the presentation of the audited financial statements.

As previously communicated, our E&D was certified on August 30<sup>th</sup> at \$1,126,642 (4.03%).

## FY25 Budget

Version 1.0 will be presented to the Committee on Tuesday.

We will be happy to answer any questions the Committee may have at Tuesday's meeting.

**Dover-Sherborn Regional School District**  
**General Fund Revenues**  
as of November 30, 2023

	<u>FY24</u> <u>BUDGET</u>	<u>YTD</u> <u>RECEIVED</u>	<u>EST. TO BE</u> <u>RECEIVED</u>	<u>OPERATING</u> <u>VARIANCE</u>	<u>% OF</u> <u>BUDGET</u>
DOVER ASSESSMENTS	\$12,954,938	\$5,228,375	\$7,726,563	\$0	0.00%
SHERBORN ASSESSMENTS	11,209,598	4,525,970	6,683,628	\$0	0.00%
CHAPTER 70, net	2,629,875	1,100,739	1,539,176	\$10,040	0.38% *
CHAPTER 71 (Transportation)	611,954	0	758,823	\$146,869	24.00% *
H/S ATHLETIC FEES	284,750	157,025	127,725	\$0	0.00%
H/S PARKING FEES	52,500	52,500	0	\$0	0.00%
H/S ACTIVITY FEE	16,500	8,850	7,650	\$0	0.00%
M/S ACTIVITY FEE	7,425	7,290	135	\$0	0.00%
MISC REVENUE	5,000	503	4,497	\$0	0.00%
BANK INTEREST	40,000	48,710	80,000	\$88,710	221.78%
NON-CASH ACTIVITY	0	0	0	\$0	na
E&D UTILIZATION	160,000	160,000	0	\$0	0.00%
<b>TOTAL REVENUES</b>	<b>\$27,972,540</b>	<b>\$11,289,962</b>	<b>\$16,928,197</b>	<b>\$245,619</b>	<b>0.88%</b>

\* Based on final FY24 Cherry Sheet

**Dover-Sherborn Regional School District**  
**Status of Appropriations as of November 30, 2023**

	FY24	EXPENDED		TOTAL	OPERATING VARIANCE/	% OF
<u>SALARIES</u>	<u>BUDGET</u>	<u>30-Nov</u>	<u>ENCUMBRANCES</u>	<u>PROJECTED</u>	<u>BUD. REMAINING</u>	<u>BUDGET</u>
SCHOOL COMMITTEE	23,571	9,090	14,763	23,853	(282)	-1.20%
SUPERINTENDENT	205,242	87,641	117,192	204,834	408	0.20%
FINANCE & HUMAN RESOURCES	264,513	111,661	156,228	267,889	(3,376)	-1.28%
DISTRICTWIDE INFORMATION MGMT	244,680	101,401	137,205	238,605	6,075	2.48%
SPED/GUIDANCE ADMINISTRATION	573,036	204,063	289,126	493,189	79,847	13.93%
SCHOOL LEADERSHIP - BUILDING	763,801	311,003	447,322	758,325	5,476	0.72%
ACADEMIC LEADERS	150,688	71,642	79,001	150,643	45	0.03%
EDUCATORS, CLASSROOM	10,556,090	2,851,865	7,566,955	10,418,820	137,270	1.30%
EDUCATORS, SPED	1,822,106	520,480	1,412,812	1,933,292	(111,187)	-6.10%
SUBSTITUTES	121,300	38,164	34,647	72,811	48,489	39.97%
EDUCATIONAL ASSISTANTS,SPED	586,359	154,002	425,967	579,969	6,390	1.09%
LIBRARIANS	195,133	66,687	181,009	247,696	(52,563)	-26.94%
BUILDING BASED PD	38,250	20,668	0	20,668	17,582	45.97%
GUIDANCE	1,247,204	341,392	852,004	1,193,396	53,808	4.31%
PSYCHOLOGICAL SERVICES	216,697	51,232	139,059	190,291	26,406	12.19%
MEDICAL / HEALTH SERVICES	243,682	66,049	172,905	238,954	4,728	1.94%
ATHLETICS	550,422	167,602	328,196	495,798	54,625	9.92%
OTHER STUDENT ACTIVITIES	197,110	81,508	105,818	187,326	9,784	4.96%
CUSTODIAL & GROUNDS SERVICES	811,741	317,398	434,766	752,164	59,577	7.34%
<b>TOTAL SALARIES</b>	<b>\$ 18,811,625</b>	<b>\$ 5,573,548</b>	<b>\$ 12,894,975</b>	<b>\$ 18,468,524</b>	<b>\$343,101</b>	<b>1.82%</b>
<b><u>EXPENDITURES</u></b>						
SCHOOL COMMITTEE	40,500	8,221	24,500	32,721	7,779	19.21%
SUPERINTENDENT	55,000	56,067	4,412	60,479	(5,479)	-9.96%
LEGAL SERVICES	38,000	7,500	22,500	30,000	8,000	21.05%
DISTRICTWIDE INFO MGMT	90,000	63,175	18,844	82,020	7,980	8.87%
SCHOOL LEADERSHIP - BUILDING	80,050	25,215	25,939	51,154	28,896	36.10%
GENERAL ED OTHER	28,685	5,603	299	5,902	22,783	79.43%
SPED SERVICES/SUPPLIES	102,000	28,789	37,142	65,931	36,069	35.36%
LIBRARIES & MEDIA CENTER	4,775	1,192	254	1,446	3,329	69.73%
COURSE REIMBURSEMENT/PD	92,900	20,856	6,405	27,261	65,639	70.66%
TEXTBOOKS & RELATED SOFTWARE	93,180	59,758	4,769	64,527	28,653	30.75%
LIBRARY INSTRUCTIONAL MATERIAL	29,800	12,093	3,801	15,894	13,906	46.67%
INSTRUCTIONAL EQUIPMENT	74,100	28,908	21,534	50,441	23,659	31.93%
GENERAL SUPPLIES	162,575	64,109	17,975	82,085	80,490	49.51%
OTHER INSTRUCTIONAL SERVICES	19,500	5,849	10,876	16,725	2,775	14.23%
CLASSROOM INSTRUCTIONAL TECH.	132,700	119,240	5,133	124,372	8,328	6.28%
GUIDANCE	33,350	13,309	0	13,309	20,041	60.09%
MEDICAL / HEALTH SERVICES	8,800	2,470	373	2,843	5,957	67.69%
TRANSPORTATION SERVICES	1,039,200	193,424	832,188	1,025,612	13,588	1.31%
ATHLETICS	189,500	76,992	39,297	116,289	73,211	38.63%
CUSTODIAL SERVICES	58,000	18,515	7,526	26,042	31,958	55.10%
MAINTENANCE OF BUILDINGS	569,700	206,961	220,751	427,712	141,988	24.92%
MAINTENANCE OF GROUNDS	60,000	26,945	13,255	40,200	19,800	33.00%
UTILITIES	585,250	140,265	452,256	592,520	(7,270)	-1.24%
ER RETIREMENT CONTRIBUTION	869,000	837,459	0	837,459	31,541	3.63%
ER INSURANCE ACTIVE EMPLOYEES	2,990,050	1,236,290	1,709,273	2,945,563	44,487	1.49%
ER INSURANCE RETIRED EMPLOYEES	820,000	266,406	530,000	796,406	23,594	2.88%
OTHER NON EMPLOYEE INSURANCE	104,900	100,334	0	100,334	4,566	4.35%
LONG TERM DEBT RETIREMENT	760,000	0	760,000	760,000	0	0.00%
LONG TERM DEBT SERVICE	29,400	14,700	14,700	29,400	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$9,160,915</b>	<b>\$3,640,646</b>	<b>\$4,784,001</b>	<b>\$8,424,647</b>	<b>\$736,268</b>	<b>8.04%</b>
<b>TOTAL OPERATING</b>	<b>\$27,972,540</b>	<b>\$9,214,194</b>	<b>\$17,678,977</b>	<b>\$26,893,171</b>	<b>\$1,079,369</b>	<b>3.86%</b>

**Dover-Sherborn Regional School District**  
**Special Revenue/Revolving Funds as of September 30, 2023**

<b>SPECIAL REVENUE / REVOLVING FUNDS</b>	<b>07/01/2023 FUND BALANCE</b>	<b>REVENUE</b>	<b>EXPENDITURES / ENCUMBRANCES</b>	<b>09/30/2023 FUND BALANCE</b>	<b>NOTES:</b>
ATHLETICS	\$ 187,606	\$ 8,629	\$ 1,823	194,412	
BUILDING/PARKING	149,140	12,713	4,615	157,237	
CAFETERIA	422,117	57,344	143,897	335,564	Net of deposits in advance - \$34,966
CIRCUIT BREAKER	73,655		32,175	41,480	FY24 Circuit Breaker revenue to be determined.
HEALTH GRANT	0			0	FY24 CSHS grant award is \$35k for nursing related expenses.
MISCELLANEOUS GIFTS - see detail pg 2	45,139		300	44,839	
REGIONAL TRANSPORTATION	0			0	
SPORTS GIFTS	5,392			5,392	
UNEMPLOYMENT	34,109	104		34,213	
<b>FIDUCIARY / TRUST FUNDS</b>					
H/S STUDENT ACTIVITY				132,261	Only Net Activity Reported
M/S STUDENT ACTIVITY	76,046	159	13,495	62,710	
OPEB INVESTMENT TRUST	1,215,626	(43,834)	942	1,170,850	
TRUST/SCHOLARSHIP FUNDS	38,975	1		38,976	

FUND 63		FY 24 Miscellaneous Donations				9/30/2023	
Gift/Donor	Purpose	Bal Fwd @7/1/23	Revenue	Expenditures	Encumbered	Ending Balance	Notes
<u>RESTRICTED GIFTS</u>							
Alan Mudge Memorial Fund	Various - per Board Directives	11,159.99				11,159.99	
CS Gift & DSEF	Challenge Success	11,795.20				11,795.20	
SPAN DS	Wellness Programs	6,396.95				6,396.95	
Metco Gifts	Metco Support	7,325.42		300.00		7,025.42	
Anonymous Family	SpEd or Assistive Tech	6,000.00				6,000.00	
N.E. Patriots Foundation & BSN Sports	Football Program	1,384.00				1,384.00	
Leuders	Science	834.00				834.00	
P.O.S.I.T.I.V.E.	Rowing Club	204.45				204.45	
<u>UNRESTRICTED GIFTS</u>							
Various Gifts	Unrestricted	39.16				39.16	
TOTAL		45,139.17	0.00	300.00	0.00	44,839.17	
					9/30/2023	44,839.17	
					FUND BALANCE	44,839.17	



**Dover-Sherborn  
High School 9**

Junction Street  
Dover, MA 02030

Phone: 508-785-1730 Fax: 508-785-8141

**John G. Smith**, Principal  
**Timothy O'Mara**, Assistant Principal  
**Ellen Rowley**, Director of Guidance  
**Emily Sullivan**, Athletic Director  
**Victoria Sulser**, Special Education Coordinator

## 2024-2025 Summary of Program of Studies Changes

### General Updates

**UPDATED: all dates**  
**New Dover Sherborn Portrait of a Graduate**

### Summary of Graduation Requirements section

#### COVID-19 College Statement

-- WORDING REMOVED: 2020-2021 School Year statement

#### MCAS section

-- WORDING ADDED: chart for classes of 2026-2030

#### CREDIT ALLOCATIONS

-- WORDING REMOVED: 2020-2021 School Year statement  
-- WORDING ADDED: These courses will not be calculated into the Dover Sherborn GPA. – ***This is in relation to transfer courses.***

#### HOMEWORK POLICY

-- WORDING REMOVED: Many teachers have class notes and homework available on their websites for parent/guardians and students to consult as often as necessary. ***Teachers utilize Google classroom now instead of websites.***

#### PLACEMENT REVIEW PROCESS FOR GRADES 9-12

-- WORDING ADDED: If a student does not meet the course level prerequisite and the student, and their parent/guardian, wishes to discuss the recommended course level, they are directed to speak with the subject teacher first in accordance with departmental protocols. If a resolution is not reached with the subject teacher, please refer to each department's placement review process and contact the appropriate Department Head before April 26, 2024. Requests to review placement or begin the override process will not be considered after April 26th, 2024.

-LINKS ADDED ***with override procedures – Live links to departmental policies available in the online version of the Program of Studies on page 15***

[English](#)  
[Math](#)  
[Science](#)

[Social Studies](#)  
[World Languages](#)  
[Fine and Performing Arts](#)

***The Placement Review Process has been streamlined and all departments are utilizing the same override process and format. Departments may have different override criteria, see links above.***



## COURSE CHANGE PROCEDURES – Class Level Transfers

- WORDING ADDED: AP to Honors ***will now have a grade bump similar to Honors to CP.***
- BULLET REMOVED:
  - There is no grade bump when a student moves from Advanced Placement to Honors or College Prep.
- BULLET ADDED:
  - This grade bump does not occur when a student chooses not to take the AP exam and the AP course changes to Honors credit.
- WORDING ADDED: If course placement was determined through a course override, please consult the individual departmental policies and dates on level changes.

## CALCULATING A GRADE POINT AVERAGE

- BULLET REMOVED:
  - SOHS and/or Johns Hopkins CTY advanced mathematics courses will only be included in a student's GPA after Dover Sherborn High School has received an official transcript indicating a student's grade.

***Now that all students have access to Virtual High School courses, SOHS and CTY courses have been removed from the Program of Studies, a student who has completed and exceeded the highest DS math requirements can still take one of these classes as well as other classes if approved by the Department Chair and the Principal.***

## FIFTH YEAR STUDENTS

- WORDING REMOVED: A fifth year student must re-enroll with permission of the Principal before he/she will be given a schedule by the school counselor.

***This process happens with the school counselor in conjunction with the administration.***

## ORIGINAL CREDIT COURSES TAKEN OUTSIDE OF

DOVER-SHERBORN -- WORDING ADDED: upon completion of our math

curriculum

- WORDING REMOVED: and/or a technology course
- WORDING REMOVED: or Technology, Engineering and Computer Science section
- WORDING REMOVED: Credits will be assigned for SOHS and Johns Hopkins CTY courses as indicated in the Mathematics and Technology, Engineering and Computer Science sections of this Program of Studies. In addition, these courses ***will fulfill*** graduation requirements and do not count towards the 12 credit maximum.

***SOHS and CTY classes have been removed from the Technology, Engineering and Computer Science section and will no longer be an option for students as we have added more elective courses in this area for students to take.***

## STANDARDIZED TESTING ACCOMMODATIONS

- WORDING CHANGED: junior year TO after you have registered for an ACT test date

**National Honor Society - NO CHANGES**

**World Language Honor Society - NO CHANGES**

**Massachusetts State Seal of Biliteracy - NO CHANGES**

**Global Citizenship Program**

- WORDING CHANGED: end of their sophomore year TO beginning of their junior year

**English section**

### Course Prerequisites

- WORDING CHANGED: April 28, 2023 TO the Friday before April break, **4/26/24**
- WORDING REMOVED: Rising sophomores, juniors and seniors in CP with a B+ average who desire to enter the Honors program may submit a writing portfolio for review by the English Department. The portfolio must include both in and out-of-class writing; the English Department will also seek comments from the student's present and past English teachers. Portfolios must be submitted along with a completed form obtained from their English teacher to the English Department Head no later than April 28, 2023 for consideration. Students will be informed of the decisions by the end of May.
- WORDING ADDED: For potential course recommendation overrides, see the Placement Review Process section in this document. – **Information is linked in the Placement Review Process section now – see page 15**

### English I (1101 & 1110) bullets – Updated course descriptions

- WORDING ADDED: and nonfiction texts
- WORDING ADDED: texts, including identifying and applying literary terms and the elements of fiction, poetry and drama
- WORDING ADDED: and answer literal and analytical reading questions -- WORDING ADDED: about literature, themselves and the world
- WORDING ADDED: CTA (close textual analysis) questions
- BULLETS REMOVED:
  - identify and analyze the elements of fiction, poetry and drama
  - define and apply literary terms
  - use the Internet as a research tool



### English I (1159) bullets – **Updated course description**

- WORDING ADDED: and nonfiction texts
- WORDING ADDED: texts, including identifying and applying literary terms and the elements of fiction, poetry and drama
- WORDING ADDED: and answer literal and analytical reading questions -- WORDING ADDED: about literature, themselves and the world
- BULLET ADDED:
  - practice writing in time-limited situations
- BULLETS REMOVED:
  - identify and analyze the elements of fiction, poetry and drama
  - use the Internet as a research tool
  - define and apply literary terms
  - deliver an effective oral presentation

### English II (1311 & 1300) bullets - **Updated course descriptions**

- BULLETS REMOVED:
  - recognize and use standard grammar
  - punctuate properly
- BULLET ADDED:
  - recognize and use standard grammar and writing conventions and apply punctuation appropriately
- WORDING REMOVED: as preparation for standardized

### assessments English II (1329) - **Updated course description**

- BULLET ADDED:
  - write a coherent and complete essay within a limited time period
- WORDING ADDED: Major texts for the course may include: *Oedipus Rex*, *Antigone*, *Siddhartha*, *Night*, *Macbeth*, *Everything I Never Told You*, *Clap When You Land*, *The Kite Runner*, *The Glass Castle*, *The Life of Pi* and excerpts from *This Boy's Life* and other contemporary texts.

### AP English Language and Composition - **Updated course**

- description** -- WORDING REMOVED: American
- WORDING ADDED essays, letters, speeches and excerpts
  - WORDING ADDED: Major texts for the course may include: selections from *The Norton Anthology*, *The Narrative of the Life of Frederick Douglass*, *The Things They Carried*, *The Great Gatsby*, excerpts from contemporary periodicals, historical and contemporary speeches, letters, essays as well as articles.

### American Literature (1439) - **Updated course description**

- WORDING REMOVED: Major texts may include: *Narrative of the Life of Frederick Douglass*, *an American Slave*, *Fences*, *The Crucible*, *The Great Gatsby*, *The Things They Carried* as well as excerpts from contemporary and classic novels, poems, short stories, and short essays.
- WORDING ADDED: Major texts for the course may include: *Walden*, *The Great Gatsby*, *The Adventures of Huckleberry Finn*, *The Crucible*, *Death of A*

origin, sexual orientation, disability, or homelessness.

*Salesman, The Scarlet Letter, Fences, Their Eyes Were Watching God, One Flew Over the Cuckoo's Nest, The Narrative of the Life of Frederick Douglass, A Streetcar Named Desire, The Things They Carried, The Roundhouse, The Grapes of Wrath* as well as selected poetry and short stories.

### **Fine and Performing Arts section**

-- WORDING REMOVED: Computer removed from Computer Graphic Design -- WORDING REMOVED: Silk removed from Silkscreen Printing

***These names better reflect modern language in these fields.***

### **Music Theory - *Updated course description***

- WORDING REMOVED: Students will study counterpoint, four-part harmony and voice leading technique from the common practice period (1700-1900).
- WORDING ADDED: Students will be taught how to apply these skills and language to music of a variety of styles and cultures.
- BULLETS ADDED:
  - demonstrate how the fundamentals of western music theory have been adapted to describe a larger variety of musical styles and cultures.
  - apply theoretical knowledge to compose original music in a variety of styles.

### **Math section**

COURSE ADDED: Business- Marketing and Public Speaking CP/Honors

**Business- Marketing & Public Speaking Semester 3 credits (2710) CP (2720) Honors**

*Open to: Grades 11, 12*

*Prerequisite: Passing Algebra II and recommendation of the Mathematics Department*

This course introduces students to the world of Sales, Marketing, and Public Speaking within a business environment. Through the use of case studies and real-world companies, this class will explore the intricacies of sales, marketing, and business operations. Students who are interested in improving their confidence in front of crowds, learning the basics of business, or applying their mathematical knowledge to new problems will thrive in this course.

Upon Successful completion of this course, students will be able to:

- Write and deliver a speech to a classroom of peers
- Use linear programming to optimize solutions
- Understand various marketing strategies and their effectiveness
- Create a professional online presence

***This course is also listed in the Technology, Engineering and Computer Science section of the Program of Studies as it can count towards Math or Technology credit.***

### AP Statistics

- WORDING CHANGED: B changed to B+ **for pre-requisite grade of Precalculus Honors**

### Calculus Honors

- WORDING CHANGED: B+ or better TO Passing Precalculus Honors or B+ or better test & quiz average **in Precalculus CP 2430**

### Calculus CP

- WORDING CHANGED: A- TO A **in Precalculus and Applied Topics CP --**

WORDING ADDED: and recommendation of the Mathematics Department --

WORDING REMOVED: or recommendation of the Mathematics Department CTY &

### SOHS Advanced Math Courses

- REMOVED: whole section --  
**SOHS and CTY courses have been removed from the Program of Studies, a student who has completed and exceeded the highest DS math requirements can still take one of these classes as well as other classes if approved by the Department Chair and the Principal.**

### Math Placement Review Process

- MOVED: **to Placement Review Process section**

## **Science section**

### AP Biology

- WORDING ADDED: and/or **recommendation of the science department**

### Chemistry Honors

- WORDING CHANGED: B- TO a B **in prerequisite classes**

## **Social Studies section - NO CHANGES**

## **Technology, Engineering and Computer Science section**

COURSE ADDED: Business- Marketing and Public Speaking CP/Honors

**Business- Marketing & Public Speaking Semester 3 credits (6410) CP (6420) Honors**

**See Math section for full description**

COURSE ADDED: AP Computer Science A

**AP Computer Science A Full Year 6 credits (6245) Advanced Placement**

*Open to Grades 11-12*

*Prerequisite: Successful completions of the Dover Sherborn AP Principles course and AP Principles exam*

The AP Computer Science A course aligns with the College Board course frameworks and requirements to prepare students for success on the Advanced Placement exam. AP Computer Science A is a contemporary, well-structured course that fosters collaboration among students to tackle both intriguing problems and real-world challenges using authentic data sources. Students will be learning and utilizing Java to design, develop, and analyze their own programs to address real-world problems or pursue a passion.

In this course, students will create, edit, compile, and execute programs in Java, an object-oriented programming language. The curriculum encompasses essential topics, including Primitive Types, Using Objects, Boolean Expressions and if Statements, Iteration, Writing Classes, Array, Array Lists, 2D Array, Inheritance, and Recursion. Fundamental principles include problem-solving, data structure organization, algorithm development and implementation, critical solution analysis, and exploration of the ethical and societal dimensions of computer science and programming.

**Key Concepts:**

- **Modularity:** Object-oriented programming facilitates abstraction, enabling the decomposition of complex programs into individual classes and methods.
- **Variables:** Variables provide data abstractions, representing sets of possible values or related groups of values.
- **Control:** Coding control structures manages sequencing, decision-making, and iterative processes.
- **Impact of Computing:** Computers and computing have revolutionized our lives. To use computing safely and responsibly, we need to be aware of privacy, security, and ethical issues.

**Computational Thinking Practices:**

- **Program Design and Algorithm Development:** Identify and determine necessary code segments to achieve and produce a desired output.
- **Code Logic:** Determine the output, value, or result of given program code given initial values.
- **Code Implementation:** Write and implement program code.
- **Code Testing:** Analyze program code for correctness, equivalence, and errors.
- **Documentation:** Describe the behavior and conditions that lead to specified program results.
- **Ethical Computing:** Recognize and understand the ethical and social implications of computer use.

**REMOVED: Educational Technologies Courses offered via Johns Hopkins Center for Talented Youth (CTY) and Stanford Online High School (SOHS) – *these are no longer offered due to increased courses available within the department***

**Wellness Dept section - NO CHANGES**

**World Language Dept section - NO CHANGES**

## Special Programs section

- Academic Support - NO CHANGES
- Growth Resilience Integrity Tenacity (G.R.I.T.) Program - NO CHANGES ••
- Language Based Instructional Program - NO CHANGES
- English as second language - NO CHANGES
- Senior Project - NO CHANGES
- Community Service - NO CHANGES
- Directed Research - NO CHANGES
- Independent Study - NO CHANGES
- DSHS School to Career Success Path - NO CHANGES
- TEC - REMOVED: Extended Day TEC Internship – ***not offered by TEC this year ••***
- Vocational-Tech Education - NO CHANGES
- Virtual High School - NO CHANGES

## The Public Schools of Dover and Sherborn

157 Farm Street  
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Elizabeth M. McCoy, Superintendent  
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator  
Kate McCarthy, Director of Student Services

---

TO: Dover-Sherborn Regional School Committee  
FROM: Dawn Fattore, Business Administrator  
RE: FY25 Operating and Capital Budgets – Version 1.0  
DATE: December 5, 2023

We look forward to reviewing the initial FY25 Operating and Capital Budgets at Tuesday's meeting. Budget books are being delivered to Committee Members. The FY25 Revenue and Operating Expense Summaries, as well as the FY25-FY29 Capital Summary, are attached.

We will be asking for the Committee's approval in order to submit the preliminary budgets to both Towns for their budget planning process.

# Dover-Sherborn Regional School District

## Operating Revenue Summary

FY21 - FY25

Description	FY21 Actual	FY22* Actual	FY23 Actual	FY24 Budget	FY25 Budget V1.0	\$ Change	% Change	% Total
DOVER ASSESSMENT	\$12,651,169	\$12,336,013	\$12,959,396	\$12,954,938	\$13,641,648	\$686,710	5.30%	46.50%
SHERBORN ASSESSMENT	9,975,891	9,919,499	10,493,873	11,209,598	11,892,816	683,218	6.09%	40.54%
STATE AID CHAPTER 70	2,354,273	2,445,694	2,474,919	2,629,875	2,639,915	10,040	0.38%	9.00%
STATE AID CHAPTER 71	535,581	688,015	649,067	611,954	758,823	146,869	24.00%	2.59%
ATHLETIC FEES	243,300	243,751	253,105	284,750	284,750	0	0.00%	0.97%
HS PARKING FEES	0	45,134	41,273	52,500	52,500	0	0.00%	0.18%
HS ACTIVITY FEES	3,870	10,650	9,445	16,500	15,000	(1,500)	-9.09%	0.05%
MS ACTIVITY FEES	2,835	8,910	8,235	7,425	7,425	0	0.00%	0.03%
BANK INTEREST	20,270	4,742	130,848	40,000	40,000	0	0.00%	0.14%
MISC	304	1,184	3,182	5,000	5,000	0	0.00%	0.02%
NON-CASH	1,781	17,101	924	0	0	0	0.00%	0.00%
EXCESS & DEFICENCY	375,000	210,000	110,000	160,000	0	(160,000)	-100.00%	0.00%
<b>Total Operating Revenues</b>	<b>\$26,164,274</b>	<b>\$25,930,693</b>	<b>\$27,134,267</b>	<b>\$27,972,540</b>	<b>\$29,337,877</b>	<b>\$1,365,337</b>	<b>4.88%</b>	<b>100.00%</b>

\*FY22 Assessments reflect return of excess E&D of \$642,691

Based on Proposed Budget of December 5, 2023



**Dover-Sherborn Regional School District**

**Operating Expenditure Summary**

**FY21 - FY25**

Description	FY21 Expended	FY22 Expended	FY23 Expended	FY24 Budget	FY25 Proposed	\$ CHANGE	% CHANGE	% TOTAL BUDGET
SALARIES & OTHER COMPENSATION	\$16,773,776	\$17,411,668	\$17,996,596	\$18,811,625	\$19,711,627	\$900,002	4.78%	67.19%
BENEFITS	4,389,620	4,314,045	4,340,240	4,679,050	5,010,000	\$330,950	7.07%	17.08%
OTHER EXPENDITURES	1,135,232	1,332,502	1,348,930	1,382,115	1,471,800	\$89,685	6.49%	5.02%
TRANSPORTATION	776,270	1,016,980	1,035,635	1,039,200	1,068,000	\$28,800	2.77%	3.64%
BUILDINGS & GROUND EXPENDITURES	1,049,253	1,180,205	1,193,510	1,271,150	1,352,250	\$81,100	6.38%	4.61%
Sub-total Operating	24,124,150	25,255,401	25,914,911	27,183,140	28,613,677	\$1,430,537	5.26%	97.53%
DEBT SERVICE	923,400	876,500	835,200	789,400	724,200	(\$65,200)	-8.26%	2.47%
<b>Total Operating Expenditures</b>	<b>\$25,047,550</b>	<b>\$26,131,901</b>	<b>\$26,750,111</b>	<b>\$27,972,540</b>	<b>\$29,337,877</b>	<b>\$1,365,337</b>	<b>4.88%</b>	<b>100.00%</b>

Based on Proposed Budget of December 5, 2023



#	Capital Item Requested	Location	Addition/ Replacement?	2025	2026	2027	2028	2029	NOTES
	Exterior Ductwork Replacement	Lindquist	replace	\$110,000					Additional work needed from FY22 insulation replacement project- ductwork rotted requires replacement (total project \$130,000 - \$20,000 funds remaining)
	AAOH Rooftop units (4)	MS	replace	\$140,000					Rooftop units that serve the MS library, Music/Choral Rooms and Girls Locker Room
	Bleacher Replacement	Region	replace	\$100,000					Additional funding needed for Bleacher replacement project based on updated estimates
	Turf Field/Track/Fencing	Grounds	replace						
	Rooftop Air Handling Unit (HVAC)	MS	replace		\$1,500,000				
	Rooftop Air Handling unit (HVAC - 2 units)	Lindquist	replace		\$390,000				
	Lobby Carpet	HS	replace		\$40,000				
	Rooftop Air Handling unit (HVAC - 2 units)	Lindquist	replace			\$300,000			
	Roof	HS	restore			\$1,200,000			
	AAOH Rooftop units (2)	HS	replace			\$85,000			
	Admin Office flooring	MS/HS	replace			\$40,000			
	Well #1 Flow Boy Pump Control Panel and Well Pump	Grounds	replace			\$25,000			
	Restroom Renovations	Region	replace				\$100,000		
	Boilers	MS	replace					\$260,000	
	TOTALS			\$350,000	\$2,080,000	\$1,650,000	\$100,000	\$260,000	

Capital request for Towns (Dover 53.88%, Sherborn 46.12%) tbd  
Capital request for RSC - use of E&D tbd

## DRAFT

### Dover-Sherborn Regional School Committee Meeting of November 7, 2023

Members Present: Judi Miller  
Maggie Charron  
Kate Potter  
Angie Johnson  
Colleen Burt

#### 1) Call to Order

Judi Miller called the meeting to order at 6:33 pm in the Middle School Library.

#### 2) Community Comments - none

#### 3) Student Council Reps: Esther Mersuli and Annie Loeffler - Esther and Annie updated the Committee on events held so far this year as well as the plans for the upcoming Spirit Week and Town Meetings.

#### 4) Superintendent Comments - Superintendent Beth McCoy spoke about progress made on the District goal of Vision for Teaching and Learning; the implementation of a data dashboard that will be used to track academic benchmarks, standardized assessments, attendance/discipline, and results of student surveys; and the launch of METCO 2.0.

#### 5) Financial Reports

- Warrant Report
- FY24 Monthly Report
  - Revenues: interest rates remain favorable resulting in a projected positive variance in Interest Income.
  - Salaries: the English Learner (EL) education position has been increased to a .8 FTE (from a .5 FTE) to meet the needs of the current student cohort.
  - Expenditures: transportation and health insurance expenses have been encumbered. Healthcare costs are projected to be within our budgeted amounts. The current projection for the contribution to the OPEB Fund is \$250,000.
  - FY25 Budget - the first draft of the budget will be presented at the December meeting.

#### 6) Discussion Items

- FY25 Budget Guidance - Dawn Fattore asked for member input on budget priorities prior to the presentation of the first draft budget next month.
- Calendar Task Force - Beth McCoy reported that due to recent world events, particularly in the Middle East, the Task Force will be pausing their work until January.

#### 7) Action Items

- P Card - the Administration has requested approve to enter into an agreement for a purchasing card which will be maintained in the School Business Office. It may only be used for legitimate District business expenditures.

*Kate Potter made a motion to approve the Resolution Authorizing Issuance of Individual Procurement Cards through the Bank of Montreal. Maggie Charron seconded.*  
23-14 VOTE: 5 - 0

#### 8) Consent Items

- Approval of Minutes: October 10, 2023 - add Colleen Burt to Members Present

## DRAFT

- Approval of High School Out of State Field Trip - March 10 - 14, 2024 to Washington DC

*Angie Johnson made a motion to approve the Consent Items. Colleen Burt seconded.*

*23-15 VOTE: 5 - 0*

### **9) Informational Items**

- DSHS Principal's Memo
- DSHS Newsletter
- DSMS Newsletter
- Sherborn School Committee minutes of September 19, 2023
- Dover School Committee minutes of September 26, 2023

**10) Items for November 7, 2023 DS Regional School Committee Meeting - FY25 Budget**

**11) Adjournment at 7:40 pm.**

Respectfully submitted, Amy Davis

# The Public Schools of Dover and Sherborn

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Elizabeth M. McCoy, Superintendent  
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator  
Kate McCarthy, Director of Student Services

To: Dover-Sherborn Regional School Committee

From: Elizabeth McCoy, Superintendent

Date: December 5, 2023

Re: Appendix C Recommendations

The Advisory Committee for Extra-compensatory Duties (ACED) met on November 16, 2023, reviewed all submissions and voted to move the following proposals forward for funding consideration by the Regional School Committee. Approved positions will be added to Appendix C of the Educators' Contract.

Position	Ratio	Budget Implication
● Mock Trial Advisor	3.00 (up from 2.0)	\$1,575 net increase
● Science Olympiad Advisor	2.50 (up from 2.0)	\$787.50 net increase
● JV Boys Ice Hockey Coach	2.75 (up from 2.0)	\$1,181.25 net increase
● JV Boys Tennis Coach	2.00 (new)	\$3,150
● JV Girls Tennis Coach	2.00 (new)	\$3,150
● Washington, DC Trip Coordinator	3.00 (up from 1.0)	\$3,150 net increase
		\$12,993.75 TOTAL

I will provide additional context at Tuesday's meeting including relative responsibilities and comparable positions. I am happy to address any and all questions at that time.

*The Dover Sherborn Schools share in the mission to inspire, challenge and support all students as they discover and pursue their full potential.*

# The Public Schools of Dover and Sherborn

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Elizabeth M. McCoy, Superintendent  
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator  
Kate McCarthy, Director of Student Services

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TO: Regional School Committee  
FROM: Dawn Fattore, Business Administrator  
RE: FY24 Grant Approval  
DATE: December 1, 2023

We are requesting approval for the following Federal/State entitlement grants received by the Dover-Sherborn Regional School Committee. These grants have been applied for and approved by the appropriate grant authority. Please refer to the Summary of Grants in your FY25 Budget Book for additional details on how these funds are used to support school operations.

IDEA- SPED 240 Grant - Receive annually based on SPED demographics

- FY24 grant is **\$292,492**

Title I Grant - Receive annually if low income % exceeds 2%

- FY24 grant is **\$48,535**

Title IIA Grant – Receive annually

- FY24 grant is **\$14,540**

Title IVA – ESSA Grant - Receive annually

- FY24 grant is **\$10,000**

METCO Grant – Receive annually based on enrollment, combined for all three Districts

- FY24 grant is **\$339,882**

Comprehensive School Health Services (CSHS) – Receive annually, covers nursing operations in all three Districts

- FY24 grant is **\$35,000**

*The Dover Sherborn Schools share in the mission to inspire, challenge and support all students as they discover and pursue their full potential.*



## **Dover-Sherborn High School**

9 Junction Street

Dover, MA 02030

Phone: 508-785-1730 Fax: 508-785-8141

**John G. Smith**, *Principal*

**Timothy O'Mara**, *Assistant Principal*

**Ellen Rowley**, *Director of Guidance*

**Emily Sullivan**, *Athletic Director*

**Victoria Sulser**, *Special Education Coordinator*

To: Beth McCoy, Dawn Fattore, John Smith, and DS School Committee

Please find the enclosed check from the DS Football Gridiron for \$14,000. This check should be paid out to the following four coaches as follows:

Alex Olmstead \$3,500

Jerome Penn \$3,500

Bobby Conrad \$3,500

Zach Conrad \$3,500

These four assistant football coaches have fulfilled their coaching duties for the 2023 Fall Football season at DSHS. We thank the Gridiron for their support of the DSHS Football program. It is crucial to run a safe football program that we have more assistant coaches than allotted for in the budget, and are grateful that they are able to make up the difference in cost. Please let me know if you have any questions.

Sincerely,

Emily Sullivan

DSHS Athletic Director

## The Public Schools of Dover and Sherborn

157 Farm Street  
Dover, MA 02030  
Phone: 508-785-0036 Fax: 508-785-2239  
[www.doversherborn.org](http://www.doversherborn.org)



Elizabeth M. McCoy, Superintendent  
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator  
Kate McCarthy, Director of Student Services

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TO: Dover-Sherborn Regional School Committee

FROM: Elizabeth McCoy, Superintendent  
Dawn Fattore, Business Administrator

DATE: December 5, 2023

RE: Donation from Chickering PTO

In support of Challenge Success, the Chickering PTO has donated \$3,000 to be used for student, educator and parent programming.

We are requesting the Committee accept the donation of \$3,000.

*The Dover Sherborn Schools share in the mission to inspire, challenge and support all students as they discover and pursue their full potential.*



November 15, 2023

## HS DEPARTMENT NEWS

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### A LETTER FROM THE PRINCIPAL

Dear DS families:

I hope you are all doing well and are looking forward to the upcoming Thanksgiving break. It is a very busy time at DS with athletic postseason tournaments, spirit week, our traditional fall rally as well as hosting a Science Olympiad Tournament with 19 other schools across the state. On the parent/guardian side, we have a freshmen family evening scheduled at the Sherborn Library tonight at 6:30 and a SPAN-DS screening of Screenagers-Under the Influence in the Mudge Auditorium at 6:30 PM this evening as well.

We are pleased to tell you all that there is a no homework/no assessment weekend scheduled for the Thanksgiving break. This gives our hard working students a chance to relax, spend time with family and friends and get some rest. We have been doing this for several years as a result of our work with Stanford University and Challenge Success. Also as a reminder, there is no school for students on Monday November 27th but there will be winter sports tryouts in the afternoon of the 27th. I hope you all have a wonderful break. For those of you who have children returning from college, it is such an exciting time.

Best wishes.

John G. Smith



Principal



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## NEWS FROM THE VICE PRINCIPAL

Hello, Students and Families!

I cannot believe we are already approaching our Thanksgiving break. I hope everyone is able to rest, relax, and enjoy some time with friends, family, and good food! With Thanksgiving being a no homework break, there should be plenty of time to recharge before we return for the homestretch to winter break.



A couple reminders:

**Parents & Guardians** - when dropping off students in front of Lindquist, please be conscientious of your speed and be aware of those in the cross walks. While we try to have a police detail present as much as we can, we are relying on your attentive driving for all our students, teachers, and staff to get to where they need to be safely.

**Students** - I appreciate your attentiveness at dismissal when leaving the parking lot. It makes everything go quickly and smoothly for the buses, the middle school pick up, and students leaving the lot! THANK YOU!

**Seniors!** As a reminder we will be having our Spirit Week Pep Rally on Friday and ask that all students stay through flex block to attend. We will be celebrating so many successes here at the high school and your presence is necessary!

Looking forward to a successful end to Spirit Week.

Best,

Mr. O'Mara

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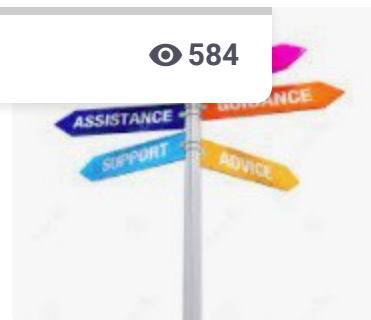
## GUIDANCE NEWS

Counselors are available for college application questions, please email your counselor or stop by guidance.



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Just a reminder  
Classroom for helpful information which is updated weekly.



Link to Guidance Events:

<https://hs.doversherborn.org/programs-and-services/guidance/guidance-events>

Link to Outside Events and Opportunities:

<https://hs.doversherborn.org/programs-and-services/guidance/test-page>

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## FROM THE HEALTH OFFICE

### Covid tests

The federal government is once again making a limited supply of at-home rapid tests available for free to each US household. Limit is four per household. To request tests, visit [www.covid.gov/tests](http://www.covid.gov/tests).



What's going around... Colds, sore throats, some stomach issues.

Please remember to keep your child home if they have a temp over 100. They must be fever free (temperature less than 100.0) without having taken Acetaminophen (i.e. Tylenol) or Ibuprofen (i.e. Motrin) within the last 24 hours before returning to school. For stomach illness (vomiting/diarrhea), students must be symptom free and able to keep fluids and food down 24 hours before returning to school.

**As a reminder, if you are reporting an absence for any reason, please do so through the attendance email ([highschoolattendance@doversherborn.org](mailto:highschoolattendance@doversherborn.org)). If you have medical questions related to an absence, feel free to contact me.**

Janet Chandler

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## ATHLETICS

It is busy in the world of athletics and our teams are doing fantastic!



Congratulations to the **boys and girls cross country teams** who both **finished second (state runner ups)** at the **MIAA D2C** state race on Saturday. This is the best

combined  
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competitive and close game, which came down to a 2-0 win for Oakmont. Our **girls soccer** team beat Nipmuc in the Elite 8 in an exciting round of PKs on Saturday to qualify for the Final Four. Goalkeeper, Emma Williams, made two saves to secure the win for the Raiders! They'll play on Wednesday vs. Hanover for the MIAA D3 Final 4 - best of luck! Congratulations to the **field hockey** team who beat Falmouth 4-0 in the Elite 8 on Friday to qualify for the Final Four. They played an unbelievable game on Tuesday night vs. Newburyport went into double overtime, with a 2-1 win for Newburyport. We are so proud of how hard and well our field hockey team played all season! Good luck to our football team who competes in the annual

**Thanksgiving game on Thursday, November 23rd at 10 am at DS vs. Medfield.** Come out to support the team and see some friends and family before your Thanksgiving meal.

Emily Sullivan, M.Ed.

Dover Sherborn Regional High School

Athletic Director

Office: 508-785-1730 x 8509

[Twitter: @DSRaidersSports](#)

[DS Athletics Website](#)

[DS Athletics Two Week Schedule](#)

[Arbiter Game Schedule](#)





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Tim Hill

**Sport:** Golf  
**School:** Dover-Sherborn High School

Congratulations to senior golf captain, Tim Hill, on being named the student athlete of the month! He is a four year varsity player on the golf team, and just recently helped the team win their second state championship in three years. This year, in the first D2 title for the program, he scored a 75 at the MIAA D2 State Championship which placed fourth overall for the Sherborn native. Hill is a four year TVL all star and two year captain, and has committed to play golf for Gettysburg College and will major in business. When asked what his favorite memory of being on the DS golf team he said "I really enjoyed and will remember winning Coach Kirby his first State championship as a coach and then doing it again this year."

November  
2023

**Athlete of the Month**

Sponsored by

**DOVER COUNTRY PROPERTIES**  
Distinctive Properties & Country Estates

Sponsored by Jay Hughes of the Dover-Sherborn class of 1969. Jay is a longtime resident of Dover with deep roots in our community, having grown up, raised his family, and situated his business here. While attending Dover-Sherborn, Jay played three varsity sports: Football, Basketball, and Track & Field. Following his graduation from Harvard College, he returned to Dover to begin careers in both real estate and in municipal fire and rescue. In 2016, Jay retired from the Dover Fire Department after 50 years of service, with 23 years as Fire Chief. He remains a local fixture as he continues to oversee the bustling operation of Dover Country Properties, his real estate firm, located in the heart of Dover. A Dover-Sherborn Athletics Hall of Fame inductee, Jay is an avid supporter of our town's student athletes.

4 Walpole Street, Dover, MA 02030  
Cell: 508-269-3322 • dovercountryproperties.com

## STUDENT HAPPENINGS

### STUDENT COUNCIL

The Student Council is holding its annual Spirit Week, during this week, 11/13-11/17. Students are participating in friendly class competitions for different dress up days all week long. The council is also collecting money from students in each grade for this year's selected charity, *Doctors Without Borders*, which provides medical care to victims of political violence and natural disasters. We welcome donations from parents either in cash or in a check made out to Dover Sherborn High School. Your son/daughter can contribute your donation to their class for the competition. At the end of the week, the most spirited class based on points earned for dressing up and money raised all week, will receive the Spirit Week Trophy at our all school Spirit Week Rally this Friday. They'll be designated the most spirited class at the high school this year and the P.T.O. will be sponsoring a breakfast for the class as well. Go Raiders!

### STUDENT ACTIVITIES

#### Student Activities:

As we move into the second half of Semester One, students are encouraged to reach out to club advisors to join student activities and organizations that may be interesting or fulfilling. Please [click here](#) for a list of all high school extracurricular offerings. Student participation in clubs and activities requires a one time [Student Activity Fee](#) of \$75. This payment covers a student's participation in as many activities in which they would like to become or remain involved.



Student A  
payments  
[here.](#)



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) or  
click

## NATIONAL HONOR SOCIETY

### National Honor Society Induction:

Congratulations to this year's National Honor Society inductees who were celebrated in a ceremony Thursday, October 19. Admission to the National Honor Society is granted to Juniors and Seniors who have demonstrated a commitment to academics by attaining a GPA of 3.8 or higher, as well as exemplifying the other NHS pillars of character, leadership, and service. The faculty panel was astounded by the variety of community service projects that this year's applicant pool has participated in. Admission into the National Honor Society takes years of perseverance and self motivation, and our members are a testament to the power of Dover-Sherborn students to use their education to make a difference.

Thank you to Colleen Eagan, Director of Corporate Foundation Relations at Boston Health Care for the Homeless, for sharing her experience and perspective on service in our community with our inductees.

[Check out BHCH's mission here!](#)

This year's Inductees Include:



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Maeve Boland  
Tessa Broderick  
Delaney Byrne  
Audrey Capone  
Iris Chen  
Karn Chutinan  
Liam Daly  
James Davis  
Margaret Delaney  
William Forman  
Pryor Gilbert  
Lauryn Gong  
Laura Green  
Anika Gupta  
Lily Hatfield  
Kelli Kamphaus

Benjamin Lane  
Selina Lin  
Stacey Liu  
Sophia Locke  
Iliana Mavropoulos  
Grant Mayer  
Maria Mironov  
Lucy Moss  
Yasmine Nee  
Sarah Nicklasson  
Amber Nie  
Devon Ntiforo  
William O'Neill  
Lilly Page  
Gia Priore  
Neha Raj

Meredith Salvin  
Miranda Savla  
Karina Sklyar  
Dylan Sobol  
Grant Sullivan  
Lilah Surman  
Aidan Szeto  
James Townsend  
Dean Truong  
Emma Williams  
Abigail Wilson  
Garrett Wilson  
Kaelyn Wu  
Ziyue Yang  
Evan Zhang

## Officers

Lillian Caplan

Madeleine Cronin

Charles Fang

Angela Lin

Our current NHS members:

## Current Members

Diana Abramian

Shreya Atluri

Drew Bingham

Margaret Bowles

Natasha Ceol

Asha Chattopadhyay

Kairuo Chen

Kylie Craig

Alia El-Hilali

Caetlyn Embree

Jackson Frey

Tatum Goldberger

Caroline Guillette

Katharyn Hammerness

Erica Hills

Drew Hussar

Tyler Hwang

Eleanor Hyde

Mia Lasic-Ellis

Patrick Lombard

Gavin Lynch

Charles McStravick

Erin Malloy

Dylan Melenovsky

Anna Mulrooney

Katherine Murray

Maggie Neyenhouse

Brian Olson

Dylan Rogers

Antonio Saenz

Georgina Severson

London Tsen

Daria Tsypkin

Sophie Van Rhijn

Lis and I are lucky to work with all 85 members this year! With a group of this size we will certainly be able to help with tutoring and service throughout the school and community.

P.S. Please send all tutoring requests to Maddie Cronin- all requests can be completed through a [Tutoring Request Form!](#)







## NHS UPDATE

National Honor Society students are raising money to help combat food insecurity throughout the Boston region. NHS students are completing a 5K over the weekend in an effort to raise money for the Greater Boston Food Bank. A \$35 donation will help provide a complete holiday meal for a family in need. Our group's goal is to raise \$10,000.

Check out Dover Sherborn National Honor Society's team fundraising page -  
<https://my.gbfb.org/team/542249>

## SCHOOL PICTURE RETAKE DAY- NOVEMBER 17

<https://legacystudios.com/>

## COMMUNITY SERVICE CLUB

The Community Service Club is partnering with Women's Group to collect donations of feminine hygiene products to benefit [Dignity Matters](#), a Massachusetts organization that helps women and girls in need.

**What:** feminine hygiene products: pads, tampons, menstrual cups

**Where:** Donation bins are located in the lobbies outside of the library.

**When:** Donations are accepted from now until **Thursday, December 7.**

## KEY SENIOR EVENTS/DEADLINES

1/5 Deadline to order Caps & Gowns (see details below)

1/16-19 Mid-Year Exams

5/17 Prom

TBD Senior Project Presentations

5/24 LAST DAY OF CLASSES FOR SENIORS

TBD Senior Boat Cruise

TBD Senior Awards

6/6 Graduation



## SENIOR CAPS & GOWNS

2024 Grad  
Grad web



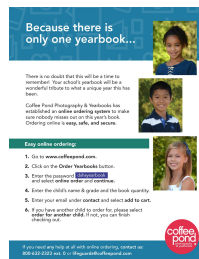
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<https://www.buildagrad.com/doversherbornhs>



## YEARBOOK INFORMATION

Check out all the yearbook opportunities below.



### Yearbook Orders



### Yearbook Ads

## TONIGHT!

**SPAN DS** (Substance Prevention and Awareness Network at Dover-Sherborn) presents:

**Screenagers Under the Influence: Addressing Vaping, Drugs and Alcohol in the Digital Age.**

**Mudge Auditorium, November 15th 7pm.** Open to all parents, guardians and students in our community.

This one hour movie will be followed by Q and A with local experts in the law, health and mental health fields.

Please join us for an important documentary on the very real challenges that adolescents face as modern technology reshapes their experiences with substance abuse. This movie is grounded in teens' real life experiences and also lifts up the ways in which teens are using their wisdom and strength to help each other navigate this complicated terrain.

SPAN DS's mission is to help teens and their families make safe and healthy choices.

If you have



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Kate Potter [kejpotter@gmail.com](mailto:kejpotter@gmail.com)Max Olmstead [max@thedoverchurch.org](mailto:max@thedoverchurch.org)

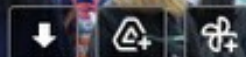
SPAN DS Presents:

**SCREENAGERS  
UNDER THE  
INFLUENCE**

Nov 15th @ 7pm  
Mudge Auditorium  
Dover Sherborn High School  
9 Junction Street,  
Dover, MA 02030

Followed by a Panel Discussion

ADDRESSING  
VAPING  
DRUGS &  
ALCOHOL  
IN THE DIGITAL AGE



## DS COMMUNITY HAPPENINGS

### Sherborn Volunteers Needed!

Various Sherborn Town Boards and Committees are in need of new members. We have many openings to choose from. You could serve on Personnel Board, Disability Advisory Committee, Elder Housing Committee, Council on Aging, and many more. Please contact Diane Moores, Asst. Town Administrator at 508-720-4308 for more information and an application.

## DOVER TOWN LIBRARY

**Kathleen White**

Kathleen is using Smore to create beautiful newsletters



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and increase engagement.

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Create a newsletter







smore



Share



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Accessibility



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# DSMS Update

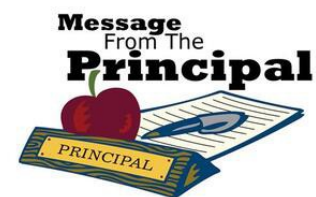
**November 20, 2023**

## Principal's Corner

Greetings DSMS Families~

November has been pretty special here at DSMS!

- In honor of Veteran's Day, DSMS grade 6 Social Studies teacher Ms. Joyce organized a Wall of Heroes that honored Veterans from all across our school community. Please check out the picture below!
- We wrapped up "World Kindness Week" this past Friday. Students and staff embraced this important school value with class activities and building based kindness. Our Help Club placed kindness stickies on all student lockers to kick off the week. Throughout the week students and staff could write and send notes of appreciation and have them delivered. Please check out the Kindness Week photos below!
- We are excited for our 2nd Annual DSMS Turkey Tourney on our Early Release Day this Wednesday, 11/22. This is a day that is all about collaboration and building community. Turkey



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- Save The Date: Dover Sherborn Middle School Presents the musical Mary Poppins! December 7, 8 & 9th. Details below!

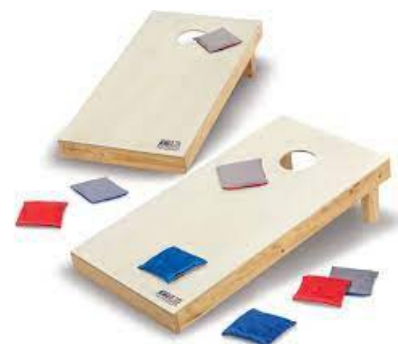
Wishing you all a wonderful and restful Thanksgiving. I hope you are able to enjoy time with family and friends. Please know how very grateful I am to work each and every day with the best students, staff and families. We could not do this without each other.

With Gratitude,  
Ann Dever-Keegan



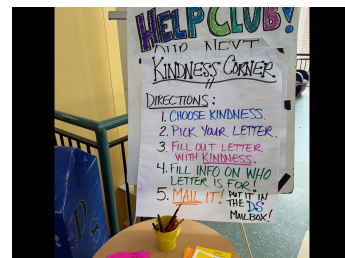
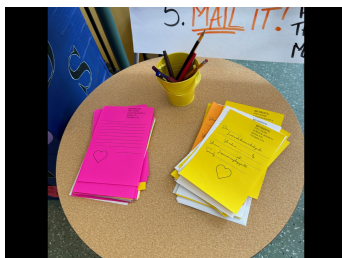
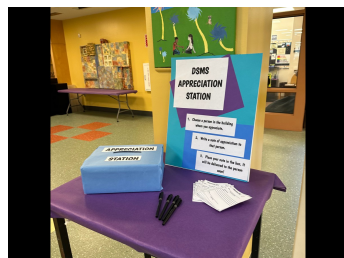
## Urgent Request - Corn Hole Sets

A fan favorite last year was our Turkey Toss, aka cornhole. This was a success last year and could not have been done without those of you who kindly lent us your cornhole sets. We need your help again. If you have a set you could loan us, please drop off on Monday or Tuesday afternoon. You can retrieve the set either on Wednesday afternoon or after Thanksgiving break. Thank you in advance!





## Kindness Week Photos



## Teaching and Learning

### Library News

We are so happy to announce that the Library is officially back open for visitors! Here are a few important reminders:

#### Library Materials:

Please remind students to return all library materials- including Chromebook chargers!

The Library started the school year with **15** chargers for student use in an emergency.

There are now **0** that can be checked out because people are forgetting to return them!

#### DSMS Library Hours

Please be mindful of Library hours as you plan your family schedule. The Library is open every weekday from 8:15 - 3:00. However, the Library is open until 4:00 (after school) on **Mondays** and **Wednesdays ONLY**.

Questions? Concerns? Contact Wendy Lutz, DSMS Teacher-Librarian

## General Updates

### Technology Supplies



Please help  
habits and



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of students come at school with laptops that are low on battery. Those with chargers can limp along with their computer plugged in (but classrooms are more difficult to navigate with cords as tripping hazards). Others borrow chargers from IT or the Library- and may forget to return them. Headphones (NOT AirPods) are also an important tool for students to have on hand if independent work is assigned.



Daily questions to ask your middle schooler:

- Is your device charged?
- Have you packed your charger?
- Do you have your headphones?

**Thanks for your support!**

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DS METCO SCHOLARSHIP FUND  
SERVING DOVER AND SHERBORN STUDENTS AND GRADUATES SINCE 2017

## Dover Sherborn METCO Scholarship Fund launches "Friendsgiving" fundraiser

<https://dsmetcoscholarshipfund.org/>

As the weather turns and Thanksgiving approaches, many of us start to think about gratitude and about helping others. We think about our community, our students and the rich opportunities our schools provide.

Our students from Boston often attend Dover Sherborn schools from kindergarten through 12th grade – committing to the long commute, committing to straddling two communities, committing to DS. It is a long haul and our schools are lucky to have these students and this program enriching our district.

Our scholarship awards help make their launch into the world a little bit more joyful and a little bit easier.

When you donate during our Friendsgiving fundraiser (and any time of the year) 100% of your tax-deductible donation goes directly to scholarship awards for our DS graduates.

Give if you can. And, if you donate this month through the website, two lucky winners will receive some goodies in return.



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## Counselor's Corner

### All Grades: After School Help Offered!

**Organization Station: Monday's - Thursday's 3:10-4:00pm in room 204.** Small group executive functioning support including binder/locker organization, homework prioritization, google classroom management, and study skills.

### 8th Grade

For those students interested in vocational high schools, more information is below. If you have any additional questions, please reach out to Keenan Moore.

### Minuteman High School (Dover students)

Primary Contact: Erin Norsen, Director of Marketing and Admissions

Email: [ENorsen@minuteman.org](mailto:ENorsen@minuteman.org)

Open House: Sunday, November 19th: 10:00am - 1:00pm [register here](#)

[Website](#)

### Tri-County High School (Sherborn students)

Primary Contact: Sara Martin

Email: [martin@tri-county.us](mailto:martin@tri-county.us)

[Website](#)

### Madison Park High School (Boston students)

Primary Contact: Dr. Sidney Brown, Head of School

Email: [sbrown16@bostonpublicschools.org](mailto:sbrown16@bostonpublicschools.org)

Click [here](#) to schedule a tour

[Website](#)

We hope you all have a wonderful break!

Joelle Sobin, 6th grade Team Sun & 7th grade

Keenan Moore, 6th grade Team Moon & 8th grade



**Check out our new website!**



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## Upcoming Events

### November Dates of Note:

- Wednesday, 11/22/23: Early Release Day-12:10 pm dismissal (ABDC)
- Thursday, 11/23/23: No School
- Friday, 11/24/23: No School
- Monday, 11/27/23: No School

### December Dates of Note:

Thursday, 12/7/23: 6th Grade Field Trip

Thursday, 12/7/23-Saturday, 12/9/23: DSMS Musical

*See below for more details!*



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**Thursday, December 7th**

We are excited to announce that field trips are back and the sixth grade is planning their first trip for students! We will be going to the Museum of Science to learn, explore, and connect the content we are learning in our classrooms.

**Purpose:** Students will experience a planetarium show of our galaxy in addition to exploring the many exciting exhibits and interactive experiences the Boston Museum of Science has to offer.

**Location:** Boston Museum of Science, Boston MA

**Cost:** \$28.50, includes transportation, admission and planetarium

**Materials:** Please bring a Bogged Lunch

**Note:** Please contact your team leader or guidance counselor (Moon – Keenan Moore, Sun– Joelle Sobin), if a scholarship or lunch is needed.

**Contact Information:**  
 Sara Collins (Team Moon Leader):  
[collins@doversherborn.org](mailto:collins@doversherborn.org)  
 Maureen Swain (Team Sun Leader):  
[swainm@doversherborn.org](mailto:swainm@doversherborn.org)

**Museum of Science**

**To-Do:**  
 Please complete by November 28

Complete Google Form  
 Permission Slip  
[CLICK HERE](#)

Pay using UniBank's  
 Secured Website  
[CLICK HERE](#)

If paying by check please make checks payable to: DSMS  
 Place the check in a sealed envelope with the student's name and have the student hand it to their social studies teacher (Ms. Collins or Ms. Joyce)



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Tickets are now on sale for Dover-Sherborn Middle School's Supercalifragilistic production of Mary Poppins The Broadway Musical! This delightful musical is based on the beloved books by P.L. Travers and the classic Walt Disney film about the Banks family and their changed lives after nanny Mary Poppins arrived at their home at 17 Cherry Tree Lane in London. Over 100 of our middle school and high school students are involved in the production.

Four shows: December 7 at 6:30PM, December 8 @ 7PM & December 9 @ 1PM and 7PM in Mudge Auditorium.

[www.ticketstage.com](http://www.ticketstage.com)

## After School Activities Program

### Session 2





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## Addition to signup: Spelling Bee

Are you interested in competing in the DSMS Spelling Bee in January? The spelling club will meet weekly at the library to learn study tips, play spelling games, and participate in mock bees. The winner of the DSMS Spelling Bee will compete in the Regional Bee for a chance to make it to the Scripps National Spelling Bee in DC!



## Lost and Found

We have a lot of items in our Lost and Found, located in the main lobby behind the stairs. Please see the pictures and remind your student to stop by and collect any item(s) that may belong to them.



## Sharp9 Big Band

The DSMS **Sharp9 Big Band** is off to a smokin' start this school year, having played at the Opening Day Assembly for the entire school and at the FoPA (Friends of the Performing Arts) Jazz Brunch this past Sunday, October 29th. The next scheduled concert is the Winter Band Concert on Tuesday, December 12th at 6:30 in Mudge Auditorium. Our 6th Grade jazz band, **Jazz101**, will be making their debut at this concert as well. Hope to see you there! ~TD



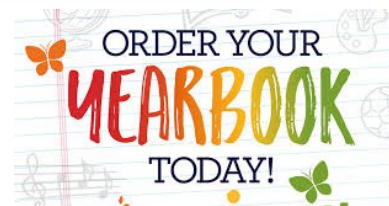
Yearbook  smore

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Have you ordered a 2023-24 DSMS Yearbook yet? Place your order below.

Use code: 8798 for Dover-Sherborn Middle School

If you have any questions, please contact Mrs. McKee at [mckeej@doversherborn.org](mailto:mckeej@doversherborn.org)



[Click here to order your yearbook](#)

## Reminders from the Main Office



### November Chill

November has brought the chill in the air. A reminder to all students to layer for school (some rooms can be chilly and others warm) and we will go outside after lunch each day unless it is raining or below 30 degrees. Dress appropriately for the cold!

### Bus Reminders

Just a friendly reminder - **NO SWITCHING OF BUSES**: Students will not be able to ride any bus other than their assigned bus under any circumstances this year.

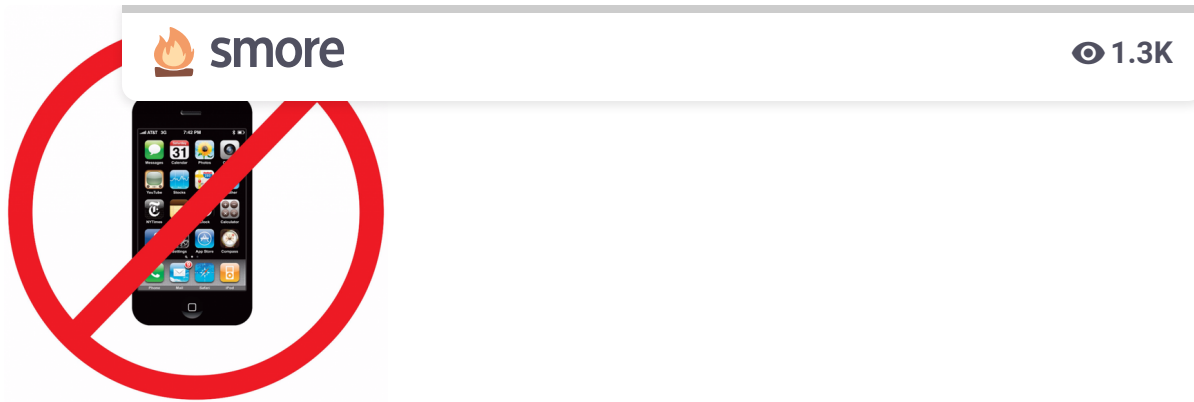


Additionally, students must be with a teacher/club advisor after school if they wish to take late bus home.

### Cell Phones and AirPods/Earbuds

As a reminder, school policy is that cell phones are off and away during the school day (upon entering the building at 8:20 and leaving the building at 3:10). We have also prohibited the use of AirPods/earbuds during the school day. Students are able to use wired headphones with their chromebooks. Students have been made aware of [the policy](#) and we appreciate your support of our policies at home.



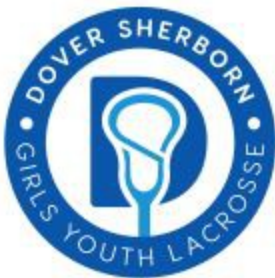


## Student Attendance Reporting

- If your child will be absent or tardy, please email [middleschoolattendance@doversherborn.org](mailto:middleschoolattendance@doversherborn.org) before the start of the school day. Be sure to include your child's name and reason for absence.
- Dismissing your child early? You do not need to alert us unless your child is being dismissed to someone other than a parent or legal guardian. In that case, please email [middleschoolattendance@doversherborn.org](mailto:middleschoolattendance@doversherborn.org).



## DS Girls Youth Lacrosse



Happy Fall, DSGYL NATION!!

Looking for something to do on NOVEMBER 10th?

**Hint: School's Out ...**

We've got you covered!

Grab your friends, grab your gear, and meet the team for some Fall Lax!

The 3x State Champion Dover Sherborn Girls Varsity Lacrosse

Team is leading the charge for a morning of LACROSSE FUN!

**FALL BACK TO LAX CLINIC IS ON!**

**Players in grades 1 through 8 of ALL ABILITIES are welcome.**

**Here are the details:**

Register [HERE](#) or online at [www.dsgirlslacrosse.com](http://www.dsgirlslacrosse.com)

**DATE: FRIDAY, NOVEMBER 10th**

**GRADES 1-4 TIME: 10:00-11:30AM**

**GRADES 5-8 TIME: 11:30AM-1:00PM**

**LOCATION: TBD (either DSHS TURF or CARYL)**

**WHAT TO BRING: STICK, GOGGLES, MOUTHGUARD, WEATHER APPROPRIATE CLOTHING, WATER**



1.3K

## Community News

### Sherborn Library Collection

#### November 7th @ 3:45 pm: Make Your Own Seasonings

Whether it's the aroma of Thanksgiving stuffing or a warm glass of spiced cider, nothing compares to the scents and flavors of the holiday season. Come learn how to make pumpkin spice, mulling spices for wine or cider, and other holiday spice blends.

*This program is for ages 13+ and is co-sponsored by the Library and the Sherborn COA.*



#### December 6th @ 3:30 pm: Recycled Sweater Mitten Workshop

Join us for a hands-on and eco-friendly crafting experience in our Recycled Sweater Mitten Workshop! In this workshop, you'll learn how to transform old sweaters into warm and stylish mittens, perfect for keeping your hands toasty during the chilly seasons.

#### December 13th @ 3:34 pm: Copper Ornament Making

Join us for a festive afternoon of hammering on metal. Texture unique patterns and designs onto your ornament. Create a beautiful holiday gift for someone!

*This program is for ages 11+*



## Community Education

ATTN: ALL SIXTH GRADERS!

Community Education in partnership with The Greater Boston Social Dance Company is offering ***Social Dance for 6th Graders*** this fall.

The classes run on Thursdays, starting November 16th from 5:15PM to 6:15PM.

Classes are held at the Sherborn Community Center located at 3 Sanger St in Sherborn.

Dates include 11/16, 12/7, 12/14, 12/21, 1/4, 1/11, 1/18 & 1/25.

The class  
being co  
instilling good manners in each child.



👁 1.3K

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NEW AND RETURNING STUDENTS ARE WELCOME.

Register at [dscommmed.communityroot.com/index/registration](https://dscommmed.communityroot.com/index/registration)

For more information email [sawinlisa@doversherborn.org](mailto:sawinlisa@doversherborn.org) or call us at 508-785-0036 x 7516.

## From Sherborn Town Hall

Sherborn Volunteers Needed!

Various Sherborn Town Boards and Committees are in need of new members. We have many openings to choose from. You could serve on Personnel Board, Disability Advisory Committee, Elder Housing Committee, Council on Aging, and many more. Please contact Diane Moores, Asst. Town Administrator at 508-720-4308 for more information and an application.

**Tracy Sockalosky**

Assistant Principal, Dover Sherborn Middle School

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**Communicate quickly and effectively with interactive newsletters.**

Smore empowers educators to connect with their community, streamline school communications, and increase engagement.

[Create a newsletter](#)

**Sherborn School Committee**  
Meeting of October 17, 2023

Members Present: Dennis Quandt  
Amanda Brown  
Kristen Aberle  
Christine Walsh  
Rebecca Hammond

Also Present: Beth McCoy, Superintendent  
Denny Conklin, Assistant Superintendent  
Dawn Fattore, Business Administrator

**1) Call to Order**

Dennis Quandt called the meeting to order at 6:30pm in the DSMS Library.

**2) Community Comments - none**

**3) Superintendent Comments -** Superintendent Beth McCoy spoke about the recent Open Houses, the upcoming Challenge Success Panel and other District Events. She also highlighted the work of the Calendar Task Force. Assistant Superintendent Denny Conklin also gave an update of his work with the faculty on curriculum audits and teacher professional practice goals.

**4) CSA Co-Presidents -** Megha Kadiyala provided an update on the CSA events and plans for the school year.

**5) Financial Reports**

- Warrant Report
- FY24 Monthly Report
  - Salaries: the majority of salaries have been encumbered. There were post-budget staffing changes resulting in variances in both the Educators Classroom and SPED line items. The Educational Assistant negative variance reflects one additional SPED EA that was budgeted for the Circuit Breaker Fund but given the OOD variances it has been moved to the General Fund.
  - Expenditures: there are no material variances to report to date. Projections have been encumbered for utilities and transportation with both showing a small negative variance due to the continued high costs of diesel fuel and delivery costs of utilities.
  - Out of District: costs for FY24 placements known to date have been encumbered. The budget included 10 placements, at this time there are 12 placements. The total negative variance as of September 30th is approximately \$235,000.

**6) Consent Items**

- Approval of Minutes: September 19, 2023

*Christine Walsh made a motion to approve the Consent Agenda as amended. Amanda Brown seconded.*

*23-12 VOTE: 5 - 0.*

**7) Discussion Items**

**Approved 11/14/2023**

- October Enrollment Report - Beth McCoy reviewed the report including a breakdown of demographics at Pine Hill.
- Proposals for Building Assessment and Cooling Study - the estimated cost for a facilities conditions assessment is \$16,000 and for the cooling study is \$8,000. The Administration recommended meeting with the Town Administrator, a Select Board member, and an Advisory member to fully explore the two studies and proceed with formalizing the proposals.
- FY25 Budget Development Guidance Discussion

**8) Action Items**

**9) Informational Items**

- Pine Hill School Principal's Report
- MCAS Results
- Dover Sherborn Regional Committee minutes of September 12, 2023
- Dover School Committee Minutes of June 13, 2023

**10) Items for November 14, 2023 meeting - FY25 draft budget**

**11) Adjournment at pm.**

Respectfully submitted,  
Amy Davis

**Dover School Committee**  
Meeting of October 24, 2023

Members Present: Liz Grossman  
Martha Castle  
Jessica Hole  
Also Present: Beth McCoy, Superintendent  
Denny Conklin, Assistant Superintendent

**1) Call to Order**

Liz Grossman called the meeting to order in the Middle School Library at 6:30 pm.

**2) Community Comments - none.**

**3) Superintendent Comments -** Superintendent Beth McCoy spoke about the recent Open Houses, the upcoming Challenge Success Panel and other District Events. She also highlighted the work of the Calendar Task Force. Assistant Superintendent Denny Conklin also gave an update of his work with the faculty on curriculum audits and teacher professional practice goals.

**4) Financial Reports**

- Warrant Report
- FY24 Monthly Report
  - Salaries: the majority of the salaries have been encumbered. There are variances in several line items: 1) Educator, Classroom reflects a leave of absence; 2) Educators, SPED reflects the addition of a .8FTE Speech Language Pathologist and .35FTE Physical Therapist that were previously covered by outside contracted services in the SPED Services/Supplies Expenditure line item and there were several post-budget staffing changes; and 3) Educational Assistants reflect savings from SPED positions not needed due to changes in student placements and the needs of the current cohort of students.
  - Expenditures: there are no material variances to report at this time.
  - Out of District: there are currently 6 more placements than budgeted. The total negative variance in tuition costs is approximately \$915,000; comprised of \$610,000 from new placements and \$450,000 from changes in placements, offset by \$145 of savings from students leaving or graduating early. Circuit Breaker reimbursement is estimated to be \$1,000,000.
  - Capital Projects: the FY24 flooring project was completed over the summer. The fire control panel replacement is scheduled to be completed over February break.

**5) Discussion Items**

- October Enrollment Report - Beth McCoy reviewed the report including a breakdown of demographics at Chickering.
- School Committee FY25 Budget Guidance - priorities for next year's budget were discussed.

**6) Action Items**

- Approve FY25 Capital Plan - the only item on the capital plan for FY25 is continued replacement of classroom flooring for \$140,000.

## **Approved 11/21/2023**

*Jessica Hole made a motion to approve the FY25 Capital Plan as presented. Martha Castle seconded.*

*23-12 VOTE: 3 - 0*

### **7) Consent Items**

- Approval of Minutes: September 26, 2023

*Martha Castle made a motion to approve the Consent Agenda. Jessica Hole seconded.*

*23-13 VOTE: 3 - 0*

### **8) Informational Items**

- Dover Elementary Principal's Report
- MCAS Results
- Dover Sherborn Regional School Committee Minutes of September 12, 2023
- Sherborn School Committee Minutes of September 19, 2023

### **9) Items for November 21, 2023 Meeting**

### **10) Adjournment at 7:38 pm.**

Respectfully submitted,  
Amy Davis