

**GROTON BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 27, 2023 @ 6:00 P.M.
TOWN HALL ANNEX, CR 1**

MEMBERS PRESENT: Kim Shepardson Watson - Chairperson, Andrea Ackerman - Vice Chairperson (remote), Dean Antipas, William Horgan (remote), Elizabeth Porter (remote), Matthew Shulman, Rita Volkmann (remote), Beverly Washington (remote), Jay Weitlauf (remote)

ALSO PRESENT: Susan Austin, Philip Piazza, Laurie LePine, David Haugeto, Zoë Antipas

I. CALL TO ORDER – Chairperson Shepardson Watson called the meeting to order at 6:04 p.m.

A. Pledge of Allegiance – the Pledge of Allegiance to the flag was led by Clint Kennedy.

II. RECOGNITION AND PARTICIPATION OF VISITORS AND DELEGATIONS

- Outgoing Board of Education Members – Superintendent Austin acknowledged the following outgoing Board of Education members: Rita Volkmann (20 years), Elizabeth Porter (5 years), William Horgan (1 year), and Kim Shepardson Watson (12 years).

III. COMMENTS FROM CITIZENS

Mrs. Beth Horler, GEA President, thanked the outgoing Board members for their service to the district.

IV. RESPONSE TO COMMENTS FROM CITIZENS

NONE

V. STUDENT REPRESENTATIVE REPORT

Zoë Antipas praised the outgoing Board members for their service to the district.

David Haugeto thanked the outgoing Board members for their service to the district and that he is looking forward to working with the new Board members going forward.

- School Spirit Week was outstanding, i.e. can drive.
- He noted the amazing Football team and that they will play in a State game tomorrow.
- He shared the many social media issues and the ease the students feel in asking questions on the issues.

VI. SUPERINTENDENT AND ADMINISTRATION REPORTS

A. Superintendent Report

1. CABE/CAPSS 2023 Convention Highlights – Superintendent Austin noted the following highlights of the CABE/CAPSS 2023 Convention:
 - There were six people who attended along with Ms. Austin and Dr. Piazza. Student Representatives Katherine Regan and David Haugeto also attended. Leading the Way was the focus with topics such as AI, Social/Emotional Learning, legislative update (mostly unfunded), student discipline, roles and responsibilities of the Board of Education. The Fitch Honors Chamber Choir entertained at lunch on Friday.
 - Dr. Piazza gave an overview of the AI session. Dr. Piazza sat in on the EL's Career Pathways presentation. He noted a great speech by CABE President Elect Leonard Lockhart, who was from Windsor.
 - Matt Shulman noted that he sat in on the AI presentation.
2. Alliance Status and Funding – Superintendent Austin stated that Groton was still an Alliance district at the end of last year; Groton will not be getting additional funding and won't be getting the level of support that we had. Lastly, Groton is one of the top performers.

B. Report and Information from the Staff

1. Director of Finance Report
 - Object Code Summary FY 24 (ATTACHMENT #1) – Superintendent Austin gave an overview of the Object Code Summary dated November 21, 2023, which shows an unexpended balance of \$14,931,446.
 - Health Insurance Report (ATTACHMENT #2) – Superintendent Austin gave an overview of the Health Insurance Report for the month of September.
 - Utilities Report (ATTACHMENT #3) – Superintendent Austin gave an overview of the Utilities Report.
2. Director of Buildings and Grounds
 - Update re: School Facilities – Superintendent Austin noted:
 - The MRM and GMS Solar Panel project and GMS Field Lights project are expected to be completed before the New Year.
 - STA Update:
 - Ten drivers were out last week.
 - Six drivers have been out this week. (The drivers have been doing double runs to make it work.)
 - The district is using ParentSquare to notify parents of bus delays.
 - Four drivers commute from Greenwich to be drivers for Groton.
 - Two drivers will take their driver test next week.

VII. COMMITTEE REPORTS

- A. Policy – Dr. Ackerman noted that the Policy Committee met and discussed the policies on the agenda for second readings. The next Policy meeting will be on Tuesday.
- B. Curriculum – There was no report.
- C. Finance/Facilities – Mr. Weitlauf noted that the Finance/Facilities Committee met on November 14, 2023. Mr. Weitlauf noted that the Finance/Facilities Committee discussed the FY24 challenges.

VII. COMMITTEE REPORTS – cont.

- D. Communications – There was no report.
- E. Negotiations – Mrs. Shepardson Watson noted that the district is still in mediation with the Paraprofessional bargaining union.
- F. LEARN – Mrs. Volkmann noted that the LEARN Building Committee met and had a presentation from Superintendent Kristina Martineau from Westbook Public Schools. Mrs. Volkmann also noted:
 - There is a bus that comes from Electric Boat to transport students to Electric Boat.
 - They have 22 pathways.
 - They had a short presentation by Patrice McCarthy, CAFE Executive Director.
 - She invited the Executive Director of LEARN to a COW meeting in January to find out what LEARN is all about.
- G. TCC/RTM/BoE Liaison – There was no report.
- H. AGSA/GEA/BoE Liaison – There was no report.
- I. Groton Scholarship – Mrs. Porter noted that the Scholarship Committee met two weeks ago and that the committee is looking for new Board members to serve on the committee.
- J. Athletic Fields – There was no report.
- K. Trails Committee – There was no report.
- L. Library Committee – There was no report.
- M. PSBC – There was no report.
- N. State Council on Education Opportunities for Military Children – There was no report.

VIII. ACTION ITEMS

A. Consent Agenda

MOTION: Porter, Volkmann: To approve the Consent Agenda.
PASSED - UNANIMOUSLY

B. Old Business

1. Discussion and possible action regarding a second reading of policy P 5131.111 – Video Surveillance (ATTACHMENT #4)

MOTION: Porter, Volkmann: To approve policy P 5131.111 – Video Surveillance as a second reading.
PASSED – UNANIMOUSLY

2. Discussion and possible action regarding a second reading of policy P 5112.2 – Admission Requirements for Groton Residents (ATTACHMENT #5)

MOTION: Volkmann, Shulman: To approve policy P 5112.2 – Admission Requirements for Groton Residents as a second reading.
PASSED – UNANIMOUSLY

VIII. ACTION ITEMS – cont.

C. New Business

1. Discussion and possible action regarding the ratification of the Board of Education’s action at its November 13, 2023 special meeting adopting the amended bylaws of the Board

MOTION: Antipas, Porter: To ratify the Board of Education’s action at its November 13, 2023, special meeting adopting the amended bylaws of the Board
PASSED - UNANIMOUSLY

IX. INFORMATION AND PROPOSALS

Letters, communications, and comments by Board members on meeting items and any other items in their jurisdiction.

- Dr. Ackerman noted:
 - she missed the CAFE/CAPSS conference for the first time.
 - she ran into a former 8th grade student who talked about all that she had learned and noted that former students should be talked about by staff.
 - she acknowledged the outgoing Board members.
- Mrs. Porter noted that she also ran into several former students.
- Mrs. Volkmann encouraged new Board members to contact outgoing Board members if they have questions.
- Mr. Antipas thanked the outgoing Board members.
- Mr. Weitlauf noted that he had two communications that he forwarded to the Superintendent.
- Mr. Shulman noted:
 - That he had two communications that he forwarded to the Superintendent.
 - He had an email from Irene Weiss, from the League of Woman’s Voters, regarding a program being offered by a Harvard Professor for high school Civic and History teachers.
- Mrs. Shepardson Watson noted two emails and a letter that she forwarded to the Superintendent.

X. ADVANCE PLANNING

A. Future Meeting Dates and Calendar Items for Board Attention

As noted in the agenda.

B. Suggested Agenda Items

Mr. Shulman requested discussion of:

- Looking at the long-term energy issue.
- New CIAC developments and to invite Mark Romano to the discussion.
- Invite Executive Director of LEARN to a future meeting.

X. ADVANCE PLANNING – cont.

B. Suggested Agenda Items – cont.

Mr. Haugeto requested discussion of building a better foundation regarding communication for Student Representatives.

XI. ADJOURNMENT

MOTION: Ackerman, Weitlauf:

To adjourn at 7:26 p.m.

PASSED UNANIMOUSLY

Groton Public Schools

Date prep:		FY24 Budget Summary Review					
11/21/23 7:18 AM							
Account	Object #s	FY24 Budget 2023-2024	Expenditures	Encumbered	FY24 Actual Total	Remaining Balance	%
Salaries							
1	Administrators 105-109	5,139,279	1,973,391	3,152,351	5,125,742	13,537	0.3%
2	Teachers 101-104,123-127,151-152	35,924,586	7,959,471	27,171,124	35,130,594	793,992	2.2%
3	Non-Cert Aides 110-111,130-131,136,139	4,621,663	1,104,495	2,076,830	3,181,325	1,440,338	31.2%
4	Substitute - Cert & Non-Cert 120-121	1,057,434	394,772	0	394,772	662,662	62.7%
5	Clerical 112-114,132-134,144	2,059,296	852,535	1,337,154	2,189,689	(130,393)	(6.3%)
6	Custodial/Maintenance/Techs 117-118,129,137-138,147-148	3,685,428	1,366,203	2,105,478	3,471,681	213,747	5.8%
7	Campus Security/Supervision 128	190,167	73,636	0	73,636	116,531	61.3%
8	Total Salaries 100	52,677,853	13,724,504	35,842,938	49,567,441	3,110,412	5.9%
Benefits							
9	Health Insurance 201-202	6,881,439	2,416,171	0	2,416,171	4,465,268	64.9%
10	Workers Comp & Town Pension 211,213	1,089,758	0	0	0	1,089,758	100.0%
11	Social Security & Medicare 212,214	1,571,584	532,064	0	532,064	1,039,520	66.1%
12	Other Benefits 222-227	394,000	271,698	0	271,698	122,302	31.0%
13	Total Benefits 200	9,936,781	3,219,933	0	3,219,933	6,716,848	67.6%
Purchased Services							
14	Instructional Services 321-324	235,375	112,436	2,800	115,236	120,139	51.0%
15	Professional Services 331	310,731	361,126	23,205	384,331	(73,600)	(23.7%)
16	Other Prof Services 332	595,000	199,885	82,795	282,680	312,320	52.5%
17	OT & PT Services 333	750,000	53,553	754,597	808,150	(58,150)	(7.8%)
18	Legal 334	71,100	41,565	0	41,565	29,535	41.5%
19	Athletic Officials & Other Athletic Serv 341-342	82,390	31,484	0	31,484	50,906	61.8%
20	Computer Network Services 343	164,483	88,297	9,526	97,823	66,660	40.5%
21	Total Purchased Services 300	2,209,079	888,347	872,922	1,761,269	447,810	20.3%
Property Services							
22	Water & Sewer 410-411	101,807	41,917	0	41,917	59,890	58.8%
23	Trash & Snow Removal 421-422	138,341	31,537	55,966	87,503	50,838	36.7%
24	Repair/Maintenance 430-435,490-491,499	496,549	375,334	83,965	459,299	37,250	7.5%
25	Rental 441	135,267	46,718	60,150	106,868	28,399	21.0%
26	Total Property Services 400	871,964	495,506	200,081	695,587	176,377	20.2%
Transportation, Insurance, Communications, Tuition							
27	Transportation: Schools 510-513	6,171,636	1,152,997	4,626,049	5,779,047	392,589	6.4%
28	Transportation: Student Activities: 587-596	175,933	40,817	25,022	65,839	110,094	62.6%
29	Transportation: Staff 580-584	153,750	15,266	78	15,344	138,406	90.0%
30	Insurance 522,525	457,874	455,364	0	455,364	2,510	0.5%
31	Communications 530-552	155,542	114,494	1,403	115,898	39,644	25.5%
32	Tuition: Special Education 561-563,568	4,068,674	1,084,014	1,299,439	2,383,453	1,685,221	41.4%
33	Tuition: Other 564-567	1,218,720	385,583	0	385,583	833,137	68.4%
34	Total Trans, Ins, Comm, Tuition 500	12,402,129	3,248,536	5,951,992	9,200,528	3,201,601	25.8%
Supplies							
35	Instructional Supplies 601-609,613-619,622-623,628	515,243	252,181	24,733	276,914	238,329	46.3%
36	Computer Supplies 610-612	235,900	645,192	78,535	723,728	(487,828)	(206.8%)
37	Electricity & Heating 631-633	1,652,798	625,133	17,067	642,200	1,010,598	61.1%
38	Transportation Supplies 634,656	374,029	104,560	0	104,560	269,469	72.0%
39	Textbooks & Library Books 640-642,645,647	90,168	30,521	81	30,602	59,566	66.1%
40	Facility/Maintenance Supplies 650,652-655,657,659	271,678	199,182	7,247	206,429	65,249	24.0%
41	Other Supplies (staff dev, PPE, € 621,624-627,690	89,760	34,799	2,389	37,188	52,572	58.6%
42	Total Supplies 600	3,229,576	1,891,569	130,052	2,021,621	1,207,955	37.4%
Equipment							
43	Instructional Equipment 730,735	73,734	11,672	1,380	13,052	60,682	82.3%
44	Non-Instructional Equip 731,736	10,000	21,332	2,043	23,375	(13,375)	(133.7%)
45	Total Equipment 700	83,734	33,003	3,423	36,426	47,308	56.5%
46	Total Dues & Fees 800	99,511	75,756	620	76,376	23,135	23.2%
47	GRAND TOTAL	81,510,627	23,577,154	43,002,027	66,579,181	14,931,446	18.3%

Groton Public Schools

Date prep:	FY24 Budget Summary Review					
	11/21/23 7:18 AM					

		FY24 Budget			FY24 Actual	Remaining Balance	%
Account	Object #s	2023-2024	Expenditures	Encumbered	Total		

Salaries

Administrators

48 Administrators	105	1,225,814	542,097	834,317	1,376,414	(150,600)	(12.3%)
49 Principals	106	1,176,065	403,391	721,970	1,125,361	50,704	4.3%
50 Asst. Principals/Sp.Ed. Supv	107	2,404,422	899,834	1,391,156	2,290,990	113,432	4.7%
51 6-12 Curriculum Coordinators	108	181,586	69,841	111,745	181,586	1	0.0%
52 Athletic Director	109	151,392	58,228	93,164	151,392	0	0.0%
53		5,139,279	1,973,391	3,152,351	5,125,742	13,537	0.3%

Teachers

54 Classroom Teachers	101 & 151	25,434,454	5,761,525	19,658,457	25,419,982	14,472	0.1%
55 Sp.Ed Certified	102	8,027,872	1,765,005	6,165,123	7,930,128	97,744	1.2%
56 Media Specialist	103	710,122	154,155	540,644	694,799	15,323	2.2%
57 Guidance	104	1,157,759	224,225	806,900	1,031,124	126,635	10.9%
58 Adult Ed	124	42,230	7,625	0	7,625	34,605	81.9%
59 Coach Stipends	126	350,867	4,402	0	4,402	346,465	98.7%
60 Other Student Activities	127	138,413	0	0	0	138,413	100.0%
61		35,924,586	7,959,471	27,171,124	35,130,594	793,992	2.2%

Other Staff

62 Reg.Ed Aides - Kindergarten	110 & 130	474,630	88,962	0	88,962	385,668	81.3%
63 Sp.Ed Aides - Para I & Para II	111 & 131	3,081,335	305,465	346,409	651,874	2,429,461	78.8%
64 Tutors	125 & 152	458,450	499,321	1,640,169	2,139,490	(1,681,040)	(366.7%)
65 School Bus Aides	136	446,772	140,063	0	140,063	306,709	68.7%
66 Other Non-Certified Personnel	139 & 119	160,476	70,684	90,252	160,936	(460)	(0.3%)
67		4,621,663	1,104,495	2,076,830	3,181,325	1,440,338	31.2%

Substitute

68 Substitute Reg.Ed Certified	120	967,567	394,772	0	394,772	572,795	59.2%
69 Substitute Spec.Ed Certified	121	89,867	0	0	0	89,867	100.0%
70		1,057,434	394,772	0	394,772	662,662	62.7%

Clerical

71 Clerical	112'113'114'132'133'134'143'144	2,059,296	852,535	1,337,154	2,189,689	(130,393)	(6.3%)
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Custodial/Maintenance/Techs

72 Custodial	117 & 137	1,963,442	766,242	1,117,411	1,883,653	79,789	4.1%
73 Maintenance	118 & 138	874,573	282,197	552,324	834,521	40,052	4.6%
74 Custodial/Maintenance Overtime	147 & 148	110,500	22,925	0	22,925	87,575	79.3%
75 Technicians	129 & 149	736,913	294,838	435,743	730,581	6,332	0.9%
76		3,685,428	1,366,203	2,105,478	3,471,681	213,747	5.8%

Security

77 Security/Supervision	128	190,167	73,636	0	73,636	116,531	61.3%
78 Total Salaries		52,677,853	13,724,504	35,842,938	49,567,441	3,110,412	5.9%

Benefits

Health Insurance

79 Group Ins. Prof	201	5,507,319	2,416,171	0	2,416,171	3,091,148	56.1%
80 Group Ins. Other	202	1,374,120	0	0	0	1,374,120	100.0%
81		6,881,439	2,416,171	0	2,416,171	4,465,268	64.9%

Workers Comp & Town Pension

82 Worker's Compensation	211	352,258	0	0	0	352,258	100.0%
83 Town Pension	213	737,500	0	0	0	737,500	100.0%
84		1,089,758	0	0	0	1,089,758	100.0%

Social Security & Medicare

85 Social Security	212	807,754	261,291	0	261,291	546,463	67.7%
86 Medicare	214	763,830	270,774	0	270,774	493,056	64.6%
87		1,571,584	532,064	0	532,064	1,039,520	66.1%

Other Employee Benefits

88 Retirement Awards	222	242,500	217,271	0	217,271	25,229	10.4%
89 Unemployment	223	35,000	6,685	0	6,685	28,315	80.9%
90 Tuition Reimb Certified	224	115,000	46,242	0	46,242	68,758	59.8%
92 Mentor Stipend	227	1,500	1,500	0	1,500	0	0.0%
93		394,000	271,698	0	271,698	122,302	31.0%
94 Total Benefits		9,936,781	3,219,933	0	3,219,933	6,716,848	67.6%

Groton Public Schools

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		FY24 Budget			FY24 Actual	Remaining Balance	
Account	Object #s	2023-2024	Expenditures	Encumbered	Total		%

Purchased Services

Instructional Services

95 Instructional Services	321 & 323	123,500	62,870	1,000	63,870	59,630	48.3%
96 Instruct Improvement Services	322 & 324	111,875	49,566	1,800	51,366	60,509	54.1%
97		235,375	112,436	2,800	115,236	120,139	51.0%

Professional Services

98 Professional Services	331	310,731	361,126	23,205	384,331	(73,600)	(23.7%)
99 Other Professional Services	332	595,000	199,885	82,795	282,680	312,320	52.5%
100 OT & PT Services	333	750,000	53,553	754,597	808,150	(58,150)	(7.8%)
101 Legal Services	334	71,100	41,565	0	41,565	29,535	41.5%
102		1,726,831	656,129	860,597	1,516,726	210,105	12.2%

Athletic Officials & Other Athletic Services

103 Athletic Officials	341	63,550	21,823	0	21,823	41,727	65.7%
104 Other Athletic Services	342	18,840	9,661	0	9,661	9,179	48.7%
105		82,390	31,484	0	31,484	50,906	61.8%

Computer Network Services

106 Computer Network Services	343	164,483	88,297	9,526	97,823	66,660	40.5%
107 Total Purchased Services		2,209,079	888,347	872,922	1,761,269	447,810	20.3%

Property Services

Water/Sewer

108 Water	410	66,844	25,888	0	25,888	40,956	61.3%
109 Sewer	411	34,963	16,028	0	16,028	18,935	54.2%
110		101,807	41,917	0	41,917	59,890	58.8%

Trash & Snow Removal

111 Trash Removal	421	88,341	31,537	55,966	87,503	838	0.9%
112 Snow Removal	422	50,000	0	0	0	50,000	100.0%
113		138,341	31,537	55,966	87,503	50,838	36.7%

Repair/Maintenance

114 Equipment Repairs	430	129,425	43,308	0	43,308	86,117	66.5%
115 Grounds Repairs	431	191,510	188,783	64,430	253,213	(61,703)	(32.2%)
116 General Bldg Repairs	432	27,135	16,502	0	16,502	10,633	39.2%
117 Painting	433	5,146	0	0	0	5,146	100.0%
118 Heat & Plumbing	434	48,400	58,778	15,635	74,413	(26,013)	(53.7%)
119 Electrical	435	10,239	0	0	0	10,239	100.0%
120 Extermination Services	490	12,259	6,995	0	6,995	5,264	42.9%
121 Bldg Fire Protection	491	48,289	30,679	3,900	34,579	13,710	28.4%
123 Other Purch Services	499	24,146	30,289	0	30,289	(6,143)	(25.4%)
124		496,549	375,334	83,965	459,299	37,250	7.5%

Rental

125 Rental	441	135,267	46,718	60,150	106,868	28,399	21.0%
126 Total Property Services		871,964	495,506	200,081	695,587	176,377	20.2%

Transportation, Insurance, Communications, Tuition

Transportation: Schools

127 Reg.Ed Pupil Transportation	510 & 516	3,580,347	639,067	3,206,320	3,845,387	(265,040)	(7.4%)
128 Sp.Ed - Trans - STA	511	1,573,150	182,818	1,419,730	1,602,548	(29,398)	(1.9%)
129 Sp.Ed - Trans - Curtin	512	1,018,139	331,112	0	331,112	687,027	67.5%
130 Pupil Transp Reimbursement	513	0	0	0	0	0	
131		6,171,636	1,152,997	4,626,049	5,779,047	392,589	6.4%

Transportation: Other

132 Transportation - Athletics	587	98,100	18,539	20,805	39,344	58,756	59.9%
133 Transportation - Field Trips	588	53,988	19,615	4,214	23,829	30,159	55.9%
134 Entry Fees - Athletics	591 & 592	14,475	2,425	0	2,425	12,050	83.2%
135 Admission Fees	595	9,370	238	4	242	9,129	97.4%
137		175,933	40,817	25,022	65,839	110,094	62.6%

Transportation: Staff

138 Travel - Education	580 & 581	5,900	616	0	616	5,284	89.6%
139 Travel - Admin	582 & 583	32,000	9,320	0	9,320	22,680	70.9%
140 Travel - Conferences	584	115,850	5,329	78	5,407	110,443	95.3%
141		153,750	15,266	78	15,344	138,406	90.0%

Liability & Accident Insurance

142 Liability Insurance	522	442,702	441,954	0	441,954	748	0.2%
143 Accident Insurance	525	15,172	13,410	0	13,410	1,762	11.6%
144		457,874	455,364	0	455,364	2,510	0.5%

Groton Public Schools

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Communications							
145 Telephone, Telephone Repairs	530	106,400	92,940	0	92,940	13,460	12.6%
146 Postage	531	30,100	7,553	0	7,553	22,547	74.9%
147 Advertisement	540	5,000	5,092	1,403	6,496	(1,496)	(29.9%)
148 Minority Recruitment	541	0	1,000	0	1,000	(1,000)	
149 Printing Admin	550	11,542	7,459	0	7,459	4,083	35.4%
150 School Publications	551 & 552	2,500	450	0	450	2,050	82.0%
151		155,542	114,494	1,403	115,898	39,644	25.5%
Tuition: Special Education							
152 Sp.Ed Vocational	561	411,956	80,557	0	80,557	331,399	80.4%
153 Sp.Ed BoE Placements	562	2,557,373	735,200	1,061,016	1,796,216	761,157	29.8%
154 Sp.Ed State Placements	563	329,060	93,214	174,127	267,341	61,719	18.8%
155 Sp.Ed Magnet Choice	568	770,285	175,043	64,296	239,339	530,946	68.9%
156		4,068,674	1,084,014	1,299,439	2,383,453	1,685,221	41.4%
Tuition: Other							
157 Adult Ed	564	210,105	207,000	0	207,000	3,105	1.5%
158 Gen Ed Magnet Tuition	566	885,801	178,583	0	178,583	707,218	79.8%
159 Gen Ed Vo Ag Tuition	567	122,814	0	0	0	122,814	100.0%
160		1,218,720	385,583	0	385,583	833,137	68.4%
161 Total Transportation, Insurance, Communication, Tuition		12,402,129	3,248,536	5,951,992	9,200,528	3,201,601	25.8%
Supplies							
Instructional Supplies							
162 General Classroom	601	161,293	129,775	12,025	141,800	19,493	12.1%
163 Science	602	15,600	3,223	708	3,932	11,668	74.8%
164 Arts & Crafts	603	25,700	17,525	1,689	19,214	6,486	25.2%
165 Phys. Ed	604	11,800	4,054	0	4,054	7,746	65.6%
166 Music	605	22,800	7,414	87	7,501	15,299	67.1%
167 Kindergarten	606	4,200	0	0	0	4,200	100.0%
168 Pupil Tests	607	77,700	31,994	2,046	34,040	43,660	56.2%
169 Tech. Ed	609	12,750	4,997	495	5,492	7,258	56.9%
170 Home Ec Supplies	613	14,500	2,217	219	2,436	12,064	83.2%
171 Sp.Ed Supplies	615	56,000	19,453	3,219	22,673	33,327	59.5%
172 Athletic Supplies	616	55,950	17,964	3,024	20,987	34,963	62.5%
173 Math Supplies	617	9,250	972	0	972	8,278	89.5%
174 Health Supplies	618	2,200	0	0	0	2,200	100.0%
175 Other Supplies	619	3,000	547	0	547	2,453	81.8%
176 Health Serv Pathogen	622	5,750	603	0	603	5,147	89.5%
177 School Library Supplies	623	6,250	617	0	617	5,633	90.1%
178 Food, Drink, Snacks	628	30,500	10,828	1,221	12,049	18,451	60.5%
180		515,243	252,181	24,733	276,914	238,329	46.3%
Computer Supplies							
181 Computer Supplies	610 & 611	36,500	16,881	1,187	18,067	18,433	50.5%
182 Software	612	199,400	628,312	77,349	705,660	(506,260)	(253.9%)
183		235,900	645,192	78,535	723,728	(487,828)	(206.8%)
Electricity & Heating							
184 Electricity	631	1,097,073	510,626	17,067	527,693	569,380	51.9%
185 Propane/Natural Gas	632	338,350	71,579	0	71,579	266,771	78.8%
186 Heating Oil	633	217,375	42,927	0	42,927	174,448	80.3%
187		1,652,798	625,133	17,067	642,200	1,010,598	61.1%
Transportation Supplies							
188 Diesel for School Buses	634	330,553	96,486	0	96,486	234,067	70.8%
189 Gas for Maintenance	656	43,476	8,075	0	8,075	35,401	81.4%
190		374,029	104,560	0	104,560	269,469	72.0%
Textbooks & Library Books							
191 Textbooks	640	46,085	18,849	75	18,924	27,161	58.9%
192 Workbooks	641	16,633	10,811	0	10,811	5,822	35.0%
193 Textbook Rebind	642	500	0	0	0	500	100.0%
194 Library Books	645	24,550	368	6	374	24,176	98.5%
195 Periodicals	647	2,400	493	0	493	1,907	79.4%
196		90,168	30,521	81	30,602	59,566	66.1%

Groton Public Schools

Date prep:	FY24 Budget Summary Review				
11/21/23 7:18 AM					

		FY24 Budget			FY24 Actual	Remaining Balance		
Account	Object #s	2023-2024	Expenditures	Encumbered	Total		%	
Facility/Maintenance Supplies								
197	Equipment Repair	650	23,315	6,355	227	6,582	16,733	71.8%
198	Grounds Supplies	651	19,527	4,500	0	4,500	15,027	77.0%
199	General Bldg Repair	652	62,839	14,733	0	14,733	48,106	76.6%
200	Painting	653	2,500	4,084	0	4,084	(1,584)	(63.4%)
201	Heat & Plumbing	654	34,053	70,109	6,682	76,791	(42,738)	(125.5%)
202	Electrical	655	30,247	15,383	230	15,613	14,634	48.4%
203	Safety Supplies	657 & 659	13,047	5,000	0	5,000	8,047	61.7%
204	Custodial Supplies	658	86,150	79,019	108	79,127	7,023	8.2%
205			271,678	199,182	7,247	206,429	65,249	24.0%
Other Supplies								
206	Sup Serv Guid Imp Ins	621	26,100	6,942	1,021	7,963	18,137	69.5%
207	Audio Visual	624 & 625	10,300	0	756	756	9,544	92.7%
208	General Admin Supplies	626	12,110	8,617	387	9,004	3,106	25.6%
209	School Admin Supplies	627	16,550	6,287	91	6,378	10,172	61.5%
210	Professional Materials	690	24,700	12,952	134	13,087	11,613	47.0%
212			89,760	34,799	2,389	37,188	52,572	58.6%
213	Total Supplies		3,229,576	1,891,569	130,052	2,021,621	1,207,955	37.4%
Equipment								
Instructional Equipment								
214	Replace Instr Equip	730	27,500	896	1,380	2,276	25,224	91.7%
215	Add Instr Equipment	735	46,234	10,776	0	10,776	35,458	76.7%
216			73,734	11,672	1,380	13,052	60,682	82.3%
Non-Instructional Equipment								
217	Replace Non-Instr Equipment	731	10,000	12,922	0	12,922	(2,922)	(29.2%)
218	Add Non-Instr Equipment	736	0	8,410	2,043	10,453	(10,453)	
219			10,000	21,332	2,043	23,375	(13,375)	(133.7%)
220	Total Equipment		83,734	33,003	3,423	36,426	47,308	56.5%
Dues - Fees								
Dues/Fees								
221	Dues BoE	810	25,541	22,540	0	22,540	3,001	11.7%
222	General Admin Dues	811	15,725	14,625	70	14,695	1,030	6.5%
223	School Admin Dues	812	44,100	34,325	550	34,875	9,225	20.9%
224	Other Dues	819	14,145	4,266	0	4,266	9,879	69.8%
225	Total Dues/Fees		99,511	75,756	620	76,376	23,135	23.2%
226	Grand Total		81,510,627	23,577,154	43,002,027	66,579,181	14,931,446	18.3%

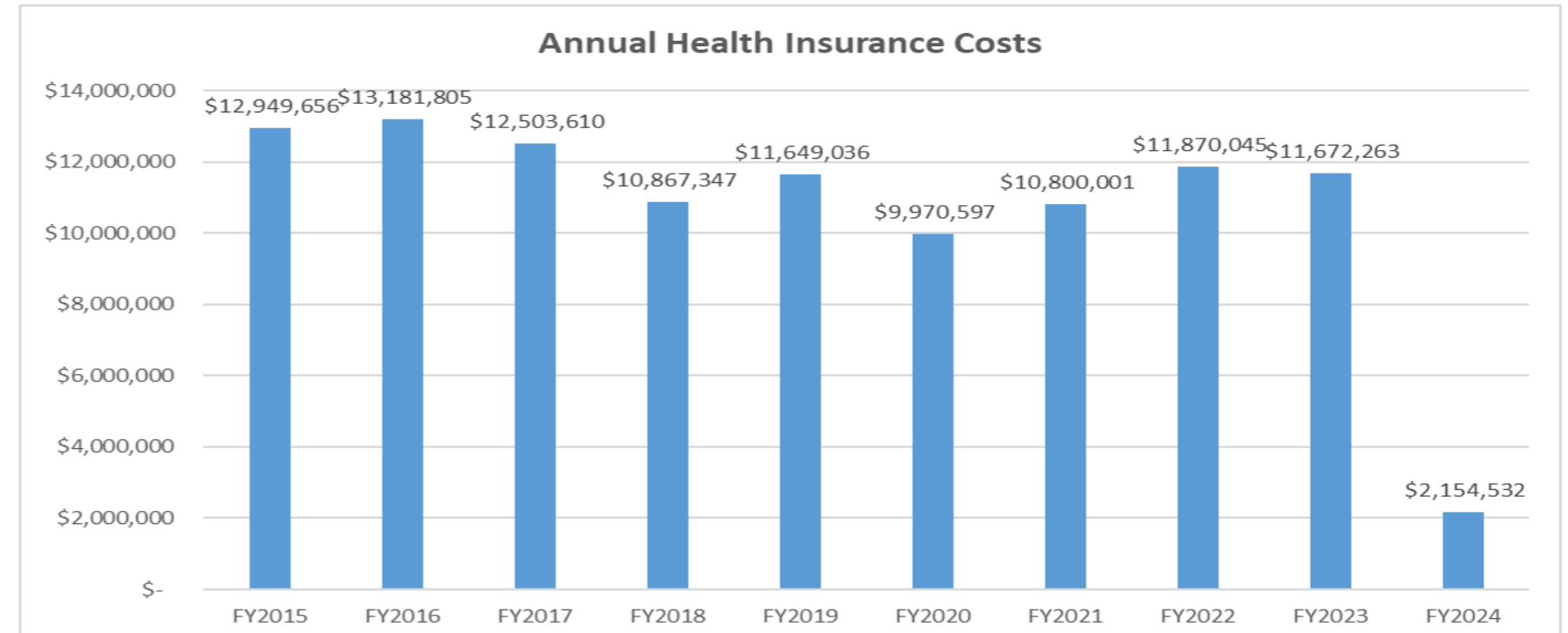
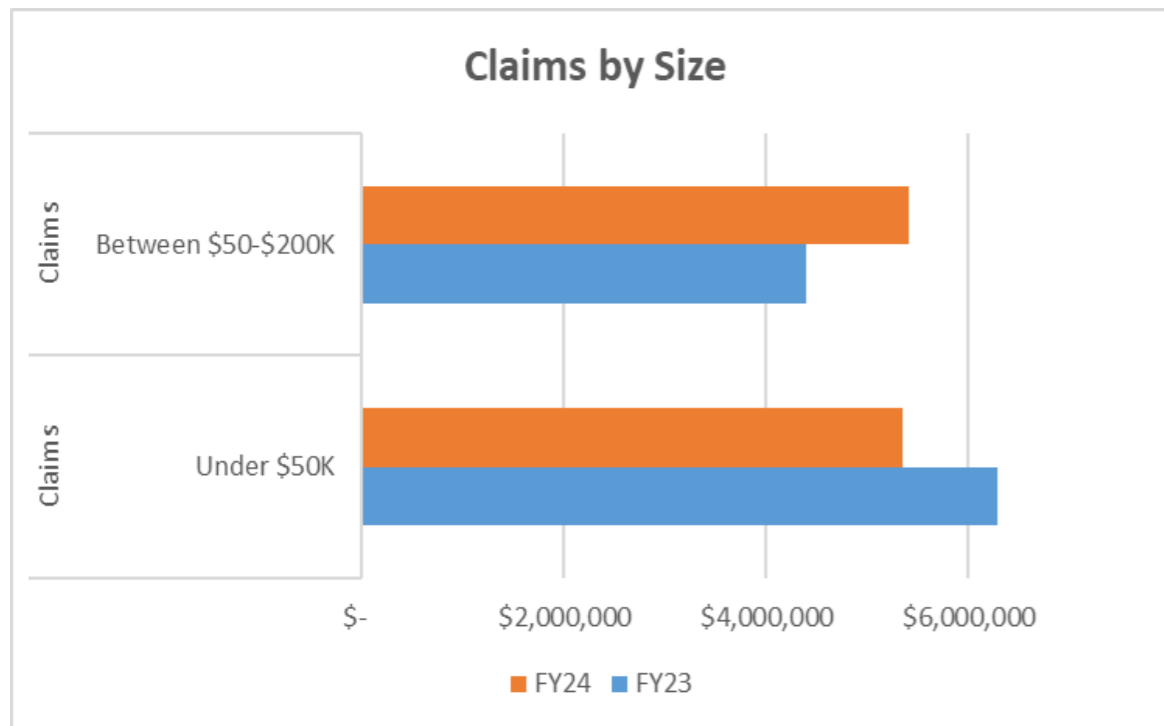
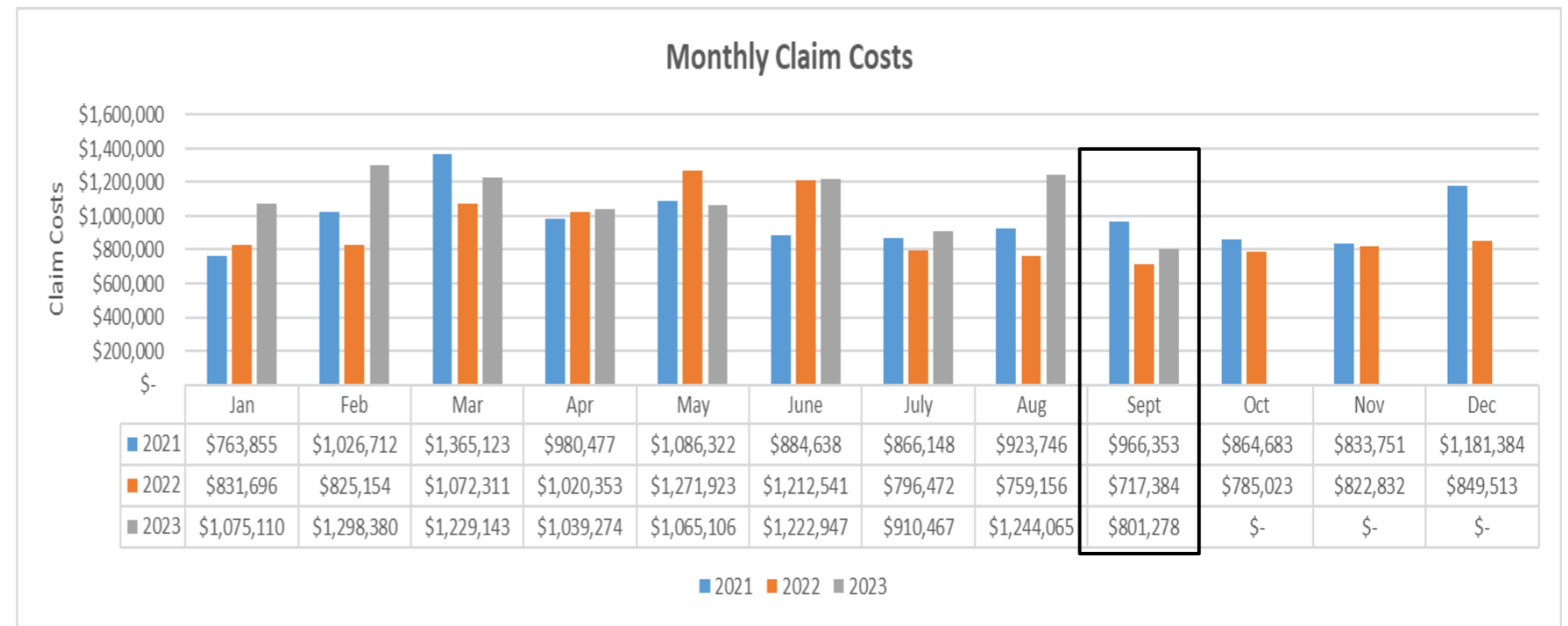
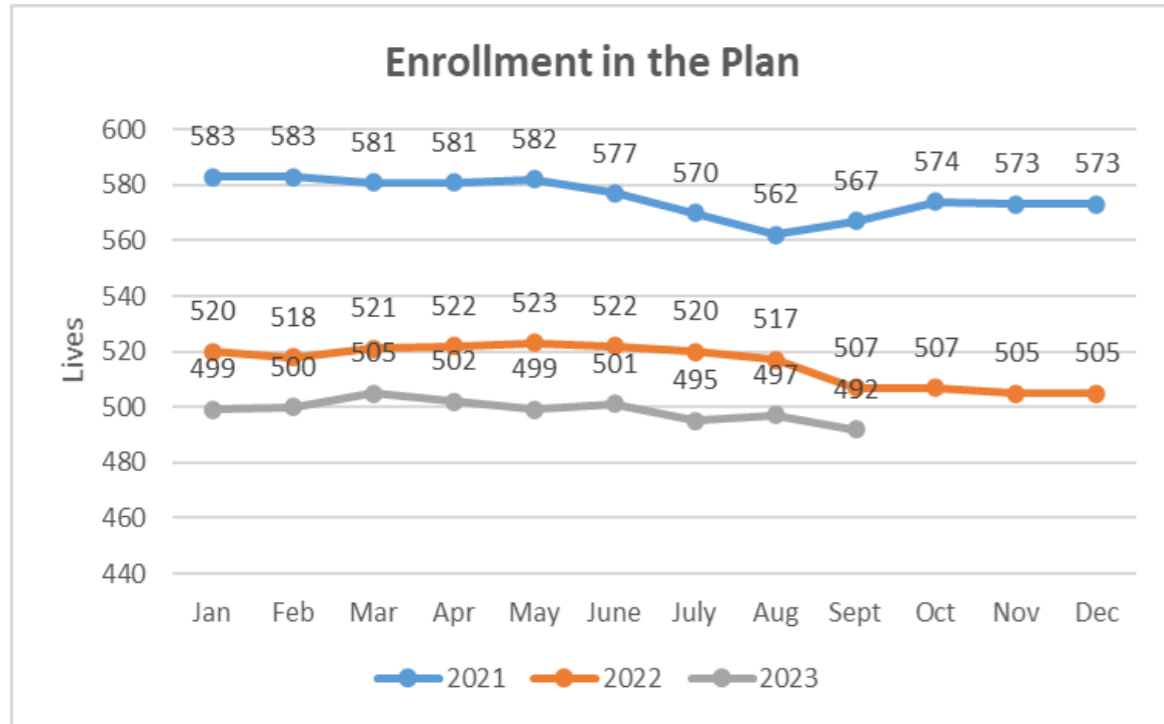


Health Insurance Dashboard

Updated: November 4, 2023

Notes:

Enrollment: Down (3%) from the same period last year. Average enrollment is down (7.3%) over the last fiscal year.
 Claim Costs: September 2023 monthly claim costs of ~\$800K are up 12% from September 2022. Fiscal YTD claim costs are up 30%.
 Claim Costs: Day to day claims (under \$50K) have decreased (15%) yet mid-tier claims (\$50k-\$200K) have increased 25%.
 Claim Costs: Claims per employee per month has increased 17%.
 Avg. Claim Costs: FY23 average claim costs were up 6% from the prior year and are increasing 8.3% per year over the last four years.





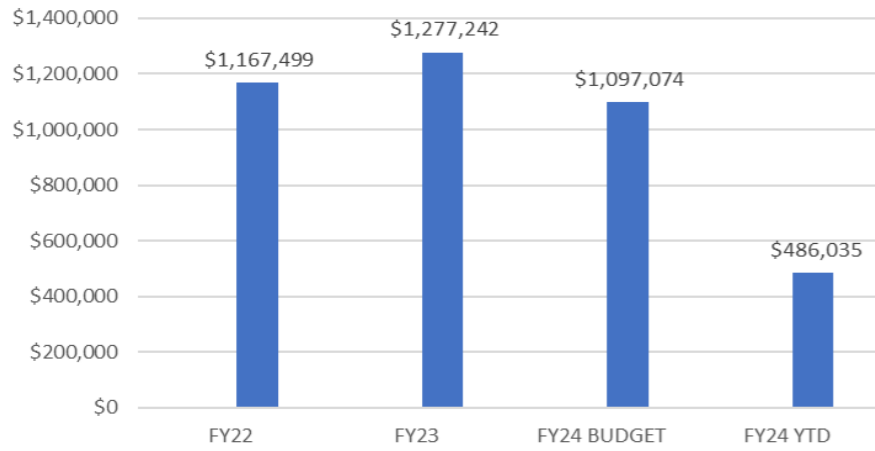
Energy Dashboard

Updated: November 20, 2023

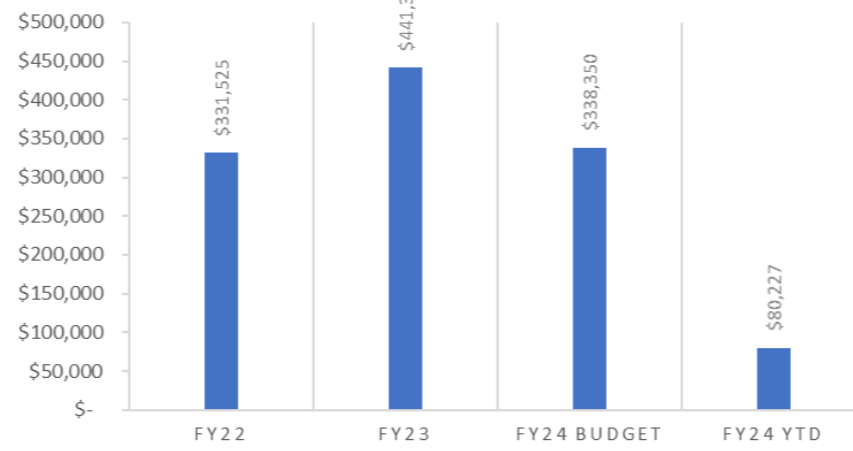
Notes:

Usage: Consumption across all three utilities is at or below the same period in the prior year.
 Oil: FY24 Price per Gallon is \$1.00 less than the prior year.
 Oil: Still too early to gauge any risks, however the budget is ~40% lower than last year's costs.
 Natural Gas: Consumption and costs running in parallel with the prior year.
 Electricity: Consumption is down 2.5% and costs are ~\$20K less than the prior year.

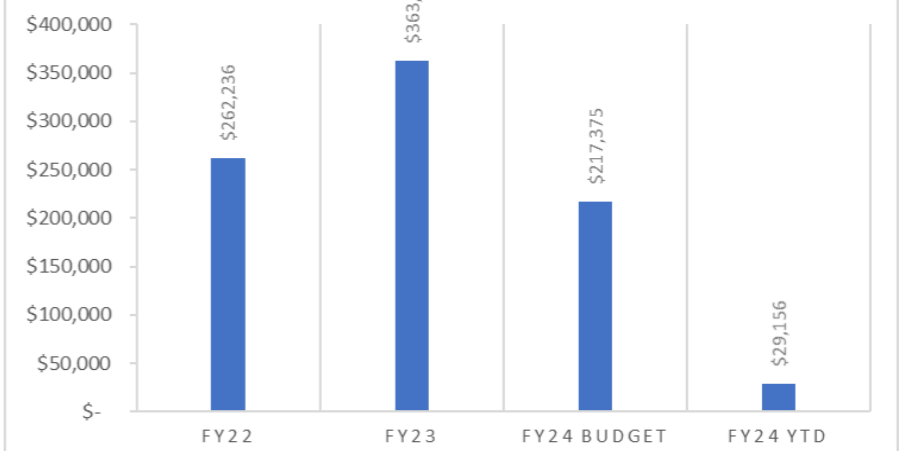
ELECTRICITY COSTS



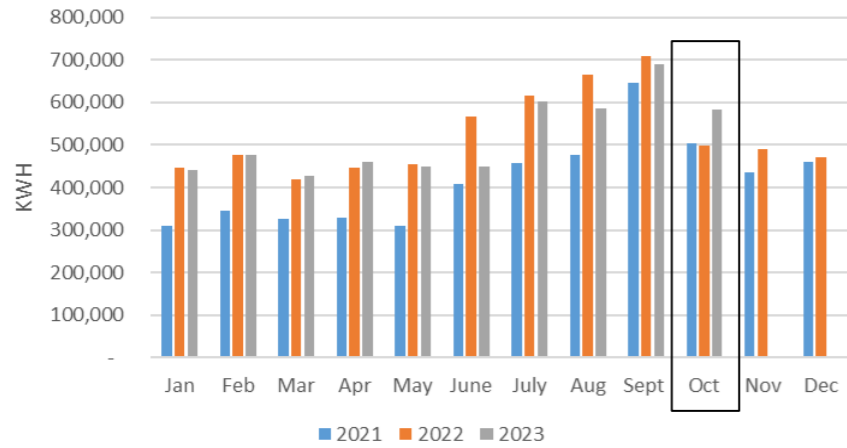
NATURAL GAS COSTS



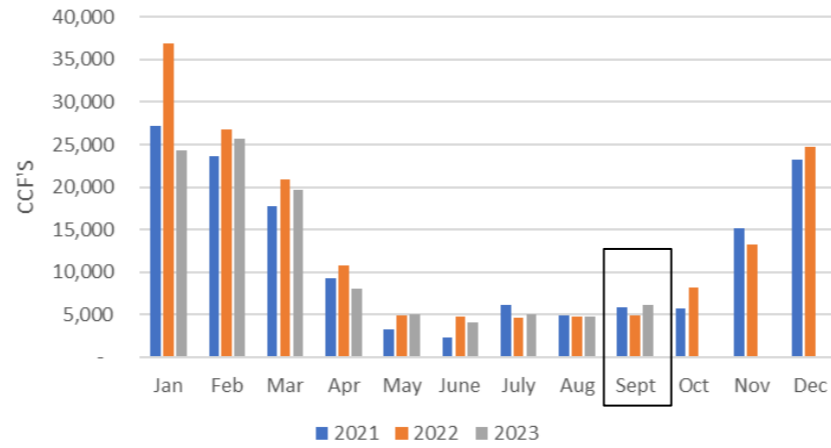
OIL COSTS



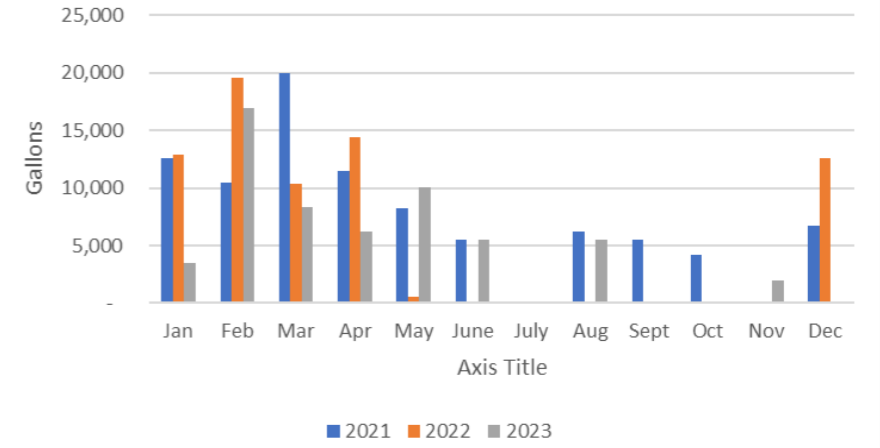
ELECTRICITY USAGE



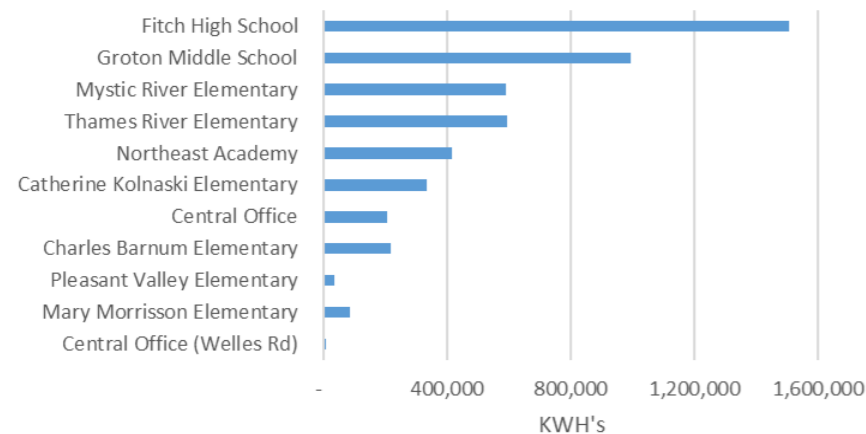
NATURAL GAS USAGE



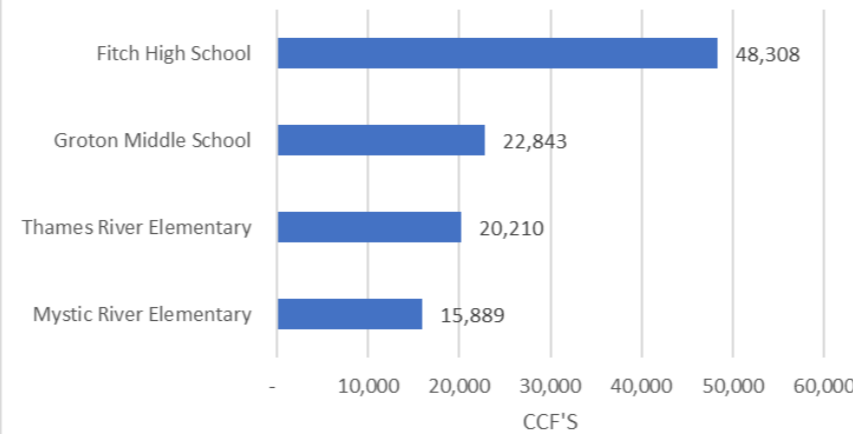
OIL USAGE



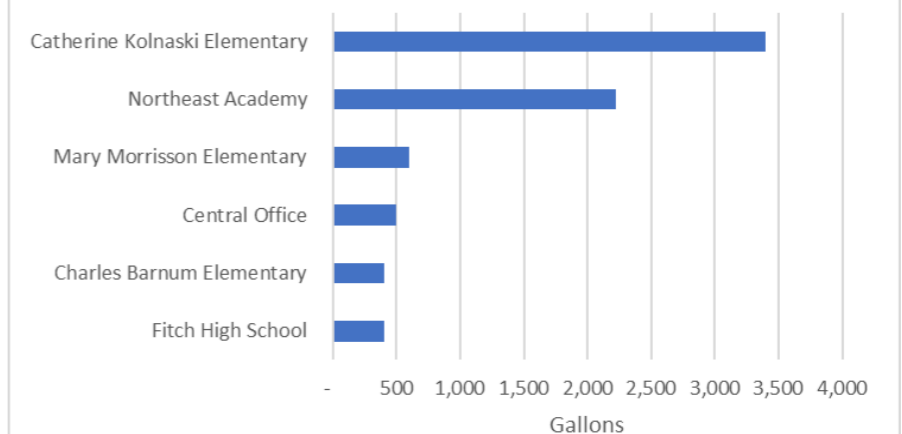
YTD ELECTRICITY USAGE BY LOCATION



YTD NATURAL GAS USAGE BY LOCATION



YTD OIL USAGE BY LOCATION



P 5131.111

Students**Conduct****Video Surveillance**

The Board of Education (**Board**) recognizes the District's responsibility to maintain order and discipline on school property and in school vehicles. The Board also desires to afford students and staff privacy in respect to the records maintained by the District. The Board recognizes the value of electronic surveillance systems in monitoring activity on school property and in school vehicles in furtherance of protecting the health, welfare and safety of its students and staff. The Board also recognizes that students have differentiated rights to privacy a) within school buildings, b) outside of school buildings, and c) on school buses. The students and staff of the District recognize that their security and safety depends upon the capacity of the District to maintain discipline and that a certain amount of restraint upon the activities of students is assumed and expected.

The Board **of Education**, having carefully weighed and balanced the rights of privacy of students and staff against the District's duty to maintain order and discipline, finds that it is appropriate to provide for the use of video camera surveillance in its transportation vehicles and on school grounds as follows:

1. The District shall notify its students and staff that video surveillance may occur on any school property or on any transportation vehicle. The District shall incorporate said notice in the student handbook;
2. The use of video surveillance equipment on transportation vehicles shall be supervised by the District transportation supervisor. The use of video surveillance equipment on school grounds and on other District property shall be supervised and controlled by the building administrator or other responsible administrator;
3. The use of video recordings from surveillance equipment shall be subject to the other policies of the District including policies concerning the confidentiality of student and personnel records;
4. Video surveillance shall only be used to promote the order, safety and security of students, staff and property.
5. **Internal and external video from security cameras will be saved for 60 days to allow for the timely recovery of video as needed. Videos will be deleted after 60 days or longer if required by law or directed by the Superintendent.**

Legal Reference: Title I - Amendments to the Individuals with Disabilities Act (PL 105-17)
Family Education Rights and Privacy Act, Sec.438,20 USC Sec.1232g (1988)

Policy Adopted: July 10, 2000
Revised:

GROTON PUBLIC SCHOOLS
Groton, Connecticut

P 5112.2

Students**Admission Requirements for Groton Residents**

~~Each child~~ All children entering Groton Public Schools for the first time must present legal evidence of age, as well as current ~~medical evaluation~~ health assessments and up-to-date ~~proof of a recent health assessment and~~ required immunizations, except for those students classified as homeless in accordance with Federal law. Military families new to Groton have 30 days past enrollment to provide the above-mentioned medical documents. If the parents/ ~~or~~ guardian of any student is ~~children are~~ unable to pay for required immunizations or health assessments, the Groton Board of Education (Board) will refer the parent/guardian to the school-based health center. ~~shall provide the required immunizations and/or health assessments without charge.~~

Documents accepted for proof of child's age (hand-written documents will not be accepted)
Hospital, Physician or Religious Certificate showing date of birth
Passport
Adoption Record
Birth Certificate
Previously verified school records showing date of birth

The Department of Children and Families and the Judicial Department shall provide to the Superintendent any educational records within their custody of a child seeking to enter, or to return to the District, from a juvenile detention center, the Connecticut Juvenile Training School, or any other residential placement, prior to the child's entry or return. However, receipt of the educational records shall not delay a child from enrolling in school. The Superintendent shall provide such information to the principal at the school the child will be attending. The principal shall disclose such information to staff members as ~~is~~ appropriate.

Residency Requirements

Groton Public Schools provides educational services to students who are residents of Groton and to those out-of-town students for whom the District has entered into an agreement with either their parent(s)/guardian(s) or their home Board of Education. Students who are not residents of Groton, except as mentioned above, may not attend Groton Public Schools. The Board may take legal action to recoup the cost of educating students found to have been illegally attending schools in the District. A student's parent/guardians are required to notify the principal when they are no longer residents of Groton. In exceptional situations, the Superintendent may allow the student to complete the ~~current~~ school year. The student's parent/guardian must present proof of residency upon initial registration in Groton Public Schools and whenever requested by the principal.

Admission Requirements for Groton Residents – cont.

Students who reside in Groton and plan to attend an inter-district magnet school, outside of Groton’s boundaries, are required to register with the Groton Public Schools’ Central Office Registration Office prior to beginning the inter-district magnet school. A complete, updated registration and proof of residency is required annually.

Inter-district Magnet: A magnet school that serves students across District lines.

Students who reside in Groton and wish to attend an intra-district magnet-themed schools other than their attendance zoned school must enter the District’s annual school lottery for an opportunity to earn a seat at the school of choice with District transportation.

Intra-district Magnet: A magnet school that serves only students who reside within the boundaries of Groton and is under the jurisdiction of Groton Public Schools.

Proof of Residency

Proof of residency can be verified by submitting:

- (a) one document from column A **and OR**
- (b) ~~one two~~ documents from column B.

Only those items listed on the *Documents for Proof of Residency* table in this policy will be accepted as proof of residency. Each document submitted must specify the physical address of where the student lives; post office box addresses are not acceptable.

<p>Documents for Proof of Residency</p> <p>One from column A and one from column B</p>	
Column A	Column B
<ul style="list-style-type: none"> • Residential rental or lease agreement • Residential mortgage statement • Residential purchase or escrow agreement • Property tax bill (dated within the past year) • Notarized Residency Affidavit* • Military Families Only: with 30-day follow-up <ul style="list-style-type: none"> • Letter of Intent for residency • Military Orders 	<ul style="list-style-type: none"> • Valid Connecticut driver’s license (address labels not accepted) <p style="text-align: center;">One of the following dated within the last past 30 days</p> <ul style="list-style-type: none"> • Utility bill (gas, electric, telephone, cable TV, etc.) • Letter from an approved government agency (assisted housing, food stamps, unemployment payment, etc.) • Payroll stub • Bank or credit card statement • Current vehicle registration or insurance bill • Medical billing or insurance information

Admission Requirements for Groton Residents – cont.

*If the student’s family is living with another family in Groton, ~~then~~:

1. the person they are living with must complete a notarized Residency Affidavit at the Groton Public Schools’ Central Office ~~they must provide a notarized statement from the person they are living with~~ stating that the student(s) and parent/guardian ~~they and their children~~ live with them at ~~there~~, the address, and for what period of time.

The person completing the affidavit must also provide the following documents:

1. a photo ID
2. ~~one documents~~ from column A and one document from column B showing ~~that the person they are living with~~ reside within District and school boundaries. ~~(as specified above); and one of the documents from column B, above, showing that they live at the location.~~

If the living situation is temporary, ~~then~~ once they have moved into their own residence, ~~they will need to bring in~~ proof of residency for their new address ~~is required and must be brought to the Central Office Registration Office.~~

Placement

Children who apply for initial admission to the District’s schools by transfer from nonpublic schools, or from schools outside the District, will be placed at the grade they would have reached elsewhere pending observation and evaluation by classroom teachers, guidance personnel, or the school principal. After such observations and evaluations have been completed, the principal will determine the final grade placement of the children.

(cf. 5118 – Non residence attendance)

Legal Reference: Connecticut General Statutes:

Sec. 10a-28. (Formerly Sec. 10-329d). Definitions.

10-15c. Discrimination in public schools prohibited.

10-76a. Definitions.

10-76d. Duties and powers of boards of education to provide special education programs and services. Determination of eligibility for Medicaid. State agency placements, apportionment of costs. Relationship of insurance to special education costs.

10-186. Duties of local and regional boards of education re: school attendance. Hearings. Appeals to state board. Establishment of hearing board. (As amended by Public Act 11-115 – An Act Concerning Juvenile Re-Entry and Education)

10-204a. Required immunizations.

10-226. Health assessments.

10-206a. Free health assessments.

10-220. Duties of boards of education.

Admission Requirements for Groton Residents – cont.

10-233a. Definitions.

Policy Adopted: June 23, 2014
Revised: June 24, 2019

GROTON PUBLIC SCHOOLS
Groton, Connecticut