



GUAJOME PARK ACADEMY
2000 North Santa Fe Avenue, Vista,
California 92083
Phone (760) 631-8500
Website www.guajome.net

Administration

Humphrey, Kevin
Superintendent

Thompson, Judd
Head of School

Arias, Lindsay
Admin of GPPA

Perkins, Katy
Admin of School Culture and
Climate

Sterner, Mike
Admin of Intervention and
Student Support

*Through innovation and excellence, our
mission is to inspire and empower all
learners to become responsible, critically
thinking, compassionate global citizens
who approach the future with curiosity,
courage and resolve.*

BOARD OF DIRECTORS MEETING

**Agenda
December 7, 2023**

**EXECUTIVE
Closed Session 3:00 p.m.**

**Board of Directors Meeting
Public Session 4:00 p.m.**

Building 1, Student Services Building,
Administrative Training Center

Board of Directors

McAfee, Anna, Chair
Duffy, Debbie, Vice Chair
Harper, Sylvia
Kildoo, Steve
Semrow, Casey

Student Board Representatives

Gomez, Sam

	<u>Agenda</u>	<u>Presenter</u>	<u>Action/ Information</u>
1.	PUBLIC SESSION- CALL TO ORDER (3:00 p.m.)	Anna McAfee	
2.	PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS	Anna McAfee	
3.	CLOSED SESSION ANNOUNCEMENT- EXECUTIVE BOARD Roll call and establishment of quorum: Public Employee Performance Evaluation: <ul style="list-style-type: none">Superintendent's Evaluation	Anna McAfee	
4.	RECONVENE PUBLIC SESSION- CALL TO ORDER (4:00 p.m.) Roll call and establishment of quorum: Pledge of Allegiance	Anna McAfee	Information
5.	REPORTING OF ACTION TAKEN IN CLOSED SESSION	Anna McAfee	Information
6.	APPROVAL OF AGENDA Recommended motion: The Board of Directors approve the agenda for the December 7, 2023 Board of Directors Meeting	Anna McAfee	Action
7.	PUBLIC COMMENTS ON AGENDA ITEMS The Board welcomes and encourages public comments. Each Individual will be allotted a maximum of three minutes to address the Board. The Board will limit the total agenda time for Public input to 20 minutes.	Anna McAfee	Information
8.	PUBLIC COMMENTS ON NON-AGENDA ITEMS The Board welcomes and encourages public comments. Each Individual will be allotted a maximum of three minutes to address the Board. The Board will limit the total agenda time for Public input to 20 minutes.	Anna McAfee	Information

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|-----|--|--------------------------------|------------------|
| 9. | CHARTER SCHOOL SUPERINTENDENT REPORT
A. General Updates
B. Student Recognition
C. Retirement Recognition | Kevin Humphrey | Superintendent |
| 10. | ASB STUDENT BOARD REPRESENTATIVE REPORT | Sam Gomez | Information |
| 11. | FISCAL SERVICES
A. First Interim Report
B. Hourly Employee Minimum Wage Increase | Charterwise
Kendria Tavares | Action
Action |
| 12. | BOARD OF DIRECTORS
A. Strategic Plan | Kevin Humphrey | Action |

The purpose of the consent calendar motion is to expedite action on routine agenda items. All agenda action items that are not held for discussion at the request member of the audience or Board member will be approved as written as part of a single motion Consent Calendar Motion. Action items designated or held for discussion will be acted upon individually.

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|-----|--|-------------|--------|
| 13. | CONSENT CALENDAR
A. APPROVAL OF MINUTES
1. Board of Directors Minutes November 2, 2023

B. EDUCATIONAL SERVICES
1. Fieldtrip- Orchestra Music in the Parks | Anna McAfee | Action |
| 14. | COMMUNICATION FROM THE BOARD | Anna McAfee | |
| 15. | PROPOSED AGENDA ITEMS FOR UPCOMING MEETINGS | Anna McAfee | |
| 16. | FUTURE BOARD MEETING DATES
• February 1, 2024
• March 7, 2024
• May 2, 2024
• June 13, 2024
• | | |
| 17. | ADJOURNMENT | Anna McAfee | |

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Office of the Charter School Superintendent at (760) 631-8500, Ext. 1222, at least 72 hours before the Board meeting.

GUAJOME PARK ACADEMY

AGENDA ITEM 11A

TO: Board of Directors
FROM: Superintendent
DATE: December 7, 2023

SUBJECT: 2023/2024 First Interim Report

October 31 marked the cut-off for the 1st Interim period of the current school year. The report being presented goes through the report in detail to provide clarification for updates from the adopted budget in the areas of Expenditure, Revenue, Reserves, and Assumptions for consideration during the budgeting process. Projections for two subsequent years are included. Discussion will include considerations for upcoming changes and the impact that those changes will have.

FISCAL IMPACT:

Currently forecasting expending \$218,017.00 more than our expected revenue for the 23/24 school year.

RECOMMENDATION:

Approval

Prepared by:
Charterwise

Approved by:
Kevin Humphrey, Superintendent

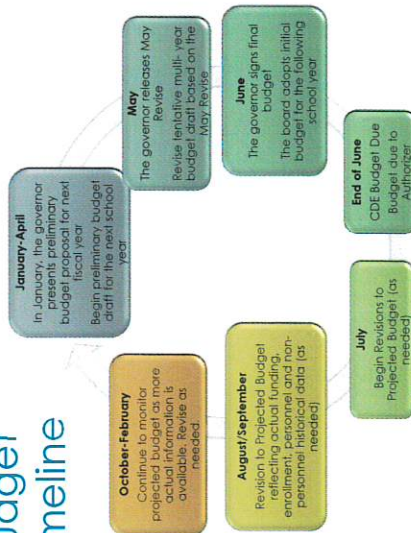
GPA Financial Update

Thursday,
December 7, 2023

Presentation Agenda

- First Interim Budget Revisions
- Multi Year Projections
- First Interim Reports

Budget Timeline



Budget Revision Highlights

First Interim Budget Revisions

2023-24 APPROXIMATE BUDGET	2023-24 FIRST INTERIM BUDGET	(B) Difference	(A) Difference	Description/Explanation
Enrollment	1,413	1,342	1,295	
8011-8096 Local General Funding, Kentucky's Schools	\$ 17,308,024	\$ 16,388,123	\$ 16,388,123	
Total 2000 Classified Salaries	\$ 2,476,202	\$ 2,465,132	\$ 2,465,132	
Total 2000 Employee Benefits	\$ 5,795,226	\$ 5,773,373	\$ 5,773,373	
Total 2000 Supplies	\$ 933,200	\$ 1,325,200	\$ 1,325,200	
Total 2000 Services and Other Operating Expenditures	\$ 4,293,883	\$ 4,115,177	\$ 4,115,177	
TOTAL EXPENSES	\$ 23,030,097	\$ 22,445,985	\$ 22,445,985	
8000-8099 State Income	\$ 2,467,034	\$ 2,435,951	\$ 2,435,951	
8000-8099 Local Income	\$ 401,405	\$ 441,405	\$ 441,405	
TOTAL INCOME	\$ 23,098,538	\$ 22,928,341	\$ 22,928,341	
Total 2000 Classified Salaries	\$ 9,476,244	\$ 9,098,621	\$ 9,098,621	
Total 2000 Employee Benefits	\$ 2,476,202	\$ 2,465,132	\$ 2,465,132	
Total 2000 Supplies	\$ 933,200	\$ 1,325,200	\$ 1,325,200	
Total 2000 Services and Other Operating Expenditures	\$ 4,293,883	\$ 4,115,177	\$ 4,115,177	
TOTAL EXPENSES	\$ 23,030,097	\$ 22,445,985	\$ 22,445,985	
8000-8099 State Income	\$ 2,467,034	\$ 2,435,951	\$ 2,435,951	
8000-8099 Local Income	\$ 401,405	\$ 441,405	\$ 441,405	
TOTAL INCOME	\$ 23,098,538	\$ 22,928,341	\$ 22,928,341	
NET INCREASE (DECREASE) IN FUND BALANCE	\$ 79,007	\$ 121,040	\$ 121,040	
BEGINNING FUND BALANCE	\$ 12,933,735	\$ 12,933,735	\$ 12,933,735	
ENDING FUND BALANCE	\$ 13,032,742	\$ 13,054,775	\$ 13,054,775	

Other Budget Considerations

- The following accounts have historically had budget impacts and projections can wildly change -

- Operations and Facilities
- Legal Fees
- Special Ed Services

MYP Assumptions

Revenue

- Enrollment remains at 1363 students with 95% attendance)
- One-time funds built in according to spend by date

Expense

- Salaries increased by step & column and one time longevity stipend for FY24-25, COLA increase for future years
- H&W increases and STRS& PERS increases
- CPI Index factored into 4000 and 5000 accounts

MYP Summary - Revised First Interim Budget

	2023-24	2024-25	2025-26	2026-27
ADOPTED BUDGET	1,413	1,363	1,363	1,363
FIRST INTERIM BUDGET	1,342	1,295	1,295	1,295
Enrollment				
FY ADA	1,342	1,295	1,295	1,295
8011-8006 Local Central Funding Formula Sources	\$ 17,059,430	\$ 16,390,310	\$ 17,064,600	\$ 17,633,283
8100-8099 Federal Income	\$ 3,000,140	\$ 2,955,460	\$ 3,071,200	\$ 3,126,270
8100-8099 State Income	\$ 2,467,974	\$ 2,435,901	\$ 2,500,033	\$ 2,561,182
8600-8799 Local Income	\$ 493,465	\$ 442,465	\$ 442,465	\$ 442,465
TOTAL INCOME	\$ 23,020,909	\$ 22,224,076	\$ 23,078,098	\$ 23,763,200
Total 1000 Classified Salaries	\$ 9,435,242	\$ 9,609,831	\$ 10,132,965	\$ 10,483,024
Total 2000 Classified Salaries	\$ 2,470,202	\$ 2,460,120	\$ 2,431,036	\$ 2,407,206
Total 3000 Employee Benefits	\$ 5,795,236	\$ 4,713,171	\$ 4,861,815	\$ 5,124,068
Total 4000 Supplies	\$ 920,200	\$ 1,326,700	\$ 1,097,021	\$ 1,059,038
Total 5000 Services and Other Operating Expenditures	\$ 4,200,863	\$ 4,115,177	\$ 4,104,798	\$ 4,271,669
Total 6000 Capital Outlay	\$ 170,772	\$ 171,772	\$ 171,772	\$ 171,772
TOTAL EXPENSE	\$ 23,030,072	\$ 22,447,965	\$ 23,193,299	\$ 23,922,134
SURPLUS/(DEFICIT)	\$ 990,837	\$ (1,223,889)	\$ (1,115,201)	\$ (1,158,934)
NET INCREASE (DECREASE) IN FUND BALANCE	\$ 78,998	\$ (214,010)	\$ (104,460)	\$ (1,076,440)
BEGINNING FUND BALANCE	\$ 17,059,785	\$ 17,059,785	\$ 17,059,785	\$ 17,059,785
ENDING FUND BALANCE	\$ 17,138,783	\$ 16,845,775	\$ 16,955,325	\$ 15,983,345

MYP Major One Time Funds

	Spend By Date	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
ARP-HCY II	6/30/2024			
ELO-G	6/30/2024			
ESSER III	6/30/2024	\$1,573,798		
ESSER III Para	6/30/2024	\$595,065		
A-G Access Grants	6/30/2026			\$53,216
A-G Learning Loss Mitigation Grant	6/30/2026			\$37,500
Arts, Music, Instructional Materials	6/30/2026			\$200,000
Community School	6/30/2026	\$101,000	\$101,000	\$99,000
Educator Effectiveness Grant	6/30/2026	\$20,530	\$145,000	\$140,132
Learning Recovery Emergency Block Grant	6/30/2028			\$575,000
Ethnic Studies	-			
State Child Nutrition - Equipment/ Infrastructure	-			\$61,160
State Child Nutrition - Training	-		\$57,607	\$5,785
UPK	-			
Total One Time Funds in MYP Budget		\$2,085,394	\$303,607	\$1,171,793

Not included: New Prop 28 Arts Education Funding - Ongoing starting FY2023-24 \$209,353

Additional Considerations

- Maintain enough cash on hand for upcoming deferrals that may span multiple fiscal years
- Plan ahead and consider the long term by projecting multi-year budgets
- Create backup plans, goals and deadlines
- Maintain a flexible budget as more information becomes available

First Interim Report

- Interim reports are required of all school districts and charter schools and are used by the CDE and charter school authorizing agencies, respectively, to determine financial viability and sustainability. As the reports are comparable in structure, their content can be analyzed for reasonableness and whether they provide an accurate picture of a school district's or charter school's financial situation.
- Similar to the Preliminary Budget template, the First Interim Report template is structured in a format similar to the Charter School Unaudited Actuals Financial Report – Alternative Form provided by the CDE. This is done to promote uniformity across the major financial reports required of charters schools.
- The board is being asked to approve the First Interim Report Template

		2023-24 ADOPTED BUDGET	2023-24 FIRST INTERIM	2024-25 PROJECTED BUDGET	2025-26 PROJECTED BUDGET
A. REVENUES					
1) Revenue Limit Sources	8010-8099	17,069,420	16,399,219	17,084,690	17,613,282
2) Federal Revenues	8100-8299	3,061,160	2,952,362	971,720	971,720
3) Other State Revenues	8300-8599	1,367,247	1,303,036	2,617,233	2,426,148
4) Other Local Revenues	8600-8799	1,592,192	1,575,329	1,575,329	1,575,329
5) TOTAL REVENUES		23,090,019	22,229,946	22,248,972	22,586,479
B. EXPENDITURES					
1) Certificated Salaries	1000-1999	9,476,744	9,698,821	9,834,413	10,157,965
2) Classified Salaries	2000-2999	2,476,202	2,360,120	2,331,016	2,407,706
3) Employee Fringes	3000-3999	5,755,226	4,773,373	4,961,815	5,125,058
*Bonus Consideration	1000-3999				
4) Books, Supplies, Non-Capital Equip	4000-4999	920,200	1,328,700	1,097,022	1,059,037
5) Services, Other Operating Exp	5000-5999	4,209,883	4,115,177	4,161,798	4,271,669
6) Capital Outlay	6000-6999	171,772	171,772	171,772	171,772
7) Other Outgo	7100-7299	-	-	-	-
8) Direct Support/Indirect Costs	7300-7399	-	-	-	-
9) TOTAL EXPENDITURES		23,010,027	22,447,963	22,557,836	23,193,207
C. EXCESS/DEFICIENCY OF REVENUES OVER EXPENDITURES		79,992	(218,017)	(308,864)	(606,728)
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In	8910-8929	-	-	-	-
b) Transfers Out	7410-7429	-	-	-	-
2) Other Sources/Uses					
a) Sources	8930-8979	-	-	-	-
b) Uses	7430-7499	-	-	-	-
3) TOTAL OTHER FINANCING SOURCES/USES		-	-	-	-
E. NET INCREASE (DECREASE) IN FUND BALANCE		79,992	(218,017)	(308,864)	(606,728)
F. FUND BALANCE, RESERVES					
1) Beginning Balance/July 1	9791	17,953,735	17,953,735	17,953,735	17,953,735
2) Ending Balance		18,033,727	17,735,718	17,644,871	17,347,007
Components of Fund Balance					
Restricted for Econ Uncert.		690,301	673,439	676,735	695,796
Restricted for Special Purposes		17,343,426	17,062,279	16,968,136	16,651,211
Undesignated		-	-	-	-
Total Components of Fund Balance		18,033,727	17,735,718	17,644,871	17,347,007

79%

EXPENDITURES DETAIL

	Object #	2023-24	2023-24	2024-25	2025-26	Variance	
		ADOPTED	FIRST	PROJECTED	PROJECTED		
		BUDGET	INTERIM	BUDGET	BUDGET		
Payroll - Certificated	1000-XXX	9,476,744	9,698,821	9,834,413	10,157,965	(187,428.75)	-2%
Payroll - Classified	2000-XXX	2,476,202	2,360,120	2,331,016	2,407,706	(13,878.52)	-1%
Payroll - Fringes	3000-000	5,755,226	4,773,373	4,961,815	5,125,058	585,673.63	13% STRS on behalf
TOTAL PAYROLL EXPENSES		17,708,172	16,832,314	17,127,244	17,690,729		
TEXTBOOKS	4100-000	30,000	30,000	30,909	31,725		
OTHER BOOKS	4200-000	70,700	73,200	75,418	77,409		
MATERIALS & SUPPLIES	4300-000	330,000	375,000	386,363	396,562		
SUBSCRIPTIONS	4300-011	500	500	515	529		
TESTING ASSESSMENT	4300-021	24,000	24,000	24,727	25,380		
MAINT/OPER MATERIALS/SUPPLIES	4300-101	70,000	100,000	103,030	105,750		
FURN & EQUIP LESS THAN \$5000	4400-000	10,000	-	-	-		
NON-CAP EQUIP (\$4999 & under)	4400-001	20,000	361,000	100,000	35,695		
CAPITALIZED F&E (over \$5000)	4400-002	-	-	-	-		
CNS FOOD	4700-000	365,000	365,000	376,060	385,987		
TOTAL 4000's		920,200	1,328,700	1,097,022	1,059,037	(31,673.05)	-2%
SUBAGREEMENTS (SUBS)	5100-001	-	-	-	-		
MEETINGS	5200-001	10,000	10,000	10,303	10,575		
MILEAGE	5200-002	2,500	2,500	2,576	2,644		
IB TRAINING/CONFERENCES	5200-003	20,000	50,000	51,515	52,875		
CONFERENCES	5200-004	85,000	93,000	95,818	98,347		
STAFF DEVELOPMENT - IN HOUSE	5200-005	40,000	42,000	43,273	44,415		
BOARD WORKSHOPS	5200-006	-	-	-	-		
DUES & MEMBERSHIP	5300-000	40,000	40,000	41,212	42,300		
DUES & MEMBERSHIP-IBNA	5300-001	-	-	-	-		
WASC	5300-004	2,500	2,500	2,576	2,644		
PROPERTY & LIABILITY INSURANCE	5450-001	185,000	185,000	190,606	195,637		
D&O INSURANCE	5450-002	-	-	-	-		
GAS & ELECTRIC	5500-004	407,000	382,000	393,575	403,965		
IRRIGATION & SEWER	5500-005	35,600	35,600	36,679	37,647		
CONTRACTED TRASH DISPOSAL	5500-008	19,800	20,800	21,430	21,996		
CONTRACTED PEST SERVICES	5500-009	2,500	3,000	3,091	3,172		
CONTRACTED CLEANING SVCS	5500-010	209,700	159,700	164,539	168,883		
LEASE-BUILDING&GROUNDS	5600-001	132,000	132,000	136,000	139,590		
FACILITY RENTAL	5600-004	10,000	6,000	6,182	6,345		
RENTAL/LEASE OF VEHICLES	5600-005	100	1,000	1,030	1,057		
CONTRACTS-MAINT AGREEMENT	5600-006	15,000	30,000	30,909	31,725		
GROUNDS MAINT/REPAIRS	5600-007	150,000	150,000	154,545	158,625		
RENTAL/LEASE OF EQUIPMENT	5600-008	56,000	56,000	57,697	59,220		
MAINT/REPAIR SERVICE CALL	5600-009	250,000	300,000	309,090	317,250		
SITE IMPROVEMENTS	5600-020	50,000	50,000	51,515	52,875		
FACILITY USE	5600-004	-	-	-	-		
BANK EXPENSES	5800-002	500	500	515	529		
CONTRACTED SERVICES - FLEX PLAN	5800-007	4,800	4,800	4,945	5,076		
OTHER ADMIN/OPERATING	5800-009	20,000	20,000	20,606	21,150		
OTHER CONTRACTED SERVICES	5800-011	1,450,000	1,350,000	1,350,000	1,385,640		
EMPLOYMENT SERVICES	5800-014	6,000	13,500	13,909	14,276		
FIELD TRIPS	5800-016	70,000	75,000	77,273	79,312		
SOFTWARE LICENSING	5800-022	260,000	215,000	221,515	227,362		
SDCOE SYSTEMS / SOFTWARE	5800-030	14,000	14,000	14,424	14,805		
CALSTRS PENALTIES & INTEREST	5800-031	-	-	-	-		
VUSD OVERSIGHT FEES 3%	5800-050	512,083	491,977	469,720	482,121		
VUSD PRINT SHOP EXPENSES	5800-054	300	300	309	317		
VUSD PAYROLL SERVICES	5800-055	-	-	-	-		
LEGAL	5800-101	22,000	42,000	43,273	44,415		
ADVERTISING	5800-104	-	1,000	1,030	1,057		
TELEPHONE	5900-001	-	-	-	-		
POSTAGE - REGULAR	5900-002	7,000	8,500	8,758	8,989		
POSTAGE - SPECIAL DELIVERY	5900-003	500	1,500	1,545	1,586		
TELEPHONE - INTERNET	5900-006	115,000	120,000	123,636	126,900		
CELLULAR PHONES	5900-010	5,000	6,000	6,182	6,345		
TOTAL 5000's		4,209,883	4,115,177	4,161,798	4,271,669	32,441.73	1%
PROP 39	6200-001	-	-	-	-		
BUILDINGS & IMPROVEMENTS	6200-000	-	-	-	-		
LEASE/PURCHASE OF EQUIP.	6400-005	-	-	-	-		
DEPRECIATION EXPENSE	6900-001	171,772	171,772	171,772	171,772		

EXPENDITURES DETAIL

	Object #	2023-24	2023-24	2024-25	2025-26	Variance	
		ADOPTED	FIRST	PROJECTED	PROJECTED		
		BUDGET	INTERIM	BUDGET	BUDGET		
TOTAL 6000s		171,772	171,772	171,772	171,772	(10,331.50)	-6%
TOTAL EXPENDITURES		23,010,027	22,447,963	22,557,836	23,193,207		

ASSUMPTIONS	2023-24 ADOPTED BUDGET	2023-24 FIRST INTERIM	2024-25 PROJECTED BUDGET	2025-26 PROJECTED BUDGET
<u>REVENUE</u>				
1. STATUTORY COLA	8.22%	8.22%	3.94%	3.29%
2. INDIRECT COST RATE	5.00%	5.00%	5.00%	5.00%
3. CALIFORNIA CPI	3.55%	3.55%	3.03%	2.64%
4. LOTTERY				
Unrestricted	\$177.00	\$177.00	\$177.00	\$177.00
Restricted	\$72.00	\$72.00	\$72.00	\$72.00
5. MANDATED BLOCK GRANT				
K - 8th Grade	\$19.85	\$19.85	\$20.63	\$21.31
9th - 12th Grade	\$55.17	\$55.17	\$57.34	\$59.23
6. ENROLLMENT ESTIMATES				
Totals	1,413	1,363	1,363	1,363
7. AVERAGE DAILY ATTENDANCE				
Attendance Rate	1,342 95%	1,295 95%	1,295 95%	1,295 95%
<u>EXPENDITURES</u>				
1. FRINGE BENEFIT RATES				
STRS State Teachers Retirement System (Tier 1)	19.10%	19.10%	19.10%	19.10%
PERS Public Employee Retirement System	26.68%	26.68%	27.70%	28.30%
Social Security	6.20%	6.20%	6.20%	6.20%
Medicare	1.45%	1.45%	1.45%	1.45%
SUI State Unemployment Insurance	0.50%	0.50%	0.50%	0.50%
Workers Compensation	1.22%	1.22%	1.22%	1.22%
Health Insurance Percentage Increase	10.00%	10.00%	10.00%	10.00%
Health Insurance Average cost per year	\$15,817	\$15,817	\$ 17,399	\$ 19,138
2. EMPLOYEE SALARY STEP INCREASES				
Certificated	2.59%	2.59%	2.59%	2.59%
Classified	3.50%	3.50%	3.50%	3.50%
Estimated for Certificated Column Changes	\$20,001	\$20,000	\$20,000	\$20,000

REVENUES

		2023-24 ADOPTED BUDGET	2023-24 FIRST INTERIM	2024-25 PROJECTED BUDGET	2025-26 PROJECTED BUDGET	Variance	
	<i>Total Student Enrollment</i>	1,413	1,363	1,363	1,363	-	0%
	<i>Total Student ADA</i>	1,342	1,295	1,295	1,295	-	0%
Revenue Limit Sources							
1400	8012 Education Protection Account	4,547,699	4,322,816	4,493,136	4,640,959		
0000	8011 LCFF Apportionment	7,136,159	6,816,153	7,331,304	7,712,073		
0000	8096 In lieu of Property Taxes	5,385,562	5,260,250	5,260,250	5,260,250		
	TOTALS	17,069,420	16,399,219	17,084,690	17,613,282	(16,230.00)	0%
Federal Revenues							
5310	8220 Child Nutrition Programs	400,000	400,000	400,000	400,000		
5310	8220 Child Nutrition Programs - PY	-	-	-	-		
0000	8290 All Other Federal Revenue	2,661,160	2,552,362	571,720	571,720		
	TOTALS	3,061,160	2,952,362	971,720	971,720	328,457.00	13%
Other State Revenues							
5310	8520 Child Nutrition Programs	365,000	365,000	365,000	365,000		
5310	8520 Child Nutrition Programs - PY	-	-	-	-		
0000	8550 Mandated Costs	46,838	44,539	39,791	39,791		
1100	8560 State Lottery - CY Unrestricted	228,200	229,188	229,188	229,188		
6300	8560 State Lottery - CY Restricted	89,937	93,229	93,229	93,229		
6230	8590 PROP 39						
0000	8590 One-time Funds	135,285	433,174	1,752,119	1,561,034		
0000	8590 College Readiness	-	-	-	-		
	All Other State Revenue	501,987	137,906	137,906	137,906		
	TOTALS	1,367,247	1,303,036	2,617,233	2,426,148	2,134,578.72	208%
Other Local Revenues							
5310	8634-000 Child Nutrition Programs	65,000	65,000	65,000	65,000		
0000	8660-000 Interest	226,465	226,465	226,465	226,465		
6500	8677-001 SpEd Reimbursement	1,100,727	1,132,864	1,132,864	1,132,864		
0000	8699-001 Cobra Reimbursement	-	-	-	-		
0000	8699-005 GPA Foundation After Schoo	-	-	-	-		
0000	8699-010 GLC MOU	200,000	151,000	151,000	151,000		
0000	8699-020 GLC Lease Agreement	-	-	-	-		
0000	8699-015 Contributions / Donations	-	-	-	-		
0000	8662-0000 Fair Market Value Adj	-	-	-	-		
0529	8699-529 GPPA GESS	-	-	-	-		
	TOTALS	1,592,192	1,575,329	1,575,329	1,575,329	263,230.66	20%
	TOTAL REVENUE	23,090,019	22,229,946	22,248,972	22,586,479	2,710,036.38	14%

EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 FIRST INTERIM	2024-25 PROJECTED BUDGET	2025-26 PROJECTED BUDGET	Variance	
<i>Certificated Salaries</i> 1000-1999	9,476,744	9,698,821	9,834,413	10,157,965	(187,428.75)	-2%
<i>Classified Salaries</i> 2000-2999	2,476,202	2,360,120	2,331,016	2,407,706	(13,878.52)	-1%
<i>Employee Fringes</i> 3000-3999	5,755,226	4,773,373	4,961,815	5,125,058	585,673.63	13%
<i>Books and Supplies</i> 4000-4999	920,200	1,328,700	1,097,022	1,059,037	(31,673.05)	-2%
<i>Services, Other Operating Expenses</i> 5000-5999	4,209,883	4,115,177	4,161,798	4,271,669	32,441.73	1%
<i>Capital Outlay</i> 6000-6999	171,772	171,772	171,772	171,772	(10,331.50)	-6%
TOTAL EXPENDITURES	23,010,027	22,447,963	22,557,836	23,193,207	374,803.54	2%

Guajome Park Academy
Multi Year Budget Detailed

Object Code	Res Code	Object Title	COLA		One time funds	one time funds	One time funds
			CPI Index		1.0394	1.0329	1.0319
					1.0303	1.0264	1.0290
INCOME							
8011-8096 Local Control Funding Formula Sources (per FCMAT LCFF Calc)							
8011000		0 Rev Limit State Aid-Current Ye	6,816,153	7,331,304		7,712,073	8,126,062
8012000		0 Epa State Aid - Current Year	4,322,816	4,493,136		4,640,959	4,789,007
8019		0 Charter Schools General Purpose - Prior Year	-				
8096000		0 Trfr To Cht Sch In Lieu Proptx	5,260,250	5,260,250		5,260,250	5,260,250
		Total 8011-8096 Local Control Funding Formula Sources	16,399,219	17,084,690		17,613,282	18,175,319
8100-8299 Federal Income							
8181		3310 Federal Special Education (IDEA) Part B, Sec 611	175,240	175,240		175,240	175,240
8182		0 Special Ed: IDEA Mental Health	13,779				
8220000		0 Child Nutrition - Federal	400,000	400,000		400,000	400,000
8290000		3213 ESSER III - 80% of Funding Allowable Uses	1,573,798				
8290000		3214 ESSER III - 20% of Funding Allowable Uses	393,065				
8290000		5634 ARP-HCY II	-				
8290000		3010 Title I, Part A	309,408	309,408		309,408	309,408
8290000		4035 Title II, Supporting Effective Instruction	40,561	40,561		40,561	40,561
8290000		4203 Title III, English Learner	16,844	16,844		16,844	16,844
8290000		4201 Title III, Immigrant Student Program	1,201	1,201		1,201	1,201
8290000		4127 Title IV	28,466	28,466		28,466	28,466
8290000		All Other Federal Revenue	-				
		Total 8100-8299 Federal Income	2,952,362	971,720		971,720	971,720
8300-8599 State Income							
8311		6500 Special Ed - AB602	1,132,864	1,132,864		1,132,864	1,132,864
8677001		6546 SPED - ERHMS Level 2	99,703	99,703		99,703	99,703
8677001		6512 SPED - ERHMS Level 3	38,203	38,203		38,203	38,203
8677001		3305 SPED ARP	-				
8560000		1100 Lottery - non prop (estimated)	229,188	229,188		229,188	229,188
8590000		2600 Expanded Learning Opportunities Program FY22-23	-				
8590000		2600 Expanded Learning Opportunities Program FY23-24	311,644	517,851		517,851	517,851
8520000		5310 Child Nutrition - State	365,000	365,000		365,000	365,000
8590000		6053 2021 Universal Prekindergarten Planning & Implementation Grant	-	57,607			

Guajome Park Academy
Multi Year Budget Detailed

		COLA		One time funds		one time funds		One time funds	
		CPI Index		1.0394		1.0329		1.0319	
		1.0303		1.0264		1.0264		1.0290	

Guajome Park Academy
Multi Year Budget Detailed

Object Code	Res Code	Object Title	One time funds			One time funds		
			COLA	CPI Index				
			1.0394	1.0329	1.0394	1.0329	1.0394	1.0329
			1.0303	1.0264	1.0303	1.0264	1.0303	1.0264
INCOME			FY23-24 Budget			FY24-25		
		Pupil Support Services	626,259	609,484	629,536	649,619		
		Pupil Support Services	1,062	1,062	1,097	1,132		
		Monthly Admin Salaries	784,936	789,667	815,647	841,666		
		Total 1000 Certificated Salaries	9,698,821	9,834,413	10,157,965	10,482,005		
2000 Classified Salaries			FY25-26			FY26-27		
		Instr'L Aide Monthly Salaries	442,914	455,809	470,805	485,824		
		Instr'L Aide Hourly Salaries	101,525	42,373	43,767	45,163		
		Walk-On Coaches	42,300	42,300	43,692	45,085		
		Monthly Classified Support	260,023	269,072	277,924	286,790		
		Hourly Classified Support	164,794	164,794	170,216	175,646		
		Overtime Classified Support	3,911	3,911	4,040	4,169		
		Class.Mgmt Monthly Salaries	191,808	191,808	198,118	204,438		
		Office Monthly Salaries	922,403	927,654	958,174	988,740		
		Office Hourly Salaries	1,633	1,633	1,687	1,741		
		Classified Added Responsibility	2,887	2,887	2,982	3,077		
		Office Overtime Salaries	9,543	9,543	9,857	10,171		
		Other Classified	57,038	59,890	61,860	63,834		
		Other Classified Hourly Salary	159,342	159,342	164,584	169,835		
		Total 2000 Classified Salaries	2,360,120	2,331,016	2,407,706	2,484,512		
3000 Employee Benefits								
		STRS, Certificated Positions	1,834,662	1,860,120	1,921,318	1,982,608		
		STRS, Classified Positions	21,952	22,311	23,045	23,780		
		PERS, Certificated Positions	24,082	25,641	26,484	27,329		
		PERS Classified Positions	502,095	512,709	529,577	546,470		
		OASDI, Certificated Positions	5,782	5,925	6,120	6,315		
		OASDI, Classified Positions	139,202	137,281	141,797	146,321		
		Medicare Certificated Position	140,633	142,599	147,290	151,989		
		Medicare Classified Positions	34,222	33,583	34,688	35,794		
		Health & Welfare Benefits, cer	1,360,341	1,469,168	1,517,504	1,565,912		
		Health & Welfare Benefits, cla	507,190	547,765	565,787	583,835		

Guajome Park Academy
Multi Year Budget Detailed

Object Code	Res Code	Object Title	One time funds			one time funds			One time funds		
			COLA			CPI Index					
			1.0394	1.0329	1.0319	1.0303	1.0264	1.0290			
INCOME											
3501000		State Unemployment Insurance,	FY23-24 Budget			FY24-25			FY25-26		
3502000		State Unemployment Insurance,	48,494	49,172	50,790						FY26-27
3601000		Workers' Compensation Insuranc	11,801	11,580	11,961						
3602000		Workers' Compensation Insuranc	110,567	112,112	115,801						
3901000		Other Benefits, certificated p	26,905	26,403	27,272						
3902000		Other Benefits, classified	5,446	5,446	5,625						
		Total 3000 Employee Benefits	-	-	-						
			4,773,373	4,961,815	5,125,058						5,288,548
4000 Books and Supplies											
4100000		Textbooks									
4200000		Books Other Than Textbooks	30,000	30,909	31,725						32,645
4300000		Materials and Supplies	73,200	75,418	77,409						79,654
4300011		Subscriptions	375,000	386,363	396,562						408,063
4300021		Testing Assessment	500	515	529						544
4300101		Maint/Operation Materials/Supplies	24,000	24,727	25,380						26,116
4400001		Non-Cap Equip (\$4999 & under)	100,000	103,030	105,750						108,817
4700000		Food	361,000	100,000	35,695						36,730
		Total 4000 Supplies	365,000	376,060	385,987						397,181
			1,328,700	1,097,021	1,059,038						1,089,750
5000 Services and Other Operating Expenditures											
5200001		Meetings	10,000	10,303	10,575						10,882
5200002		Mileage Allow/Reimbursement	2,500	2,576	2,644						2,720
5200003		IB Training & Conferences	50,000	51,515	52,875						54,408
5200004		Conferences	93,000	95,818	98,347						101,200
5200005		Staff Development - In House	42,000	43,273	44,415						45,703
5300000		Dues & Memberships	40,000	41,212	42,300						43,527
5300004		WASC Annual Membership	2,500	2,576	2,644						2,720
5450001		Property & Liability Insurance	185,000	190,606	195,637						201,311
5500004		Gas & Electric	382,000	393,575	403,965						415,680
5500005		Irrigation/Sewer	35,600	36,679	37,647						38,739
5500008		Contracted Trash Disposal	20,800	21,430	21,996						22,634
5500009		Contracted Pest Services	3,000	3,091	3,172						3,265

	One time funds	one time funds	One time funds
COLA	1.0394	1.0329	1.0319
CPI Index	1.0303	1.0264	1.0290

7000 Other Outgo

Guajome Park Academy
Multi Year Budget Detailed

Object Code	Res Code	Object Title	One time funds		one time funds		One time funds	
			COLA	CPI Index	1.0394	1.0329	1.0319	1.0290
INCOME			FY23-24 Budget	FY24-25	FY25-26	FY26-27		
	7221	Transfers to District	-					
	7438	Debt Service- Interest	-					
		Total 7000 Other Outgo	-	-	-	-	-	-
		TOTAL EXPENSE	22,447,963	22,557,835	23,193,209	23,912,134		
		SURPLUS/(DEFICIT)	(218,016)	(308,862)	(606,729)	(1,076,448)		
		BEGINNING FUND BALANCE	\$ 15,482,032	\$ 15,454,668	\$ 15,145,806	\$ 14,539,077		
		ENDING FUND BALANCE	\$ 15,264,016	\$ 15,145,806	\$ 14,539,077	\$ 13,462,628		
		5% of expense	1,122,398	1,127,892	1,159,660	1,195,607		
		1% of expense	224,480	225,578	231,932	239,121		

Gualerne Park Academy																			
charterwise																			
MANAGEMENT																			
Cash Flow	FY23-24	Object Code	Object Title	Current Year FY23-24	ACTUAL July	ACTUAL August	ACTUAL September	ACTUAL October	FORECAST November	FORECAST December	FORECAST January	FORECAST February	FORECAST March	FORECAST April	FORECAST May	FORECAST June	FORECAST FY23-24 Total	Variance Forecast to Budget	
INCOME																			
8011-8096 Local Control Funding Formula Sources [per FCMAT LCFF Calc]																			
	-		Rev Limit State Aid- Current Ye	-													6,816,153	6,816,153	
	6,816,153	80110000	Epa State Aid - Current Year	6,816,153													4,322,816	4,322,816	
	-	8019	Charter Schools General Purpose - Prior Year	-													-	-	
	5,260,250	80960000	Trrf To Cht Sch In Lieu Propx	5,260,250													5,260,250	5,260,250	
	16,399,219		Total 8011-8096 Local Control Funding Formula Sources	16,399,219													16,399,219	16,399,219	
8100-8299 Federal Income																			
	175,240	8181	Federal Special Education (IDEA) Part B, Sec 611	175,240													175,240	175,240	
	13,779	8182	Special Ed: IDEA Mental Health	13,779													13,779	13,779	
	400,000	82200000	Child Nutrition - Federal	400,000													400,000	400,000	
	1,573,798	82300000	ESSER III - 80% of Funding Allowable Uses	1,573,798													1,573,798	1,573,798	
	393,065	82300000	ESSER III - 20% of Funding Allowable Uses	393,065													393,065	393,065	
	-	82900000	ARP-HCT II	-													-	-	
	309,408	82900000	Title I, Part A	309,408													309,408	309,408	
	40,561	82900000	Title II, Supporting Effective Instruction	40,561													40,561	40,561	
	16,844	82900000	Title III, English Learner	16,844													16,844	16,844	
	1,201	82900000	Title III, Immigrant Student Program	1,201													1,201	1,201	
	28,466	82900000	Title IV	28,466													28,466	28,466	
	-	82900000	All Other Federal Revenue	-													-	-	
	2,952,362		Total 8100-8299 Federal Income	2,952,362													2,952,362	2,952,362	
8300-8599 State Income																			
	1,132,864	8311	Special Ed - AB602	1,132,864													1,132,864	1,132,864	
	99,703	8677001	SPED - EHHMS Level 2	99,703													99,703	99,703	
	38,203	8677001	SPED - EHHMS Level 3	38,203													38,203	38,203	
	229,188	8677001	SPED ARP	229,188													229,188	229,188	
	-	85600000	Lottery - non prop (estimated)	-													-	-	
	311,644	85900000	Expanded Learning Opportunities Program FY23-23	311,644													311,644	311,644	
	365,000	85200000	Expanded Learning Opportunities Program FY23-24	365,000													365,000	365,000	
	-	85200000	Child Nutrition - State	-													-	-	
	20,530	85900000	2021 Universal Prekindergarten Planning & Implementation t	20,530													20,530	20,530	
	93,229	85900000	One Time Educator Effectiveness Grant	93,229													93,229	93,229	
	101,000	85900000	Lottery - prop 20 (estimated)	101,000													101,000	101,000	
	-	85900000	Community School	-													-	-	
	-	85200000	Arts, Music, and Instructional Materials Discretionary Block G	-													-	-	
	-	85200000	State Child Nutrition - Equipment/ Infrastructure	-													-	-	
	-	85900000	A-G Access Grants	-													-	-	
	-	85900000	A-G Learning Loss Mitigation Grant	-													-	-	
	-	85900000	Learning Recovery Emergency Block Grant	-													-	-	
	44,539	85600000	Mandated Block Grant	44,539													44,539	44,539	
	-	85900000	Ethnic Studies	-													-	-	
	-	85900000	All Other State Revenues	-													-	-	
	2,435,901		Total 8300-8599 State Income	2,435,901													2,435,901	2,435,901	
8600-8799 Local Income																			
	226,465	86600000	Interest	226,465													226,465	226,465	
	65,000	8634001	Food Services Window Sales	65,000													65,000	65,000	
	-	8699001	Cobra Reimbursement	-													-	-	
	151,000	8699010	Glc Mou	151,000													151,000	151,000	
	-	8999	Prior Year Adjustment	-													-	-	
	442,465		Total 8600-8799 local Income	442,465													442,465	442,465	
	22,229,947		TOTAL INCOME	22,229,947													22,229,947	22,229,947	
EXPENSE																			
1000 Certificated Salaries																			
	8,032,138	1100001	Teacher Reg Contract Salaries	8,032,138				1,030,010	687,000	687,000	687,000	687,000	687,000	687,000	687,000	687,000	687,000	7,911,792	120,346
	93,711	1100002	Teacher Hourly Salaries	93,711			675,124	1,999	6,600	6,600	6,600	6,600	6,600	6,600	6,600	6,600	6,600	877,660	5,951
	34,650	1100003	Teacher Sub	34,650			10,715	6,800	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	38,350	(3,700)
	22,400	1100005	Coaches	22,400			2,801	-	2,036	2,036	2,036	2,036	2,036	2,036	2,036	2,036	2,112,8	1,272	
	103,666	1100007	Teacher Added Responsibility	103,666			2,036	9,933	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	90,203	13,463	
	626,259	1100010	Retired Teacher Consultancy	626,259			-	-	-	-	-	-	-	-	-	-	-	-	-
	1,062	1200001	Pupil Support Services	1,062			53,847	72,550	54,000	54,000	54,000	54,000	54,000	54,000	54,000	54,000	613,156	13,103	
	784,936	1200002	Pupil Support Services	784,936			136	136	62,328	62,328	62,328	62,328	62,328	62,328	62,328	62,328	775,686	9,250	
	9,698,821	1300001	Monthly Admin Salaries	9,698,821			816,021	1,211,367	824,165	824,165	824,165	824,165	824,165	824,165	824,165	824,165	9,538,212	160,610	
	1,852,475		Total 1000 Certificated Salaries	1,852,475															
2000 Classified Salaries																			
	442,934	2100001	Instr'L Aide Monthly Salaries	442,934			30,561	51,978	38,617	38,617	38,617	38,617	38,617	38,617	38,617	38,617	438,016	4,898	
	101,525	2100002	Instr'L Aide Hourly Salaries	101,525			4,196	5,708	8,995	8,995	8,995	8,995	8,995	8,995	8,995	8,995	84,447	17,078	
	42,300	2100020	Walk-On Coaches	42,300			-	-	3,845	3,845	3,845	3,845	3,845	3,845	3,845	3,845	30,764	11,535	

Guajama Park Academy

Cash Flow

charterwise

MANAGEMENT

ACCOUNTING SOLUTIONS

FY23-24

FY23-24

Object Code	Object Title	Current Year												Forecast FY23-24 Total	Variance Forecast to Budget
		FY23-24													
		Actual July	Actual August	Actual September	Actual October	Forecast November	Forecast December	Forecast January	Forecast February	Forecast March	Forecast April	Forecast May	Forecast June	Forecast Actual	Forecast Total
3000 Employee Benefits															
3110000	STRS, Certificated Positions	20,629	20,720	20,629	8,390	21,763	21,763	21,763	21,763	21,763	21,763	21,763	21,763	21,763	269,072
2200002	Hourly Classified Support	164,794	46	4,533	5,505	8,838	14,977	14,977	14,977	14,977	14,977	14,977	14,977	14,977	138,739
2200011	Overtime Classified Support	3,911	1,507	(3,134)	347	356	356	356	356	356	356	356	356	356	1,565
2300001	Class Mgmt Monthly Salaries	15,223	7,680	22,766	24,357	16,053	16,053	16,053	16,053	16,053	16,053	16,053	16,053	16,053	198,450
2400001	Office Monthly Salaries	922,403	85,826	64,310	116,180	76,723	76,723	76,723	76,723	76,723	76,723	76,723	76,723	76,723	958,548
2400002	Office Hourly Salaries	1,633		748		148	148	148	148	148	148	148	148	148	1,936
2400003	Classified Added Responsibility	2,887		759	918	864	864	864	864	864	864	864	864	864	1,677
2400011	Office Overtime Salaries	35	36		337	864	864	864	864	864	864	864	864	864	7,505
2900001	Other Classified	2,781	18,049	6,420	16,157	13,880	13,880	13,880	13,880	13,880	13,880	13,880	13,880	13,880	159,529
2900002	Other Classified Hourly Salary	6,664													13
Total 2000 Classified Salaries		144,536	167,764	166,524	265,052	201,154	201,154	201,154	201,154	201,154	201,154	201,154	201,154	-	2,395,111
588,763															
3000 Employee Benefits															
3110000	STRS, Certificated Positions	18,430	155,748	154,057	208,780	155,000	155,000	155,000	155,000	155,000	155,000	155,000	155,000	155,000	1,777,016
3112000	STRS, Classified Positions	544			870	1,946	1,946	1,946	1,946	1,946	1,946	1,946	1,946	1,946	16,984
3210000	PEPS, Certificated Positions	2,431	2,054	2,054	3,158	2,189	2,189	2,189	2,189	2,189	2,189	2,189	2,189	2,189	25,158
3212000	PEPS, Classified Positions	502,095	41,003	40,528	64,771	40,500	40,500	40,500	40,500	40,500	40,500	40,500	40,500	40,500	508,528
3310000	OASDI, Certificated Positions	5,782	565	478	734	526	526	526	526	526	526	526	526	526	5,982
3312000	OASDI, Classified Positions	139,202	9,773	9,880	15,815	11,856	11,856	11,856	11,856	11,856	11,856	11,856	11,856	11,856	139,103
3320000	Medicare Certificated Positions	140,633	12,999	11,675	17,310	12,667	12,667	12,667	12,667	12,667	12,667	12,667	12,667	12,667	143,147
3420000	Health & Welfare Benefits, cl	33,220	2,286	2,338	3,751	2,920	2,920	2,920	2,920	2,920	2,920	2,920	2,920	2,920	38,835
3400100	Health & Welfare Benefits, clr	1,360,341	(6,572)	120,429	115,260	124,265	124,265	124,265	124,265	124,265	124,265	124,265	124,265	124,265	1,338,717
3501000	State Unemployment Insurance, Workers' Compensation Insurance, Workers' Compensation Insurance	507,190	15,876	40,929	42,636	44,665	44,665	44,665	44,665	44,665	44,665	44,665	44,665	44,665	498,322
3501000	State Unemployment Insurance, Workers' Compensation Insurance, Workers' Compensation Insurance	48,494	411	408	605	3,089	3,089	3,089	3,089	3,089	3,089	3,089	3,089	3,089	40,649
3502000	State Unemployment Insurance, Workers' Compensation Insurance, Workers' Compensation Insurance	11,801	284	82	133	1,047	1,047	1,047	1,047	1,047	1,047	1,047	1,047	1,047	2,850
3602000	Workers' Compensation Insurance, Other Benefits, compensated p	110,367	9,208	9,099	12,709	9,960	9,960	9,960	9,960	9,960	9,960	9,960	9,960	9,960	111,702
3901000	Other Benefits, compensated p	26,905	1,619	1,894	2,983	2,299	2,299	2,299	2,299	2,299	2,299	2,299	2,299	2,299	26,760
3902000	Other Benefits, classified	5,446	549	549	549	549	549	549	549	549	549	549	549	549	6,586
Total 3000 Employee Benefits		4,773,373	396,976	390,774	489,210	413,478	413,478	413,478	413,478	413,478	413,478	413,478	413,478	-	4,682,440
90,993															
4000 Books and Supplies															
4100000	Textbooks	30,000	27,524	3,421	6,617	31,250	31,250	31,250	31,250	31,250	31,250	31,250	31,250	31,250	37,561
4200000	Books Other Than Textbooks	73,200		615	276										72,309
4300000	Materials and Supplies	375,000	28,012	25,747	61,615	31,250	31,250	31,250	31,250	31,250	31,250	31,250	31,250	31,250	408,134
4300011	Subscriptions	500			675	42	42	42	42	42	42	42	42	42	1,008
4300021	Testing Assessment	24,000	13,787	269		2,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	51,056
4300011	Main/Operation Materials/Supplies	100,000	54	5,028	4,284	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	27,056
4400001	Non-Cap Equip (\$4999 & under)	361,000	21	43,028	275,299	30,083	30,417	30,417	30,083	30,417	30,417	30,417	30,417	30,417	51,608
4700000	Total	1,328,700	69,998	110,150	112,260	98,792	101,792	101,792	101,792	101,792	101,792	101,792	101,792	101,792	1,378,236
Total 4000 Supplies															27,711
5000 Services and Other Operating Expenditures															
5200001	Meetings	10,000	26		934	833	833	833	833	833	833	833	833	833	10,000
5200002	Mileage Allow/Reimbursement	2,500	132			208	208	208	208	208	208	208	208	208	2,500
5200003	IB Training & Conferences	50,000	216		2,277	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	50,000
5200004	Conferences	93,000	7,011	2,162	3,399	7,750	7,750	7,750	7,750	7,750	7,750	7,750	7,750	7,750	93,000
5200005	Staff Development - In House	42,000	3,750	1,914		3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	42,000
5300000	Dues & Memberships	40,000	31,223	2,469											8,336
5300004	WASC Annual Membership	2,500				208	208	208	208	208	208	208	208	208	5,681
5450001	Property & Liability Insurance	185,000		148,874	3,683										357
5500004	Gas & Electric				85,251	31,833	31,833	31,833	31,833	31,833	31,833	31,833	31,833	31,833	185,000
5500005	Irrigation/Sewer	35,600	2,949	3,253	3,404	2,967	2,967	2,967	2,967	2,967	2,967	2,967	2,967	2,967	32,443
5500008	Contracted Trash Disposal	20,800		3,702	460	1,733	1,733	1,733	1,733	1,733	1,733	1,733	1,733	1,733	382,000
5500009	Contracted Pest Services	3,000	97	897		250	250	250	250	250	250	250	250	250	3,000
5500010	Contracted Cleaning Service	159,700				13,308	13,308	13,308	13,308	13,308	13,308	13,308	13,308	13,308	53,233
5600001	Lease - Buildings & Grounds	132,000	10,926	10,926	10,926	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	132,000
5600004	Facility Rental	6,000		5,022		500	500	500	500	500	500	500	500	500	6,000
5600005	Rental/Lease Of Vehicles	1,000			505	83	83	83	83	83	83	83	83	83	1,000
5600006	Contracts - Maint Agreement	30,000	7,928	2,000	6,076	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	34,004
5600007	Grounds Maint/Repairs	150,000		550		12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	150,000
5600008	Rental/Lease of Equipment	56,000	3,149	3,149	3,149	4,667	4,667	4,667	4,667	4,667	4,667	4,667	4,667	4,667	48,450
5600009	Main/Repair Service Call	300,000	(19,568)	62,721	11,886	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	291,114
5600020	Site Improvements	50,000				4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	50,000
5800002	Bank Expenses	500		2,285	70	42	42	42	42	42	42	42	42	42	500
5800007	Contracted Services - Flow Plan	4,800	291	291	306	400	400	400	400	400	400	400	400	400	4,800
5800009	Other Admin/Operating Expenses	20,000	184	766		1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	20,000
5800011	Employment Services	1,350,000	61,079	96,305	60,205	112,500	112,500	112,500	112,500	112,500	112,500	112,500	112,500	112,500	1,368,857
5800014	Field Trips	13,500	38	7,439	958	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	13,463
5800022	Software Licensing	75,000	4,666	(1,891)	1,384	2,310	2,310	2,310	2,310	2,310	2,310	2,310	2,310	2,310	75,000
5800030	Sidcoe Fis/Pr/Pa/Bps	215,000	203,876	(789)	15,199	6,250	6,250	6,250	6,250	6,250	6,250	6,250	6,250	6,250	1,350,000
5800050	VUSD Oversight Fees 3%	491,977				1,167	1,167	1,167	1,167	1,167	1,167	1,167	1,167	1,167	491,977
5800054	VUSD Print Shop Expenses	300				25	25	25	25	25	25	25	25	25	300
5800101	Legal	42,000	87	287	9,648	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	42,000
Total 5000 Services and Other Operating Expenditures															14,998
(14,998)															

Object Code	Object Title	Current Year FY23-24	Actual July	Actual August	Actual September	Actual October	Forecast November	Forecast December	Forecast January	Forecast February	Forecast March	Forecast April	Forecast May	Forecast June	Forecast Accrual	Forecast FY23-24 Total	Variance Forecast to Budget
5800104	Advertising	1,000	-	-	-	-	83	83	83	83	83	83	83	83	333	1,000	-
5900002	Postage	8,500	40	38	2,000	1,505	708	708	708	708	708	708	708	708	(749)	8,500	-
5900003	Other Postage-Special Delivery	1,500	-	-	-	-	125	125	125	125	125	125	125	125	500	1,500	-
5900006	Telephone-Internet Expense	120,000	214	18,495	670	844	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	19,777	120,000	-
5900010	Cellular Phones	6,000	194	716	194	194	500	500	500	500	500	500	500	500	703	6,000	-
	Total 5000 Services and Other Operating Expenditures	4,115,177	316,106	443,693	152,158	276,803	277,806	277,806	304,640	304,640	304,640	304,640	304,640	304,640	616,329	4,133,540	(18,364)
6000 Capital Outlay		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
6900	Depreciation Expense	171,772	-	-	-	-	-	-	-	-	-	-	-	-	167,888	167,888	3,884
	Total 6000 Capital Outlay	171,772	-	-	-	-	-	-	-	-	-	-	-	-	167,888	167,888	3,884
7000 Other Outgo		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7221	Transfers to District	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7999000	Suspense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7999001	Suspense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7999002	Suspense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7999003	Suspense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Total 7000 Other Outgo	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Total Expenses	22,447,963	717,257	1,946,527	1,637,737	2,573,194	1,810,395	1,818,395	1,845,229	1,845,229	1,845,229	1,815,145	1,815,145	1,799,729	784,217	22,253,427	193,326
	Surplus (Deficit)	(218,016)	(717,257)	(1,946,527)	(1,637,737)	(2,573,194)	(1,810,395)	(1,818,395)	(1,845,229)	(1,845,229)	(1,845,229)	(1,815,145)	(1,815,145)	(1,799,729)	21,445,730	(23,480)	(193,326)

GUAJOME PARK ACADEMY

AGENDA ITEM 11B

TO: Board of Directors
FROM: Superintendent
DATE: December 7, 2023

SUBJECT: California Minimum Wage Increase, January 2024

California's minimum wage will increase to \$16 per hour for all employers on January 1, 2024. Currently the salary schedule for student workers reflects an hourly rate of \$15.75. This will need to be modified in order to meet state law requirements.

FISCAL IMPACT:
Variable

RECOMMENDATION:
Approval.

Prepared by:
Julie Hoopes

Approved by:
Kevin Humphrey, Superintendent



State of California
Department of
Industrial Relations



NEWS RELEASE

Release Number: 2023-66

Date: September 26, 2023

[▶ español](#)

California's Minimum Wage to Increase to \$16 per hour in January 2024

Oakland—California's minimum wage will increase to \$16 per hour for all employers on January 1, 2024. Some cities and counties in California have a local minimum wage that is higher than the state rate.

State law requires that most California workers be paid the minimum wage. Workers paid less than the minimum wage are urged to contact the [Labor Commissioner's Office](#) in their area to file a [wage claim](#).

The change in the minimum wage also affects the minimum salary an employee must earn to meet one part of the overtime exemption test. Exempt employees are not subject to the payment of overtime for hours worked. An employee must earn no less than two times the state's minimum wage for full-time work to meet this initial requirement of the exemption test. As of January 1, 2024, employees in California must earn an annual salary of no less than \$66,560 to meet this threshold requirement.

In 2023, the [minimum wage is \\$15.50](#) for all employees regardless of employer size.


One of the protections of the minimum wage law is an annual review of the wage rate using the U.S. Consumer Price Index for Urban Wage Earners and Clerical Workers (U.S. CPI-W). The Department of Finance calculated that the U.S. CPI-W increased by 6.16 percent for the period from July 1, 2022, to June 30, 2023, compared to the prior 12-month period. The minimum wage increases each year by the lesser of 3.5 percent, and the rate of change in the averages of the two most recent U.S. CPI-W, unless those averages are negative. If the averages are negative, there is no change in the minimum wage following year. On July 31, 2023, Governor Newsom certified the minimum wage for all employers for 2024.

Employers must post the Minimum Wage Order and the Wage Order applicable workplace at a worksite area accessible to employees. The wage orders can be downloaded and printed from the [workplace postings](#) page on the DIR website.


How can we
help you
today?



Employers must ensure that the wage rate is displayed on the employee's pay stub, and that employees are paid at least the minimum wage even when employees are paid at piece rate.

Employees with work-related questions or complaints may visit [WageTheftsACrime.com](https://www.dir.ca.gov/WageTheftsACrime.com)  or call the Labor Commissioner's Office Call Center in English or Spanish at 833 LCO-INFO (833 526-4636).

Contact: Communications@dir.ca.gov, (510) 286-1161

The [California Department of Industrial Relations](https://www.dir.ca.gov/), established in 1927, protects and improves the health, safety, and economic well-being of over 18 million wage earners, and helps their employers comply with state labor laws. DIR is housed within the [Labor & Workforce Development Agency](https://www.dir.ca.gov/Labor-Workforce-Development-Agency) 



GUAJOME PARK ACADEMY

AGENDA ITEM 12A

TO: Board of Directors
FROM: Superintendent
DATE: December 7, 2023

SUBJECT: Strategic Plan

The Board of Directors participated in Strategic Planning on October 13 and 14. The final Five Year Action Plan is being presented to the Board for approval.

FISCAL IMPACT:
None

RECOMMENDATION:
For information

Prepared by:
Administration

Approved by:
Kevin Humphrey, Superintendent

Academic Growth

OBJECTIVE	TARGET (Onetime Product/Ongoing)	Target Date for Progress Report for Ongoing Tasks	COMPLETION DATE	TASK ASSIGNMENT	EVIDENCE OF COMPLETION
Continue to build systems that create equitable access for all learners. - Utilize internal data to support differentiation/intervention and provide teacher training as needed - Continue to learn and implement differentiation strategies for instruction - Include culturally reaffirming instruction and implementation of the ELD roadmap	Ongoing			Head of schools/Administrative Team	
Apply consistent social emotional strategies that are proactive in nature and help learners develop necessary skills.	Ongoing			Head of schools/Administrative Team	
Continue Skills based approach to learning with an emphasis on connection to content, to each other and to the community. (Real world application) - Continue to develop systems to assess skill growth amongst our learners	Ongoing			Head of schools/Administrative Team	
Build systems that support the backwards design model. - Understanding by Design	Ongoing			Head of schools/Administrative Team	
Develop a comprehensive K-12 college/career pathway program. Exploration and discovery/strength finding/plan implementation	Ongoing			Superintendent/Head of Schools/Administrative Team	
Continue to implement and build innovative learning strategies that connect with the mission of the organization. - Implement technological advances into classroom learning	Ongoing				
Continue to create and implement systems and strategies that help to make math more approachable to all learners.	Ongoing			Head of schools/Administrative Team Head of Schools/GPPA Lead/Math Lead/Math Oversight	

Culture and Climate					
OBJECTIVE	TARGET (Onetime Product/Ongoing)	Target Date for Progress Report for Ongoing Tasks	COMPLETION DATE	TASK ASSIGNMENT	EVIDENCE OF COMPLETION
Incorporate and advertise more opportunities for students to voice ideas for classroom and school activities.	Ongoing			School Culture and Climate along with administrative team	
Build a culture of service. - Servant leadership - Service to school community - Service to broader community	Ongoing			Superintendent along with administrative team	
Create and advertise pathways for stakeholders to be able to actively participate and contribute to Guajome's school culture and climate.	Ongoing			Community School coordinator along with administrative team	
Develop a system to foster a culture of collaboration, connection and collegial conversation.	Ongoing			Head of Schools/School Culture and Climate/Administrative Team	
Provide more leadership opportunities for parents, students and staff.	Ongoing			Superintendent/Head of Schools/Classified Coordinator	
Maintain a commitment to support all learners through intentional inclusion practices.	Ongoing			Head of schools/School Culture and Climate/Administrative Team	
Identify and analyze what we can do to provide opportunities for students to stay with Guajome.	Ongoing			Superintendent along with Head of Schools and the administrative team	

Community Schools						
OBJECTIVE	TARGET (Onetime Product/Ongoing)	Target Date for Progress Report for Ongoing Tasks	COMPLETION DATE	TASK ASSIGNMENT	EVIDENCE OF COMPLETION	
Establish a definition of what a Community School is and create an understanding of how a Community School supports all learners.	Onetime Product			Superintendent along with Community Liaison		
Identify the values, assets and needs of our learners.	Ongoing			Superintendent along with Community Liaison		
Identify the services and programs that will help remove barriers to success for our learners and be intentional about addressing those barriers.	Ongoing			Superintendent /Community Liaison/Administrative Team		
Create partnerships with community entities that help address the barriers for our learners while at the same time help them to achieve their goals within the community as well.	Ongoing			Superintendent along with Community Liaison		
Establish, promote and maintain a network of programs and classes that support the needs of our diverse families.	Ongoing			Superintendent /Community Liaison/Administrative Team		

Finance						
OBJECTIVE	TARGET (Onetime Product/Ongoing)	Target Date for Progress Report for Ongoing Tasks	COMPLETION DATE	TASK ASSIGNMENT	EVIDENCE OF COMPLETION	
Space: Continue to pursue facility opportunities to help meet the needs of our learners.	Ongoing			Superintendent/Facilities		
Time: Revisit strategies and structures to help provide staff more time: - Bell schedule adjustments - Time management strategies - Creative ways to increase professional development School calendar reviews	Ongoing			Leadership teams led by the Head of Schools in conjuncture with the Superintendent		
Perform intentional staffing reviews that ensure resources are properly allocated	Ongoing			Superintendent with administrative team/Classified Coordinator		
Implement professional development that supports learner growth as it relates to academics, school culture and climate, and the building and implementation of a community school.	Ongoing			Head of Schools with the Administrative Team		
Develop strategic partnerships with organizations that will be able to support Guajome's mission and growth.	Ongoing			Superintendent/Foundation Board/Board of Directors		
Continue to develop strategic partnerships with the Guajome Learning Centers.	Ongoing			Superintendent/Head of Schools		
Explore other streams of revenue outside of traditional state and federal funding.	Ongoing			Superintendent/Foundation Board/Board of Directors		
Update technology strategically and intentionally in a way that continues to meet the needs of our learners.	Ongoing			Head of Schools with the administrative Team		
Continue to explore alternative means of communicating with our learners to ensure we are able to reach more people.	Ongoing			Head of Schools along with Community Liaison and Classified Coordinator		
Continue to reach out to Alumni to utilize their talents and resources to help us support our learning community.	Ongoing			Superintendent and Foundation Board		

[illegible]

Guajome Park Academy

2000 North Santa Fe Avenue, Vista, CA 92083
Phone: 760-631-8500 Website: www.guajome.net

Board of Directors REGULAR MEETING UNADOPTED MINUTES November 2, 2023

1. **Public Session - Call to Order**

Anna McAfee called the meeting to order in public session at 4:00 p.m. in Building 1, Student Services Building, Administrative Training Center.

Roll Call and Establishment of Quorum:

Members Present: Anna McAfee, Debbie Duffy, Sylvia Harper, Casey Semrow, Steve Kildoo

Absent: None
2. **Approval of Agenda**

Moved by Sylvia Harper; second by Debbie Duffy; the Board unanimously approved the agenda with the following vote:

Yes: Anna McAfee, Debbie Duffy, Sylvia Harper, Casey Semrow, Steve Kildoo
No: 0
Absent: 0
3. **Public Comments on Agenda Items**

None
4. **Public Comments on Non-Agenda Items**

Mr. Eduardo Aguilar and Ms. Laura Acosta requested to speak to the Board. Mr. Aguilar spoke on behalf of Ms. Acosta and himself. Mr. Aguilar stated that he would like the Board members to know about an incident that took place during the Teacher conferences on Thursday, October 19, 2023. Mr. Aguilar stated that he felt that the Administrator was unprofessional that he interacted with in the meeting. Mr. Aguilar handed a letter to the Board members with a summary of the events of his interaction.
5. **Charter School Superintendent Report**

A. General Update

Kevin Humphrey reported on general updates at Guajome Park Academy.

B. Student Recognition

GPA senior, Daroyln Perez Vargas, was recognized by the Board for receiving the Rising Star Award in October.
6. **Head of School Report**

Judd Thompson reported updates about current and upcoming events at Guajome Park Academy.
7. **ASB Student Representative Report**

Sam Gomez presented the events and projects that GPA high school and middle school ASB have been working on, as well as the various fundraisers that GPA class leaders and clubs have planned.
8. **Human Resources**

A. 2024-2025 School Calendar

Kevin Humphrey presented the 2024/25 school calendar for board approval. All requirements are met for total school days that will translate to meeting all legal requirements for instructional minutes.

Moved by Steve Kildoo; second by Debbie Duffy; the Board unanimously approved the 2024-2025 School Calendar with the following vote:

Yes: Anna McAfee, Debbie Duffy, Sylvia Harper, Casey Semrow, Steve Kildoo
No: 0
Absent: 0

- 9. Fiscal Services**
- A. Enterprise Fund - Resolution No. 08-2023-2024**
Kendria Tavares presented the Enterprise Fund resolution to establish a Charter School Enterprise Fund with SDCOE, and recommended approval from the Board.
- Moved by Sylvia Harper; second by Casey Semrow; the Board unanimously approved the Enterprise Fund - Resolution No. 08-2023-2024 with the following vote:
- Yes: Anna McAfee, Debbie Duffy, Sylvia Harper, Steve Kildoo, Casey Semrow
No: 0
Absent: None
- 10. Educational Services**
- A. International Baccalaureate Report**
Juan Solano, IB Coordinator, presented the results from the IB exam sessions in Spring 2023 as well as an analysis of cross year data and the projections for the number of students registered for exams in Spring 2024.
- B. CAASPP Data Report**
Katy Perkins presented the results of CAASPP testing in Spring 2023 and analysis of school-wide results.
- C. Technology Report**
Andrew Lane, President of Charter Tech Services, presented information on the growth and changes taking place in the Tech department including areas of focus, technology in the classroom and future projects.
- 11. Consent Calendar**
- The purpose of the consent calendar motion is to expedite action on routine agenda items. All agenda action items that are not held for discussion at the request of a member of the audience or Board member will be approved as written as part of a single motion Consent Calendar Motion. No action items were held for discussion.
- Moved by Casey Semrow; second by Steve Kildoo; the Board unanimously approved the Consent Calendar with the following vote:
- Yes: Anna McAfee, Debbie Duffy, Sylvia Harper, Steve Kildoo, Casey Semrow
No: 0
Absent: None
- Consent Calendar**
- A. APPROVAL OF MINUTES**
1. Board of Directors Minutes, October 3, 2023
 2. Board of Directors Workshop Meeting Minutes, October 13, 2023
 3. Board of Directors Workshop Meeting Minutes, October 14, 2023
- 12. Communication From The Board** None
- 13. Proposed Agenda Items for Upcoming Meetings** None
- 14. Future Board Meeting Dates** December 7, 2023
- 15. Adjournment of Public Session** Anna McAfee adjourned the Public Session meeting at 5:07 p.m.

GPA TRIP AUTHORIZATION/TRANSPORTATION REQUEST

SCHOOL/DEPARTMENT USE ONLY

INSTRUCTIONS FOR ORIGINATOR:

1. Refer to GPA Administrative Procedures (A.P.) 6102.
2. Use separate form for each trip requested.
3. Submit request to site administrator at least twenty (20) working days prior to date of in-county trips and thirty-five (35) days for out of county or overnight trips, as these require Board approval. In the case of the latter, site administrator presents form to the Board.
4. Obtain parent permission for each student. (GPA Form F200.)

VEHICLE REQUIREMENTS

NUMBER OF INDIVIDUALS ON TRIP

35 Students: (Grade Level(s)) 9-12th
 Names of Teachers/Staff: (please print) Tana Townsend
Leonora Roque
Beth Premb

4 Parents & Other Adults

Adult/Student ☐ No ☒ Yes ☐ No ☐

MODE OF TRANSPORTATION

☒ Public ☐ Private
 Type NCST BUS
 Quantity 1

CONTACT PERSON AT DESTINATION

Name TBA
 Title _____
 Telephone Number _____
 Guided Tour ☐ Yes ☒ No
 Additional Instructions _____

DESTINATION

Place of Visit Music in the Parks
Knott's Berry Farm
Placentia Presbyterian Church

List any High Risk Activity: _____

Overnight Trip ☐ Yes ☐ No ☒

If an overnight trip, has fingerprinting requirement for adult(s) been addressed?
☐ Yes ☐ No

Out-of-County Trip ☒ Yes ☐ No

Planned Stops Yes ☒ # 2 No ☐

If planned stops, list location(s) Placentia Presb.
Church Knott's Berry Farm

Date of Arrival at Destination Sat. April 27, 2024

Time of Arrival 9:00 A.M. P.M.

Date of Departure April 27, 2024

Time of Departure 6:30 A.M. P.M.

FEES/COSTS

Total Cost of Trip Approx \$4300

Trip financed from the following:

School Budget ☐ Fundraising ☐ Donations ☐

GPA Foundation ☐

Grant ☐

Other ☒ Concerts Student Contribution (Name)

PURPOSE/SELECTION/NOTIFICATION OF TRIP

Instructional Purpose of Trip Standards 4: Artistic Work for Presentation
Develop + Apply criteria to perform repertoire

How were students selected for this trip? Orchestra and Guitar/Voice Classes

When and how were students and parents notified? Notices on Google Classroom, letter to students/parent
 (Attach all existing flyers and notices to this request)

Name of Originator Jolene Riley School Site GPA Telephone Number _____
 Signature of Originator [Signature] Position Teacher Date Signed _____

SITE ADMINISTRATOR USE ONLY

☒ Approved ☐ Disapproved - Reason _____

Signature of Site Administrator [Signature] Date Signed 11/13/23

OUT-OF-COUNTY/OVERNIGHT: Board Approval ☐ Not required ☒ Required

CENTRAL ADMINISTRATION OFFICE USE ONLY

☐ Approved ☐ Disapproved - Reason _____

Signature of Charter School Superintendent or Designee _____ Date Signed _____

Guajome Schools
PARENT PERMISSION FORM

For Student Participation in Off-Campus Activity/Field Trip

Destination: Music in the Parks - Knott's Berry Farm Supervising Teacher: Ms Riley

Date of Activity: Sat, April 27, 2024

Departure Time: 6:30 am Return Time: 9:30 pm

Type of Transportation: ☒ Bus NCST ☐ Private Vehicle ☐ Walk

Student will need: Sack Lunch/Snack ☒

Money (amount/purpose) \$25+ spending money/food

Special clothing and/or equipment (specify) Music t-shirt, jeans, instrument, music

The undersigned parent/guardian of _____ age _____, a student of Guajome Schools ("GS"), hereby voluntarily agrees permission for said student to participate in all aspects of the above named field trip or activity.

Permission is hereby granted to any adult to seek and obtain whatever medical assistance and services deemed necessary while on such field trip or activity, if services are required.

RELEASE FROM LIABILITY AND INDEMNIFICATION: For and in consideration of permitting the above named student to attend the above-described field trip or other off-site activity (the "Activity") which may include transportation by a private vehicle, I hereby voluntarily release from liability and waive any and all claims or causes of action for personal injury or death occurring to the Student or others, or property damage arising from the negligence of Guajome Schools (GS) or otherwise, against GS or any of its officers, agents, teachers, or employees. I hereby release GS from liability for myself and my heirs, executors, administrators and assigns, and I shall indemnify and hold harmless GS from any and all such claims or causes of action. I hereby acknowledge that I understand the effects of releasing GS of all such liability, including that caused by negligence.

Please list pertinent medical history (e.g., drug, food, or environmental allergies, bee stings, previous illness, injury, activity limitations, current medications). Include signs and symptoms of an allergic reaction and what treatment your child seeks when a reaction occurs. Also include side effects of current medications. Please write "N/A" if this is not applicable.

If parent/guardian cannot be reached in the event of an emergency, please contact:

Name	Relationship	Home/Cell/Work Phone
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Name	Relationship	Home/Cell/Work Phone
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Name of Student (please print)	Signature of Parent/Guardian	Date
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Address

Signature of Sponsor/Administrator	Date	Home Phone	Work Phone
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Cell Phone

Student's address and telephone (if different from above):

Address	City	Zip	Phone
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Music in the Parks
1784 West Schuylkill Road
Douglassville, PA 19518

Jolene Riley
Guajome Park Academy
2000 North Santa Fe Avenue
Vista, CA 92083

Location: Knott's Berry Farm

Festival Date: April 27, 2024

Ticket Description

Performer: Festival and One Day Park Admission
Non-Performer: Festival and One Day Park Admission

Qty	Price	Total
35	\$76.00	\$2660.00
4	\$36.00	\$144.00
Total Ticket Value:		\$2804.00

Discounts Applied

1 Complimentary Director Tickets
1 Complimentary Chaperone Tickets

	-\$36.00
	-\$36.00
Total Discounts:	-\$72.00

Payment Schedule

Initial Payment Due: 1/28/2024
Balance Payment Due: 3/28/2024

Current Balance:	\$2732.00
	\$200.00
	\$2532.00

Total Tickets (Including Free): 39

Current Amount Due: \$0.00

All payments must be made in USD only.

We accept VISA, MasterCard, American Express, & Discover
<https://www.festivalsedge.com/Reservation/MakePayment/80328>

Make checks payable to: EPN Travel Services, Inc.

Return to: Music in the Parks
Accounting Department
1784 West Schuylkill Road
Douglassville, PA 19518
Phone: 800-323-0974
Fax: 610-327-4786
Email: accounting@festivalsofmusic.com

December 8, 2024

Dear Families of High School Orchestra and Voice/Guitar classes,

This is a Letter of Commitment and \$45.00 Deposit/Contribution Form for the "Music in the Parks" Competition trip on Sat., April 27, 2024 at **Knott's Berry Farm**.

The trip details for the GPA Orchestra and Choir are as follows:

Leave GPA by school bus: Sat., April 27 at 6:30 am

Competition is at Placentia Presbyterian Church

String Orchestra Warmup Competition TBA

After the competition, the bus will take the students to Knott's Berry Farm.

Depart 8:00 p.m. from Knott's Berry Farm, return to GPA by 9:00 - 9:30 p.m.

Details on trip and authorization form will be sent out in March. The cost is projected to be approximately \$40 per student.

Please cut on line above and return to Ms. Riley.

Letter of Commitment/\$40.00 Deposit/Contribution Form-due Fri., Feb. 9, 2024.

My child, _____(first, last name), will be attending the "Music in the Parks" Competition and Knott's Berry Farm trip on Sat., April 27.

Enclosed/attached is a check (made out to Guajome Park Academy) or \$45.00 cash donation for the trip deposit.

Deposit is NON-REFUNDABLE after March 1st. Thank you.

Please sign: _____(parent /guardian)