

BOARD OF EDUCATION
NORTHBROOK SCHOOL DISTRICT 27
COOK COUNTY, ILLINOIS

Regular Meeting of 10/19/23	The Regular Meeting of October 19, 2023 of the Board of Education, School District 27 was called to order at 6:30 p.m., in the Wood Oaks Commons, 1250 Sanders Road, in said district.
-----------------------------	--

Regular Meeting at 6:30 pm
Wood Oaks Commons

Board President Melissa Copeland called the Regular Board Meeting to order at 6:33 p.m.

Roll Call On call of the roll, the following members were present:

Present: Mrs. Melissa Copeland, President
Mr. Matthew Basinger, Vice President
Mrs. Martha Carlos
Dr. Gali Oren-Amit
Mr. Daniel Terrien (arrived at 6:49 p.m.)
Mr. Jack Waddle

Staff: Dr. John Deiter, Superintendent
Dr. Kimberly Rio, Assistant Superintendent (arrived at 6:40 p.m.)
Dr. Katharine Olson, Assistant Superintendent
Dr. Rob McElligott, Director of Human Resources

Absent: Mr. Opi Akuffo

Public Hearing - e-Learning Plan, Dr. Deiter informed the Board that the e-Learning plan is due for a 3 year renewal in the event it could be needed. The plan is listed on tonight's agenda for Board approval. No public comment was made on the public hearing for the e-Learning plan.

Student Presentation - Hickory Point Safety Week

Dr. Maureen Deely, Principal of Hickory Point school and Ms. Weingarten, Assistant Principal, introduced the students who gave a presentation on Safety Week, what it means to them and why it is important for everyone to have safety awareness.

Community Comments for Items on the Agenda - No Public Comment.

1. Board Reports

- Report on Board Finance Committee of October 19, 2023

Mrs. Copeland reported that the Finance Committee met earlier this evening to review and discuss the 2023 Tentative Tax Levy recommendation and the Northfield Township Treasurer's Office and future operations. Key Financial Assumptions reviewed for the Levy included a study of the District's EAV, assessed valuation by class, new property history, rate of inflation and other economic factors which impact school funding.

The 2023 Tentative Tax Levy is recommended at 10%. The CPI was at 6.5%, which is an economic indicator used to estimate the levy. The district will receive a tax extension at 5% plus an additional

percentage for any new property or redevelopment. Given this data, it is important that the District capture any and all new property beyond the tax cap in order to allocate additional funding to help maintain programs and services and fund future capital improvement needs for the school buildings.

The tax levy presentation will be shared at the November 16, 2023 Board of Education meeting. The recommendation to approve the 2023 Tentative Tax Levy will be on the board agenda for that evening.

The Public Hearing will be held on December 7, 2023 and the recommendation to approve the 2023 Final Tax Levy will be on the Board Agenda for December 21, 2023.

In June of 2023, Public Act 103-0144 was passed, allowing school districts in Northfield Township to withdraw from the jurisdiction and authority of the Northfield Township Trustees of Schools. Currently, District 27 is evaluating its options along with Districts 30 and 31. More information will be shared at a future meeting regarding this process.

- Report on TrueNorth Leadership Council Meeting held on October 11, 2023

Mr. Basinger stated that the meeting included information on what the transition process includes for special needs students who have completed their education and are seeking employment. Eleven schools are currently expressing interest in the TrueNorth collaborative.

- Report and Discussion of Resolutions on the IASB Resolutions Committee for the Delegate Assembly on November 18, 2023

The Board of Education discussed the resolutions and it was determined that the Board was in consensus with the IASB position on the listed resolutions and as such, a delegate from District 27 will not be attending the delegate assembly to vote during the upcoming Triple I Conference.

2. Staff Reports

- Report of the Parent DEI Advisory Committee

Dr. Deiter indicated that due to scheduling conflicts there were not enough members available to hold the meeting. There has been some attrition due to graduation, moving, etc. Principals have been asked to forward any recommendations that they might have to the committee as well as reach out to potential members they think may be interested in continuing with this important work. The committee is scheduled to meet again in October.

- Illinois School Report Card

Dr. Olson, Assistant Superintendent of Curriculum and Instruction informed the Board of Education that the Illinois School Report Cards will be released on October 30. It provides comprehensive data regarding student and teacher demographics, the instructional setting, financials, and academic performance data. Assessment data comprises the majority of the report card.

The District designations are currently listed as preliminary, designations are based on:

- Academic Indicators - 75%
 - English Language Arts Growth: 25%
 - Math Growth: 25%
 - English Language Arts Proficiency: 7.5%
 - Math Proficiency: 7.5%
 - Science Proficiency: 5%

- English Learner Progress to Proficiency: 5%
 - School Quality and Success Indicators - 25%
 - Chronic Absenteeism: 20%
 - Student Participation in the Climate Survey: 5%
- FOIA Request, Daily Herald, Jake Griffin
- FOIA Request, Allium Data, Michael Rost

Ms. Tarah O’Connell, Director of Communications explained the FOIA Requests and the District’s response.

Consent Agenda

Board President Mrs. Copeland called for Review of the Consent Agenda items.

Financial Statement - Mrs. Copeland read the September 2023 Month End Financial Statement.

The District remains in a stable financial position. However, we must be reminded that the 2022 second installment tax bills have not been mailed out to taxpayers, which means tax collections are delayed. Tax bills are expected to be online by November 1 with a due date of December 1. We can anticipate tax collection receipts from mid-November through January. As a reminder, property tax collections are the District’s main source of revenue, as the District utilizes fund balance reserves for the months of September through January and April through June to cover regular operating expenses. We continue to monitor the cumulative fund balance reserve. As of month end September, the closing fund balance reserve is at \$13.2M or 39%.

On the revenue side of the budget, the majority of the receipts recorded are school fee collections and state and federal grant program receipts. We will wait to update the property tax collection rate once we have a regular collection cycle.

On the expenditure side of the budget, there is no unfavorable budget to actual line items to report. We report on property tax refunds once we have a regular property tax collection cycle. On the Statement of Investments, the average rate of return for the month end September was 5.33%. This is good; however, we do not have a regular investment cycle as impacted by the delay in property tax collections. As investments mature, we are keeping dollars liquid to maintain cash flow and pay regular bills (payroll and payables). We will return to a normal investment cycle once property tax collections are stable.

Upon review Mr. Waddle moved and Mrs. Carlos seconded the motion that the Board of Education approve the items on the Consent Agenda with a roll call vote as listed below.

On roll call vote, the members voted as follows:

AYE: Martha Carlos, Melissa Copeland, Matthew Basinger, Dr. Gali Oren-Amit, Daniel Terrien, and Jack Waddle.

NAY: None

ABSENT: Opi Akuffo

No. 19920 Approval of the Regular Board of Education Meeting Minutes of September 21, 2023

No. 19921 Approval of the Closed Session Meeting Minutes of September 21, 2023

3. Personnel Transactions

No. 19922 Approval of Hire

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start Date</u>	<u>Salary</u>
Isabelle Dondit	Instructional Assistant	Wood Oaks	Oct. 16, 2023	\$18.68/h

No. 19923 Approval of Hire

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start Date</u>	<u>Salary</u>
Matthew Boston	Instructional Assistant	Hickory Point	Oct. 18, 2023	\$19.17/hr

4. Financial Reports

No. 19924 Statement of Claims for October, 2023 in the amount of \$1,024,523.04 was approved and the report was made part of the official minutes.

No. 19925 Statement of BMO Claims for October, 2023 in the amount of \$16,000.59 was approved and the report was made part of the official minutes.

No. 19926 Statement of Position for September, 2023 in the amount of \$13,220,565.49 was approved and the report was made part of the official minutes.

Copies of the Statement of Investments for the period ending September, 2023 were distributed to Board members for their review. This report shows that as of this date, the district has \$13,133,738.18 invested in funds that are earning interest at rates that range from 0.01 to 5.35 percent. This report was made part of the official minutes.

No. 19927 Statement of Receipts for September, 2023 in the amount of \$212,936.75 was approved and the report was made part of the official minutes.

No. 19928 Status of Appropriations for September, 2023 in the amount of \$3,264,974.60 was approved and the report was made part of the official minutes.

No. 19929 Wood Oaks Activity Report, September, 2023 in the amount of \$22,599.59 was approved and the report was made part of the official minutes.

No. 19930 Revolving Fund Report, October, 2023 in the amount of \$2,257.00 was approved and the report was made part of the official minutes.

No. 19931 Payroll Dated September 29, 2023, in the amount of \$915,801.71 be ratified and that the report was made part of the official minutes.

No. 19932 Payroll Dated October 13, 2023, in the amount of \$921,272.93 be ratified and that the report was made part of the official minutes.

No. 19933 Approval of Contract Revisions for Administrative Staff 2023-24
Administrative contracts were revised due to upcoming retirements for:
Ms. Cari Beake

Dr. Maureen Deely
Dr. Katharine Olson

Unfinished Business - None Scheduled

New Business

- First Read of the 2024-2025 Proposed Calendar

Board Members reviewed and discussed how the dates, holidays, etc affect this year's calendar. Also, keeping in mind the quick turnaround time for starting summer school. This year NB27 is aligned with summer, spring & winter breaks of District 225. The proposed calendar will be included for approval at the next Board meeting on November 2, 2023.

- Approval of the e-Learning Plan

Upon review Mr. Basinger moved and Mrs. Carlos seconded the motion that the Board of Education approve the e-Learning Plan with a roll call vote as listed below.

On roll call vote, the members voted as follows:

AYE: Martha Carlos, Melissa Copeland, Matthew Basinger, Dr. Gali Oren-Amit, Daniel Terrien, and Jack Waddle.

NAY: None

ABSENT: Opi Akuffo

Good and Welfare - Mr. Basinger stated that the fifth grade band concert was great. Dr. McElligott reported that the eighth grade girls volleyball team recently beat out the team from Wilmette, it was an outstanding game with the coach from Shabonee stepping up to coach their game.

Community Comments - Mrs. Kaczmarek thanked the administration for the opportunity to review and give feedback on the dates included on the 2024-2025 school calendar.

Superintendent Comments / Update

Dr. Deiter informed the Board that this is National Principals Week. Lunch was provided for them as well as personalized Yeti mugs. We were delighted to have this opportunity to recognize our school Principals, thank you for everything you do, every day for our students and staff.

The conflict in Israel has been very taxing on staff and students. Elizabeth Cramer has arranged for Isabelle (Nadler) Teplitsky to conduct a Zoom session which was recorded in order to provide information and understanding of this conflict for our staff and students.

No. 19934 Motion to Move into Closed Session at 7:17 p.m.; Mr. Terrien moved to adjourn to Closed Session, seconded by Mr. Waddle with a roll call vote as listed below.

On roll call vote, the members voted as follows:

AYE: Martha Carlos, Melissa Copeland, Matthew Basinger, Dr. Gali Oren-Amit, Daniel Terrien, and Jack Waddle.

NAY: None

ABSENT: Opi Akuffo

- EPP Overview

For the purpose of reviewing security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).

No. 19935 Motion to Reconvene to Open Session: Mrs. Carlos moved to return to open session, seconded by Mr. Basinger, A voice vote was taken, all in favor.

No. 19936 Motion to Adjourn the Open Board Meeting.

Adjournment: There being no further business to come before the Board at this time Mr. Basinger moved and Mrs. Carlos seconded the motion that the Open meeting be adjourned. A voice vote was taken, all in favor.

The motion was unanimously approved, and Board President Melissa Copeland called the meeting adjourned at 8:07 p.m.

CERTIFIED TO BE CORRECT:

PRESIDENT

SECRETARY

MINUTES APPROVED ON 11/16/2023