



## Eligibility Run-Around Sheet

**\*Requirements to Regain Eligibility\* (Removal from any Phase):**

- As soon as a student is **passing all of their classes**, this “Run-Around Sheet” needs to be submitted to the athletic office, demonstrating that the student is **passing all classes**.
- *When a student is passing all classes, they will regain eligibility.*
  - Students will remain on Phase 2 / Phase 3 for a minimum of 5 days from the date they were placed there, even if run-around sheet states they are passing everything.

\*When **All** of your teachers have signed, dated and written your current average in their class and **ALL class averages are passing (65 or above)**, then you may turn this into Mrs. Lynn in the Main Office.

\*\*Mrs. Lynn will review the information and discuss with administration.

\*\*\*You will receive an email stating, “**You will be eligible beginning \_\_ (date) \_\_**”.

**Name:** \_\_\_\_\_

Class	Teacher	Average	Date	Teacher Signature



### **Eligibility Policy:**

#### **Eligible:**

- Students who are passing all subjects.
- Eligible students may participate in all co-curricular activities and have access to privileges.

#### **Phases:**

##### **Phase 1 - Warning: (2 weeks)**

- Students who are failing one or two classes will be placed on Phase 1 “the warning list”.
- Students on the Phase 1 list are eligible to participate in co-curricular activities and have access to privileges.

##### **Phase 2 - Probation: (2 weeks)**

- Students who are failing one or two classes for 4 consecutive weeks, will be moved to Phase 2 “the probation list”.
- Students on the Phase 2 list are eligible to participate in practices and attend meetings, however, are not eligible to participate in games, field trips, plays, or competitions of any sort that are not associated with earning a grade.
- A student will be on Phase 2 for a minimum of 5 days.

##### **Phase 3 – Ineligible (9-12 Only):**

- Students who continue to have a failing grade in one or two subjects for 6 consecutive weeks or are failing 3 or more subjects at any time, will be placed on Phase 3 “the ineligible list”.
- Students who are on Phase 3, are considered completely ineligible and may not attend games or scrimmages, and may not participate in co-curricular activities and will not have access to privileges.
- Students may only be on Phase 3 for four consecutive weeks. After four consecutive weeks of being on Phase 3, a student will have their name removed from the roster of the extra-curricular activities they are involved in. Students who have reached this point, will still be considered ineligible until they are passing all classes.
- Students who are ineligible will not be permitted to try out for extra-curricular activities.
- A student will remain on Phase 3 for a minimum of 5 days.
- Students on Phase 3 are encouraged to attend “late lab”.

#### **9th Period:**

9th period is the block of time after the regular school day during which students may work on assignments with the assistance of teachers. 9th period is scheduled on Mondays, Tuesdays, Wednesdays, and Thursdays after a student’s last class until the official end of the student day.

#### **Restricted Study Hall:**

*Students on the ineligible list may not leave study hall without a pre-signed pass from a teacher of the class they are failing.* When students report to study hall with a pre-signed pass, they may be allowed to leave and meet with appropriate teachers to receive assistance, complete homework, and/or assignments to remain eligible. Students will be permitted to leave study hall to use the restroom as needed.

#### **Late Lab (3:20 pm – 5:20 pm):**

Students on Phase 3 are encouraged to attend late lab. The purpose of late lab is to provide students with extra time within the school building to work on academics.