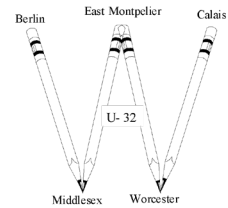


Washington Central Unified Union School District

WCUUSD exists to nurture and inspire in all students the passion, creativity and power to contribute to their local and global communities.

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Meagan Roy
Interim Superintendent



**WCUUSD Finance Committee
Meeting Minutes
9.20.23 5:00-6:00
U-32 930 Gallison Hill Rd., Montpelier
In-Person**

Present: Flor Diaz Smith, Meagan Roy, Ursula Stanley, Kari Bradley, Susanne Gann, Dan Keeney, Zach Sullivan, Stephen Dellinger-Pate

- 1. Call to Order:** Flor Diaz Smith called the meeting to order at 5:09 p.m.
- 2. Approve Minutes of 9.12.23:** Kari Bradley moved to approve the minutes of September 12, 2023. Seconded by Ursula Stanley, this motion carried unanimously.
- 3. Discussion/Action**
 - 3.1. Norm Development:** Flor Diaz Smith suggested that the committee discuss this when we have a fuller group. We are expecting to appoint members to the Finance Committee and Subcommittee. Configuration at the WCUUSD Board meeting tonight. Superintendent Roy suggests that we wait until the next Finance Configuration Committee meeting. She has a protocol in mind for the group to discuss norms. This will be on the next committee meeting agenda. Superintendent Roy stated that we are able to extend our contract with the Great Schools consultant, to help facilitate, for example, the development of the norms at a future meeting.
- 4. Timeline for Configuration Study Deliverables:** The committee discussed the proposed timeline and deliverables. Superintendent Roy suggested that this timeline is a rough estimate and may be dynamic. Kari Bradley stated that the timeline as proposed is a “best-case scenario.” He suggested “scenario planning,” a type of strategic planning, thinking about what are some likely things that could happen in the next ten/ twenty years, and what direction would we like to move, to work with likely scenarios. Flor Diaz Smith indicated that she likes the proposed timeline. Superintendent Roy stated, that regarding the timeline, we will have to be responsive to the data as it comes forward - additionally, community engagement might cause us to change the timeline.
- 5. Recommendation for Budget Parameters/Priorities:** Flor Diaz Smith provided this memo for the committee to consider; this will be discussed at the WCUUSD Board meeting tonight. Susanne Gann suggested that the board might have to consider which parameters are priorities, as the budget development process goes forward. Some discussion followed about the threshold penalty.

6. Communication Plan: Superintendent Roy shared a draft communication plan. This iteration of the plan has been shared with the Steering Committee. She shared that this too is a dynamic document and will have more details as we go forward, but the purpose is to guide the work of engagement with the community and stakeholders. Kari Bradley stated that the bullet related to “telling our story” is an important theme for the communication plan. Dan Keeney asked whether the Communication Plan is aspirational or is it reflective of what is already in place. Superintendent Roy said “both” - but there is not a formal Communication Plan in place, yet.

7. Future Agenda Items

7.1. Draft of community message about the budgeting process (steps, parameters, etc.) - Kari will draft this for the committee meeting packet

7.2. Next Regular Meeting: October 10, 2023

8. Adjourn: The meeting adjourned at 5:45 p.m.

Respectfully submitted,
Lisa Grace, Committee Recording Secretary