



**Wednesday, December 6, 2023
Board of Trustees Regular Meeting - 7:00pm**

**EDUCATING EVERY CHILD FOR SUCCESS
BOARD OF EDUCATION REGULAR MEETING**

**REDWOOD CITY SCHOOL DISTRICT
750 Bradford Street
Redwood City, CA 94063**

For anyone who would like to access the Regular Board Meeting virtually, please join the RCSD School Board using the Zoom link below:

**TELECONFERENCE MEETING
<https://rcsdk8-net.zoom.us/j/88148627132>
(to participate in the Regular Board Meeting)**

Phone one-tap: US: +16694449171,,88148627132# or +16699006833,,88148627132#

Dial: US: +1 669 444 9171 or +1 669 900 6833 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 719 359 4580 or +1 507 473 4847 or +1 564 217 2000 or +1 646 931 3860 or +1 689 278 1000 or +1 929 436 2866 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 360 209 5623 or +1 386 347 5053

Webinar ID: 881 4862 7132

MESSAGE FOR VIRTUAL ATTENDEES

The Board invites the public to join the open session portion of the meeting and offer public comment via Zoom. Additionally, the meeting will be recorded and staff will be available to receive real-time comments via the links below. Comments received during the open session of the meeting will be shared publicly during the meeting:

**ENGLISH
<https://forms.gle/XfySCCEq6EnSkTj49>**

**SPANISH
<https://forms.gle/36Hx8o9LKKdEBRkZ6>**

If you require Spanish interpretation please call: 978-990-5137 and press 8377041# for the password.

Si requiere interpretacion al espanol por favor llame al: 978-990-5137 y presione 8377041# para la contrasena.

If you need special assistance or a modification due to a disability (including auxiliary aids or services) to participate in this meeting, please contact Evelyn Campos at ecampos@rcsdk8.net at least 48 hours in advance of the meeting and we will make our best efforts to accommodate.

MESSAGE FOR IN-PERSON ATTENDEES

TRANSLATIONS: Spanish translation of the meeting shall be provided to anyone who so desires. Please advise the secretary seated next to the Superintendent at the dais.

SPEAKING AT BOARD MEETINGS: The public is encouraged to speak to the Board on issues of concern whether or not the issue(s) is/are on the agenda. To address the Board, please complete

a Speakers Card (available at the entrance) and give it to the secretary. If you wish to speak to the Board on a subject listed on the Agenda, you will be called to the podium at the time that item is being considered by the Board. If the item is not on the agenda, you will be called to the podium during Oral Communication. Public comments are limited to 3 minutes per person per topic unless otherwise noted.

CHANGES OR ADDITIONS TO THE AGENDA: Consent Items are voted on simultaneously with one motion and are not debated or discussed by the Board. The action indicated on each item is deemed to have been considered in full and action will be taken as worded in the item. If a Board Member or the Superintendent so requests, any item can be moved in order or removed entirely from the Agenda. If you want to discuss an item, please let us know with a Speakers Card before we change the Agenda, so we can keep it out of Consent Items.

ELECTRONIC DEVICES: Please turn the sound off on all cell phones, pagers and other electronic devices, to avoid disrupting these proceedings.

ONLINE BOARD PACKETS: As of March 2011 we no longer produce printed board packets. Any member of the public may access board documents at: <https://go.boarddocs.com/ca/redwood/Board.nsf/Public>. If you would like to follow along during the meeting and you are inside the board room, you may utilize our Wi-Fi network: rcsdguest (no password required).

1. Call to Order - 1 min

Subject	1.1 Roll Call
Meeting	Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category	1. Call to Order - 1 min
Access	Public
Type	Procedural

2. Welcome - 1 min

Subject	2.1 Welcome by the School Board President, Cecilia Marquez
Meeting	Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category	2. Welcome - 1 min
Access	Public
Type	Procedural

3. Board Officer's Rotation - 15 min

Subject	3.1 President
Meeting	Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category	3. Board Officer's Rotation - 15 min
Access	Public
Type	Information

Subject	3.2 Vice-President
Meeting	Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm

Category 3. Board Officer's Rotation - 15 min

Access Public

Type Information

Subject 3.3 Clerk

Meeting Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm

Category 3. Board Officer's Rotation - 15 min

Access Public

Type Information

Subject 3.4 Representative to San Mateo County Committee on School District Organization

Meeting Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm

Category 3. Board Officer's Rotation - 15 min

Access Public

Type Information

Subject 3.5 Liaison to California School Boards Association and the San Mateo County School Boards Association

Meeting Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm

Category 3. Board Officer's Rotation - 15 min

Access Public

Type

Subject 3.6 Secretary to the Board (Superintendent)

Meeting Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm

Category 3. Board Officer's Rotation - 15 min

Access Public

Type Information

4. Reception - 10 min

Subject 4.1 Recognition of Cecilia I. Márquez

Meeting Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm

Category 4. Reception - 10 min

Access Public

Type Information

Rationale: To commemorate Cecilia's completion of her one-year term as the president of the school board, she is being acknowledged for her dedicated service and unwavering commitment to the Redwood City School District.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

5. Changes to the Agenda - 1 min

Subject	5.1 Additions, Deletions, or Modifications to the Agenda
Meeting	Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category	5. Changes to the Agenda - 1 min
Access	Public
Type	Discussion

6. Approval of the Agenda

Subject	6.1 Approval of the Agenda
Meeting	Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category	6. Approval of the Agenda
Access	Public
Type	Action
Recommended Action	Approve the agenda as submitted or amended.

7. Oral Communication

Subject	7.1 If you have public comment related to a Regular Board Meeting item, please post it on the links available under Public Content prior to the Regular Board Meeting or immediately upon the meeting opening.
Meeting	Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category	7. Oral Communication
Access	Public
Type	Information

Public Comment Links:

English: <https://forms.gle/XfySCCEq6EnSkTj49>

Spanish: <https://forms.gle/36Hx8o9LkKdEBRkZ6>

8. Bond Program Action Items (Action Required) - 15 min

Subject	8.1 Discussion of Districtwide Solar Phase 2 Financial Study and Approval of Final Projects List
Meeting	Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm

Category	8. Bond Program Action Items (Action Required) - 15 min
Access	Public
Type	Action, Discussion
Recommended Action	It is the Bond Program Team's recommendation that the School Board discuss the Districtwide Solar Phase 2 Financial Study and approve the final projects list.

Rationale: The Bond Program Team will be presenting the Districtwide Solar Phase 2 Financial Study, report attached to this item, and requesting approval of the final projects list.

Financial Impact: N/A - Any approved projects will be brought back to the School Board with pricing in the future.

Submission for Approval
 Prepared by: Martin Cervantes, Interim Bond Program Director; Will Robertson, Bond Program Manager
 Approved by: John R. Baker, Ed.D., Superintendent

File Attachments
[231114 RCSD Solar Phase 2 Financial Modeling Report.pdf \(225 KB\)](#)

9. School/Community Reports - 1 hr

Subject	9.1 Kennedy and McKinley School Presentations for 2023-2024 School Year
Meeting	Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category	9. School/Community Reports - 1 hr
Access	Public
Type	Information

Rationale: McKinley Middle School and Kennedy Middle School will showcase how each site is addressing the implementation of new initiatives in academics as well as how they are exemplifying student, and parent voice, as well as school events. These initiatives are aligned with the LCAP goals and SPSA plans that have been set by each site. Here are the basic requirements for each site presentation:

1. Academics: How are teachers showing the Empowered Learner framework?
2. School Events: What events have taken place since the start of the year? Any changes for the school this year that have been made?
3. Student Voice: How is the school elevating student voice?
4. Parent Outreach/ Voice: How is the school addressing parent outreach? What are the parents saying about the school?

Financial Impact: None at this moment

Submission for Approval
 Prepared by: Anna Herrera, Assistant Superintendent, Ed. Services
 Approved by: John R. Baker, Ed.D., Superintendent

File Attachments
[Kennedy Board Report 2023.pdf \(2,231 KB\)](#)
[MIT Board Report 2023.pdf \(14,477 KB\)](#)

10. Consent Items (Action Required) - 1 min

Subject **10.1 Approval of Consent Items**

Meeting Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm

Category 10. Consent Items (Action Required) - 1 min

Access Public

Type Action

Recommended Action Motion to approve the Consent Items 10.2-10.19.

Subject **10.2 Approval of November 8 Board Meeting Minutes**

Meeting Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm

Category 10. Consent Items (Action Required) - 1 min

Access Public

Type Action (Consent)

Recommended Action It is the Administration's recommendation that the School Board approve the November 8 Minutes for the Regular Board meeting, as submitted.

Rationale: The board minutes have been reviewed by the Clerk, the Superintendent, and Administration.

Financial Impact: None.

Submission for Approval
Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments
[2023.11.08 Minutes DRAFT - Regular.pdf \(59 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject **10.3 Approval of November 15 Closed Session Board Meeting Minutes**

Meeting Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm

Category 10. Consent Items (Action Required) - 1 min

Access Public

Type Action (Consent)

Recommended Action It is the Administration's recommendation that the School Board approve the November 15 Minutes for the Closed Board meeting, as submitted.

Rationale: The board minutes have been reviewed by the Clerk, the Superintendent, and Administration.

Financial Impact: None.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[2023.11.15 Minutes DRAFT - Closed.pdf \(38 KB\)](#)

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Subject	10.4 Approval of November 15 Study Session and Regular Board Meeting Minutes
Meeting	Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category	10. Consent Items (Action Required) - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the November 15 Minutes for the Study Session and Regular Board meeting, as submitted.

Rationale: The board minutes have been reviewed by the Clerk, the Superintendent, and Administration.

Financial Impact: None.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[2023.11.15 Minutes DRAFT - Study Session.Regular.pdf \(82 KB\)](#)

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Subject	10.5 Approval of Addendum to 2023-24 Measure U Application for Roosevelt
Meeting	Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category	10. Consent Items (Action Required) - 1 min
Access	Public
Type	Action (Consent)

Recommended
Action

It is the Administration's recommendation that the School Board read and approve Roosevelt's Addendum to their 2023-24 Measure U Application.

Rationale: For Measure U, Roosevelt was given an allotment for 2023-2024 of \$135,476 and a carryover from 2022-23 of \$287,950 for a total of \$423,426. Roosevelt's Site Council met on November 14, 2023, to discuss and approve the Measure U addendum.

The following are amendments proposed for Measure U for Roosevelt for the 2023-24 school year:

- Deletion of 0.6 FTE literacy intervention teacher due to funding source change;
- Increase of \$30,000 to technology purchase due to needs resulting from broken/damaged student Chromebooks and need for new adaptors for smart TVs as well as headphones for all classrooms;
- Increase of \$8,500 to Project Based Learning professional development, planning days, and materials purchases;
- Increase of \$34,024 for equity professional development through SF-CESS;
- Allocation of \$69,360 for mental health counseling through One Life. This is a change in funding source;
- Allocation of \$8,500 for stipends for MTSS leadership team members;
- Allocation of \$5,000 for stipends for teacher representatives on School Site Council an PTA;
- Allocation of \$8,000 for stipends for PBIS team members;
- Allocation of \$5,000 for PBIS classroom and grade level incentives;
- Allocation of \$5,000 for family engagement events;
- Allocation of \$10,000 for enrichment and intervention materials;
- Allocation of \$4,000 for subs for SST/IEP/504 meetings;
- Allocation of \$5,000 for ELA and math data analysis;
- Allocation of \$2,500 for stipends for ELPAC data analysis and training;
- Allocation of \$5,000 for stipends for planning time related to new curriculum and district initiatives;
- Allocation of \$60,000 for math tutoring through CAP;
- Allocation of \$2,000 for interpretation for meetings and communication with parents;
- Allocation of \$33,921 for classroom and recess supplies for teachers and staff;
- Allocation of \$15,000 for Outdoor Ed and Yosemite stipends and scholarships;
- Allocation of \$20,000 for field trip scholarships and guest speakers;
- Allocation of \$8,000 for stipends for Girls on the Run mentors;
- Allocation of \$15,000 for social emotional learning and calming corner materials;
- Allocation of \$1,500 for school attendance events;
- Allocation of \$10,000 for staff appreciation and spirit wear;
- Allocation of \$2,500 for staff attendance at after-hours school events;
- Allocation of \$10,000 for flexible seating; and
- Allocation of \$1,000 for stipend for teacher(s) involved with the Variety Show.

All of the members in attendance at the November 14, 2023, School Site Council meeting voted to approve the recommendations (the Principal abstained as directed). An updated application for Measure U funds is attached for review.

Financial Impact: Please see the attachment for details.

Submission for Approval

Prepared by: Tina Mercer, Principal

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Roosevelt Measure U Addendum No. 1.pdf \(145 KB\)](#)

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Subject	10.6 Second Reading and Approval of Board Policy 6173.1 - Education for Foster Youth
Meeting	Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category	10. Consent Items (Action Required) - 1 min

Access Public

Type Action (Consent)

Recommended Action It is the Administration's recommendation that the School Board read and approve Board Policy 6173.1 - Education for Foster Youth.

Rationale: This policy and regulation were discussed at the November 15, 2023 board meeting.

Financial Impact: No financial impact to the School District at this time.

Submission for Approval
Prepared by: Wendy Kelly, Deputy Superintendent
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments
[6173.1 BP AR Education for Foster Youth.pdf \(296 KB\)](#)

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Subject **10.7 Second Reading and Approval of Board Policy and Regulation 6173 - Education for Homeless Children**

Meeting Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm

Category 10. Consent Items (Action Required) - 1 min

Access Public

Type Action (Consent)

Recommended Action It is the Administration's recommendation that the School Board read and approve Board Policy and Regulation 6173 - Education for Homeless Children.

Rationale: This policy and regulation were discussed at the November 15, 2023 board meeting.

Financial Impact: No financial impact to the School District at this time.

Submission for Approval
Prepared by: Wendy Kelly, Deputy Superintendent
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments
[6173 BP AR Education For Homeless Children.pdf \(279 KB\)](#)

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Subject **10.8 Second Reading and Approval of Board Policy and Regulation 6171 - Title I Programs**

Meeting Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm

Category 10. Consent Items (Action Required) - 1 min

Access Public

Type Action (Consent)

Recommended It is the Administration's recommendation that the School Board read and approve Board
Action Policy and Regulation 6171 - Title I Programs.

Rationale: This policy and regulation were discussed at the November 15, 2023 board meeting.

Financial Impact: No financial impact to the School District at this time.

Submission for Approval
Prepared by: Wendy Kelly, Deputy Superintendent
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments
[6171 BP AR Title I Programs.pdf \(189 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject **10.9 Second Reading and Approval of Board Policy and Regulation 6020 - Parent Involvement**

Meeting Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm

Category 10. Consent Items (Action Required) - 1 min

Access Public

Type Action (Consent)

Recommended It is the Administration's recommendation that the School Board read and approve Board
Action Policy and Regulation 6020 - Parent Involvement.

Rationale: This policy and regulation were discussed at the November 15, 2023 board meeting.

Financial Impact: No financial impact to the School District at this time.

Submission for Approval
Prepared by: Wendy Kelly, Deputy Superintendent
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments
[6020 BP AR Parent Involvement.pdf \(296 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	10.10 Second Reading and Approval of Board Policy and Exhibit 6163.4 - Student Use of Technology
Meeting	Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category	10. Consent Items (Action Required) - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board read and approve Board Policy and Exhibit 6163.4- Student Use of Technology.

Rationale: This policy and exhibit were discussed at the November 15, 2023 board meeting.

Financial Impact: No financial impact to the School District at this time.

Submission for Approval
Prepared by: Wendy Kelly, Deputy Superintendent
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments
[6163.4 BP E Student Use Of Technology.pdf \(154 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	10.11 Second Reading and Approval of Board Policy and Regulation 5144.1 - Suspension and Expulsion/Due Process
Meeting	Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category	10. Consent Items (Action Required) - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board read and approve Board Policy and Regulation 5144.1 - Suspension and Expulsion/Due Process.

Rationale: This policy and regulation were discussed at the November 15, 2023 board meeting.

Financial Impact: No financial impact to the School District at this time.

Submission for Approval
Prepared by: Wendy Kelly, Deputy Superintendent
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[5144.1 BP AR Suspension and Expulsion Due Process.pdf \(409 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	10.12 Approval of the Purchase of Additional Language Power Curriculum
Meeting	Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category	10. Consent Items (Action Required) - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the additional purchase of the recommended ELD curriculum, Language Power by TCM (Teacher Created Materials.)

Rationale: This purchase is for a second order of the Language Power ELD program that will supplement the adopted Benchmark English Language Arts/English Language Development curriculum for grades K-8. The first order was Board Approved on 9/13/2023 for \$600,000 to be paid out of the general fund.

The ELD Trial Committee collaborated during the 2022-2023 school year and debriefed the implementation of a trial unit from different language levels across grades 3-8. Feedback from the trial experience was shared across grade levels. In a final analysis, the strengths of each language level by grade level spans (3-5 and 6-8) in the four domains of language development: speaking, listening, reading, and writing were analyzed.

The lessons are standards-based and address the English Language Development Standards with embedded assessments that mirror the ELPAC (English Language Proficiency Assessments for CA) for K-8 students.

Financial Impact: \$292,055.91 out of the General Fund.

Submission for Approval

Prepared by: Katherine Rivera, Director of Multilingual Learners Department and Categorical Programs

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Updated Redwood City K. Rivera LP 2nd Order \(2\).pdf \(166 KB\)](#)

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Subject	10.13 Approval of Additional Personnel Needed for the 2023-24 School Year
Meeting	Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category	10. Consent Items (Action Required) - 1 min
Access	Public
Type	Action (Consent)

Recommended Action It is the Administration's recommendation that the School Board approve the following increase in the number of staff positions for the 2023-24 school year.

Rationale: Due to changes in staffing needs within the following department, the additional position below is requested for the 2023-24 school year.

Additional position needed:

1.0 FTE Newcomer Teacher - Garfield Community School - Additional teaching staff is needed to address the increase in the number of 6-8 Newcomer students in RCSD for the 2023-24 school year. Historically new international student enrollment spikes between December and February. Last year RCSD served 241 Newcomers in total. This year RCSD is serving 324 Newcomer students. The intensive program at Garfield, serving students in grades 2-8 will likely be full in some classes by December 2023 based on pending registrations.

Financial Impact: 1.0 FTE 6-8 Newcomer Teacher - Garfield Community School - \$60,026 to be paid out of the General Fund

Submission for Approval
Prepared by: Wendy Kelly, Deputy Superintendent
Approved by: John R. Baker, Ed.D., Superintendent

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Subject 10.14 Approval of Local Interagency Agreement(s) to Provide Education and Training to Credential Candidates

Meeting Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm

Category 10. Consent Items (Action Required) - 1 min

Access Public

Type Action (Consent)

Recommended Action It is the Administration's recommendation that the School Board approve the attached interagency agreement(s) to provide education and training to credential candidates.

Rationale: RCSD welcomes credential candidates into our classrooms as they work to gain their certification. This agreement with San Jose State University will allow RCSD to welcome a candidate earning a Pupil Personnel Services (PPS) Credential in School Social Work. A seasoned mentor holding a PPS will be paired with this candidate to guide them through caseload referrals and intake, session implementation, necessary documentation, interactions with stakeholders, and exit plans. The PPS candidate will gain an understanding of the depth and complexity of the school counseling profession.

Financial Impact: None.

Submission for Approval
Prepared by: Wendy Kelly, Deputy Superintendent
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments
[SJSU- PPS Social Work Agreement-Dec 2023-2028.pdf \(295 KB\)](#)

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provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	10.15 Approval of Retirement Notification Incentive
Meeting	Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category	10. Consent Items (Action Required) - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration’s recommendation that the School Board approve the offer of an early retirement notification incentive.

Rationale: In an effort to streamline staffing planning for the 2024-2025 school year and to assist in managing possible staffing reductions, it is the Administration’s recommendation to offer an early retirement notification incentive. The incentive will be available as outlined below for those employees who notify Wendy Kelly, Deputy Superintendent, in writing via the [RCSD Retirement/Notice of Separation form](#), by the deadlines below.

- \$2,000 (Two thousand dollars) to employees with 1-34 years of service completed as of June 2024;
- \$5000 for employees with 35+ years of service completed as of June 2024

All Certificated Employees:
notification deadline by 02/15/2024 / retirement deadline by 06/30/2024

All Classified Employees:
notification deadline by 02/15/2024 / retirement deadline by 08/15/2024

For reference purposes, the following chart denotes the previous years’ retirement notifications from employees:

Notification Date	Management Employees	CSEA Employees	RCTA Employees
Received by 1/31/23 for the 2022-23 school year	2	3	6
Received by 1/31/22 for the 2021-22 school year	5	10	6
Received by 1/31/21 for the 2020-21 school year	1	9	8
Received by 1/31/20 for the 2019-20 school year	0	8	6
Received by 1/31/19 for the 2018-19 school year	1	3	2

Financial Impact: Up to \$50,000 in the Unrestricted General Fund ending balance, depending on the number of notifications received by the deadline.

Submission for Approval
Prepared by: Wendy Kelly, Deputy Superintendent
Approved by: John R. Baker, Ed.D., Superintendent

Our adopted rules of Parliamentary Procedure, Robert’s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject **10.16 Rejection of Claim**

Meeting Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm

Category 10. Consent Items (Action Required) - 1 min

Access Public

Type Action (Consent)

Recommended It is the Administration's recommendation that the School Board reject the claim for
Action damages. (Attachments provided to Board under separate cover.)

Rationale: A claim has been submitted to the Redwood City School District. The incident occurred in May 2023, and thereafter, at Kennedy Middle School. The claim was sent to the District's insurance carrier, San Mateo County Schools Insurance Group, which is handling this matter.

A communication has been received from San Mateo County Schools Insurance Group (SMCSIG) recommending that the District Governing Board reject the claim.

It is accordingly recommended that the Redwood City School District Board of Education reject the claim.

Financial Impact: None.

Submission for Approval
Prepared by: Rick Edson, Chief Business Official
Approved by: John R. Baker, Ed.D., Superintendent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject **10.17 Rejection of Claim**

Meeting Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm

Category 10. Consent Items (Action Required) - 1 min

Access Public

Type Action (Consent)

Recommended It is the Administration's recommendation that the School Board reject the claim for
Action damages. (Attachments provided to Board under separate cover.)

Rationale: A claim has been submitted to the Redwood City School District. The incident occurred on May 9, 2023, at Creative Learning Center (815 Allerton Street). The claim was sent to the District's insurance carrier, San Mateo County Schools Insurance Group, which is handling this matter.

A communication has been received from San Mateo County Schools Insurance Group (SMCSIG) recommending that the District Governing Board reject the claim.

It is accordingly recommended that the Redwood City School District Board of Education reject the claim.

Financial Impact: None.

Submission for Approval
Prepared by: Rick Edson, Chief Business Official
Approved by: John R. Baker, Ed.D., Superintendent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	10.18 Rejection of Claim
Meeting	Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category	10. Consent Items (Action Required) - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board reject the claim for damages. (Attachments provided to Board under separate cover.)

Rationale: A claim has been submitted to the Redwood City School District. The incident occurred on May 10, 2023, in Redwood City. The claim was sent to the District's insurance carrier, San Mateo County Schools Insurance Group, which is handling this matter.

A communication has been received from San Mateo County Schools Insurance Group (SMCSIG) recommending that the District Governing Board reject the claim.

It is accordingly recommended that the Redwood City School District Board of Education reject the claim.

Financial Impact: None.

Submission for Approval
Prepared by: Rick Edson, Chief Business Official
Approved by: John R. Baker, Ed.D., Superintendent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	10.19 Ratification of Warrant Registers, November 1, 2023 - November 30, 2023
Meeting	Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category	10. Consent Items (Action Required) - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board ratify the attached warrant registers as submitted.

Rationale: Education Code Section 42631 states that all payments from funds of a school district shall be made by written order of the governing board of the district. The attached report consists of expenditures from various funds in the amount of \$4,233,712.08 for the period November 1, 2023, through November 30, 2023.

Financial Impact: The total disbursement from the San Mateo County Treasurer's Office amounts to \$4,233,712.08 and represents actual expenditures for all funds.

Submission for Approval
Prepared by: Rick Edson, Chief Business Official
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments
[November 2023 Warrant Register.pdf \(89 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

11. Action Items - 15 min

Subject	11.1 First Reading and Approval of Board Policy and Regulation 6174 - Education for English Learners
Meeting	Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category	11. Action Items - 15 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board read, discuss, and approve Board Policy and Administrative Regulation 6174 - Education for English Learners.

Rationale: It is the Administration's recommendation that the School Board read, discuss, and approve Board Policy and Administrative Regulation 6174 - Education for English Learners.

This policy was updated to remove outdated material and reflect new law (SB 941) which permits a district to enter into an instruction collaboration agreement with another school district, county office of education, or charter school to offer the same or similar courses and coursework to students who have been impacted by teacher shortages, disruptions, or cancellations to science, technology, engineering, and mathematics classes, or dual immersion programs. Additionally, this policy was updated to reflect updated information from the California Department of Education's (CDE) English Learner Federal Program Monitoring 2023-24 Instrument.

This regulation was updated to remove outdated material and reflect updated information from the California Department of Education's (CDE) English Learner Federal Program Monitoring 2023-24 Instrument, CDE's Reclassification Criteria website, and letters from CDE which provide updated reclassification guidance regarding the criteria used to determine whether and English learner should be reclassified, including a review of the student's curriculum mastery and academic performance, the provision of an interpreter for parents/guardians, when necessary, as part of the parent/guardian involvement, comparison of student performance on an objective assessment of basic skills in English against an empirically established range of performance in basic skills, based on the performance of English proficient students of the same age, which demonstrates whether the student is sufficiently proficient in English to participate effectively in a curriculum designed for student's of the same age whose native language is English. This regulation was also updated to include that the four year of post-reclassification monitoring should be utilized to ensure that students have not prematurely exited, any academic deficit incurred through participation in the English learner program has been remedied, and the student's are

meaningfully participating in the standard instructional program compared to student's who had never participated in an English learner program. Additionally, this regulation was updated to clarify that the LCAP advisory committee provides input regarding exiting language acquisition programs and the possible establishment of other programs.

Financial Impact: No financial impact to the School District at this time.

Submission for Approval
Prepared by: Wendy Kelly, Deputy Superintendent
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments
[6174 BP AR Education for English Learners.pdf \(340 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

12. Board and Superintendent Reports - 10 min

Subject	12.1 Report from Board Members and Superintendent
Meeting	Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category	12. Board and Superintendent Reports - 10 min
Access	Public
Type	Reports

Rationale: The School Board and Superintendent Baker will report out on meetings, attended events, upcoming events, school site visits, etc.

Financial Impact: None at this moment.

Submission for Approval
Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent
Approved by: John R. Baker, Ed.D., Superintendent

13. Information - 3 min

Subject	13.1 Information on San Mateo County Investment Fund - October 2023
Meeting	Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category	13. Information - 3 min
Access	Public
Type	Information

Rationale: Education Code Sections 41001 and 41002 generally provide that all money received by or apportioned to a school district shall be paid into the county treasury to be placed to the credit of the proper fund of the district.

Pursuant to California Education Code Section 41015, the District may invest all or part of funds deposited in a Special Reserve Fund or any surplus monies not required for the immediate necessities of the District in any of the investments specified in California Government Code Sections 16430 or 53601. Historically, districts in San Mateo County have been depositing all of their funds into the county treasury. The County Treasurer has made investment decisions for the school districts, which is not a unique practice statewide. School district funds on deposit with the

county treasury, along with funds deposited by other agencies, are placed in a County investment pool, and profits and losses realized from these invested funds are shared among the pool participants in proportion to the amount invested.

Financial Impact:

Gross pool earnings for
Month ending October 2023: 3.378%

The current average maturity of the portfolio is 1.73 years with an average duration of 1.57 years. The portfolio continues to hold no derivative products.

Please click the link below to view the investment report for October 2023:
<https://www.smcgov.org/media/146610/download?inline=>

Please click the link below to view the copies of the Investment Reports and the Compliance Reports:
<https://www.smcgov.org/treasurer/investment-information>

Submission for Approval
Prepared by: Rick Edson, Chief Business Official
Approved by: John R. Baker, Ed.D., Superintendent

14. Correspondence - 1 min

Subject	14.1 Correspondence
Meeting	Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category	14. Correspondence - 1 min
Access	Public
Type	Information

15. Other Business/Suggested Items for Future Agenda - 1 min

Subject	15.1 Possible Other Business/Suggested Items for Future Agenda
Meeting	Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category	15. Other Business/Suggested Items for Future Agenda - 1 min
Access	Public
Type	Information

Rationale: The following Schedule of Agenda Items for the 2023-24 School Board meetings (attached hereto) has been revised by the administration. This schedule of board agenda items will be routinely updated, as needed.

Financial Impact: None.

Submission for Approval
Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments
[23-24 Schedule of Board Agenda Items - Updated on 11.30.2023.pdf \(63 KB\)](#)

16. Board Meetings Calendar - 1 min

Subject **16.1 Changes to the Board Meetings Calendar**

Meeting Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category 16. Board Meetings Calendar - 1 min
Access Public
Type Information

Rationale: The following School Board Meetings Calendar for 2023-24 (attached hereto) has been revised by the administration. This calendar of school board meetings will be routinely updated, as needed.

Next Board meeting: December 19, 2023 (Tuesday)

Financial Impact: None.

Submission for Approval
Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments
[23-24 RCSD Board Meeting Calendar.pdf \(70 KB\)](#)

17. Adjournment - 1 min

Subject **17.1 Adjourn the Meeting**

Meeting Dec 6, 2023 - Board of Trustees Regular Meeting - 7:00pm
Category 17. Adjournment - 1 min
Access Public
Type Action
Recommended Action Motion to adjourn the meeting.