

	Year	9	10	11	12
		19:1	19:1	19:1	19:1
IHS	Projections based on "CURRENT" Student Enrollment Source: Powerschool 3/29/21	372	350	306	278
	Total Student Enrollment 19-20	1306			
	Current Core Class FTEs 20-21	83			
	Current Core Class (only) Ratio 20-21	16:1			
	Projections based on "CURRENT" Student Enrollment Source: Powerschool	325	314	274	268
	Total Projected Student Enrollment 21-22	1181			
	Projected 20-21 FTEs (3/29/21)	68			
	Projected Core Class Ratio	17.36764706			
	Changes in FTEs for 21-22 as of (3/29/21)	-15			



Memorandum

To: Executive Staff, Directors, and Principals

From: Tamara D. Turner, Ed.D. *Tamara Turner, Ed.D.*
Chief Human Resources Officer

Date: March 31, 2021

Subject: Summer Hours

We are pleased to announce we will again move to a modified workweek schedule this summer, which will begin on **Monday, June 21, 2021**, and remain in place through **Friday, August 6, 2021**. All schools and offices will be closed on Fridays during this time. Schools and offices will open their doors to the public, using the same hours they open/close during the academic school year for visitors.

Employees are still responsible for ensuring that they work the total number of required hours each week. During the modified work weeks, employee leave entries will need to be adjusted to accommodate this schedule change.

To submit leave between June 21 - July 2, 2021 and July 12 - August 5, 2021, enter leave as follows:

- 1 day = 1.25 days entry in iVisions and ½ day = .625 entry in iVisions ($\frac{1}{2} \times 1.25 \text{ day} = .625 \text{ day}$)

Special Note for the Week of July 5 - 9, 2021:

- Schools and offices will be closed on **Monday, July 5, 2021** (Independence Day Holiday which is not a scheduled work day on the 2021-2022 Calendar).
- The District will be operating on a modified work schedule from Tuesday, July 6 - Thursday, July 8 as schools and offices will also be closed on **Friday, July 9, 2021**.
- Employees are still responsible for working their required hours, or submitting leave, for this condensed work week.

To submit leave between July 6 - July 8, 2021 (only), enter leave as follows:

- 1 day = 1.33 days entry in iVisions and ½ day = .665 entry in iVisions ($\frac{1}{2} \times 1.33 \text{ day} = .665 \text{ day}$)

If you have already submitted leave for any summer hours, the Payroll Department will correct iVisions to reflect the appropriate time increments outlined above.

Your school or department secretary will be available to assist you with any leave entry questions.

TDT:aw

***ACTION NEEDED* - 2021-2022 Staffing Allocation**

awhite@lexrich5.org Ameer White

Friday, April 2, 2021 at 1:40:55 PM Eastern Daylight Time

To: eddavis@lexrich5.org Edward Davis Jr, ecdoty@lexrich5.org Erin Doty, amiller@lexrich5.org Anna Miller, vlsava@lexrich5.org Vernon Sava, sdmajorm@lexrich5.org Danielle Major-Murphy, mames@lexrich5.org Michael Ames, ggary@lexrich5.org Gerald Gary, rlhardy@lexrich5.org Robin Hardy, melofon@lexrich5.org Michael Lofton
Cc: tturner@lexrich5.org Turner, Tamara, rwicker2@lexrich5.org Reggie Wicker, awhite@lexrich5.org Ameer White

On behalf of Dr. Tamara Turner, Chief Human Resources Officer, I am sending the message below:

As a follow-up to our 2021-2022 staffing meetings, as promised, I am asking Ameer White to share your staffing allocations for 2021-2022 via DocHub. DocHub simplifies the flow to automate and streamline the sending of documents for electronic signature. If you have a problem opening your DocHub document, please reach out to Ameer White.

Please be reminded, as you review your allocations, if you have "cuts" for 2021-2022, you have the flexibility to assign remaining staff within your building to meet the needs of your school. If you need support determining how to determine cuts, please contact Dr. Reggie Wicker, Director of Personnel.

Thank you, and if you have any questions, please let us know.

Ameer

--

Ameer White

Administrative Assistant

for Dr. Tamara Turner, Chief Human Resources Officer

School District Five of Lexington & Richland Counties

1020 Dutch Fork Road, Irmo, SC 29063

803.476.8198

803-476-8196 (fax)

www.lexrich5.org



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FINALIZED: IHS - Staffing Allocations for 2021-2022.pdf

no-reply@dochub.com Ameer White via DocHub

To: awhite@lexrich5.org Ameer White

To: rlhardy@lexrich5.org

Friday, April 2, 2021 at 4:36:17 PM Eastern Daylight Time



All parties have finalized the document **IHS - Staffing Allocations for 2021-2022.pdf**.

[View Document](#)

Ameer White

awhite@lexrich5.org

ALL PARTIES FINALIZED AT

Apr 2, 2021 @ 4:36 PM EDT

Signers:



Tamara Turner

tturner@lexrich5.org

COMPLETED

Apr 2, 2021 @ 3:53 PM EDT



[Signer]

rlhardy@lexrich5.org

COMPLETED

Apr 2, 2021 @ 8:36 PM UTC

[View Document](#)

File Verification Hash (SHA256)

05876815258574e118b967b307d1cbac3b0b97183c162ad9417693843feefeb8

Do not share this email. This message contains a secure link to DocHub and once used, will remain active for 1 day. Please, do not share this email or link with others.

Sent by Amee White (awhite@lexrich5.org, IP: 138.43.106.74).

Powered by [DocHub.com](https://www.dochub.com) - View, edit and sign PDFs in your web browser

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Attachments:

IHS - Staffing Allocations for 2021-2022.pdf 116k

French teacher is to be ready by first week of May

ccarmich@lexrich5.org Caren Carmichael
To: rlhardy@lexrich5.org Robin Hardy

Monday, March 29, 2021 at 2:59:55 PM Eastern Daylight Time

Pending vaccines and waiting period per doctor's statement. FYI

--



Caren Carmichael

Benefits Specialist II

School District Five of Lexington & Richland Counties

1020 Dutch Fork Road, Irmo, SC 29063

803.476.8168

803-476-8206 (fax)

www.lexrich5.org



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You can review your current insurance coverage and initiate changes for Open Enrollment through PEBA Insurance's MyBenefits portal

[MyBenefits](#)

You can review your PEBA Retirement plan information (years of service credit and beneficiary designation) through PEBA Retirement's MemberAccess portal

[MemberAccess](#)

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rlhardy@lexrich5.org Robin Hardy
To: pbogges@lexrich5.org Peggy Boggess

Monday, March 29, 2021 at 3:02:05 PM Eastern Daylight Time

fyi

----- Forwarded message -----

From: **Caren Carmichael** <ccarmich@lexrich5.org>

Date: Mon, Mar 29, 2021 at 3:00 PM

Subject: French teacher is to be ready by first week of May

To: Robin Hardy <rlhardy@lexrich5.org>

Pending vaccines and waiting period per doctor's statement. FYI

--



Caren Carmichael

Benefits Specialist II

School District Five of Lexington & Richland Counties

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803-476-8206 (fax)

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Head Volleyball Coach Position

[REDACTED] britta stroman
To: rlhardy@lexrich5.org

Friday, April 2, 2021 at 3:42:11 PM Eastern Daylight Time

Good Afternoon Dr. Hardy, My name is Britta Ashman and I recently applied for the Head Volleyball Coach position at your High School. I had the pleasure of meeting AD Canady yesterday, but I am also hoping to work in the high school as well. I am coming from Boston where I have been a Guidance Counselor for 12 years. Any information about potential guidance positions or opportunities would be greatly appreciated. I have applied to a potential guidance position for 21-22 through the HR website, however the location was TBD. Any information would be greatly appreciated. Sincerely Britta Ashman

Attachments:

Resume 1-3.docx 25k

rlhardy@lexrich5.org Robin Hardy
To: [REDACTED] britta stroman

Saturday, April 3, 2021 at 7:23:52 AM Eastern Daylight Time

Greetings,

Thank you for the introduction, and welcome to the area! AD Canady speaks highly of you. I will be sure to keep my eye out and ask that you keep a watch on our district website.

With Immo Pride,

Dr. Robin L. Hardy, Proud Principal
Immo High School International School for the Arts
803.476.3010 (school)
803.237.3411 (cell)



On Fri, Apr 2, 2021 at 3:42 PM britta stroman [REDACTED] wrote:
Good Afternoon Dr. Hardy,

My name is Britta Ashman and I recently applied for the Head Volleyball Coach position at your High School. I had the pleasure of meeting AD Canady yesterday, but I am also hoping to work in the high school as well. I am coming from Boston where I have been a Guidance Counselor for 12 years. Any information about potential guidance positions or opportunities would be greatly appreciated. I have applied to a potential guidance position for 21-22 through the HR website, however the location was TBD. Any information would be greatly appreciated.

Sincerely
Britta Ashman

Sent from my iPhone

rlhardy@lexrich5.org Robin Hardy
To: mhcohen@lexrich5.org Melanie Cohen

Saturday, April 3, 2021 at 7:25:27 AM Eastern Daylight Time

fyi

----- Forwarded message -----

From: **britta stroman** [REDACTED]

Date: Fri, Apr 2, 2021 at 3:42 PM
Subject: Head Volleyball Coach Position
To: <rlhardy@lexrich5.org>

Good Afternoon Dr. Hardy,

My name is Britta Ashman and I recently applied for the Head Volleyball Coach position at your High School. I had the pleasure of meeting AD Canady yesterday, but I am also hoping to work in the high school as well. I am coming from Boston where I have been a Guidance Counselor for 12 years. Any information about potential guidance positions or opportunities would be greatly appreciated. I have applied to a potential guidance position for 21-22 through the HR website, however the location was TBD. Any information would be greatly appreciated.

Sincerely
Britta Ashman

Sent from my iPhone

Attachments:

Resume 1-3.docx 25k

britta stroman
to: rlhardy@lexrich5.org Robin Hardy

Saturday, April 3, 2021 at 9:56:26 AM Eastern Daylight Time

Thank you Dr. Hardy! I will continue to keep watching the district website!
Irmo is a very special place from my gatherings while I was on campus. My husband and I are very committed to establishing a place here for us, as he is a firefighter for Irmo as well. We both feel very grateful and lucky to be here. Enjoy your weekend!

Britta Ashman

Sent from my iPhone

On Apr 3, 2021, at 7:24 AM, Robin Hardy <rlhardy@lexrich5.org> wrote:

Greetings,

Thank you for the introduction, and welcome to the area! AD Canady speaks highly of you. I will be sure to keep my eye out and ask that you keep a watch on our district website.

With Irmo Pride,

Dr. Robin L. Hardy, Proud Principal
Irmo High School International School for the Arts
803.476.3010 (school)
803.237.3411 (cell)



On Fri, Apr 2, 2021 at 3:42 PM britta stroman [REDACTED] wrote:
Good Afternoon Dr. Hardy,

My name is Britta Ashman and I recently applied for the Head Volleyball Coach position at your High School. I had the pleasure of meeting AD Canady yesterday, but I am also hoping to work in the high school as well. I am coming from Boston where I have been a Guidance Counselor for 12 years. Any information about potential guidance positions or opportunities would be greatly appreciated. I have applied to a potential guidance position for 21-22 through the HR website, however the location was TBD. Any information would be greatly appreciated.

Sincerely
Britta Ashman

Sent from my iPhone

mhcohen@lexrich5.org Melanie Cohen

Monday, April 12, 2021 at 1:36:36 PM Eastern Daylight Time

To: rlhardy@lexrich5.org Robin Hardy

Thank you, Robin. I will follow up with her today.
Melanie

On Sat, Apr 3, 2021 at 7:26 AM Robin Hardy <rlhardy@lexrich5.org> wrote:
fyi

Forwarded message

From: **britta stroman**

Date: Fri, Apr 2, 2021 at 3:42 PM

Subject: Head Volleyball Coach Position

To: rlhardy@lexrich5.org

Good Afternoon Dr. Hardy,

My name is Britta Ashman and I recently applied for the Head Volleyball Coach position at your High School. I had the pleasure of meeting AD Canady yesterday, but I am also hoping to work in the high school as well. I am coming from Boston where I have been a Guidance Counselor for 12 years. Any information about potential guidance positions or opportunities would be greatly appreciated. I have applied to a potential guidance position for 21-22 through the HR website, however the location was TBD. Any information would be greatly appreciated.

Sincerely
Britta Ashman

Sent from my iPhone

--
Melanie Cohen
Coordinator of Personnel
School District Five of Lexington and Richland Counties

[REDACTED] is out until after Spring Break**ccarmich@lexrich5.org Caren Carmichael**

Monday, March 29, 2021 at 12:21:04 PM Eastern Daylight Time

To: rlhardy@lexrich5.org Robin Hardy, pboggess@lexrich5.org Peggy Boggess

Hopeful for a release by April 12th.

Thank you, Caren

--

**Caren Carmichael****Benefits Specialist II**

School District Five of Lexington & Richland Counties

1020 Dutch Fork Road, Irmo, SC 29063

803.476.8168

803-476-8206 (fax)

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ccarmich@lexrich5.org Caren Carmichael

Monday, April 12, 2021 at 9:49:20 AM Eastern Daylight Time

To: pboggess@lexrich5.org Peggy Boggess, rlhardy@lexrich5.org Robin Hardy

She wrote over break that she is having to remain out. I did speak with Dr. Hardy about this before break and I have advised [REDACTED] about the length of time allowed with medical back up. I have also written to her this morning. I plan to call her later this date to see if I can get an answer. Caren

On Mon, Apr 12, 2021 at 9:26 AM Peggy Boggess <pboggess@lexrich5.org> wrote:

Have you heard anything regarding her return? Today is her 53rd day consecutively.

Thanks

Peggy Boggess
Bookkeeper/Leave Clerk
Irmo High School

International School for the Arts
We build bright futures
pboggess@lexrich5.org
803-476-3040

On Mon, Mar 29, 2021 at 12:21 PM Caren Carmichael <ccarmich@lexrich5.org> wrote:
Hopeful for a release by April 12th.

Thank you, Caren

--



Caren Carmichael

Benefits Specialist II

School District Five of Lexington & Richland Counties
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--



Caren Carmichael

Benefits Specialist II

School District Five of Lexington & Richland Counties
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Summer Hours

awhite@lexrich5.org Amee White

Wednesday, March 31, 2021 at 9:05:52 AM Eastern Daylight Time

To: d5-principals-directors-meeting-attendees@lexrich5.org D5 Principals and Directors Meeting Attendees

Cc: d5-assistants-to-executive-staff-members@lexrich5.org D5 Assistants to Executive Staff Members, ccrollins@lexrich5.org Carli Rollins, d5-principal-secretaries-elementary-schools@lexrich5.org D5 Principal Secretaries - Elementary Schools, D5-Principal-Secretaries-Intermediate@lexrich5.org D5 Principal Secretaries - Intermediate, d5-principal-secretaries-middle-school@lexrich5.org D5 Principal Secretaries - Middle School, d5-principal-secretaries-high-school@lexrich5.org D5 Principal Secretaries - High School, sgdicker@lexrich5.org Kay Dickerson, ccarmich@lexrich5.org Caren Carmichael, drennhac@lexrich5.org Debbie Rennhack, awhite@lexrich5.org Amee White

Good morning,

I am attaching a memorandum from Dr. Tamara Turner, Chief Human Resources Officer, regarding summer hours.

Summer office hours should be communicated on phone greetings, posted on doors, websites, and promoted in any other appropriate way so the community will be aware of any changes.

Please share this information with the appropriate staff.

Thank you. Have a great day and a wonderful Spring Break!
Amee

--

Amee White

Administrative Assistant

for Dr. Tamara Turner, Chief Human Resources Officer

School District Five of Lexington & Richland Counties

1020 Dutch Fork Road, Irmo, SC 29063

803.476.8198

803-476-8196 (fax)

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Attachments:**Summer Hours.pdf** 48k

absmith3@lexrich5.org Amy Smith

Wednesday, March 31, 2021 at 9:25:40 AM Eastern Daylight Time

To: rlhardy@lexrich5.org Robin Hardy, khampton@lexrich5.org Kaaren Hampton, jclark@lexrich5.org Jay Clark, rtmcgint@lexrich5.org Ronald McGinty, kmanning@lexrich5.org Katie Manning, dnero@lexrich5.org Dorothy Nero, rcanady@lexrich5.org Shelton Canady Jr, pboggess@lexrich5.org Peggy Boggess, rrichard@lexrich5.org Ronda Richardson, jpeck@lexrich5.org Judy Peck, mmccoy@lexrich5.org Michelle McCoy, krogers@lexrich5.org Karen Rogers, dcarlsen@lexrich5.org Debra Carlsen, ebhender@lexrich5.org Ellen Henderson, jlovett@lexrich5.org Jeffrey Lovett, dccarrol@lexrich5.org Donna Carroll

Attached is the memo for summer hours for your planning purposes.

Amy B. Smith

Amy B. Smith
Secretary to Principal, Dr. Robin L. Hardy
Irmo High School, International School for the Arts
6671 St. Andrews Road
Columbia, SC 29212
803-476-3011

Attachments:**Summer Hours.pdf** 48k

Verification of Employment to Fulfill Federal Service Obligation -- [REDACTED]

serviceobligation@ed.gov
To: rlhardy@lexrich5.org
Cc: serviceobligation@ed.gov

Wednesday, March 31, 2021 at 8:54:55 AM Eastern Daylight Time

Dear Robin Hardy:

[REDACTED] accepted a scholarship from a grant awarded to an Institution of Higher Education by the U.S. Department of Education's Office of Special Education Programs Personnel Development Program. These scholarships require a service obligation commitment of two years of eligible employment for each year of financial support. The Personnel Development Program Data Collection System (PDPDCS) is responsible for tracking service obligations, and the scholars are required to report their employment status to the PDPDCS annually.

[REDACTED] has uploaded employment information into the PDPDCS indicating a current or past employment position with Lexington Richland School District 5 and your contact information was provided by the scholar for verification. Please access the PDPDCS to verify the scholar's employment information within the next 30 days. We anticipate this review will take no longer than 10 minutes to complete.

To access the system please go to the following URL: <https://pdp.ed.gov/OSEP/Login/EmployerLogin?a=OHQCVXLSUBFAUYO&b=164769&c=5d0tbzoG&d=nSlion6S>

This link will expire: 4/30/2021

PLEASE NOTE:

- If you have any issues opening the URL directly from your email, please copy and paste the URL in the web browser of your choice.
- The start date indicated in the employment record may not reflect the actual start date of employment. As per program regulations, scholars may begin work in eligible employment following the completion of one academic year of training. Therefore, the PDPDCS only allows for start dates of employment positions after the completion of one academic year of training. Please verify that the scholar was employed during the dates entered in the form. If you have questions or concerns, please contact the PDPDCS Help Desk at 1-800-285-6276 or serviceobligation@ed.gov.

Thank you,

OSEP PDPDCS
E-mail: serviceobligation@ed.gov
HelpDesk, toll-free: 1-800-285-6276
Hours: Monday – Friday, 8 a.m. – 8 p.m. ET

rlhardy@lexrich5.org Robin Hardy
To: sweekley@lexrich5.org Shawnda Weekley

Wednesday, March 31, 2021 at 6:53:30 PM Eastern Daylight Time

Hi, Shawnda, please see the message below. I have redirected [REDACTED] to you for assistance.

With Irmo Pride,

Dr. Robin L. Hardy, Proud Principal
Irmo High School International School for the Arts
803.476.3010 (school)
803.237.3411 (cell)



----- Forwarded message -----

From: <serviceobligation@ed.gov>
Date: Wed, Mar 31, 2021 at 8:57 AM
Subject: Verification of Employment to Fulfill Federal Service Obligation -- [REDACTED]
To: <rlhardy@lexrich5.org>
Cc: <serviceobligation@ed.gov>

Dear Robin Hardy:

[REDACTED] accepted a scholarship from a grant awarded to an Institution of Higher Education by the U.S. Department of Education's Office of Special Education Programs Personnel Development Program. These scholarships require a service obligation commitment of two years of eligible employment for each year of financial support. The Personnel Development Program Data Collection System (PDPDCS) is responsible for tracking service obligations, and the scholars are required to report their employment status to the PDPDCS annually.

[REDACTED] has uploaded employment information into the PDPDCS indicating a current or past employment position with Lexington Richland School District 5 and your contact information was provided by the scholar for verification. Please access the PDPDCS to verify the scholar's employment information within the next 30 days. We anticipate this review will take no longer than 10 minutes to complete.

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Thank you,

OSEP PDPDCS

E-mail: serviceobligation@ed.gov

HelpDesk, toll-free: 1-800-285-6276

Hours: Monday – Friday, 8 a.m. – 8 p.m. ET

sweekley@lexrich5.org Shawnda Weekley

To: rlhardy@lexrich5.org Robin Hardy

Thursday, April 1, 2021 at 8:35:01 AM Eastern Daylight Time

Thank you!

I will look into this for her. I hope you have a great day!

Shawnda

On Wed, Mar 31, 2021 at 6:54 PM Robin Hardy <rlhardy@lexrich5.org> wrote:

Hi, Shawnda, please see the message below. I have redirected [REDACTED] to you for assistance.

With Imro Pride,

Dr. Robin L. Hardy, Proud Principal
Imro High School International School for the Arts
803.476.3010 (school)
803.237.3411 (cell)



----- Forwarded message -----

From: <serviceobligation@ed.gov>

Date: Wed, Mar 31, 2021 at 8:57 AM

Subject: Verification of Employment to Fulfill Federal Service Obligation -- [REDACTED]

To: <rlhardy@lexrich5.org>

Cc: <serviceobligation@ed.gov>

Dear Robin Hardy:

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This link will expire: 4/30/2021

PLEASE NOTE:

- If you have any issues opening the URL directly from your email, please copy and paste the URL in the web browser of your choice.
- The start date indicated in the employment record may not reflect the actual start date of employment. As per program regulations, scholars may begin work in eligible employment following the completion of one academic year of training. Therefore, the PDPDCS only allows for start dates of employment positions after the completion of one academic year of training. Please verify that the scholar was employed during the dates entered in

the form. If you have questions or concerns, please contact the PDPDCS Help Desk at 1-800-285-6276 or serviceobligation@ed.gov.

Thank you,

OSEP PDPDCS

E-mail: serviceobligation@ed.gov

HelpDesk, toll-free: 1-800-285-6276

Hours: Monday – Friday, 8 a.m. – 8 p.m. ET

--



Shawnda Weekley

HR Secretary

School District Five of Lexington & Richland Counties

1020 Dutch Fork Road, Irmo, SC 29063

803.476.8199

803-476-8196 (fax)

www.lexrich5.org



Pursuing Excellence for Tomorrow's Challenges

rlhardy@lexrich5.org Robin Hardy

To: sweekley@lexrich5.org Shawnda Weekley

Thursday, April 1, 2021 at 9:21:26 AM Eastern Daylight Time

Thanks so much! You, too!

With Irmo Pride,

Dr. Robin L. Hardy, Proud Principal

Irmo High School International School for the Arts

803.476.3010 (school)

803.237.3411 (cell)



On Thu, Apr 1, 2021 at 8:35 AM Shawnda Weekley <sweekley@lexrich5.org> wrote:

Thank you!

I will look into this for her. I hope you have a great day!

Shawnda

On Wed, Mar 31, 2021 at 6:54 PM Robin Hardy <rlhardy@lexrich5.org> wrote:

Hi, Shawnda, please see the message below. I have redirected [REDACTED] to you for assistance.

With Irmo Pride,

Dr. Robin L. Hardy, Proud Principal

Irmo High School International School for the Arts

803.476.3010 (school)

803.237.3411 (cell)



----- Forwarded message -----

From: <serviceobligation@ed.gov>

Date: Wed, Mar 31, 2021 at 8:57 AM

Subject: Verification of Employment to Fulfill Federal Service Obligation -- [REDACTED]

To: <rlhardy@lexrich5.org>

Cc: <serviceobligation@ed.gov>

Dear Robin Hardy:

[REDACTED] accepted a scholarship from a grant awarded to an Institution of Higher Education by the U.S. Department of Education's Office of Special Education Programs Personnel Development Program. These scholarships require a service obligation commitment of two years of eligible employment for each year of financial support. The Personnel Development Program Data Collection System (PDPDCS) is responsible for tracking service obligations, and the scholars are required to report their employment status to the PDPDCS annually.

[REDACTED] has uploaded employment information into the PDPDCS indicating a current or past employment position with Lexington Richland School District 5 and your contact information was provided by the scholar for verification. Please access the PDPDCS to verify the scholar's employment information within the next 30 days. We anticipate this review will take no longer than 10 minutes to complete.

To access the system please go to the following URL: <https://pdp.ed.gov/OSEP/Login/EmployerLogin?a=OHQCVXLSUBFAUYO&b=164769&c=5d0tbzoG&d=nSlion6S>

This link will expire: 4/30/2021

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Thank you,

OSEP PDPDCS

E-mail: serviceobligation@ed.gov

HelpDesk, toll-free: 1-800-285-6276

Hours: Monday – Friday, 8 a.m. – 8 p.m. ET

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Shawnda Weekley

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