

District Five of Lexington and Richland Counties  
Emergency Procurements  
July 1, 2017 through June 30, 2018

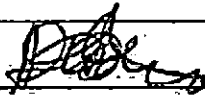
VENDOR	DESCRIPTION	TOTAL AMOUNT
Merrit Plumbing	Plumbing infrasture to 6 portable classrooms	6,270.50
ABS	Asbestos Testing	500.00
Total		6,770.50

School District Five of Lexington and Richland Counties  
Justification for EMERGENCY Procurement



Date: 08.03.2017 School/Department: Facilities Operations

Requestor: Scott Carlin

Approval Signature:   
Principal / Department Head

Vendor: Merrit Plumbing & Heating, Inc.

DESCRIPTION OF ITEMS AND/OR SERVICES TO BE PURCHASED

Attached quote is to connect plumbing in 6 relocatable classrooms to new plumbing infrastructure installed by another contractor. Contractor is prepared to have plumbing tie-ins made by Wednesday, August 9th, provided he is able to commence work immediately. Price has been determined to be fair and reasonable.

JUSTIFICATION (EXPLANATION) OF NEED FOR EMERGENCY PROCUREMENT

This is the only means available to get said work completed by August 9, 2017.

*I am approving the emergency procurement due to timing constraints, however proper planning would negate the need for this.*

Signature:   
Chief Financial Officer

Date: 8/8/2017

**CIENMA02**

**Purchase Order**

**School District Five of  
Lexington and Richland Counties  
1020 Dutch Fork Road  
Irmo SC 29063**

**No. 1800830 2**

**PO REVISED**

Our purchase order number must appear on all invoices, packages, and correspondence

Order is to be shipped in accordance with prices, delivery, and specifications shown below.

Notify us immediately if you are unable to ship as specified.

P.O. Date: 08/03/2017

Questions ? (803) 476-8000

Ext:

Account:

P.O. Issued To :

Ship To:

Merritt Plumbing & Heating  
POB 5033  
COLUMBIA SC 29250

School District Five of Lexington and Ri  
Attn: David Shealy  
1020 Dutch Fork Road  
Irmo SC 29063  
(803) 476-8000

Contact:

Location: Maintenance

Phone: (803) 254-7542

Fax: (803) 748-8577

Project: Undesignated

Req# 1800984

Reference:

Date Required: 08/03/2017

Award Number:

Line	Qty	Unit	Part#	Description	Account Number	Unit Price	Extended	Tax	Freight
1	1	EA		Hook up 6 mobile classrooms, move 4 lavatories at Lake Murray Elementary School.	100.254.3230000.0000.052	6,367.50	6,367.50	0.00	0.00

APPROVAL SIGNATURES:

Sub-Total: 6,367.50

Freight: 0.00

Tax: 0.00

Total Amount: 6,367.50

NOTES:

Deliveries are accepted at the main office between 8:00 AM and 3:00 PM, Monday through Friday.

Emergency PO

Order Via:

Send to Requester

**FILE COPY**

Merritt Plumbing & Heating Inc.

PO Box 5033  
Columbia, SC 29250

Phone: 803-254-7542 Fax: 803-748-8577

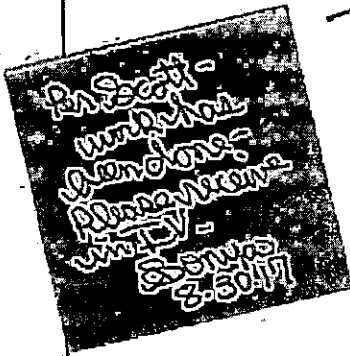
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on inv.*

Date	Invoice #
8/15/2017	4821

<b>Bill To</b>
School Dist. 5 of Lex and Rich Counties 1020 Dutch Fork Road Irmo, SC 29063 Attn: Accounts Payable

P.O. No.	Terms	Project
1800830	Due on receipt	

Quantity	Description	Rate	Amount
1	Hook up 6 mobile Classrooms Lake Murray Elementary PO for this (1800830)	5,500.00	5,500.00
1	Extra Repair Leaks under portable classrooms Labor	455.00	455.00
1	Extra Trap Wraps	240.00	240.00
1	Extra PVC pipe fittings	75.50	75.50
Budget No. <u>100-254-323000-0000-052</u> P.O. No. <u>1800830</u> Date _____ Complete or Partial <u>e</u> Prices Verified _____ Math Verified _____ Use Tax (Yes) _____ (No) _____ Signature <u>[Signature]</u>		RECEIVED AUG 30 2017 ACCOUNTS PAYABLE	
<b>Total</b>			\$6,270.50



School District Five of Lexington and Richland Counties  
Justification for EMERGENCY Procurement



Date: 5/24/2018 School/Department: Facilities

Requestor: David Shealy

Approval Signature: \_\_\_\_\_  
Principal / Department Head

Vendor: ABS

DESCRIPTION OF ITEMS AND/OR SERVICES TO BE PURCHASED

Testing of pipe insulation in room 310.

JUSTIFICATION (EXPLANATION) OF NEED FOR EMERGENCY PROCUREMENT

There is a 2" water line that is leaking but the insulation is questionable. Need ABS to test for asbestos.

Signature:   
Chief Financial Officer

Date: 5/24/2018

**Purchase Order**

**School District Five of  
Lexington and Richland Counties  
1020 Dutch Fork Road  
Irmo SC 29063**

**No. 1805659**

Our purchase order number must appear on all invoices, packages, and correspondence

Order is to be shipped in accordance with prices, delivery, and specifications shown below.

Notify us immediately if you are unable to ship as specified.

P.O. Date: 05/24/2018

Questions ? (803) 476-8000

Ext: Account:

P.O. Issued To :

Ship To:

ABS Environmental, Inc.  
1416 Chapin Road  
Chapin SC 29036

School District Five of Lexington and Ri  
Attn: Sonja Richardson  
1020 Dutch Fork Road  
Irmo SC 29063  
(803) 476-8000

Contact:

Location: Maintenance

Phone:

Fax:

Project: Undesignated

Req# 1805957

Reference:

Date Required: 06/08/2018

Award Number:

Line	Qty	Unit	Part#	Description	Account Number	Unit Price	Extended	Tax	Freight
1	1	EA		Asbestos Test	100.254.3230000.0000.039	500.00	500.00	0.00	0.00

APPROVAL SIGNATURES:

Sub-Total: 500.00

Freight: 0.00

Tax: 0.00

Total Amount: 500.00

NOTES:

Deliveries are accepted at the main office between 8:00 AM and 3:00 PM, Monday through Friday.

Asbestos test for Room 310 at IHS. (David Shealy)

Order Via:

Send to Requester

**FILE COPY**

