



Katrina Goggins <kgoggins@lexrich5.org>

Re: FOIA Request - Superintendent/Board Emails

1 message

Katrina Goggins <kgoggins@lexrich5.org>

Fri, Mar 5, 2021 at 4:30 PM

To: Leslie Stiles [REDACTED]

Cc: Communications Office <communications@lexrich5.org>

Ms. Stiles:

This email is in response to an FOIA request, in which you wrote:

I am requesting all emails sent/received from all members of the Board of Trustees to another Member and between Board members and Dr Melton from 12/7-12/12 2020. I am requesting the same information for dates 1/18-1/25 2021.

See the attached records. Please accept this as our final determination/response regarding your SC FOIA request. The District makes every good-faith effort to identify and provide all documents pursuant to FOIA requests.

Regards,

 **FOIA Stiles 1.25.2021-20210305T210931Z-001.zip**



Katrina Goggins

Director of Communications

School District Five of Lexington & Richland Counties

o: 803.476.8118 c: 803.309.0084

www.lexrich5.org



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On Wed, Feb 3, 2021 at 8:57 PM Katrina Goggins <kgoggins@lexrich5.org> wrote:

Ms. Stiles:

Based on your revised request via email on January 25, the District will require a deposit of \$10.40 (i.e. 25 percent of the estimated total cost) prior to making responsive records available. We estimate the total cost of this request to be **\$41.61**. Please note, costs can be adjusted (increased or decreased) based on the time needed to research, produce and review the records. The estimate does not include cost for any printed copies after 11 pages or more, which you may request (\$.10 per page). Additional information regarding the district's fee schedule is available online: <https://www.lexrich5.org/Page/9163>

SCFOIA costs are calculated using the "hourly salary of the lowest paid employee who... has the necessary skill and training to perform the request," per Section 30-4-30(B) of the South Carolina Freedom of Information Act. Fees should be sent to:

School District Five of Lexington and Richland Counties

1020 Dutch Fork Road

Irmo, SC 29063

On Mon, Jan 25, 2021 at 12:00 PM Leslie Stiles [REDACTED] wrote:

Thank you!

Given the cost estimate I would like to revise my dates for this request please.

I am requesting all emails sent/received from all members of the Board of Trustees to another Member and between Board members and Dr Melton from 12/7-12/12 2020. I am requesting the same information for dates 1/18-1/25 2021.

Please give me instructions for how to pay this down payment so I can do so immediately.

Thank you,
Leslie Stiles

On Tue, Dec 22, 2020 at 6:41 PM Katrina Goggins <kgoggins@lexrich5.org> wrote:
This email is in response to an FOIA request, in which you wrote:

I am requesting an electronic copy of all emails between Dr Melton and the school board beginning November 16, 2020 through the present, December 10, 2020.

The District does possess existing documents and will make any records responsive to this request available to you under the FOIA, §30-4-30, subject to the exemption and redaction of records that are exempt from disclosure pursuant to the FOIA, §§ 30-4-40(a) (2), (4), (5), and (7).

Consistent with the District's fee schedule, and as authorized by the FOIA, §30-4-30, the District will require a deposit of \$31.21 (i.e. 25 percent of the estimated total cost) prior to making responsive records available. We estimate the total cost of this request to be **\$124.83**. Please note, that does not include cost for any printed copies after 11 pages or more, which you may request (\$.10 per page). Additional information regarding the district's fee schedule is available online: <https://www.lexrich5.org/Page/9163>

SCFOIA costs are calculated using the "hourly salary of the lowest paid employee who... has the necessary skill and training to perform the request," per Section 30-4-30(B) of the South Carolina Freedom of Information Act. Fees should be sent to:

School District Five of Lexington and Richland Counties
1020 Dutch Fork Roa
Irmo, SC 29063

Regards,



Katrina Goggins

Director of Communications

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