



Paradise Valley Unified School District | Meeting Minutes

Elementary ELA Curriculum Adoption Meeting #10 Minutes

Date: Nov 28, 2023

Time: 3:30 - 5:30 pm (Doors open at 3:20 p.m.)

Location: Paradise Valley District Office, District Training Center Building (DTC) North/South

Attendees: Angela Cordova, Dawn Harris, Frances Talbert, Holly Grover, Jenna Dawson, Jennifer Martin, Jean Koeppen, Jamie Quezada, Katie Stephens, Kim Diana, Kristi Williams, Lissa Davis, Melissa Sarnowski, Miriam Schantz-Marion, Ryan Schoonover, Shelly Edgar, Shelley Davis, Stefanie Phillips, Tami Foley, Tina Kraus

Purpose of the Committee:

The Curriculum and Instruction Department will be facilitating the committee process for presenting a K-6 comprehensive ELA resource adoption to the PV Governing Board.

Purpose of Today's Meeting:

The purpose of this meeting is to:

- Review literature from vendors
- Review phonics scope and sequence from each vendor
- Review phonics skill lessons and materials for K-3
- Review word study skill lessons for Grades 4-6

Outcomes of Today's Meeting:

The outcomes will be:

- Committee members will work in grade level teams to review content from each curriculum and have a open discussion about the chosen components for each resource
- Each committee member will have a rubric score and notes for the following areas:
 - literature
 - phonics scope and sequence
 - phonics instruction
 - word study instruction

Agenda

I. Welcome

- A. Review Norms, Timeline, and Process
- B. Present curriculum resource materials for use
 - Discussion regarding Open House and Vendor Fair Events, feedback sought about the organization of each event

- II. Evaluate Literature from Each Curriculum - Grade Level Teams**
 - A. Read through all stories in given time frame for each resource
 - B. Read through additional stories if time allows
 - C. Discuss literature within the grade level group
 - D. Record notes on literature for each resource using rubric as a personal tool and mark rubric in appropriate areas individually
 - Teams met in groups
- III. Review Phonics Scope and Sequences**
 - A. Small Group Work Teams - review vendor's scope and sequences for phonics
 - B. Discuss phonics sequences within the grade level group
 - C. Record notes on phonics sequence for each resource using rubric as a personal tool and mark rubric in appropriate areas individually
 - Teams met in groups
- IV. Review Phonics Instruction (K-3) and Word Study Instruction (4-6)**
 - A. Small Group Work Teams - review vendor's phonics and word study instruction
 - B. Discuss instructional elements within the grade level group
 - C. Record notes on phonics and word study instruction for each resource using rubric as a personal tool and mark rubric in appropriate areas individually
 - Teams met in groups
- V. Review Resources for Adherence to AZ Standards**
 - A. Small Group Work Teams - review lessons for AZ standards alignment
 - B. Discuss AZ standards alignment in resources within the grade level group
 - C. Record notes on AZ standards alignment for each resource using rubric as a personal tool and mark rubric in appropriate areas individually
 - Teams met in groups
- VI. Whole Group Discussion**
 - A. Share feedback from small groups regarding literature from each vendor
 - B. Share feedback from small groups regarding phonics scope and sequence from each vendor
 - C. Share feedback from small groups regarding phonics instruction and word study instruction from each vendor
 - D. Share feedback from small groups regarding AZ standards alignment from each vendor
 - Committee members shared initial thoughts regarding each program's literature and phonics
 - Committee members are excited to spend more time to delve into materials and they see the need for using the credentials to view materials online since not all materials are present for every grade
- VII. Community Time**
 - A. Open Meetings & PV
 - B. Community Member Comments
 - No community members were present
- VIII. Homework and Next Steps**
 - A. Continue reading literature from vendors
 - B. Next Meeting Monday, December 11, 2023

Meeting adjourned at 5:32pm

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II. Evaluate Literature from Each Curriculum - Grade Level Teams

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Notes

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Action items

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