



**BOARD MEETING
OF BOARD OF DIRECTORS
4:00 p.m. Wed. October 25, 2023**

Vaughn Next Century Learning Center

MINUTES

Public Comment

Members of the public have the right to provide input to the Board regarding non-agenda items & either before or during Board consideration of an agenda item. The public is encouraged to raise their hand, sign in for public comment requests and or submit a chat request for public comment.

Please note the following:

- Speakers will be announced by an independent representative and will be allotted 3 minutes to speak.
- The board reserves the right to mute or remove a participant from the meeting if the participant unreasonably causes disruption to the meeting.

To learn more about public meeting legislation rules per Brown Act please click [here](#).

Join Zoom Meeting
<https://myvaughncharter.zoom.us/j/82267428105?pwd=dXFLVHBZa3NMaDA1L2Z2RnlSKzRBOT09>

This agenda contains a brief description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following agenda:

Call to Order
Meeting was called to order at 4:03 p.m.

A. Establish Quorum:

Luis Cervantes	Present
David Cory	Present
Steve Holle	Present
Anthony Jackson	Present
Suzanne Llamas	Present
Fidel Montes	Present
Marina Poplawski	Present
Leland Tang	Present

Advisory Student Members (non-voting)

Liliana Rolon	Absent
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Public Comments: None

Approval of Minutes: *The board is to review and approve the minutes from the Sept.27, 2023 board meeting.*

Board member Fidel Montes motions to approve the September 27, 2023 board meeting minutes. Board member Marina Poplawski seconds the motion. **Motion passes** (Unanimously)

Governance (45 mins)

G1	Nomination Committee Update: The Board will receive an update on Nomination Committee progress.	Informational Item	Team (Mr. Ramirez, Board Members Holle, Llamas) has been working on setting clear language and refining recruitment protocols
G2	Chief Executive Officer Report: The Board will receive a report of the school’s progress to date.	Informational Item	Presented by CEO
G3	School Enrollment: The Board will review enrollment numbers and attendance rates for the 2022-2023 academic year.	Informational Item	Presented by CEO
G4	Roles and Responsibilities of Board Members- The Board will review the roles and responsibilities of Board members based on our school’s charter.	Informational Item	Presented by CEO

Business (60 minutes)

B1	Rescind COVID-19 Vaccination Mandate for Employees - the Board will consider rescinding the COVID-19 vaccination mandate for employees. (Board Member Cervantes left before vote)	Action Item	Motioned by Tang Second by Jackson <table border="1"> <thead> <tr> <th>Yes</th> <th>No</th> <th>Abstain</th> </tr> </thead> <tbody> <tr> <td>7</td> <td>0</td> <td>0</td> </tr> </tbody> </table> Motion Passes	Yes	No	Abstain	7	0	0
Yes	No	Abstain							
7	0	0							
B2	2023-2024 Vaughn Visitor and Volunteer Policy- The board will receive an update of Vaughn Visitor and Volunteer Policy and feedback received from policy committees.	Informational Item	The Partnership Committee will continue reviewing the 2023-2024 Vaughn Visitor and Volunteer Policy . <i>Awaiting</i>						

			<i>recommendation.</i>						
B3	<p>Fiscal Matter- Closure of BofA Account (Cafe) - Food Services Director & CFO recommend closure of Cafe’s operating account with Bank of America. The operating account will transition to Vaughn’s primary financial institution, Cathay Bank.</p> <p>(Board Member Cervantes left before vote)</p>	Action Item	<p>Motioned by Tang Second by Poplaski</p> <table border="1"> <thead> <tr> <th>Yes</th> <th>No</th> <th>Abstain</th> </tr> </thead> <tbody> <tr> <td>7</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Motion Passes</p>	Yes	No	Abstain	7	0	0
Yes	No	Abstain							
7	0	0							
B4	<p>Fiscal Matter- New Cathay Bank Account(Cafe) - New operating account will be opened for the Cafe program.</p> <p>(Board Member Cervantes left before vote)</p>	Action Item	<p>Motioned by Jackson Second by Tang</p> <table border="1"> <thead> <tr> <th>Yes</th> <th>No</th> <th>Abstain</th> </tr> </thead> <tbody> <tr> <td>7</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Motion Passes</p>	Yes	No	Abstain	7	0	0
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7	0	0							
B5	<p>Title III Immigrant Update - The board will receive an update on Title III Immigrant funding.</p>	Informational Item	<p>Yolanda Griffin (CFO) presented and explained pros and cons of applying for this funding.</p>						

Curriculum and Instruction (20 minutes)

C1	<p>Internal Assessment Data Update- The board will hear an update on results of the Fall administration of our internal assessment.</p>	Informational Item	<p>Cinthia Rodriguez-School Director, G3 School wide I-Ready data and CAASPP results were presented.</p>
C2	<p>Special Education- The Board will receive an update on the progress of the school’s special education program.</p>	Informational Item	<p>SPED Leads, Ms. Mercy Macharia and Mr. Adam Wills. Update on schoolwide progress presented.</p>

Partnership and School Site Council (10 minutes)

P1	Governance Committee Updates- The Curriculum and Instruction, Business, and Partnership committee chairs will provide the Board an update on committee initiatives.	Informational Item	Committee Chair Montes-Business Committee is preparing Out of Class Evaluations, Committee Chair Poplawski-Curriculum Committee is reviewing ELA curriculum adoption and School Calendar for 24-25 school Yr. Committee Chair Cory-Partnership Committee will continue reviewing the <i>23-24 Vaughn Visitor and Volunteer Policy</i>
P2	Student Board Member Update- The Student Board Members will provide the Board an update of student activities.	Informational Item	

Adjournment:

Board Member Leland Tang motions to adjourn the meeting, Board Member David Cory seconds the motion. Meeting adjourns at 6:15pm

Next Board Meetings:

November 29, 2023

**Any individual with a disability who requires reasonable accommodations to attend the Board meeting may request assistance by contacting Fidel Ramirez, Chief Executive Officer at (818) 896-7461. It is recommended that assistance be requested at least 3 days prior to the meeting.*