

**TRINITY BASIN PREPARATORY
MEETING OF THE BOARD OF DIRECTORS
2730 N HWY 360
GRAND PRAIRIE, TEXAS, 75050
MONDAY, JUNE 21, 2021**

12:00 P.M. OPEN SESSION

ALL MEMBERS OF THE BOARD PARTICIPATING IN THIS MEETING WILL PARTICIPATE VIA VIDEO OR TELEPHONE CONFERENCE IN ACCORDANCE WITH THE GOVERNOR'S AUTHORIZATION CONCERNING SUSPENSION OF CERTAIN OPEN MEETING LAW REQUIREMENTS FOR COVID-19 DISASTER.

Members of the public may access the meeting via telephone by dialing 1-346-248-7799 (using meeting ID: 913 2865 1123) or by using the following videoconference link: <https://trinitybasin-net.zoom.us/j/91328651123>. A quorum of members of the Board will participate in the meeting and will be audible to the public.

I. CALL TO ORDER

II. OPEN SESSION

III. NON-AGENDA RELATED PUBLIC COMMENTS

This forum allows anyone in attendance to address the Board on any matter except personnel and individual student issues. Any personnel concerns should be brought to the attention of the CEO prior to the meeting. Speakers will be limited to three (3) minutes. Non-agenda items will be taken for no more than 30 minutes.

IV. ACTION ITEMS:

- a. Financial report**
- b. Enrollment report**
- c. Academic report**
- d. Operations and Expansion report**
- e. Development report**
- f. Human Resources report**
- g. ESSER III plan overview**
- h. Consider and/or vote on revisions to the 2021-2022 District Calendar**
- i. Consider and/or vote on resolution approving the non-expansion amendment request to temporarily relocate the school site at 412 W. Bolt Street, Fort Worth, Texas to 3320 Hemphill Street, Fort Worth, Texas**
- j. Consider and/or vote on resolution approving the non-expansion amendment request to postpone the opening of the school site at 412 W. Bolt Street, Fort Worth**
- k. Approve resolution regarding changes to corporate bylaws**
- l. Consider and/or vote on removal and election of Board Secretary**
- m. Consider and/or vote on resolution approving non-expansion charter amendment request to adopt the provisions of the Texas Education Code, Chapter 44, Subchapter B, as TBP's process for awarding construction contracts**
- n. Consider and/or vote on Master Interlocal Agreement with Region 10 for EdTech Exchange coop purchasing program**
- o. Consider and/or vote on Interlocal Agreement with Region 19 for Allied States coop purchasing program**

- p. Consider and/or vote on Public Notice of Federal Grant Applications policy
- q. Consider and/or vote on performance measures for executive evaluation
- r. Consider and/or vote on compensation for CEO/Superintendent
- s. Consider and/or vote on future Board of Directors Planning Session/Workshop
- t. Consider and/or vote on minutes from meeting on 5.17.21
- u. ADJOURNMENT

V. **CLOSED SESSION PER TEXAS GOVERNMENT CODE.** If at any time during the meeting, the Board determines that a closed or executive meeting is required, then such closed or executive meeting will be held by the Board as authorized by the Texas Open Meetings Act, including, but not limited to the following sections:

- a. Private Consultation with the Board's Attorney (Sec. 551.071)
- b. Personnel Matters (Sec. 551.074) including the employment, evaluation, reassignment, duties, discipline, or dismissal of the Superintendent.
- c. Real Property Matters (Sec. 551.072)
- d. School Children; School District Employees; Disciplinary Matter or Complaint (Sec. 551.082)
- e. School Board: Personally Identifiable Information about Public School Student (Section 551.0821)

VI. **ADJOURNMENT**

CERTIFICATE AS TO POSTING OR GIVING OF NOTICE

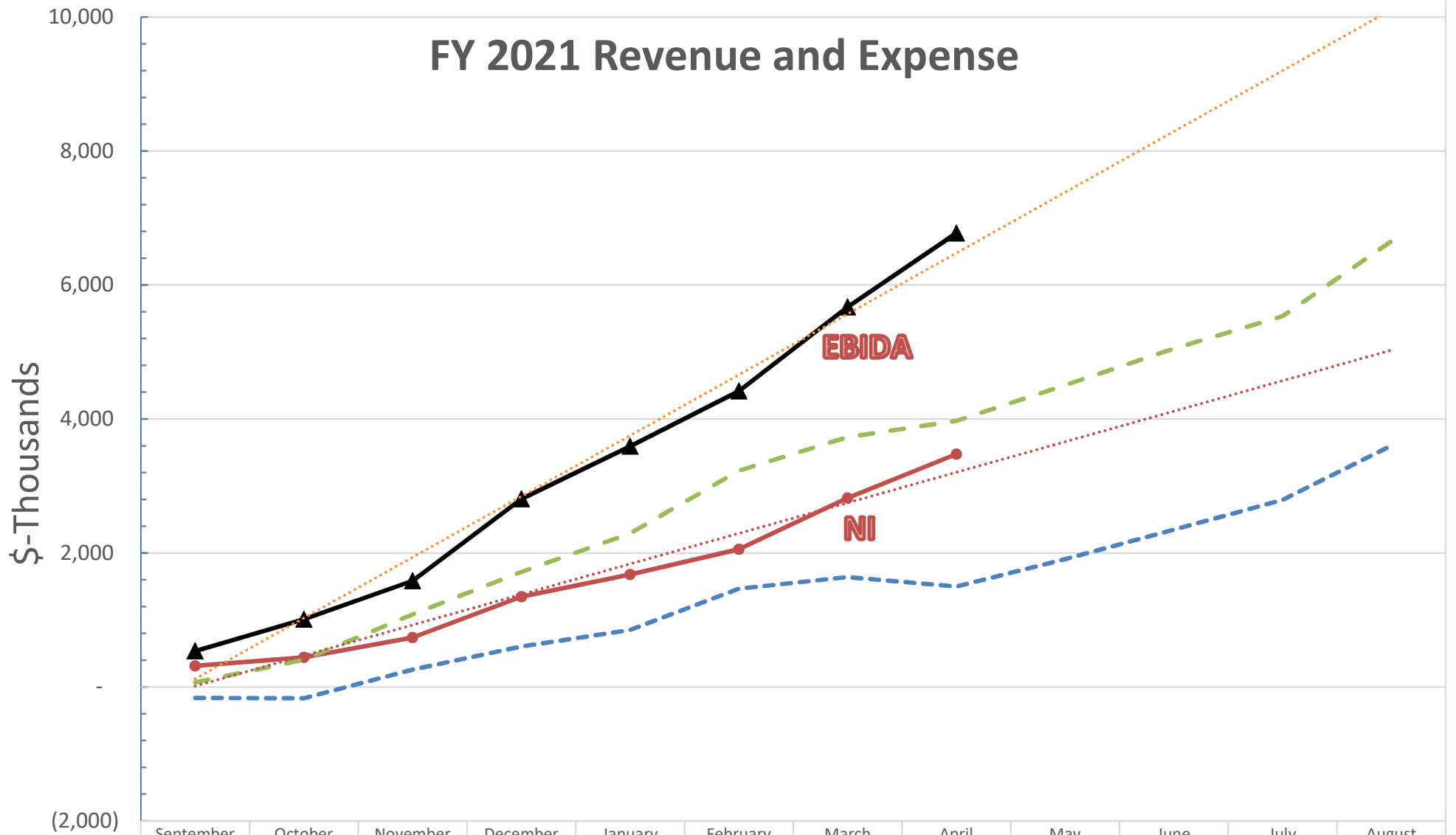
On this ____ day of June, 2021, at _____ a.m., this notice was posted at a place convenient to the public at the administrative offices of Trinity Basin Preparatory, 2730 N Hwy 360, Grand Prairie, Texas 75050 and on Trinity Basin's website (www.trinitybasin.net) and readily accessible to the general public at all times for 72 hours preceding the scheduled time of the meeting.

Randy Shaffer
Chief Executive Officer
Trinity Basin Preparatory

A.

**Financial
Report**

FY 2021 Revenue and Expense



	September	October	November	December	January	February	March	April	May	June	July	August
EBIDA 21	535,415	1,007,097	1,584,581	2,806,498	3,592,314	4,416,809	5,668,567	6,773,963				
NI 21	315,360	442,734	736,562	1,346,691	1,679,220	2,054,954	2,818,052	3,475,276				
EBIDA 20	68,448	405,744	1,082,813	1,716,090	2,292,650	3,229,855	3,730,242	3,970,872	4,503,811	5,048,986	5,533,513	6,651,838
NI 20	(164,485)	(168,968)	257,730	602,215	849,990	1,468,368	1,638,847	1,498,474	1,907,863	2,347,856	2,792,852	3,602,067

TRINITY BASIN PREPARATORY

UNAUDITED

FINANCIAL SUMMARY

	Period Ended: FY 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	YTD FY 2021
Operating Cash	\$ 14,101,757	\$ 12,257,936	\$ 12,821,973	\$ 13,651,083	\$ 15,987,418	\$ 9,568,205	\$ 9,620,141	\$ 10,696,721	\$ 10,682,955	\$ 11,373,455	
Restricted Cash	12,593,490	11,392,825	10,775,568	10,775,568	8,652,816	7,765,051	6,197,947	5,261,654	2,888,805	2,888,805	
Days Operating Cash	138.4	113.1	114.3	121.5	143.9	86.6	87.7	98.4	98.3	103.8	
LCB Credit Lines \$5.6m	5,600,000	5,600,000	5,600,000	5,600,000	5,600,000	-	-	-	-	-	
LCB PPP Loan	4,630,075	4,630,075	4,630,075	4,630,075	4,630,075	4,630,075	4,630,075	4,630,075	4,630,075	4,630,075	
PNC Project Loan \$20m	-	-	-	-	-	-	-	-	-	-	
Revenues	\$ 43,107,712	\$ 3,737,703	\$ 3,795,595	\$ 3,872,530	\$ 4,332,817	\$ 3,870,815	\$ 3,831,256	\$ 4,155,266	\$ 4,218,969	\$ 4,758,360	\$ 36,573,312
Less Expenses:											
Payroll Costs	26,815,010	2,473,245	2,485,275	2,587,504	2,445,139	2,483,169	2,456,380	2,420,405	2,408,994	2,411,962	22,172,074
Other Operating	7,276,278	729,043	838,638	707,543	665,762	601,830	550,381	483,103	704,579	933,389	6,214,266
Interest & Amort.	3,090,138	124,041	201,522	132,483	156,895	203,561	197,026	236,235	193,588	206,318	1,651,670
Depreciation	2,320,930	96,013	142,787	151,172	454,893	249,727	251,735	252,426	254,584	260,778	2,114,114
Extraordinary Item	-	-	-	-	-	-	-	-	-	-	-
Change in Net Assets	\$ 3,605,356	\$ 315,360	\$ 127,373	\$ 293,828	\$ 610,129	\$ 332,529	\$ 375,734	\$ 763,097	\$ 657,224	\$ 945,912	\$ 4,421,188
EBIDA & Ext. Items	\$ 9,016,424	\$ 535,415	\$ 471,682	\$ 577,483	\$ 1,221,917	\$ 785,816	\$ 824,495	\$ 1,251,758	\$ 1,105,396	\$ 1,413,009	\$ 8,186,972
Debt Service - Bonds	\$ 2,880,667	\$ 128,942	\$ 229,653	\$ 166,569	\$ 179,609	\$ 229,324	\$ 229,324	\$ 229,324	\$ 229,324	\$ 229,324	\$ 1,851,395
Other Debt	401,495	30,835	856	1,650	5,438	4,278	3,438	35,146	-	4,063	85,704
Cash Debt Service*	\$ 3,282,161	\$ 159,777	\$ 230,508	\$ 168,219	\$ 185,047	\$ 233,602	\$ 232,762	\$ 264,471	\$ 229,324	\$ 233,388	\$ 1,937,099
D-S Coverage (YTD)	2.8	3.4	2.6	2.8	3.8	3.7	3.7	3.8	4.0	4.2	4.2
* Excludes optional pre-payments											
Accts Payable & Other	6,530,340	4,679,858	4,642,317	4,635,018	5,132,351	4,199,263	4,693,816	4,837,842	5,030,124	5,385,372	
Debt Bonds & Other	84,945,972	84,628,191	84,592,455	84,556,719	84,415,523	78,724,042	78,632,561	78,541,080	78,449,599	78,358,118	
Total Liabilities	91,476,313	89,308,049	89,234,773	89,191,737	89,547,874	82,923,305	83,326,377	83,378,922	83,479,723	83,743,490	
Total Equity	20,281,178	20,596,539	20,723,912	21,017,740	21,627,869	21,960,398	22,336,132	23,099,230	23,756,454	24,702,366	
D/E	4.5 : 1	4.3 : 1	4.3 : 1	4.2 : 1	4.1 : 1	3.8 : 1	3.7 : 1	3.6 : 1	3.5 : 1	3.4 : 1	
D-S % Revenue	7.3%	4.3%	5.2%	4.9%	4.7%	5.0%	5.2%	5.3%	5.4%	5.3%	

TRINITY BASIN PREPARATORY

UNAUDITED

FINANCIAL SUMMARY

CHILD NUTRITION

	FY 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	YTD FY 2020
592x Child Nutrition											
Federal Support, net	1,276,475	75,314	120,475	96,484	101,513	124,178	88,074	146,603	179,551	187,829	1,120,021
Local Collections	135,578	2,146	4,845	1,183	638	306	1,080	461	531	454	11,643
CN Revenue	1,412,053	77,460	125,320	97,667	102,150	124,484	89,154	147,064	180,081	188,283	1,131,664
Less:											
Cost of Food	1,061,366	81,499	109,120	91,372	82,321	112,184	76,406	118,250	143,796	146,024	960,971
Kitchen Supplies	46,831	16,305	1,845	877	6,573	5,970	2,582	(14,937)	10,852	(190)	29,877
Operating Margin	303,857	(20,344)	14,355	5,418	13,256	6,330	10,166	43,752	25,433	42,449	140,815
Personnel	580,457	58,722	60,864	61,298	62,035	64,367	65,996	61,166	61,369	60,851	556,667
Other expense	2,998	136	-	-	280	2,227	-	(690)	-	-	1,953
Net Loss	(279,598)	(79,202)	(46,509)	(55,880)	(49,058)	(60,264)	(55,830)	(16,724)	(35,936)	(18,402)	(417,805)
YTD Loss		(79,202)	(125,711)	(181,591)	(230,650)	(290,913)	(346,744)	(363,467)	(399,403)	(417,805)	

* Federal Support includes Commodity Revenue, net Commodity Expense.

TRINITY BASIN PREPARATORY

UNAUDITED

REVENUES and EXPENSES

	SEE AUDIT										66.7%		Original
	Consolidated										Year-to-Date	Budget	
	FY 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	FY 2021	FY 2021	FY 2021
Revenues:													
Total Local Support	483,888	78,386	53,228	43,809	43,513	42,589	46,123	63,380	43,669	46,636	461,334		607,110
Total State Funds	37,677,649	3,391,839	3,452,554	3,635,451	3,554,428	3,527,403	3,518,288	3,766,816	3,624,401	3,639,867	32,111,047		44,443,158
Federal Program Revenues													
Child Nutrition	1,345,385	76,583	120,475	103,372	106,351	130,275	93,833	152,527	190,135	194,570	1,168,121		
Federal Revenue Dist. by TEA	43,836	6,568	7,387	4,537	4,537	4,537	4,537	4,537	4,536	4,538	45,714		
Federal Revenue Dist. by PPP	-												
Federal Funds Title I	923,941	98,476	98,756	97,904	97,320	112,365	116,627	117,372	250,038	138,806	1,127,664		
Federal Funds Title II (Part A)	118,899	18,720	18,720	18,720	18,720	18,720	19,700	12,980	18,241	18,721	163,242		
Federal Funds Title III	202,414	17,480	17,258	17,258	17,258	16,723	16,723	17,258	16,990	16,723	153,671		
IDEA B (formula)	453,756	19,596	18,193	70,043	32,791	18,203	16,405	20,396	20,571	19,351	235,549		
IDEA B (preschool)	6,801	-	-	980	-	-	(980)	-	-	-	-		
HQ Expansion Grant	450,000	-	-	-	450,000	-	-	-	-	-	450,000		
ESSER	516,543	-	-	-	-	-	-	-	50,388	679,148	729,536		
CRF (CARES Relief Fund)	516,632	-	-	(131,076)	-	-	-	-	-	-	(131,076)		
School Health Services(SHARS)	364,295	30,055	9,024	11,532	7,899	-	-	-	(52,700)	-	5,810		
Medicaid Admin. Claim (MAC)	3,674	-	-	-	-	-	-	-	52,700	-	52,700		
Total Federal Program Rev.	4,946,175	267,478	289,813	193,270	734,876	300,823	266,845	325,070	550,899	1,071,857	4,000,931		4,649,732
Total Revenues	\$ 43,107,712	\$ 3,737,703	\$ 3,795,595	\$ 3,872,530	\$ 4,332,817	\$ 3,870,815	\$ 3,831,256	\$ 4,155,266	\$ 4,218,969	\$ 4,758,360	\$ 36,573,312		\$ 49,700,000
Expenses													
11 Instructional	21,945,224	1,909,118	2,040,839	2,118,242	2,222,507	2,047,125	2,007,817	1,994,176	1,917,675	2,148,598	18,406,097		24,647,704
12 Library and Media	3,558	-	649	-	764	758	62	-	-	-	2,233		104,709
13 Curriculum development	156,094	9,685	70,516	70,067	67,903	70,032	72,102	51,881	138,721	79,543	630,449		318,453
21 Instructional Leadership	591,056	82,858	45,862	45,966	45,918	46,268	45,675	44,542	43,269	243,117	643,474		658,407
23 School Leadership	1,813,696	172,241	172,776	172,347	179,413	174,948	171,684	172,993	168,157	163,511	1,548,069		1,961,774
31 Guidance & Counseling	1,059,205	100,955	80,572	76,653	75,981	86,734	86,550	85,990	81,566	79,004	754,005		1,270,634
33 Health Services	330,217	26,880	30,944	31,263	27,650	29,915	28,359	28,538	26,919	26,831	257,299		405,935
35 Food Services	1,867,704	158,856	171,829	162,255	156,277	193,007	150,743	169,881	230,977	216,547	1,610,371		2,190,153
36 Extra Curricular Activities	14,699	1,013	-	-	-	-	-	-	-	1,883	2,896		14,117
41 General Administration	1,909,848	221,172	186,647	172,675	211,675	151,584	143,037	156,881	154,666	167,684	1,566,022		2,283,899
51 Facilities Maintenance	4,092,207	444,821	532,390	428,524	451,835	397,662	425,379	317,561	450,364	343,109	3,791,645		4,725,259
52 Security and Monitoring	462,363	22,982	34,264	34,294	40,142	31,615	33,564	37,003	19,924	42,051	295,839		329,225
53 Technology / Data Systems	1,795,217	128,424	79,742	114,431	66,703	85,655	75,672	78,468	111,637	73,934	814,667		1,140,753
61 Community Services	138,859	11,462	11,835	11,666	11,187	11,502	10,017	9,025	16,449	12,484	105,626		91,100
71 Debt Service	3,098,888	124,041	201,522	132,483	156,895	203,561	197,026	236,235	193,588	206,318	1,651,670		4,564,149
81 Fund Raising	257,228	7,835	7,835	7,835	7,836	7,921	7,835	8,996	7,835	7,835	71,761		293,730
Total Expenses	\$ 39,536,063	\$ 3,422,343	\$ 3,668,222	\$ 3,578,701	\$ 3,722,688	\$ 3,538,287	\$ 3,455,522	\$ 3,392,168	\$ 3,561,745	\$ 3,812,448	\$ 32,152,124		\$ 45,000,000
Change in Total Net Assets	\$ 3,571,650	\$ 315,360	\$ 127,373	\$ 293,828	\$ 610,129	\$ 332,529	\$ 375,734	\$ 763,097	\$ 657,224	\$ 945,912	\$ 4,421,188		\$ 4,700,000

TRINITY BASIN PREPARATORY

UNAUDITED - EXPENSE by OBJECT

		Consolidated										Year-to-Date
		FY 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	FY 2021
61--	Payroll Costs	26,815,010 62.2%	2,473,245 66.2%	2,485,275 65.5%	2,587,504 66.8%	2,445,139 56.4%	2,483,169 64.2%	2,456,380 64.1%	2,420,405 58.2%	2,408,994 57.1%	2,411,962 50.7%	22,172,074 60.6%
	6211 LEGAL SRVCS	74,244	6,768	-	1,211	1,683	32	334	1,341	1,805	8,830	22,002
	6212 AUDIT SRVCS	52,000	43,000	1,050	-	2,500	-	-	4,500	-	-	51,050
	6216 SPED SRVCS	131,218	16,674	44,888	49,213	20,526	71,181	43,207	52,686	51,343	76,666	426,384
	6219 PROFES SRVCS	13,948	-	-	-	1,200	400	400	400	10,300	4,900	17,600
	6239 EDUCATION SERVICE CENTERS	145,098	25	67,391	1,468	20,725	950	21,942	17,200	9,320	-	139,021
	6249 CONTRACTED MAINT/REPAIR	346,415	103,428	108,881	26,957	113,672	157,136	104,591	125,339	103,784	140,426	984,214
	6259 UTILITIES	736,513	76,134	87,171	118,931	51,893	7,808	44,410	62,561	65,010	111,737	625,655
	6255 E-RATE CREDITS	(49,025)	(85,577)	(17,891)	(4,800)	(1,858)	(2,268)	(2,268)	(2,268)	(3,141)	(1,050)	(121,121)
	6264 PPI Lease Exp	-	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	270,000
	6269 RENTALS-OPERATING LEASES	476,802	5,455	132,962	35,968	32,455	39,198	36,856	39,258	79,232	70,961	472,344
	6297 MARKETING SERVICES	120,531	9,622	6,296	7,370	34,394	6,796	10,290	10,841	10,845	17,598	114,053
	6299 MISCONTRACTED SRVCS	1,370,828	79,156	36,465	39,364	50,146	37,703	57,986	40,599	98,423	60,957	500,799
62--	Professional and Contracted Svcs.	3,418,571	284,685	497,213	305,681	357,336	348,935	347,747	382,457	456,920	521,026	3,502,001
	6311 GASOLINE/FUELS	3,426	551	648	393	409	674	493	894	930	994	5,987
	6319 SUPPLIES	103,852	116,369	19,696	72,976	17,817	10,846	20,550	19,651	19,922	18,237	316,066
	6329 READING MATERIALS	423,889	3,314	-	-	764	1,354	565	149	-	-	6,146
	6339 TESTING MATERIALS	43,036	-	-	14,130	3,423	-	-	-	-	-	17,554
	6341 FOOD	1,061,366	81,499	109,120	91,372	82,321	112,184	76,406	118,250	143,796	146,024	960,971
	6342 NON-FOOD	46,831	16,305	1,845	877	6,573	5,970	2,582	(14,937)	10,852	(190)	29,877
	6344 USDA COMMODITIES	68,910	1,269	-	6,888	4,838	6,097	5,759	5,924	10,584	6,742	48,101
	6390 OTHER SUPPLIES AND MATERIALS	173,353	15,349	108	-	-	-	-	434	543	7	16,441
	6397 MARKETING SUPPLIES	53,967	4,671	1,820	39	3,533	2,735	8,148	3,551	2,067	4,077	30,640
	6398 SOFTWARE LICENSES	727,073	85,445	75,538	146,739	68,108	32,553	18,096	5,259	(40,807)	44,211	435,144
	6399 GENERAL SUPPLIES	474,832	88,071	63,543	27,125	75,503	39,945	28,662	(68,856)	70,469	156,043	480,505
	6649 FURNITURE & EQUIPMENT	134,922	5,923	11,755	5,265	18,947	12,622	12,662	1,710	(153)	974	69,705
63+66	Other Supplies & Materials	3,315,457	418,767	284,073	365,806	282,238	224,979	173,922	72,028	218,203	377,120	2,417,136
	6411 TRAVEL-EMPLOYEE	39,314	-	-	-	-	-	-	75	-	-	75
	6412 TRAVEL - STUDENTS.	61,420	-	-	-	-	850	-	-	-	-	850
	6429 INS/BONDING COSTS	479,204	25,248	24,605	29,785	25,046	24,605	28,712	28,712	28,712	28,712	244,135
	6449 DEPRECIATION EXPENSE	2,320,930	96,013	142,787	151,172	454,893	249,727	251,735	252,426	254,584	260,778	2,114,114
	6495 DUES	2,680	95	32,636	-	-	-	-	16	36	16	32,799
	6499 MISC OPERATING COSTS	(40,367)	248	110	6,271	1,141	2,461	-	(185)	708	6,516	17,270
64--	Other Operating Expenses	2,863,180	121,604	200,138	187,227	481,080	277,643	280,446	281,044	284,040	296,022	2,409,243
	6521 INTEREST ON BONDS	2,880,667	128,942	229,653	166,569	179,609	229,324	229,324	229,324	229,324	229,324	1,851,395
	6529 PPI INTEREST	114,407	22,646	-	-	4,063	-	3,438	35,146	-	4,063	69,357
	6523 INTEREST ON DEBT	287,087	8,189	856	1,650	1,375	4,278	-	-	-	-	16,347
	6524 AMORTIZATION OF BOND FEES	109,419	8,658	8,658	8,658	8,658	8,658	8,658	8,658	8,658	8,658	77,926
	6525 RECOGNITION OF BOND PREM/DISC	(427,862)	(44,394)	(44,394)	(44,394)	(44,394)	(44,394)	(44,394)	(44,394)	(44,394)	(44,394)	(399,550)
	6598 BANK FEES FOR RENEWAL OR REVIEW	126,420	-	6,750	-	7,583	5,695	-	7,500	-	8,667	36,195
	7919 GAIN ON DEBT RETIREMENT	-	-	-	-	-	-	-	-	-	-	-
Total Expenses		\$ 39,502,356	3,422,343	3,668,222	3,578,701	3,722,688	3,538,287	3,455,522	3,392,168	3,561,745	3,812,448	\$ 32,152,124

TRINITY BASIN PREPARATORY

UNAUDITED - EXPENSE by OBJECT

		Consolidated										Year-to-Date
		FY 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	FY 2021
6112	SUBSTITUTE	161,328	8,300	14,680	15,830	10,570	9,513	13,140	12,914	19,500	18,265	122,712
6119	SALARIES PROFESSIONAL	20,626,414	1,999,554	1,978,577	2,105,517	1,991,027	1,971,635	1,956,232	1,948,049	1,940,165	1,934,246	17,825,002
6121	EXTRA DUTY PAY/OVERTIME	193,948	11,089	9,841	10,497	8,341	15,679	7,512	8,327	7,430	14,051	92,766
6129	SALARIES SUPPORT PERSONNEL	2,431,285	199,221	206,365	203,148	205,702	206,393	199,610	200,379	200,288	203,778	1,824,884
6139	EMPLOYEE ALLOWANCES	-	-	-	-	-	-	-	-	-	-	-
6141	FICA/MEDI	334,277	31,390	31,756	33,489	31,531	31,381	31,883	30,624	31,081	31,088	284,223
6142	GROUP HEALTH	972,742	93,921	98,221	91,872	95,591	86,577	99,896	98,117	95,518	93,684	853,396
6145	UNEMPLOYMENT	112,516	10,539	9,287	2,524	1,902	41,454	35,386	9,468	6,919	3,473	120,952
6146	TRS	1,054,402	105,491	122,325	110,312	85,842	105,809	100,681	97,869	94,164	99,002	921,494
6149	EMPLOYEE BENEFITS	33,887	3,741	4,224	4,314	4,633	4,728	2,040	4,660	3,930	4,375	36,646
6179	PAYROLL ACCRUAL	927,500	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	90,000
61--	Payroll Costs	26,848,299	2,473,245	2,485,275	2,587,504	2,445,139	2,483,169	2,456,380	2,420,405	2,408,994	2,411,962	22,172,074
		62.3%	66.2%	65.5%	66.8%	56.4%	64.2%	64.1%	58.2%	57.1%	50.7%	60.6%
211	TITLE I	899,362	102,794	103,025	101,739	101,178	130,223	81,980	120,876	115,562	136,507	993,885
224	IDEA-B FORMULA	223,721	20,150	18,729	18,729	18,924	19,042	13,201	19,613	19,701	19,351	167,441
255	TITLE II A TEACHER/PRINCIPAL T	106,159	19,533	19,533	19,533	19,729	19,855	14,324	13,441	18,242	18,720	162,911
263	TITLE III, PART A	202,414	18,386	18,160	18,160	18,166	17,907	11,921	18,171	16,990	16,723	154,584
289	FEDERALLY FUNDED SPEC REV FUND	43,836	6,702	7,546	4,602	4,602	4,680	3,970	4,618	4,537	4,537	45,795
2xx	Federal Funds	1,475,492	167,566	166,993	162,764	162,600	191,708	125,395	176,720	175,032	195,838	1,524,615
		-	-	-	-	-	-	-	-	-	-	-
240	NSLP	671,140	58,722	60,864	61,298	62,035	64,367	65,996	61,166	61,369	60,851	556,667
420	GENERAL	24,668,378	2,246,958	2,257,418	2,363,441	2,220,505	2,227,095	2,264,989	2,182,520	2,172,593	2,155,273	20,090,792
61--	Payroll Costs	26,815,010	2,473,245	2,485,275	2,587,504	2,445,139	2,483,169	2,456,380	2,420,405	2,408,994	2,411,962	22,172,074
		62.2%	66.2%	65.5%	66.8%	56.4%	64.2%	64.1%	58.2%	57.1%	50.7%	60.6%

TRINITY BASIN PREPARATORY

UNAUDITED

BALANCE SHEET

SEE AUDIT											
Assets		B. Balance	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021
Current assets:											
Cash and cash equivalents	\$	14,101,757	\$ 12,257,936	\$ 12,821,973	\$ 13,651,083	\$ 15,987,418	\$ 9,568,205	\$ 9,620,141	\$ 10,696,721	\$ 10,682,955	\$ 11,373,455
Restricted Cash		12,593,490	11,392,825	10,775,568	10,775,568	8,652,816	7,765,051	6,197,947	5,261,654	2,888,805	2,888,805
Due from Texas Education Agency		3,568,922	3,682,467	3,150,048	2,667,768	2,534,184	2,682,102	2,850,659	2,695,178	2,929,618	2,970,018
Prepaid expense		130,264	105,659	81,054	56,449	31,844	7,239	667,606	294,355	265,644	236,932
Total current assets	\$	30,394,434	\$ 27,438,887	\$ 26,828,643	\$ 27,150,868	\$ 27,206,261	\$ 20,022,597	\$ 19,336,354	\$ 18,947,908	\$ 16,767,022	\$ 17,469,209
Non-current assets:											
Deposits		10,340	10,340	10,340	16,355	16,355	16,355	16,355	16,355	16,355	16,355
Property and equipment, net		75,284,621	76,357,264	76,991,605	77,244,158	78,125,030	78,986,654	80,421,704	81,595,792	84,504,703	84,982,195
Loan Receivable - NMTC		6,068,097	6,098,097	6,128,097	5,798,097	5,828,097	5,858,097	5,888,097	5,918,097	5,948,097	5,978,097
Total non-current assets		81,363,057	82,465,701	83,130,041	83,058,610	83,969,482	84,861,106	86,326,156	87,530,244	90,469,155	90,976,647
Total assets	\$	111,757,491	\$ 109,904,588	\$ 109,958,684	\$ 110,209,478	\$ 111,175,743	\$ 104,883,703	\$ 105,662,510	\$ 106,478,152	\$ 107,236,177	\$ 108,445,856
Liabilities and Net Assets											
Current Liabilities:											
Accounts payable		2,986,086	1,086,270	1,042,229	1,026,598	1,508,131	558,675	1,039,728	1,170,254	1,349,036	1,690,784
Accrued wages		2,902,500	2,912,500	2,922,500	2,927,332	2,939,631	2,952,500	2,962,500	2,972,500	2,982,500	2,992,500
Accrued expenses		501,754	561,088	557,588	561,088	564,588	568,088	571,588	575,088	578,588	582,088
Current mat. LCB bank loans	-	-	-	-	-	-	-	-	-	-	-
Current mat. of capital leases	-	-	-	-	-	-	-	-	-	-	-
Total current liabilities		6,390,340	4,559,858	4,522,317	4,515,018	5,012,351	4,079,263	4,573,816	4,717,842	4,910,124	5,265,372
Long-term debt:											
Deferred rent		140,000	120,000	120,000	120,000	120,000	120,000	120,000	120,000	120,000	120,000
Capital leases, net of current mat.	-	-	-	-	-	-	-	-	-	-	-
LTD - LCB bank revolver		5,600,000	5,600,000	5,600,000	5,600,000	5,600,000	-	-	-	-	-
LTD - LCB / PPP loan		4,630,075	4,630,075	4,630,075	4,630,075	4,630,075	4,630,075	4,630,075	4,630,075	4,630,075	4,630,075
LTD - PNC bank loans	-	-	-	-	-	-	-	-	-	-	-
LTD - NMTC Capital One		7,971,797	7,972,946	7,974,094	7,975,243	7,976,391	7,977,540	7,978,688	7,979,837	7,980,985	7,982,134
LTD - 2014 bonds, net of issue costs		26,075,595	26,076,887	26,073,219	26,069,551	26,010,883	25,993,470	25,976,057	25,958,643	25,941,230	25,923,817
LTD - 2020 bonds, net of issue costs		40,668,505	40,348,284	40,315,067	40,281,851	40,198,174	40,122,958	40,047,741	39,972,525	39,897,308	39,822,092
Total long-term liabilities		85,085,972	84,748,191	84,712,455	84,676,719	84,535,523	78,844,042	78,752,561	78,661,080	78,569,599	78,478,118
Total liabilities		91,476,313	89,308,049	89,234,773	89,191,737	89,547,874	82,923,305	83,326,377	83,378,922	83,479,723	83,743,490
Total net assets		20,281,178	20,596,539	20,723,912	21,017,740	21,627,869	21,960,398	22,336,132	23,099,230	23,756,454	24,702,366
Total liabilities and net surplus	\$	111,757,491	\$ 109,904,588	\$ 109,958,684	\$ 110,209,478	\$ 111,175,743	\$ 104,883,703	\$ 105,662,510	\$ 106,478,152	\$ 107,236,177	\$ 108,445,856

TRINITY BASIN PREPARATORY

UNAUDITED

CASH FLOWS

	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	YTD 2020
Cash flows from operating activities:										
Increase in net assets	\$ 315,360	\$ 127,373	\$ 293,828	\$ 610,129	\$ 332,529	\$ 375,734	\$ 763,097	\$ 657,224	\$ 945,912	\$ 4,421,188
Adjustments to reconcile net asset changes:										
Depreciation	96,013	142,787	151,172	454,893	249,727	251,735	252,426	254,584	260,778	2,114,114
Amortization of debt issuance costs	8,658	8,658	8,658	8,658	8,658	8,658	8,658	8,658	8,658	77,926
Amortization of bond premium	(44,394)	(44,394)	(44,394)	(44,394)	(44,394)	(44,394)	(44,394)	(44,394)	(44,394)	(399,550)
Changes in operating assets and liabilities:										-
Due from Texas Education Agency	(113,545)	532,420	482,280	133,584	(147,918)	(168,557)	155,482	(234,441)	(40,400)	598,904
Loan Receivable (Capital One)	(30,000)	(30,000)	330,000	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)	90,000
Prepaid expense	24,605	24,605	24,605	24,605	24,605	(660,367)	373,251	28,712	28,712	(106,668)
Deposits	-	-	(6,015)	-	-	-	-	-	-	(6,015)
Accounts payable and accruals	(1,830,482)	(37,541)	(7,299)	497,333	(933,088)	494,553	144,026	192,282	355,248	(1,124,968)
Deferred rent	(20,000)	-	-	-	-	-	-	-	-	(20,000)
Net cash provided by operating activities	(1,593,784)	723,908	1,232,835	1,654,807	(539,881)	227,362	1,622,546	832,625	1,484,515	5,644,931
Change in restricted cash	1,200,665	617,257	-	2,122,752	887,765	1,567,104	936,293	2,372,850	-	9,704,686
Cash flows from investing activities:										
Equipment & capital improvements	32,008	(159,871)	(403,725)	786,988	(223,586)	(119,681)	(490,221)	(790,645)	(738,270)	(2,107,003)
Panola Phase III	(1,200,665)	(617,257)	-	(2,122,752)	(887,765)	(1,567,104)	(936,293)	(2,372,850)	-	(9,704,686)
BOLT / Pafford Project										-
Net cash used in investing activities	(1,168,657)	(777,127)	(403,725)	(1,335,765)	(1,111,351)	(1,686,785)	(1,426,513)	(3,163,495)	(738,270)	(11,811,689)
Cash flows from financing activities:										
Principal increase (payment) on PNC loan	-	-	-	-	(5,600,000)	-	-	-	-	(5,600,000)
Principal increase (payment) on LCB loan	-	-	-	-	-	-	-	-	-	-
Current mat. of LTD - 2014 Bonds	(282,045)	(0)	(0)	(105,460)	(55,745)	(55,745)	(55,745)	(55,745)	(55,745)	(666,230)
Change in NMTC Loan	-	-	-	-	-	-	-	-	-	-
Other Federal Loans	-	-	-	-	-	-	-	-	-	-
Net cash provided (used) by financing	(282,045)	(0)	(0)	(105,460)	(5,655,745)	(55,745)	(55,745)	(55,745)	(55,745)	(6,266,230)
Net increase (decrease) in cash	(1,843,821)	564,037	829,109	2,336,335	(6,419,212)	51,935	1,076,580	(13,766)	690,500	(2,728,303)
Beginning cash and cash equivalents	14,101,757	12,257,936	12,821,973	13,651,083	15,987,418	9,568,205	9,620,141	10,696,721	10,682,955	14,101,757
End of period cash and cash equivalents	12,257,936	12,821,973	13,651,083	15,987,418	9,568,205	9,620,141	10,696,721	10,682,955	11,373,455	9,568,205

B.

**Enrollment
Report**

2021-2022 Enrollment

Campus	Expected Re-Enrollment	New Students: Offered/Accepted	Total Students Expected
Ewing	382	172	554
10th Street	444	143	587
Jefferson	672	78	750
Ledbetter	381	188	569
Pafford	842	154	996
Panola	611	291	902
Mesquite	229	246	475
District Total	3561	1272	4833

Current Enrollment Cap 2021-2022	Actual Enrollment Cap 2021-2022
612	690
754	560
944	864
824	756
1006	944
1069	984
620	568
5829	5366

New Students: Waitlist	New Students: Application In Process
13	0
0	0
0	0
0	0
260	0
50	0
18	0
341	0

KEY:

Re-Enrollment - 20-21 students who are expected to return

New: Offered/Accepted - New students who have been offered a seat

Total Students Expected - total of previous 2 columns

Current Enrollment Cap - includes max students plus overage that are admitted

Actual Enrollment Cap - max students for grade level

New: Waitlist - New students who are on the waitlist

New: Apps in Process - New applications that have not been moved to waitlist or offered seat

Ewing Campus	Re-Enrollment Packets Received	New Students: Offered/Accepted	Total Students Expected
PK3	0	35	35
PK4	24	64	88
Kinder	56	35	91
1st	77	9	86
2nd	80	11	91
3rd	69	12	81
4th	76	6	82
Totals	382	172	554

Current Enrollment Cap 2021-2022	Actual Enrollment Cap 2021-2022
44	40
88	80
96	88
96	88
96	88
96	88
96	88
612	690

New Students: Waitlist	New Students: Application In Process
0	0
13	0
0	0
0	0
0	0
0	0
0	0
13	0

10th Street Campus	Re-Enrollment Packets Received	New Students: Offered/Accepted	Total Students Expected
PK3	0	39	39
PK4	20	53	73
Kinder	65	19	84
1st	96	14	110
2nd	95	9	104
3rd	82	5	87
4th	86	4	90
Totals	444	143	587

Current Enrollment Cap 2021-2022	Actual Enrollment Cap 2021-2022
44	40
110	100
120	110
120	110
120	110
120	110
120	110
754	560

New Students: Waitlist	New Students: Application In Process
0	0
0	0
0	0
0	0
0	0
0	0
0	0
0	0

2021-2022 Enrollment

Jefferson Campus	Re-Enrollment Packets Received	New Students: Offered/ Accepted	Total Students Expected
5th	152	6	158
6th	145	47	192
7th	190	16	206
8th	185	9	194
Totals	672	78	750

Current Enrollment Cap 2021-2022	Actual Enrollment Cap 2021-2022
236	216
236	216
236	216
236	216
944	864

New Students: Waitlist	New Students: Application In Process
0	0
0	0
0	0
0	0
0	0

Ledbetter Campus	Re-Enrollment Packets Received	New Students: Offered/ Accepted	Total Students Expected
PK3	0	48	48
PK4	31	44	75
Kinder	66	23	89
1st	76	11	87
2nd	36	9	45
3rd	40	6	46
4th	34	11	45
5th	21	13	34
6th	25	16	41
7th	27	4	31
8th	25	3	28
Total	381	188	569

Current Enrollment Cap 2021-2022	Actual Enrollment Cap 2021-2022
88	80
88	80
96	88
96	88
48	44
48	44
48	44
52	48
104	96
104	96
52	48
824	756

New Students: Waitlist	New Students: Application In Process
0	0
0	0
0	0
0	0
0	0
0	0
0	0
0	0
0	0
0	0
0	0
0	0

Pafford Campus	Re-Enrollment Packets Received	New Students: Offered/ Accepted	Total Students Expected
PK3	0	40	40
PK4	43	42	85
Kinder	84	12	96
1st	89	4	93
2nd	85	8	93
3rd	85	8	93
4th	85	8	93
5th	86	10	96
6th	92	12	104
7th	99	5	104
8th	94	5	99
Totals	842	154	996

Current Enrollment Cap 2021-2022	Actual Enrollment Cap 2021-2022
40	40
85	80
96	88
93	88
93	88
93	88
93	88
101	96
104	96
104	96
104	96
1006	944

New Students: Waitlist	New Students: Application In Process
46	0
82	0
47	0
24	0
28	0
12	0
6	0
0	0
12	0
3	0
0	0
260	0

2021-2022 Enrollment

Panola Campus	Re-Enrollment Packets Received	New Students: Offered/ Accepted	Total Students Expected
PK3	0	75	75
PK4	35	50	85
Kinder	79	19	98
1st	76	20	96
2nd	64	17	81
3rd	70	22	92
4th	75	16	91
5th	52	17	69
6th	53	32	85
7th	63	20	83
8th	44	3	47
Totals	611	291	902

Current Enrollment Cap 2021-2022	Actual Enrollment Cap 2021-2022
88	80
85	80
96	88
96	88
96	88
96	88
104	96
104	96
104	96
104	96
1069	984

New Students: Waitlist	New Students: Application In Process
0	0
22	0
26	0
2	0
0	0
0	0
0	0
0	0
0	0
0	0
0	0
50	0

Mesquite Campus	Re-Enrollment Packets Received	New Students: Offered/ Accepted	Total Students Expected
PK3	0	49	49
PK4	42	46	88
Kinder	42	41	83
1st	35	13	48
2nd	27	14	41
3rd	22	11	33
4th	25	21	46
5th	X	X	X
6th	2	41	43
7th	34	10	44
Totals	229	246	475

Current Enrollment Cap 2021-2022	Actual Enrollment Cap 2021-2022
88	80
88	80
96	88
48	44
48	44
48	44
48	44
48	44
X	X
104	96
52	48
620	568

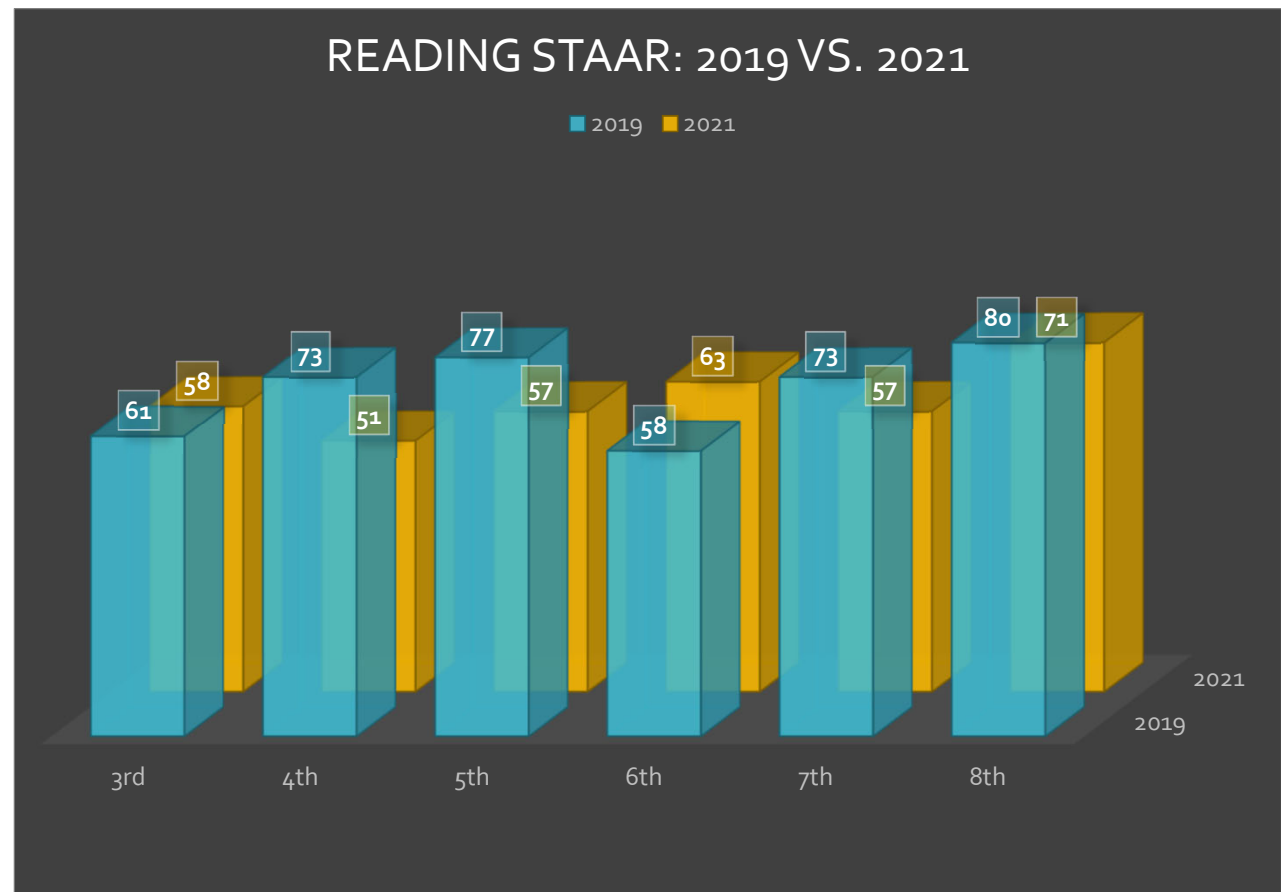
New Students: Waitlist	New Students: Application In Process
0	0
10	0
0	0
8	0
0	0
0	0
0	0
0	0
X	X
0	0
0	0
18	0

C.
Academic
Report

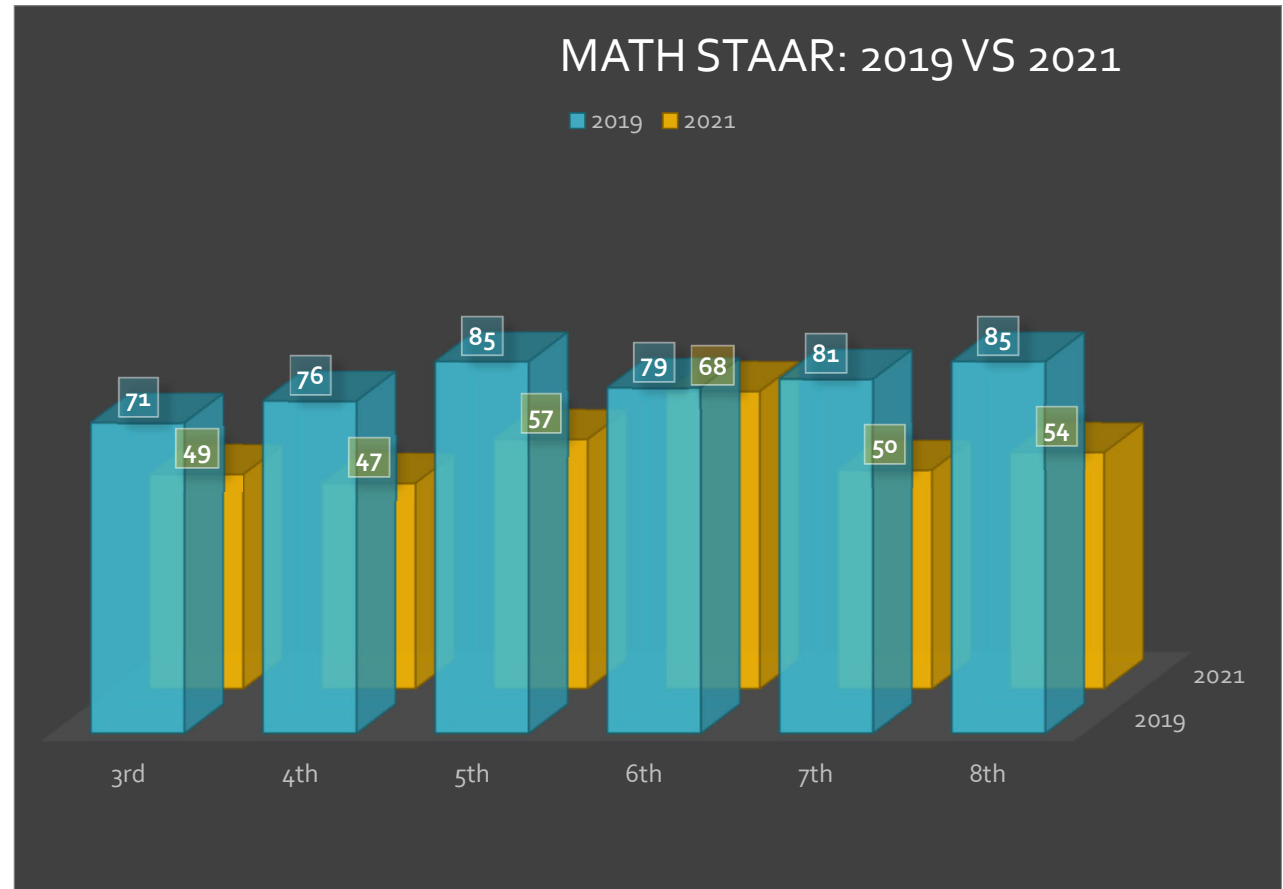
Student Comparison Data

STAAR and ISTATON

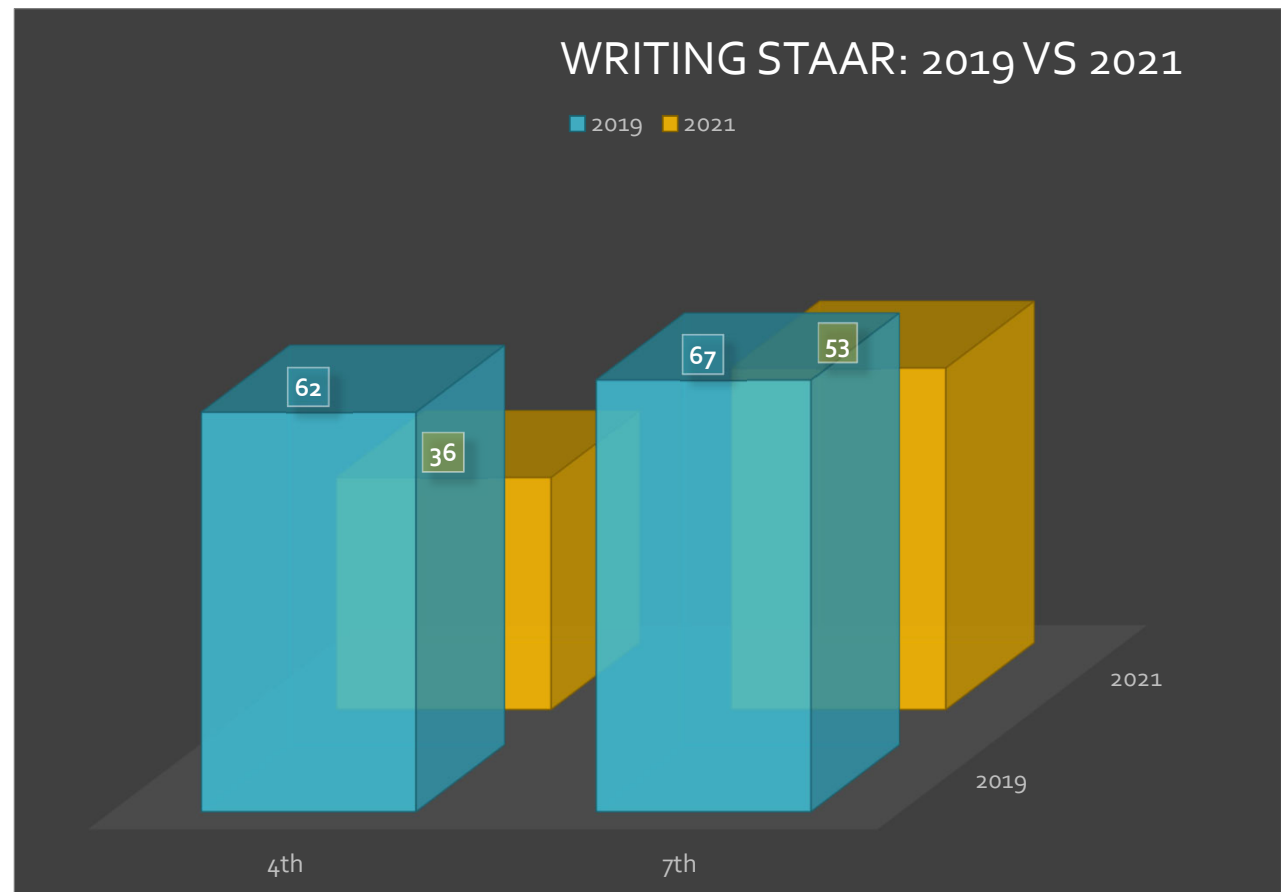
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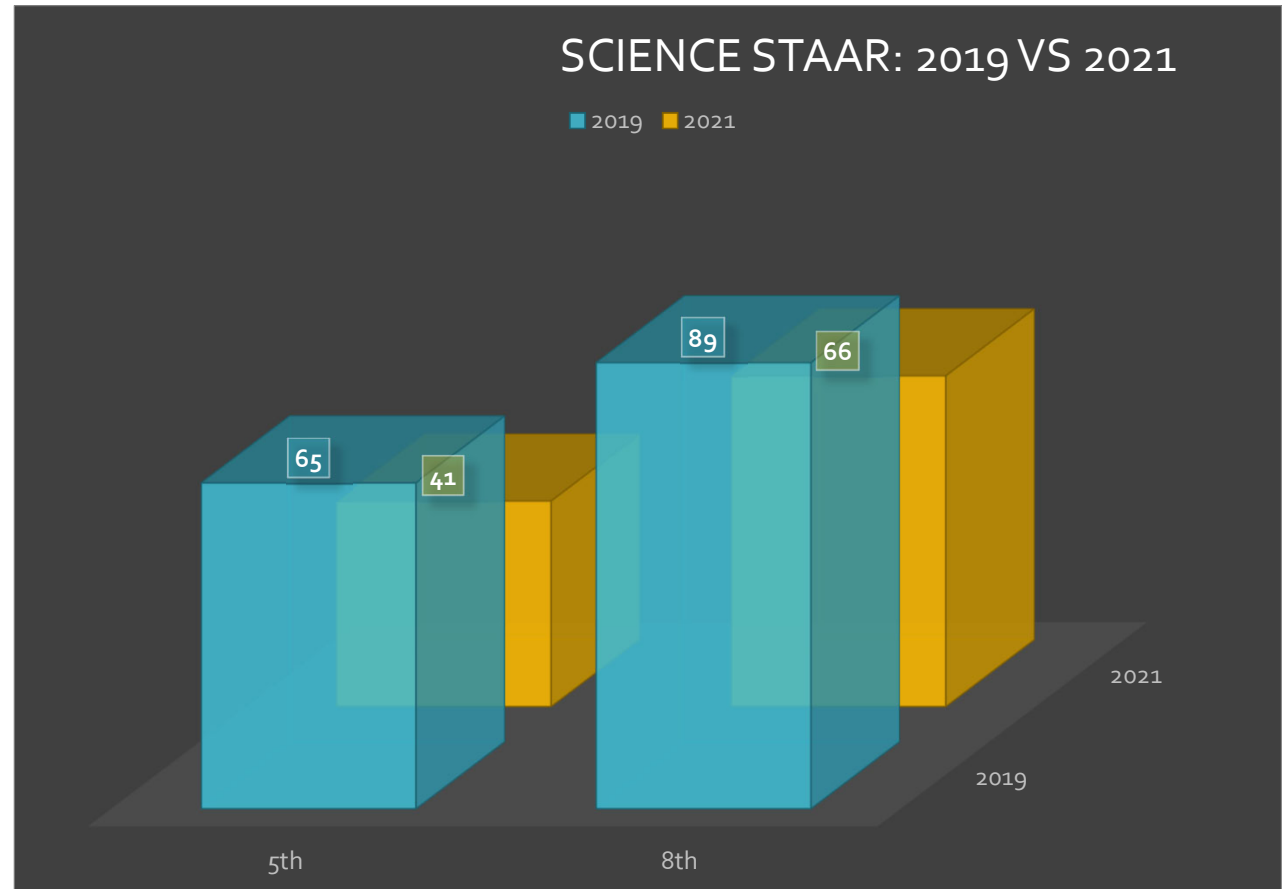
Math



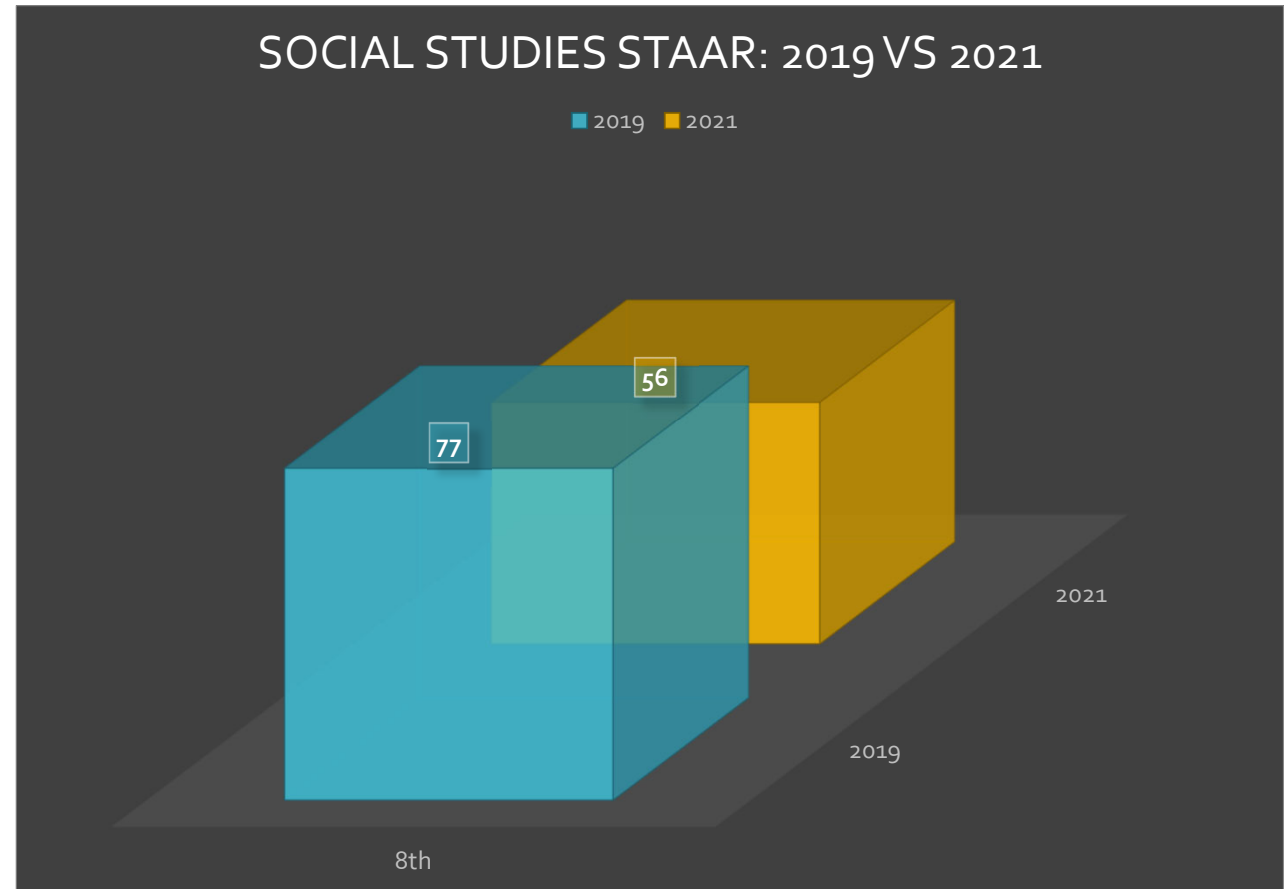
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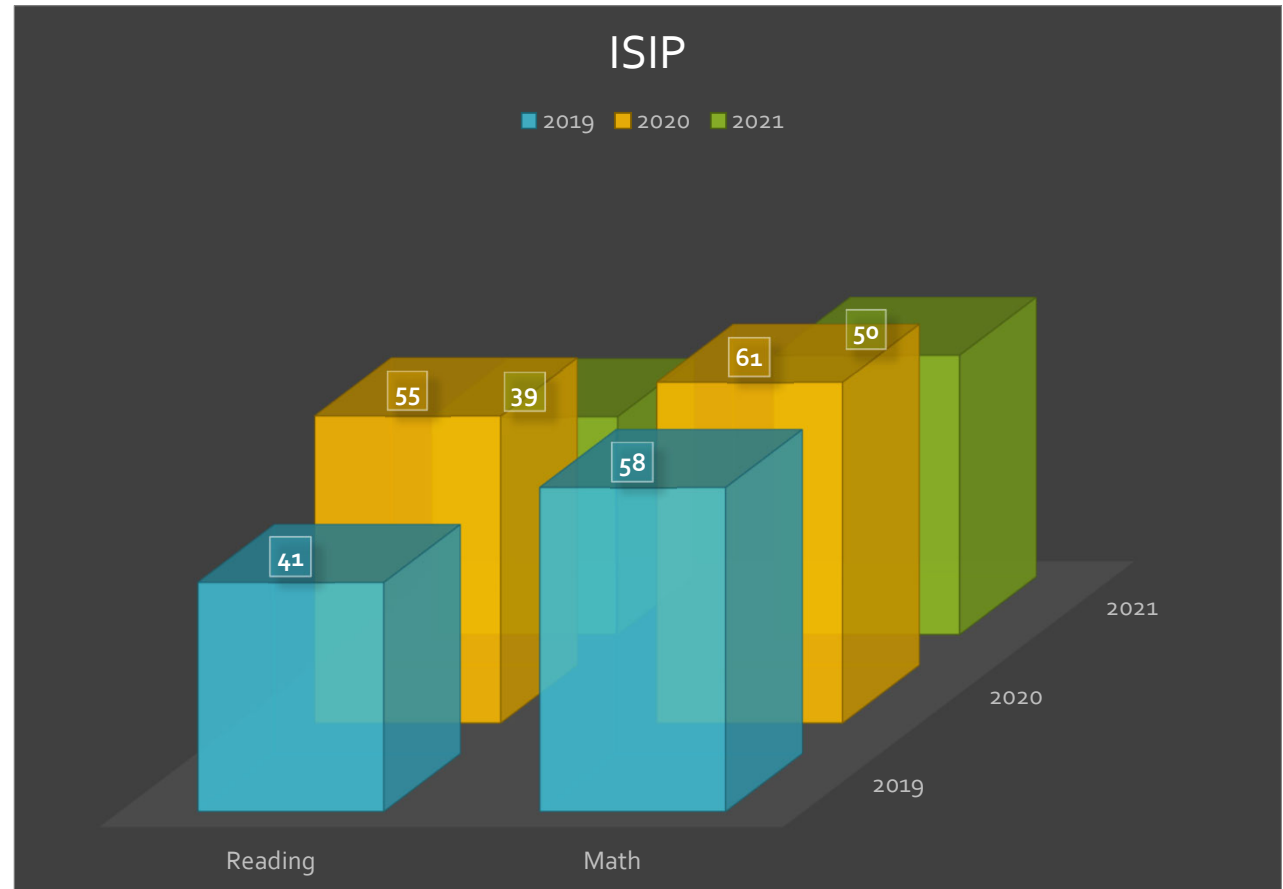
Science



Social Studies



Istation - ISIP



D.

**Operations
and Expansion
Report**

Daily Log: Thursday 6/17/2021



Daily Log Completed

The Daily Log was completed by Steve Lindley on Fri Jun 18, 2021 at 07:29am CDT.

WEATHER REPORT

Temperature			Precipitation Since			Humidity				Windspeed		
Low	High	Avg	Midnight	2 Days Ago	3 Days Ago	Low	Avg	High	Dew	Avg	Max	Gust
74°F	97°F	86°F	0.00 in.	0.00 in.	0.00 in.	38%	60%	90%	69°F	4.0 mph	6 mph	12 mph

DAILY SNAPSHOT

06:00AM	09:00AM	12:00PM	03:00PM	06:00PM	09:00PM
clear-night	clear-day	clear-day	clear-day	clear-day	clear-night
74°F	84°F	93°F	97°F	96°F	90°F

OBSERVED WEATHER CONDITIONS








No.	Time Observed	Weather Delay	Sky	Temp	Average	Precipitation	Wind	Ground/Sea
1	06:45:00 AM	No						



MANPOWER LOG

51 Workers | 407.0 Man Hours

No.	Contact/Company	Cost Code	Workers	#	Man	Location	COVID PPE	Temperature Check	COVID Safe to Work Questionnaire
1	Galindo & Boyd Houston LLC		7	10.0	70.0	4400 Panola Bldgs	Yes	Yes	Yes

Notes: - Installing exterior cast stone wall sill @ south side of Area C and east side of Area A.

No.	Contact/Company	Cost Code	Workers	#	Man	Location	COVID PPE	Temperature Check	COVID Safe to Work Questionnaire	
2	JCH Electrical Contractors		5	8.0	40.0	4400 Panola Bldgs	Yes	Yes	Yes	
Notes: - Continued closing up boxes in Area A. - Start up of inverter in storm shelter.										
3	Renovation Drywall & Ceilings		8	8.0	64.0	4400 Panola Bldgs	Yes	Yes	Yes	
Notes: - Continued floating low window wall in cafeteria. - Continued installing ceiling tile borders in Area A. - Painting walls in Area A. - Continued painting exterior tilt wall panels @ west side of Area E.										
4	Dynamic Systems, Inc		3	8.0	24.0	4400 Panola Bldgs	Yes	Yes	Yes	
Notes: - Continued installing flex and return boots in Area A. - Troubleshooting a/c units for codes.										
5	Iron Eagle, Inc.		2	8.0	16.0	4400 Panola Bldgs	Yes	Yes	Yes	
Notes: - Began grading around south side approach.										
6	Butler-Cohen LLC		8	8.0	64.0	4400 Panola Bldgs	Yes	Yes	Yes	
Notes: - Security and access control wiring continuing in Area C. - Data started in Area D. - Victor and 2 Renovation guys(T&M, 8hrs.) cleaning up site and relocating office trailer furniture.										
7	BDD Enterprises, LLC		10	8.0	80.0	Site	Yes	Yes	Yes	
Notes: - Continued forming for playground curb.										
8	AVAdesk		3	3.0	9.0	4400 Panola Bldgs	Yes	Yes	Yes	
Notes: - Continued installing canopy beams @ east canopy.										

No.	Contact/Company	Cost Code	Workers	#	Man	Location	COVID PPE	Temperature Check	COVID Safe to Work Questionnaire	
9	Mello Millwork		2	8.0	16.0	4400 Panola Bldgs	Yes	Yes	Yes	
Notes: - Installed cabinets in C101, C102, A110, A113 and A116.										
10	Seibert Enterprises, LLC dba FSR Services		3	8.0	24.0	4400 Panola Bldgs	Yes	Yes	Yes	
Notes: - Installing collector boxes @ west side of Area A.										
			51	407.0						

Manpower Log's Attachments:

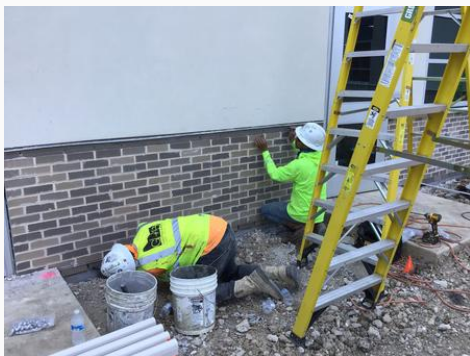
1. Galindo & Boyd Houston LLC



[1624017429999.312012_tempImage.jpeg](#)



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2. JCH Electrical Contractors



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3. Renovation Drywall & Ceilings



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[1624017501973.662842_tempImage.jpeg](#)

4. Dynamic Systems, Inc



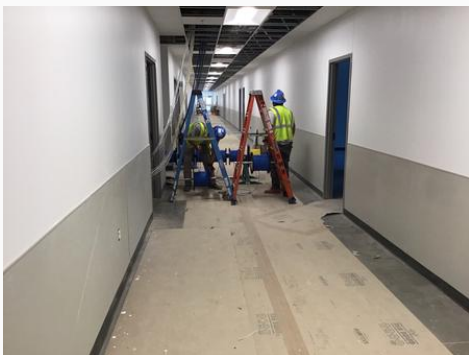
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5. Iron Eagle, Inc.

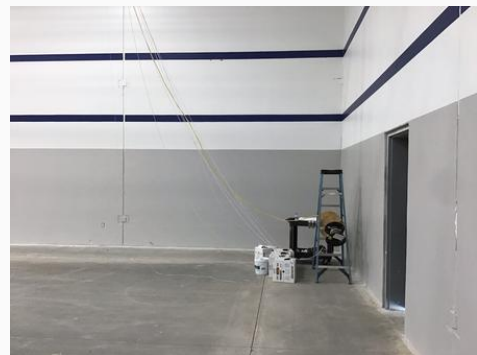


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6. Butler-Cohen LLC



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[1624017770196.602783_tempImage.jpeg](#)

7. BDD Enterprises, LLC



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8. AVAdek



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9. Mello Millwork



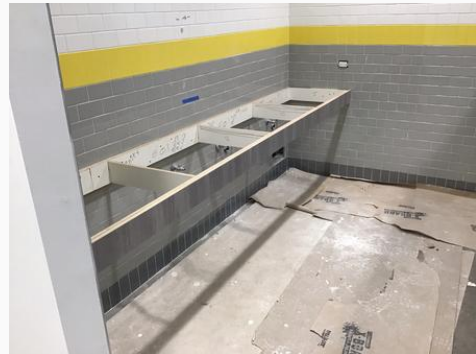
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[1624018926488.973145_tempImage.jpeg](#)



[1624018926329.877930_tempImage.jpeg](#)

NOTES LOG

No.	Issue?	Location	Comments	
1	No	4400 Panola Bldgs	All workers wearing their PPE and working safe.	
2	No	Site	American Fence removed approximately 1/2 of the temp fence.	

Notes Log's Attachments:

2. _____



[1624018721126.525879_tempImage.jpeg](#)

SAFETY VIOLATION LOG

No.	Time	Subject	Safety Notice	Issued To	Compliance Due
1	07:20AM	No safety violations to report.			
Comments:					

ACCIDENT LOG

No.	Time	Party Involved	Company Involved	Comments
1	07:10AM			No accidents to report

DELIVERY LOG

No.	Time	Delivery From	Tracking Number	Contents
1	02:00PM	Mello Millwork		Millwork.
Comments:				

EQUIPMENT LOG

No.	Equipment Name	Cost Code	Hrs Operating	Hrs Idle	Inspected?	Inspection Time	Location
1	Connex-DSI x 2				No	11:20AM	
Notes: Dynamic Systems - Rented from Mobile Mini							
2	Enclosed Trailer - JCH				No	11:20AM	
Notes: JCH Owned							
3	Skid Steer - Cheyenne		0.0	0.0	No	08:00AM	
Notes: Cheyenne Owned							
4	Scissor lift - Renovation drywall		0.0	0.0	No	01:53PM	4400 Panola Bldgs
Notes:							
5	Scissor Lift - DSI		0.0	0.0	No	01:56PM	
Notes:							
6	Scissor Lift - DSI		0.0	0.0	No	01:57PM	
Notes:							

EQUIPMENT LOG

No.	Equipment Name	Cost Code	Hrs Operating	Hrs Idle	Inspected?	Inspection Time	Location
7	Security camera tower				No	11:15AM	4400 Panola Bldgs
Notes: BC supplied x2							
8	Forklift				No	08:05AM	4400 Panola Bldgs
Notes: Galindo & Boyd supplied							
9	Mini-Ex - BC		8.0		No	07:20AM	Site
Notes: Victor demo of existing elec. transformer pad and piping. 1 day rental.							

DUMPSTER LOG

No.	Company	# Delivered	# Removed	Comments
1		0	0	
2		2	2	2 Dump and Returns (6/17)

By

Date

Copies To

E.

**Development
Report**

F.

**Human
Resources
Report**



HR Recruitment Strategy

External Recruiting					
Titan Virtual Hiring Fairs	University and Organization Job Fairs	Job Boards	Trinity Basin Website	LinkedIn	Social Media
<div>6 sessions (March-July)</div> <div>Titan Fair Resources</div> <div>Titan Fair Attendance</div> <div>Titan Fair Registration</div> <div>Marketing Ads</div> <div></div>	<div>30+ job fair registrations</div> <div>(Texas, Oklahoma Utah, Arkansas, Alabama, Louisiana)</div> <div>Virtual Job Fair Candidates</div> <div>Fall 2020 Education Fairs</div> <div>Spring 2021 Job Fairs</div>	<div>Teacher Job Network</div> <div>Region 10</div> <div>Region 11</div> <div>Handshake</div> <div>Charter School Network</div> <div>LinkedIn</div> <div>Indeed</div> <div>Job Postings</div> <div>Careers — Trinity Basin Preparatory</div> <div>Titan Fair Advertising</div> <div>Handshake - Schools Who Post</div>	<div>Frontline</div> <div>Application Numbers Spring 2020 - Spring 2021</div> <div>New Hires by Date - Google Sheets</div> <div>New Hires by Date 2021-2022 - Google Sheets</div>	<div>Paid recruiter- 2 job postings</div> <div>Sourcing candidate pipelines</div> <div>LinkedIn - Job Posting Rotation</div> <div>+</div> <div>3- 4 additional weekly FREE organic job postings</div>	<div>Facebook- (DFW Teacher’s Lounge. Teach For America Alumni)</div> <div>Instagram- Teacher Tuesday series</div> <div>Glassdoor Ratings - TBP</div>

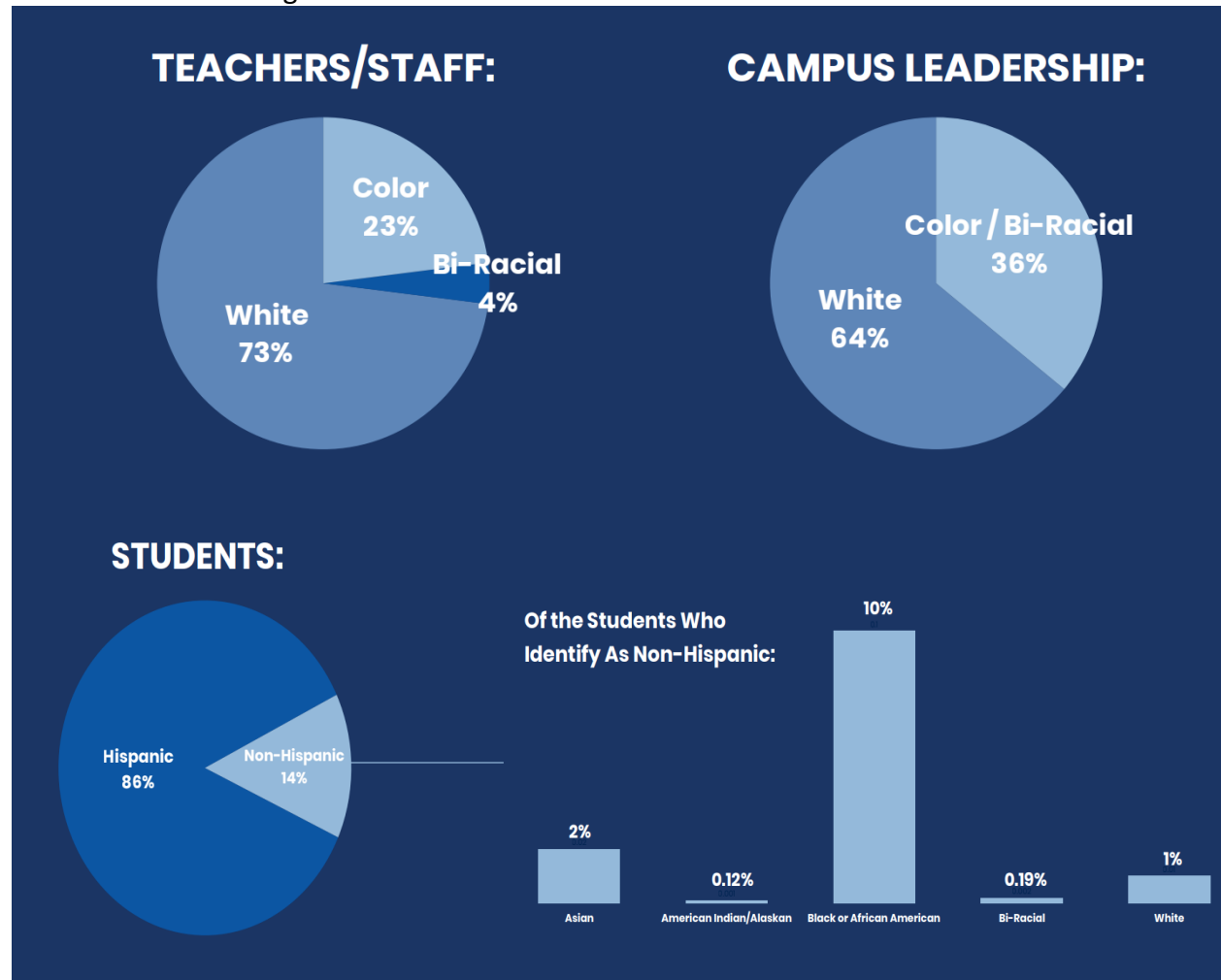
Internal Recruiting					
Referral Bonus	TBP Events	HR Outreach	Alternative Certification	Hiring Manager Support	Personal Networks
<div>\$500 Teacher referral bonus</div>	<div>Student and Teacher Recruitment</div> <div>TBP Event Calendar</div>	<div>Checks and balances on applications</div> <div>TBP ADVOCATES</div>	<div>Alt Cert Teachers 2020-2021</div>	<div>FY21 TBP Teacher Interview Script</div> <div>Recruiting Cheat Sheet for Hiring Managers 2021</div> <div>Anticipated Campus Breakdown 2021-2022</div>	<div>Email signatures</div> <div>Personal social media accounts (LinkedIn, Facebook, Twitter, Instagram, TikTok, YouTube)</div>

TRINITY BASIN PREPARATORY FY20-21 HR DATA REPORT

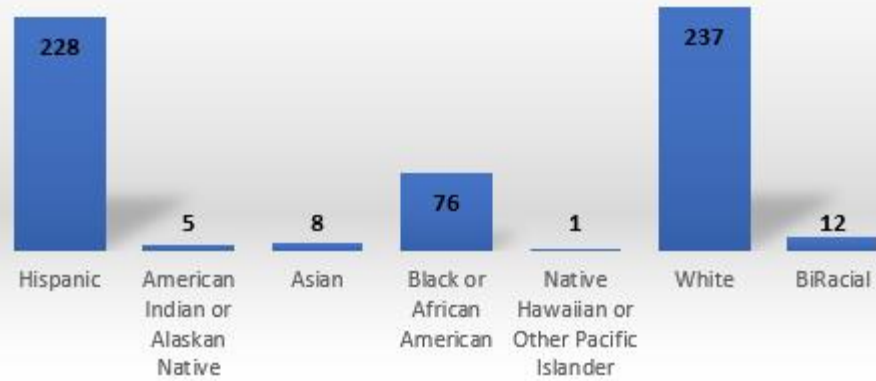
June 21st, 2021

STAFFING:

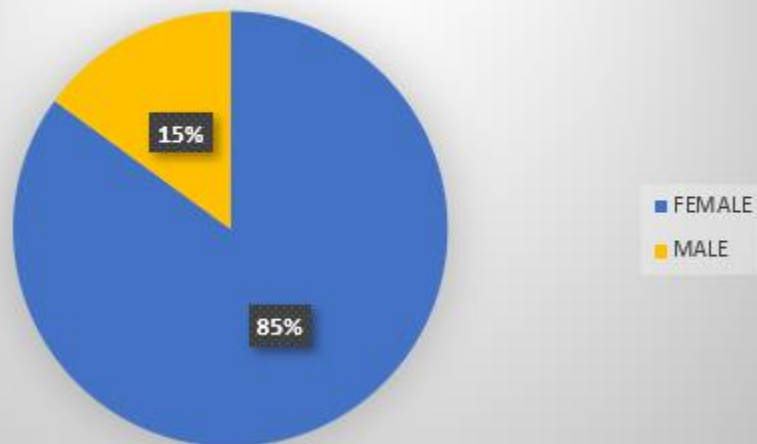
- Our current headcount is 567. Given our large student population of Hispanic and Black students, HR is casting a wide net in recruiting strategies to diversify our talent pipeline. This will help put teachers and leaders in front of our students who share a similar racial or ethnic background.



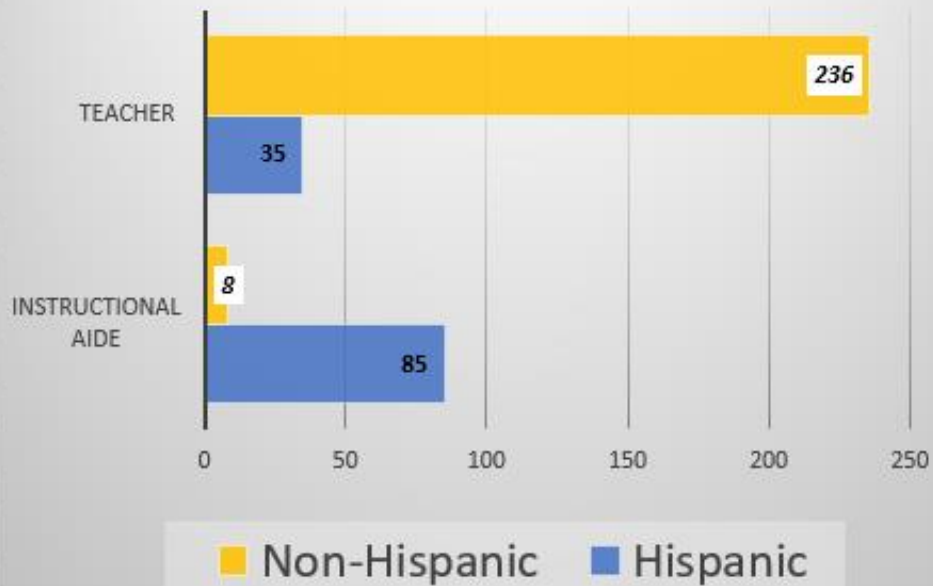
567 Total Staff By Race/Ethnicity



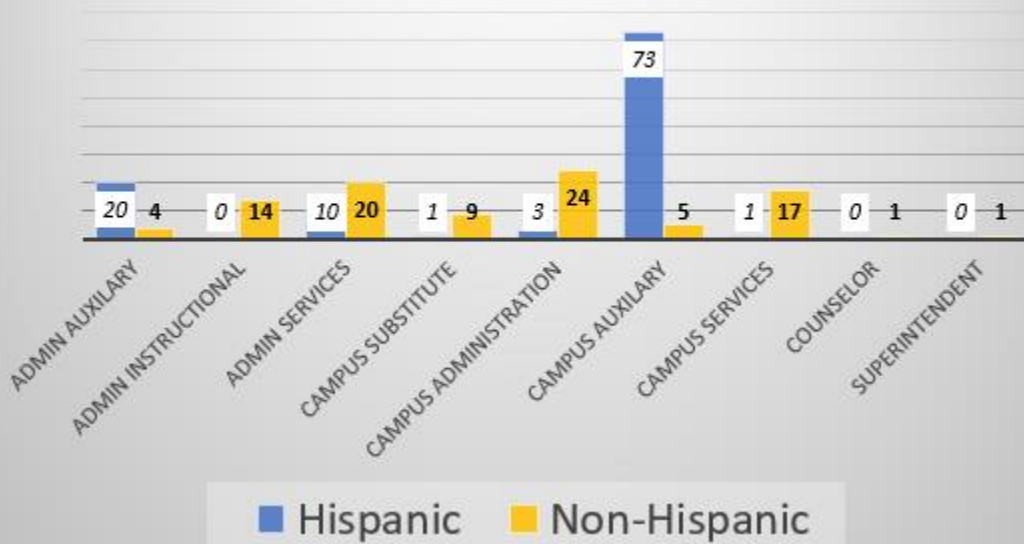
Gender



Teachers and Instructional Aides by Race/Ethnicity



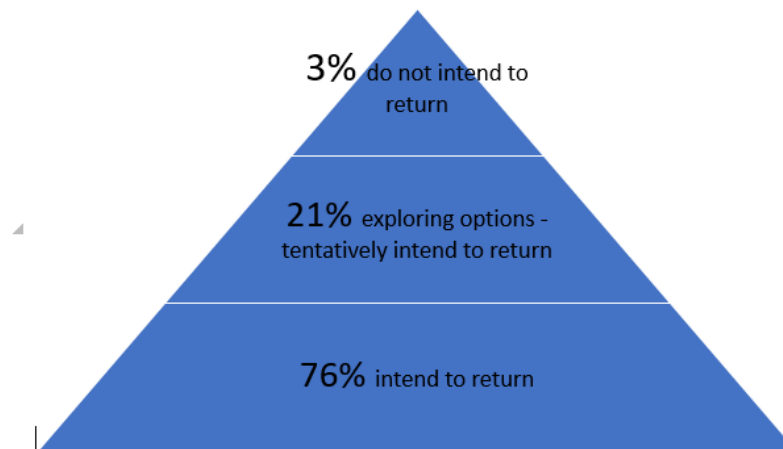
All Other Staff by Race/Ethnicity and Employee Type



RETENTION:

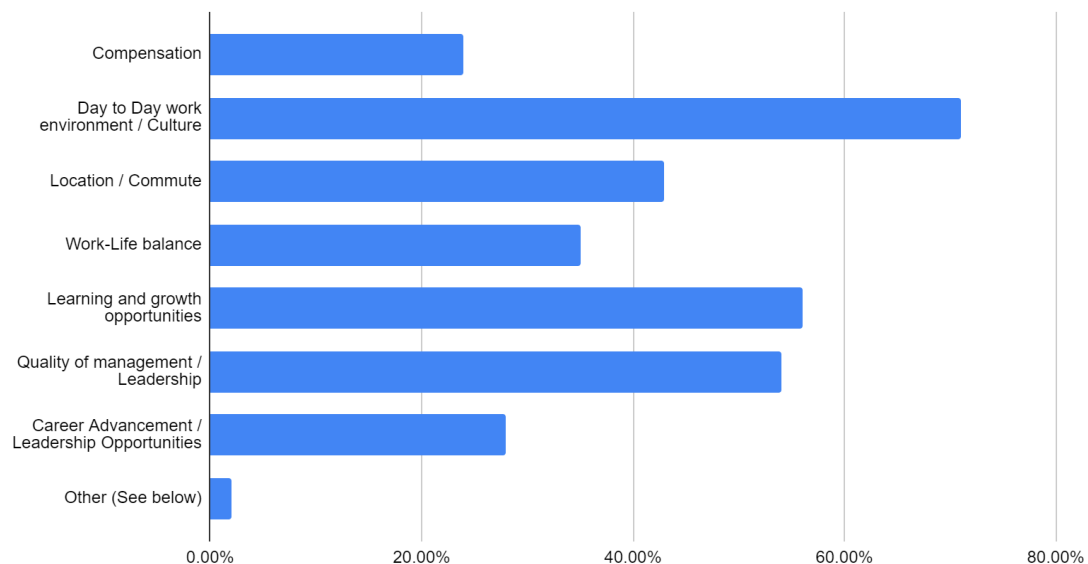
- 89% of **new** staff say they agree or strongly agree that they belong at TBP
- Top reasons to stay: 1) Culture 2) Learning and Growth Opportunities 3) Leadership
- Top challenges: 1) Work- Life Balance 2) Compensation
- Top incentives seen elsewhere: 1) higher compensation 2) stipends for Master's degree 3) bonus for performance
- Adjusted solutions: ½ days on calendar, increased step scale for teachers, 6-week surveys

Percentage of Campus based Employee responses who submitted their intent to return survey as of May 7, 2021



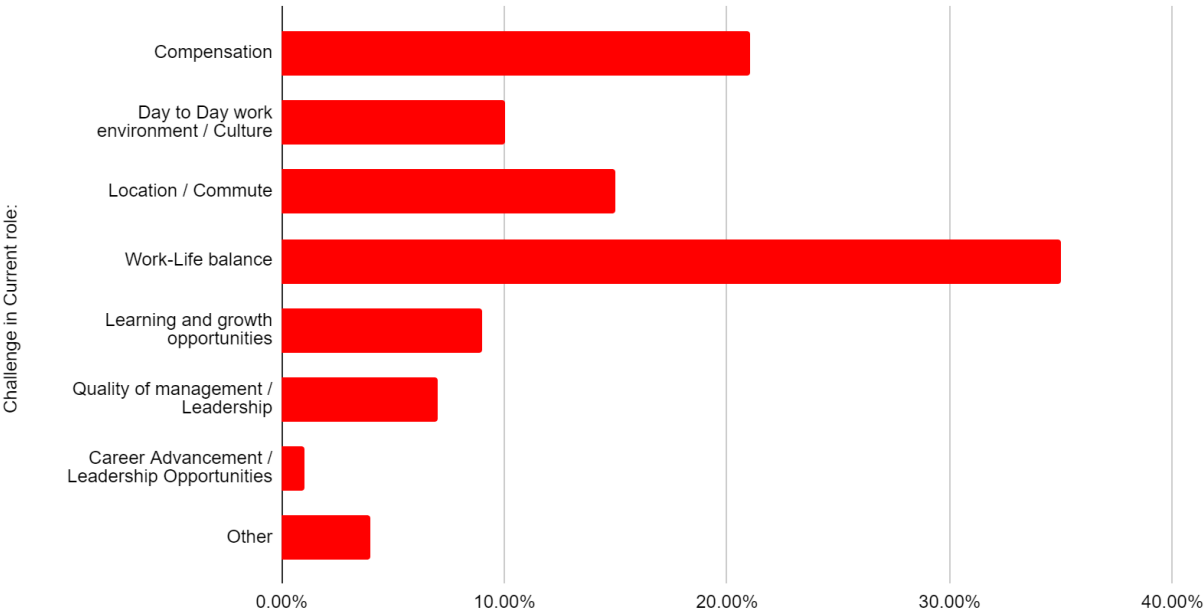
Reasons to Stay with TBP

Information collected from 60-Day New Employee Survey



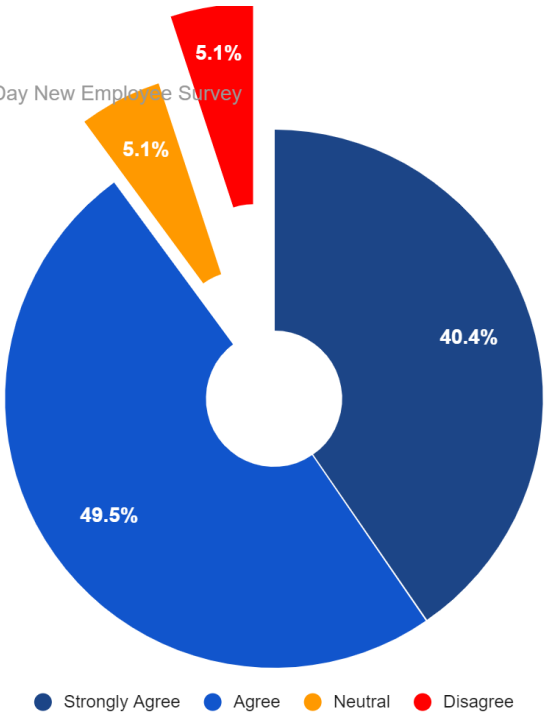
Challenges in Current Role

Information collected from 60-Day New Employee Survey



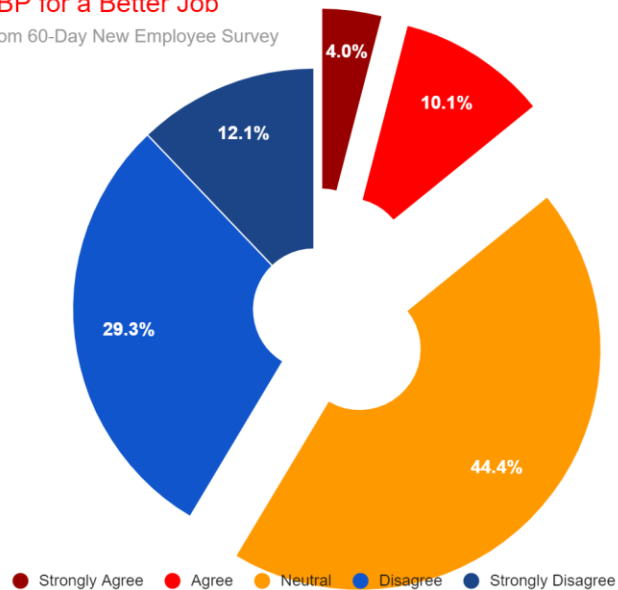
I Belong at TBP

Information collected from 60-Day New Employee Survey



I would Leave TBP for a Better Job

Information collected from 60-Day New Employee Survey



What incentives did you see elsewhere that TBP does not offer?

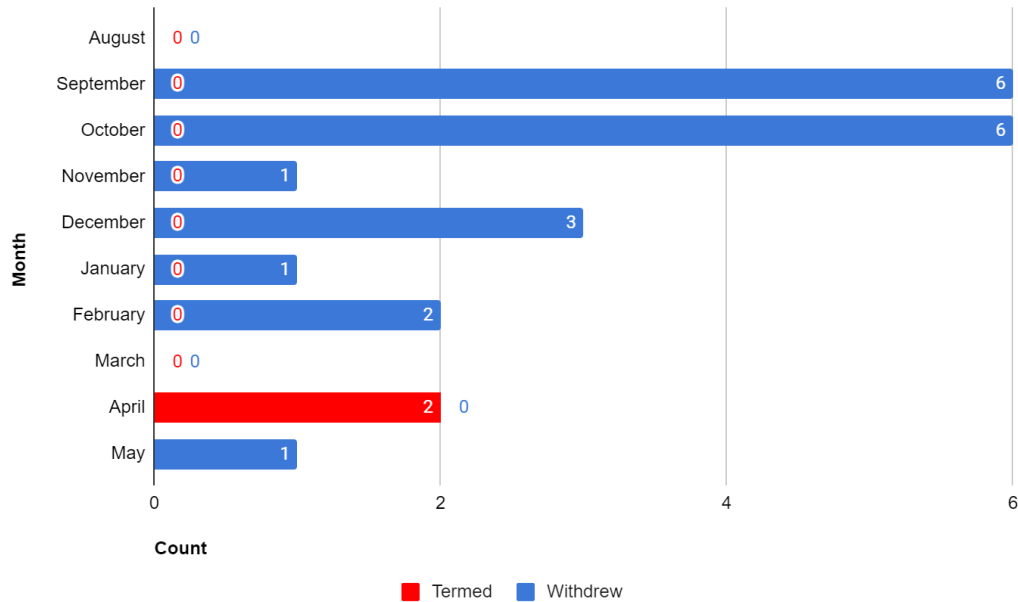
Generalized Responses	Additional Employees who Agree	Category
Higher compensation for all teachers (one mentioned each year of service is a bigger step too at other schools).	9	Money
Pay more/stipend for Master's degree	7	Money
Bonuses for performance	2	Money
No athletics team/program	1	Extracurricular
Flexibility for working from home		Incentive
Floating PTO for admin staff		Incentive
State day recognition		Incentive
Early student dismissal x1 weekly for effective, recurring PD		PD
Stronger communication skills and general care for staff elsewhere		Culture
Curriculum - readers and writers' workshop, Eureka Math		Curriculum

TURNOVER:

- September and October were the highest turnover for teachers. Annual attrition of 60 employees, 22 of them were teachers.
- Exit interviews' top reasons for leaving indicated better opportunities and higher pay. COVID was not a significant factor in teachers leaving the district.
- Adjusted solutions: September & October campus supports for principals

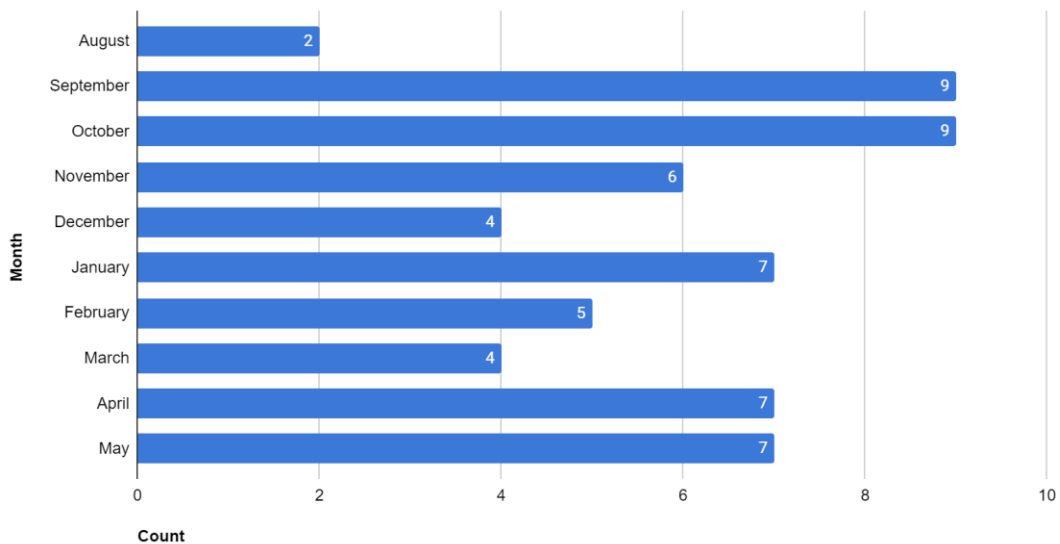
Teacher Turnover

August 2020 through May 2021

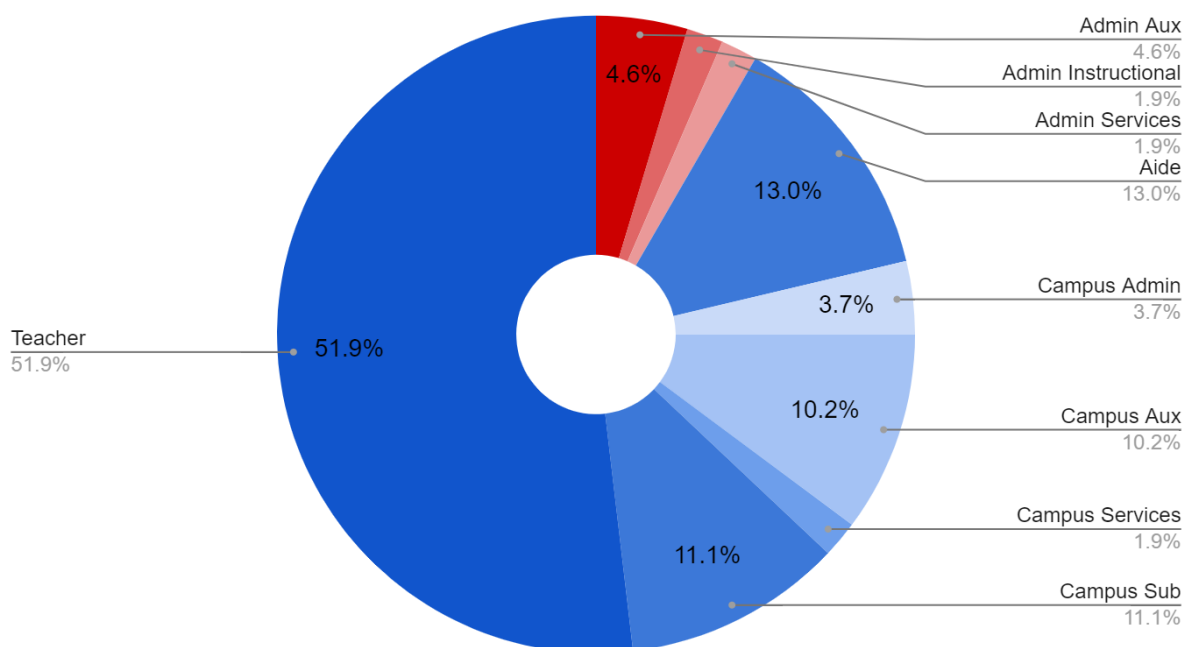


Total Turnover

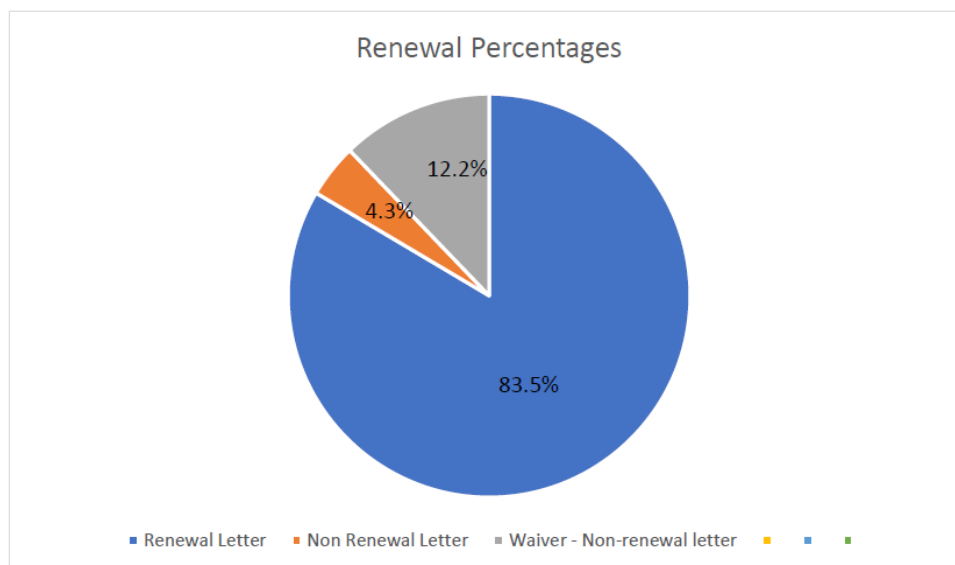
August 2020 through May 2021



Breakdown of Turnover by Employee Type



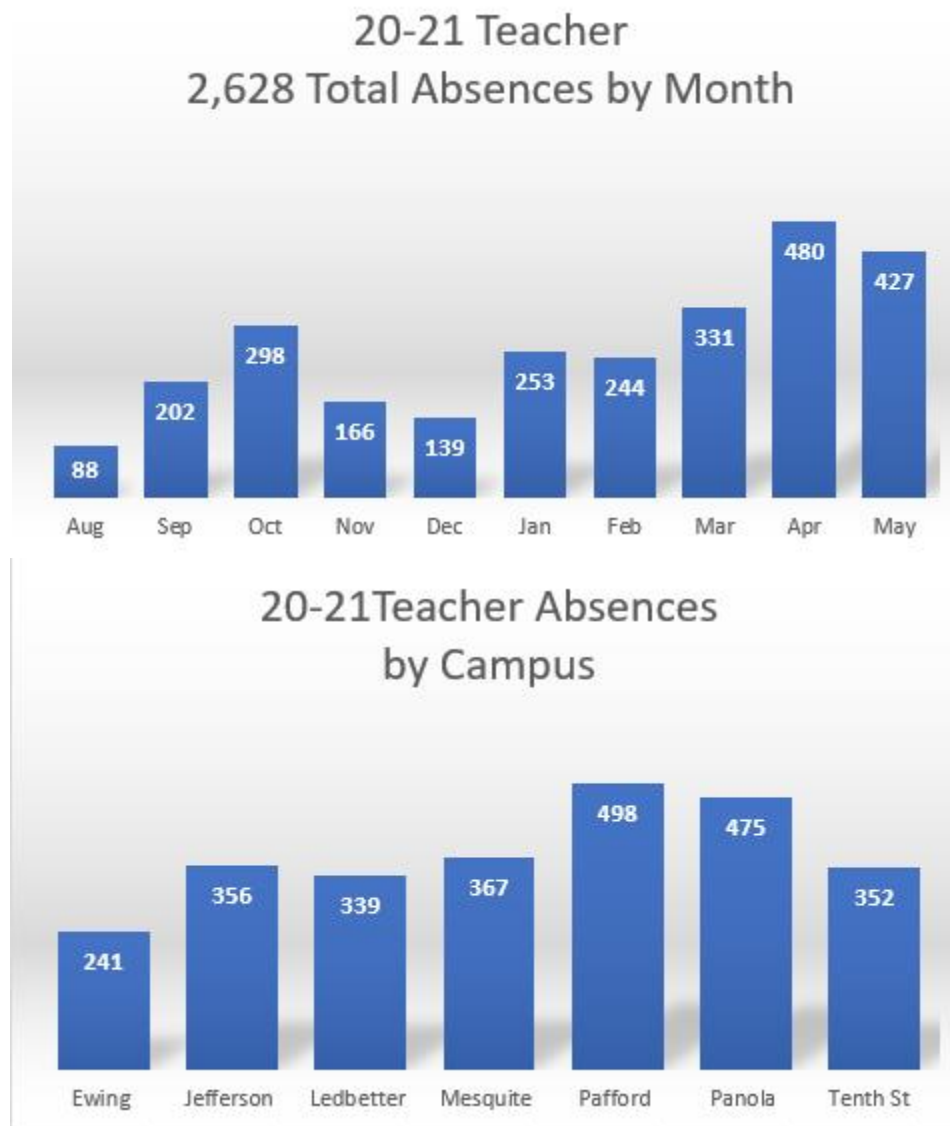
RENEWAL:



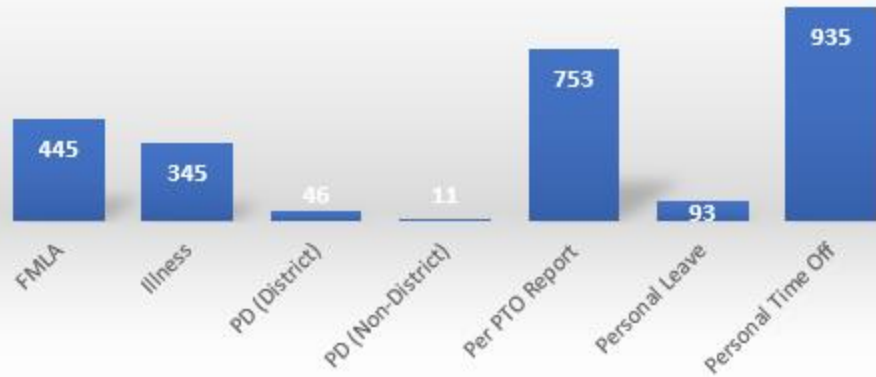
The Waiver Intern Certificate was issued due to the COVID-19 Pandemic. These staff members were not able to be issued a renewal letter unless they had completed all their alternative certification program requirements as well as all TEA testing requirements. These candidates are eligible to be rehired at the completion of all requirements.

ATTENDANCE OR ABSENT RATES:

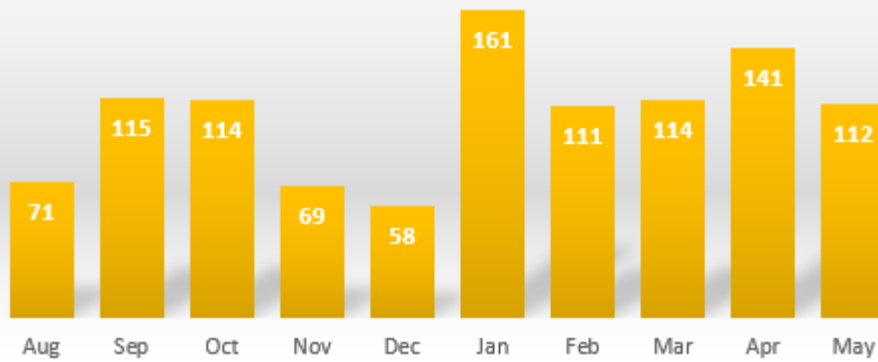
- April and May had the highest teacher absence rates. Pafford and Panola campuses had a larger number of absences. January and April had the highest aide absence rates.
- Teachers' absences were due to personal time off (PTO), sick, or unpaid time off.
- Aides' absences were due to personal time off (PTO) and FMLA.
- Adjusted solutions: Requiring PTO days to be used prior to rollover PTO days for 21-22.



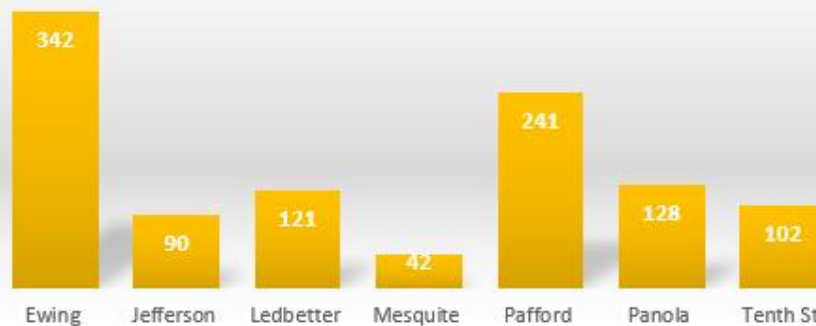
20-21 Teach Absences by Reason

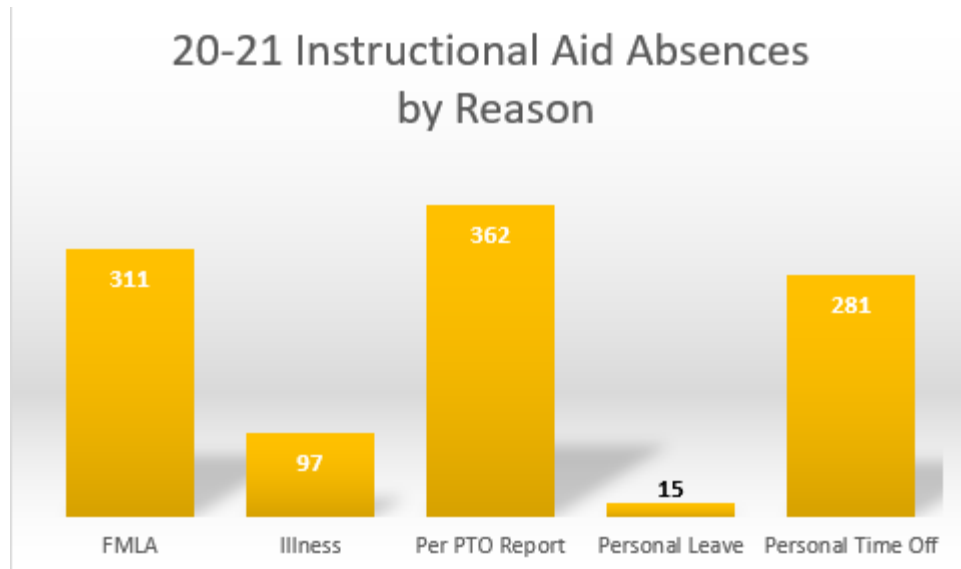


20-21 Instructional Aide 1,066 Total Absences by Month

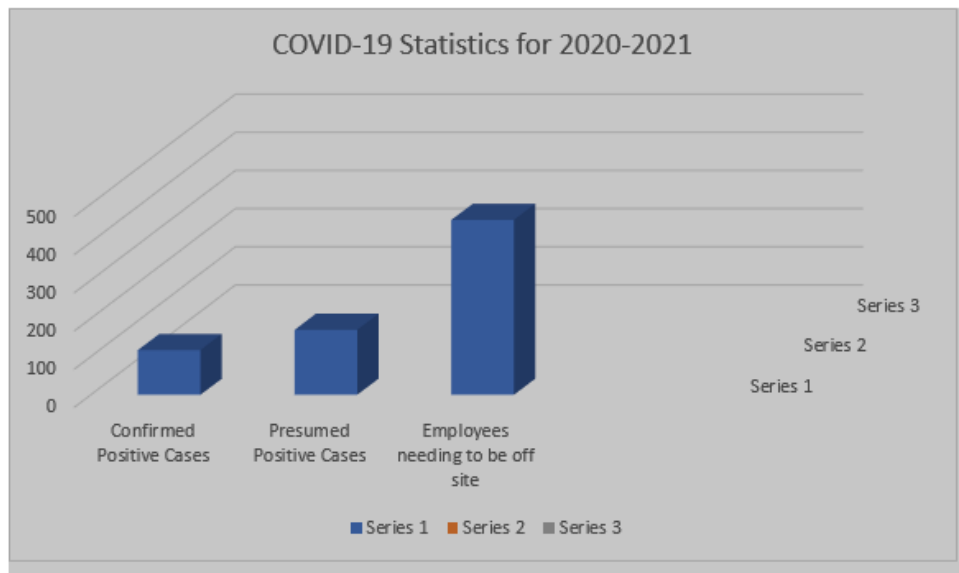


20-21 Instructional Aid Absences by Campus





COVID RATES/ABSENCES:



Employees needing to be off site represents staff that were either positive or presumed positive for COVID-19 as well as any staff that were Close Contacts. This number represents both Teleworking as well as those employees that needed to utilize FFCRA or TBP's Emergency Paid Leave beginning in January, 2021.

RECRUITMENT:

- 45% increase in teacher applications this year compared to 20-21. 30% increase in overall applications. June and July have the highest application submissions historically. Recruitment window runs from March-August.
- Top selling points: 1) sweet spot in district size 2) teacher to student ratio 3) funding for supplies/projects 4) leadership opportunities or other growth paths
- Vice Principal (VP) and Instructional Coach (IC) are the hot jobs people are looking for right now. They can move from a bigger district to us and that is a selling point we use.
- Application numbers: 61 Dallas principal, 50 FW, 232 for VP Dallas, 68 FW VP, 122 IC.
- Current open positions: 73 open teaching positions, 19 staff, 3 aides, 5 food service
NOTE: This does not include 45 waiting on test results (and some of them were not asked back).
- Glassdoor rating increased 1.7 points over 15 months due to focus on external branding. CEO rating increased 43%.
- Offer to Hire: Typically within 24 hours, for teaching and instructional aide positions; ideally 48 hours or more for other departments (positions that need salary approval)
- Days to fill depends on Hiring Manager and the number of applicants (depending on position); from HR perspective, we process the paperwork and make the offer generally within 24 hours of receiving the Recommendation to Hire.

Position	Number of Applications	
Principal - Dallas PK-8	21	
Principal - Dallas Elem Pool	22	
Principal - Dallas MS Pool	18	
Principal - Fort Worth PK-8 Pool	18	
Principal - Fort Worth Elem Pool	16	
Principal - Fort Worth MS Pool	16	
VP - Dallas Pool	76	closed 4/21
VP - Dallas PK-8 Pool	50	
VP - Dallas Elementary Pool	56	
VP - Dallas MS Pool	50	
VP - Fort Worth Pool	68	closed 4/21
VP - Fort Worth PK-8 Pool	33	
VP - Fort Worth Elem Pool	35	
VP - Fort Worth MS Pool	32	
Districtwide - IC	122	

Glassdoor Ratings			
Month	Overall Rating (out of 5)	CEO Rating	Recommend to a Friend
April 2021	4.3	91%	80%
March 2021	4.5	90%	
February 2021	4.5	90%	
January 2021	4.4	88%	
December 2020	2.9	56%	
April 2020	2.8	52%	
March 2020	2.8	57%	
January 2020	2.6	48%	

STAFFING SUMMARY

TEACHERS	OPEN	FILLED	CAPACITY
Mesquite	11	21	32
Ewing	4	27	31
Jefferson	11	42	52
10th Street	10	29	39
Ledbetter	18	22	39
Dallas 101	43	120	161
Pafford	4	51	55
Panola	15	41	55
Ft. Worth 104	19	92	110

AIDES	OPEN	FILLED	CAPACITY
Mesquite	0	11	11
Ewing	0	13	13
Jefferson	1	10	11
10th Street	0	16	16
Ledbetter	1	10	11
Dallas 101	2	49	51
Pafford	0	17	17
Panola	1	16	17
Ft. Worth 104	1	33	34

STAFF	OPEN	FILLED	CAPACITY
Mesquite	3	8	11
Ewing	1	9	10
Jefferson	1	12	13
10th Street	3	9	12
Ledbetter	5	7	12
Dallas 101	10	37	47
Pafford	4	10	14
Panola	2	14	16
Ft. Worth 104	6	24	30

FOOD SERVICE	OPEN	FILLED	CAPACITY
Mesquite	0	4	4
Ewing	0	5	5
Jefferson	1	6	7
10th Street	0	6	6
Ledbetter	1	4	5
Dallas 101	2	21	23
Pafford	2	7	9
Panola	1	7	8
Ft. Worth 104	3	14	17

534
Total TBP
Staff

TOTAL OPEN POSITIONS IN FT. WORTH	29
TOTAL FILLED POSITION IN FT. WORTH	163
TOTAL CAPACITY FT. WORTH	191

TOTAL OPEN CAMPUS POSITIONS IN DISTRICT	100
TOTAL FILLED CAMPUS POSITIONS IN DISTRICT	434
TOTAL CAPACITY FOR ALL CAMPUSES IN DISTRICT	531

TOTAL OPEN POSITION IN DALLAS	57
TOTAL FILLED POSITIONS IN DALLAS	227
TOTAL CAPACITY DALLAS	282

TOTAL OPEN CENTRAL ADMIN POSITIONS	24
TOTAL FILLED CENTRAL ADMIN POSITIONS	81
TOTAL CAPACITY FOR ALL ADMIN POSITIONS	105

TOTAL OPEN POSITION IN MESQUITE	14
TOTAL FILLED POSITIONS IN MESQUITE	44
TOTAL CAPACITY MESQUITE	58

TOTAL CAMPUS SUBSTITUTES	13
TOTAL VIRTUAL ACADEMY	6
TOTAL	19

The tables above were pulled from the Anticipated Campus Breakdown 2021-2022 as of 05-11-2021 - Google Sheets.

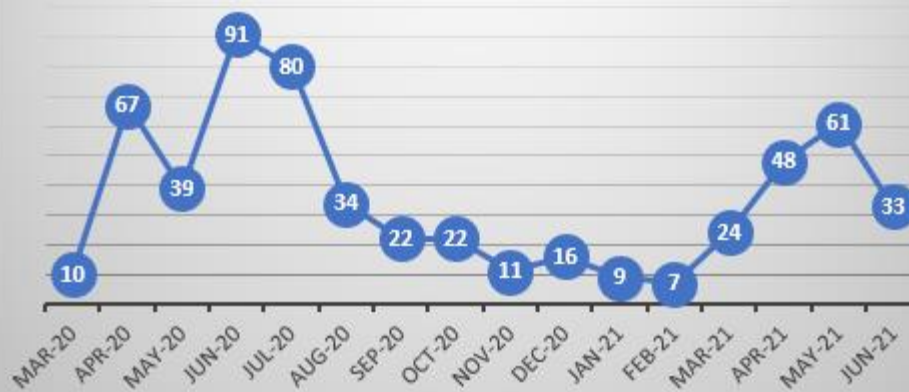
CONTEXT FOR SUMMARY OF ANTICIPATED CAMPUS BREAKDOWN:

- All teachers who were hired under the Waiver who did not complete their testing requirements were given a Waiver Non-Renewal Letter for next year and were removed from the Campus Breakdown. Once they pass their required tests, they can reach out to their Principal to discuss rehire.
- While positions may be filled though the summer, we may see more open positions in August and September as teachers are poached by districts looking to fill their open positions with teachers not under contract.

Titan Fairs							
Date of Fair	Location	RSVPs	# of Attendees	Applications in System	IVs Requested	Offered (Total)	Hired (total)
4/13/21	Mesquite	10	5	4	0		
	Dallas	23	9	11	6		
	Fort Worth	31	18	14	9		
TOTAL						4	4
5/5/21	Mesquite	22	9	7	4		
	Dallas	24	11	5	3		
	Fort Worth	24	8	6	1		
TOTAL						5	5
5/25/21	Mesquite	31	9	11	1		
	Dallas	46	17	21	4		
	Fort Worth	31	9	15	1		
TOTAL						3	2
6/9/21	Mesquite	12	7	8	4		
	Dallas	17	7	11	2		
	Fort Worth	13	7	9	3		
TOTAL							



2020-2021 574 Teacher Applications



2019-2020 1,185 Total Applications





BENEFITS:

- Note: Utilization reports for additional benefits were not able to be obtained because our group #'s apply to the ESC Region 11 Coop and not just TBP.
- MDLive Usage: 263 visits. Highest months were August, October, & April.
- 56% registered for AccessPerks rewards program; top savings on gas, Amazon, food. AccessPerks is also offering summer discounts for teachers' time off/potential travel.



MDLIVE[®]

March 2021 Utilization

<u>Employee Consults</u>	<u>Dependent Consults</u>	<u>Employee Rx</u>	<u>Dependent Rx</u>
21	10	16	7

April 2021 Utilization

<u>Employee Consults</u>	<u>Dependent Consults</u>	<u>Employee Rx</u>	<u>Dependent Rx</u>
35	15	42	16

May 2021 Utilization

<u>Employee Consults</u>	<u>Dependent Consults</u>	<u>Employee Rx</u>	<u>Dependent Rx</u>
24	10	31	9

MDLIVE Utilization

Trinity Basin Preparatory

August 2020 Utilization

<u>Employee Consults</u>	<u>Dependent Consults</u>	<u>Employee Rx</u>	<u>Dependent Rx</u>
33	14	39	12

September 2020 Utilization

<u>Employee Consults</u>	<u>Dependent Consults</u>	<u>Employee Rx</u>	<u>Dependent Rx</u>
24	12	27	7

October 2020 Utilization

<u>Employee Consults</u>	<u>Dependent Consults</u>	<u>Employee Rx</u>	<u>Dependent Rx</u>
31	16	31	15

November 2020 Utilization

<u>Employee Consults</u>	<u>Dependent Consults</u>	<u>Employee Rx</u>	<u>Dependent Rx</u>
24	13	16	9

December 2020 Utilization

<u>Employee Consults</u>	<u>Dependent Consults</u>	<u>Employee Rx</u>	<u>Dependent Rx</u>
27	8	30	13

January 2021 Utilization

<u>Employee Consults</u>	<u>Dependent Consults</u>	<u>Employee Rx</u>	<u>Dependent Rx</u>
29	12	37	11

February 2021 Utilization

<u>Employee Consults</u>	<u>Dependent Consults</u>	<u>Employee Rx</u>	<u>Dependent Rx</u>
15	6	19	2



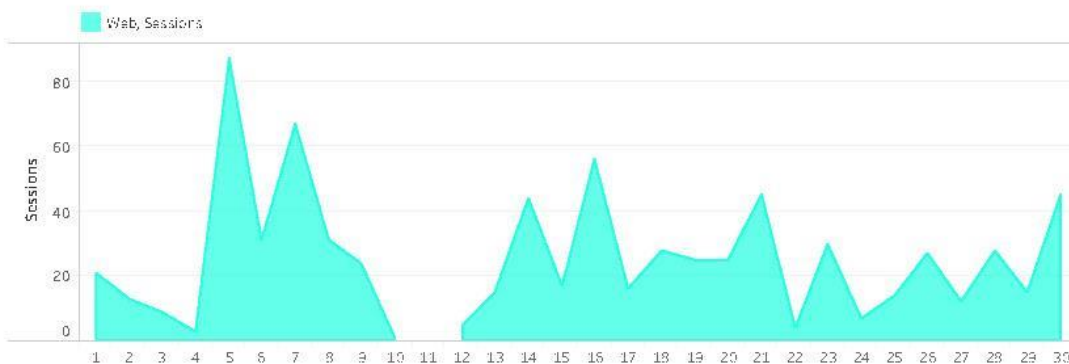
Trinity Basin Preparatory 202232

	Jan 2021	Feb 2021	Mar 2021	Apr 2021
Sessions	783	682	960	745
Money Saved	\$6,502	\$1,471	\$3,794	\$2,734
Licensed Members	655	671	694	687
Registered	294	327	369	381
% Registered	44.9%	48.7%	53.2%	55.5%
First Registrations	43	33	42	21

Most Popular Brands - April 2021

	Eat	Play	Shop
1	Denny's	Medieval Times Dinner & Tourna	Shell
2	Auntie Anne's	National Car Rental	Amazon
3	Green Chef	Resort Vacation Certificates	Samsung
4	Pizza Hut	Six Flags* Theme Parks	1-800-FLOWERS.COM*
5	SONIC	Adrenaline ATV Tours	Apple
6		Alamo Car Rental	AT&T
7		Avis Car Rental	Birdies
8		Enterprise Rent-A-Car*	Dell
9		Texas Rangers	EXPRESS
10			Firestone Complete Auto Care

Sessions by Day - April 2021



EMPLOYEE ENGAGEMENT:

- 58% completion of the Spring Staff Commitment Survey (347 responses).
- Survey results and open-ended comments were reviewed by leadership. HR then completed the feedback loop by sharing an overview video with campuses as to next steps from survey results.
- The Central Admin Culture Committee will use this to design training and survey cadence with prioritized metrics for Fall 21.

Question Seven (7)		
If given a choice to leave for a similar position and salary, I would choose to stay at TBP		
	FALL	SPRING
Strongly Disagree	2.73%	4.15%
Disagree	7.88%	8.90%
Neither Agree Nor Disagree	25.45%	21.96%
Agree	33.03%	41.54%
Strongly Agree	30.91%	23.44%

Question Thirteen (13)		
This team gets all the information it needs to do our work and plan our schedule.		
	FALL	SPRING
Strongly Disagree	3.23%	4.73%
Disagree	14.66%	18.05%
Neither Agree Nor Disagree	18.18%	23.37%
Agree	46.33%	40.24%
Strongly Agree	17.60%	13.61%

Question Fourteen (14)		
It is easy for this team to obtain expert assistance when something comes up that we don't know how to handle		
	FALL	SPRING
Strongly Disagree	3.81%	3.85%
Disagree	7.62%	11.24%
Neither Agree Nor Disagree	12.32%	18.93%
Agree	52.79%	48.52%
Strongly Agree	23.46%	17.46%

Question Seventeen (17)		
I receive appropriate recognition when I do good work.		
	FALL	SPRING
Strongly Disagree	4.40%	7.40%
Disagree	11.14%	18.64%
Neither Agree Nor Disagree	22.87%	21.89%
Agree	40.47%	38.17%
Strongly Agree	21.11%	13.91%

Question Twenty Six (26)		
Do you have any questions at this time for the Executive Leadership Team?		
	FALL	SPRING
Generalized Responses	Ranking (by	Category
Calendar is long- Can our minutes be more in tune with the other districts who started a week later, got a week for fall break and are getting out 1-2 weeks earlier than us and still met their minutes without tons of overage?	1	Calendar
Can there be more teachers involved in decision making especially calendar and curriculum decisions	2	Teacher Involvement
Can you please give employees tentative plans for school next year. I know it depends on TEA but I cannot believe that we don't have a tentative plan in place for whatever guidelines that are given. I will 100% quit if I'm blindsided by next years plans(dual MOI, being moved content/grade) regardless of the situation it puts TBP in. I'm tired of not knowing anything	3	Communication
How can leadership make the school more diverse and support teachers and students from	4	Diversity
I don't feel like we really see or interact with Big Admin much. It feels like things stop with our principal.	5	Visibility
I find it ironic that I am filling out a survey about my feelings bout the company and have filled out many surveys this year in regards to: field day, Covid protocols, an imaginary salary incentive; but not one survey regarding the schedule next year. Why is it that TBP did not take the opportunity to get buy in from the staff on the adopted schedule before it was released?	6	Decision Making

G.
ESSER III
Plan Overview

ESSER III – TBP 21-22 Planning Overview for Board

ESSER III \$ - 10,568,516



Required Domains:





20% Set-Aside to Address Academic Impact of Lost Instructional Time	LEA Expenditure Plan for Remainder of Funds	Interventions implemented will respond to academic, social, emotional, and mental health needs of all students, and particularly those students disproportionately impacted by COVID-19	Health and Safety as related to COVID (CDC guidance)
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= Student Growth

ESSER III – TBP 21-22 Planning Overview for Board

Total Cost 4 years for \$10,462,000

<p>Learning Acceleration – </p> <p><i>Core Program</i></p>	<p>Learning Recovery </p> <p><i>- Intervention</i></p>	<p>Social/Emotional Learning and Well-being </p>	<p>Facilities </p>
<ol style="list-style-type: none"> 1. High Quality Curriculum – Instructional Materials and Resources 2. Addressing the Needs of All Learners during Tier 1 Instruction – <ol style="list-style-type: none"> a. Education, ESL, RTI, 504, Dyslexia b. Progress Monitoring <p style="text-align: right; background-color: yellow;">\$2,000,000</p>	<ol style="list-style-type: none"> 1. Accelerated Instruction – Just in Time Interventions, Instructional Materials and Resources. 2. Addressing the Needs of All Learners through Student Services Support <ol style="list-style-type: none"> a. Special Education, ESL, RTI, 504, Dyslexia b. Progress Monitoring c. Closing the achievement gaps 3. High Dosage Tutoring – After School Tutoring 4. Acceleration Academies– <ol style="list-style-type: none"> a. Summer School b. Saturday School <p style="text-align: right; background-color: yellow;">\$5,900,000</p>	<ol style="list-style-type: none"> 1. Social Emotional Learning – Student Program/Curriculum 2. Trauma Informed Teaching 3. Well-being and Wrap around services – Expanded mental health services and food <p style="text-align: right; background-color: yellow;">\$1,162,000</p>	<ol style="list-style-type: none"> 1. Continue COVID Cleaning Protocols – <ol style="list-style-type: none"> a. Materials/Resources. Staffing c. Ventilation d. Spacing in facilities <p style="text-align: right; background-color: yellow;">\$1, 400,000</p>

ESSER III – TBP 21-22 Planning Overview for Board

4 Year Total Budget = \$2,000,000

Learning Acceleration	What	How Much
<input type="checkbox"/> High Quality Instructional Materials (adoption) - Tier 1 Instruction	Amplify Eureka	Cost for 4 years - \$1,000,000 Year 1 - Recurring -
<input type="checkbox"/> Staff Training - Professional Development	SIOP Training materials~\$500 Co-Teach Training GenEd Staff (Region 10) ~\$5000 Guided Reading/Guided Math Training	\$500,000
<input type="checkbox"/> Addressing All Learners - in general education classroom: a. Special Education b. ESL c. RTI d. 504/Dyslexia	1. Instructional Materials a. ESL Library access for ELAR teachers and ESL Specialists ~\$1000/year b. SIOP Materials ~\$1000 c. Intro to Co-teach ~\$6000 d. Co-teach Planning Resources ~\$100 e. Beyond Basics of Co-teach ~\$2000 f. Dyslexia Quick Reference Cards ~\$60 2. Staffing- a. Year 2-4 Inclusion Coach ~\$60,000/year	\$70,160- year 1 4 year cost- \$250,160

ESSER III – TBP 21-22 Planning Overview for Board

4 year budget = \$5,900,000

Learning Recovery	What	How Much
<input type="checkbox"/> Accelerated Instruction - Just In Time Intervention	<ol style="list-style-type: none"> Instructional Materials and Resources (Component Spreadsheet) <ol style="list-style-type: none"> SPIRE Phonics Resources for instruction & student use (Material List) Math - hands on materials and resources Reading Reconsidered (Teach Like a Champion) Staffing - Intervention Teachers (teacher salary) 	<ol style="list-style-type: none"> IM 4 year cost = \$500,000 Staffing 4 Year Cost = \$1,000,000
<input type="checkbox"/> High Dosage Tutoring - After School	<ol style="list-style-type: none"> Instructional Materials and Resources: <ol style="list-style-type: none"> Eureka Isolated Problem Solving Reading Groups/Guided Reading Staffing - <ol style="list-style-type: none"> Application Process Food Service <ol style="list-style-type: none"> After school snacks- Covered under Afterschool Care Program. (reimbursement) 	<ol style="list-style-type: none"> IM 4 year cost - \$500,000 Staffing - Each High Dosage Tutor will receive a stipend (2 equal payments \$1500 - one fall/one spring) \$3000 - 100 teachers = \$300,000 per year 4 Year Cost = \$1,200,000
<input type="checkbox"/> Acceleration Academies: <ol style="list-style-type: none"> Summer School Saturday School 	<ol style="list-style-type: none"> Instructional Materials Staffing <ol style="list-style-type: none"> Application Process Food Service <ol style="list-style-type: none"> Saturday School breakfast and lunch~\$5000-\$10,000 Food Services Staff Supplemental pay~\$3000 Consider applying for Afterschool Meal Program- it is 100% reimbursable for breakfast and lunch for enrichment programs after school and on the weekend. (reimbursement) 	<ol style="list-style-type: none"> IM for Summer school and Saturday School \$500,000 = 4 year cost Staffing - Summer School - \$300,000 per year 4 year cost = \$1,200,000 Saturday School - <ol style="list-style-type: none"> 25 days per year = \$250,000 (\$200 per teacher per Saturday/50

ESSER III – TBP 21-22 Planning Overview for Board

		teachers) 4 year cost = \$1,000,000
<input type="checkbox"/> Staff Training - Professional Development	Handwriting without Tears Training ~\$1372 (28 teachers at \$49)	\$1372- year 1 4 year cost~ \$4000
<input type="checkbox"/> Addressing All Learners <ul style="list-style-type: none"> a. Special Education b. ESL c. RTI d. 504/Dyslexia 	<ol style="list-style-type: none"> 1. Instructional Materials <ul style="list-style-type: none"> a. Handwriting without Tears ~\$5500 b. RTI Reading- Raz Kids Plus~\$4000 (500 students) c. RTI Math- Achieve Math ~\$5000 (500 students) d. ESL-Raz Kids ELL Edition~ \$6000 (500 students) 2. Staffing <ul style="list-style-type: none"> a. 3 Dyslexia Coach and Sped Dys Coach (ESSER III, IDEA B, or 402 funds) to support dyslexia students~ \$186,000/year b. District EL Specialist (ESSER III or 420 funds) to support newcomers ~\$60,000/year c. Year 2- Add 4 additional RTI Specialists to campuses to support Learning Recovery of students still struggling ~\$240,000/year (year 2-4) 	\$201,560 - year 1 4 year cost= \$921,560

ESSER III – TBP 21-22 Planning Overview for Board

Budget over 4 years = \$1,162,000

Social Emotional Learning and Well-being	What	How Much
<input type="checkbox"/> SEL Programming	1. Instructional Materials <ul style="list-style-type: none"> a. Pk-2nd Conscious Discipline ~ \$10,000 b. 3rd-6th Second Step ~\$15,000 c. 7th-8th Education Opens Doors~\$60,000 d. Staff Second Step SEL for Adults~\$15,000 2. Staffing-Counseling and Family Engagement Coordinator (ESSER or Title IV)~\$68,000/year (plus benefits)	\$168,000 - yr. 1 4 year cost = \$672,000
<input type="checkbox"/> Trauma Informed Instruction <ul style="list-style-type: none"> a. Trust-Based Relational Intervention 	1. Instructional Materials <ul style="list-style-type: none"> a. TBRI for Teens~\$7,000 b. TBRI PK-5th (small groups with counselor) ~\$30,000 c. TBRI-Healing Families Series~\$900 (3 sets @ \$300) 2. Staffing - Staffing-Counseling and Family Engagement Coordinator (ESSER or Title IV)~\$68,000/year (plus benefits)	\$38,000 - yr. 1 \$189,000 = 4 years (Not including CFE Coordinator)
<input type="checkbox"/> Well-being and Wrap around services <ul style="list-style-type: none"> a. Expanded Mental Health c. Community Resources (social worker) d. Parent Education e. Food Services 	1. Instructional Materials <ul style="list-style-type: none"> a. Parent University Workshop materials ~\$5000/year b. Implementing Texas Wrap-around Services process ~ free materials c. Childcare for Parent education workshops ~\$5000/year d. Food Service- <ul style="list-style-type: none"> i. Snacks/meals for Parent Workshops~\$8000 ii. Materials for Nutrition Parent Workshops~\$1000 iii. Supplemental pay for Food Service staff working Parent Workshops~\$2000 iv. Small Bites PK-8 Nutrition Enrichment Program~ Free student lessons and parent workshops with registration 2. Staffing - Licensed bilingual Social Worker ~\$50,000	\$71,000 - yr. 1 \$284,000 = 4 years
<input type="checkbox"/> Staff Training - Professional	1. Conscious Discipline ~\$6000 2. Second Step ~ Free with purchase of materials	\$12,000 - yr. 1 \$46,000 = 4

ESSER III – TBP 21-22 Planning Overview for Board

Development	3. Education Opens Doors- Included in purchase of student licenses 4. TBRI Training Practitioner ~ \$3500 (CFE Coordinator) 5. TBRI Training Materials ~\$2500	years
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Overview of Planning Process and Timeline:

Month	What	Who
May	1. ESSER III Released with Published Requirements 2. Continue work with the Resilient Schools Support Program to begin work for Learning Acceleration and Recovery - established the COVID Recovery and Learning Acceleration Planning Team (begin planning workbook)	Jessika Torres and Lesley Austin reviewed and outlined the timeline for district and requirements. CRLA Planning Team - Lesley Austin, Jodi Rebarcek, Jen Oliver, Kyla Jaramillo, Jennifer Masten, Danielle Morris, Conor Rogers, Barberina Turner, Kameisha Hawkins, Merilee Barrington, Beki Reed, Valencia Ashley, Mekasha Brown
May 24-27th	Begin Stakeholder Input: 1. Parent Survey released 2. Staff Survey released 3. Invited all district teachers to attend Focus Groups with 3rd party TNTP over Zoom in June.	Seth Phillips - Parent Survey Lesley Austin - Staff Survey RSSP/TNTP - Focus Groups

ESSER III – TBP 21-22 Planning Overview for Board

June	<p>Stakeholder Input continued:</p> <ol style="list-style-type: none"> 1. TNTP Focus Groups with Teachers - June 1st- 3rd 2. Education Department - LearningAcceleration and Recovery Launch Meeting at Mesquite. All academic administration, curriculum coordinators and student services coordinators 3. June 11th Parent and Staff Survey Close. 4. June 21st Board Brief Overviewof ESSER III and Phase 1 Plan 5. Post overview for open comment on website on June by June 23rd. 6. June 23rd and 24th Learning Acceleration and Recover Administration Training 	<ol style="list-style-type: none"> 1. RSSP/TNTP - Focus Groups 2. Lesley Austin, Jodi Rebarcek, Jen Oliver - Education Department Launch 3. RSSP/TNTP Team, Lesley Austin 4. Board Resolution – Leah Tucker & Overview of Plan – Lesley Austin 5. Posting of Plan on Website – Jennifer Stone with support from Lesley Austin 6. RSSP/TNTP with Education Department Team Support
July	<ol style="list-style-type: none"> 1. Texas Instructional Leadership Training -Student Culture and Routines- July 13th and 14th 2. TBP Academic Advisory Committee Meeting - July 15th 3. **Need to Schedule Parent Informational Meetings about ESSER III Plan, and how we created a plan around parent survey feedback pre plan and after initial overview posted on website in June. 4. Board Presentation of detailed ESSER III plan with Educational Program Guide - July 19th 5. New Teacher Summer Institute - introduce Learning Acceleration and Recovery Plan elements through the District 5 Levers 6. ESSER III Submission – July 21st – drop dead final submission is July 27th 	<ol style="list-style-type: none"> 1. Lesley and administration team 2. Lesley and Key Department and Campus Leaders, Parents and Community 3. Lesley Austin, with support from Jen Oliver, Julia Gomez and Laura Rios 4. Lesley Austin, Jodi Rebarcek, Jen Oliver and Jessika Torres 5. Jodi Rebarcek and Conor Rogers 6. Jessika Torres, with support from Education Department

ESSER III – TBP 21-22 Planning Overview for Board

August	<ol style="list-style-type: none">1. All teachers return - August 4th<ol style="list-style-type: none">a. Introduce Learning Recover and Acceleration Plan through District 5 Leversb. In-service PD Calendar2. School Starts August 11th	<ol style="list-style-type: none">1. Campus Administration
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H.
2021-2022
District
Calendar



TRINITY BASIN PREPARATORY

**TO INSPIRE
EVERY STUDENT
TO DO MORE,
EXPECT MORE,
AND BE MORE.**

2021-2022 School Calendar

August 2021						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2021						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 2022						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July 2022						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SIX WEEK PERIODS

	Full Days	Early Release Days	PK4 - 8th Minutes	PK3 AM Minutes	PK3 PM Minutes
1st: Aug. 11 - Sept. 23	30	1	13,290	6,540	6,510
2nd: Sept. 27 - Nov. 11	32	1	14,160	6,960	6,930
3rd: Nov. 15 - Jan. 13	25	1	11,115	5,490	5,460
4th: Jan. 18 - Mar. 3	31	1	13,725	6,750	6,720
5th: Mar. 7 - Apr. 28	31	0	13,485	6,510	6,510
6th: May 2 - June 9	26	1	11,550	5,700	5,670
Total	175	5	77,325	37,950	37,800

Calendar Details:

- *All full days are 7.25 hours (435 minutes) for PK4-8th = 175 days (435 min*175=76,125 min)
- *All full days are 3.5 hours (210 minutes) for PK3 = 175 days (210 min*175=36,750 min)
- *All early release days are 4 hours (240 minutes) for PK4-8th = 5 days (240 min*5=1200 min)
- *All early release days are 4 hours (240 minutes) for PK3 AM = 5 days (240 min*5=1200 min)
- *All early release days are 3.5 hours (210 minutes) for PK3 PM = 5 days (210 min*5=1050 min)

Important Dates:

School Starts: Aug. 11

School Ends: June 9

Staff Development/Student Holiday

New Teacher Training - July 26-30, Aug. 2-3

All Staff Inservice - Aug. 4-6, Aug. 9-10

All Staff PD - Sept. 24, Nov. 12&29, Jan. 3-4,

Jan. 14, Mar. 4, Apr. 29, June 10

Student/Employee Holiday

Labor Day: September 6

Fair Day: October 11

Thanksgiving Break: Nov. 22-26

Winter Break: Dec. 20-31

Martin Luther King Jr. Day: Jan. 17

President's Day: Feb. 21

Spring Break: March 14-18

Spring Holiday: April 15, 18

Memorial Day: May 30

Summer Break: June 27-July 8

*Feb. 21 and Apr. 18 work days

for employees over 220 days

○ Staff Development/
Student Holiday

[Six Weeks Begins

] Six Weeks Ends

□ Bad Weather Make-Up
Days:
1st Day: May 27
2nd Day: March 11

△ Early Release Day

*PK3 AM and
PK4 - 8th grades:
4 hour day
*PK3 PM:
will meet as usual

⬡ Special Events
Oct. 29 - Book Character Day
Dec. 17 - Winter Celebration
Feb. 11 - Valentine's Party

STAAR Testing Windows

April 5-15, May 5-20, June 21-24

Summer School

June 13-24, July 18-27

Approved by Board [date]

I.
Non-expansion
amendment
request: Relocate
Bolt site to
Hemphill

RESOLUTION OF THE BOARD OF DIRECTORS OF
TRINITY BASIN PREPARATORY, INC.
REGARDING SITE RELOCATION

On June ____, 2021, at a duly called meeting of the Board of Directors of Trinity Basin Preparatory, Inc. ("Board"), there being a quorum present, the Board authorized the non-expansion amendment of the charter of Trinity Basin Preparatory, Inc. ("TBP") to temporarily relocate the existing site located at 412 W. Bolt St., Fort Worth, Texas, to a temporary location at 3320 Hemphill St., Fort Worth, Texas. The Board further delegates authority to staff to execute all documents necessary to effectuate this amendment and make such filings as needed.

Adopted by the Board of Directors on June ____, 2021.

Randal C. Shaffer, President

Julia Gomez, Director

Kenneth Petree, Director

Dana Bickford, Director

Loren Hitchcock, Director

Mike Winemiller, Director

Frederick Brown, Director

Non-Expansion Amendment Request Form

Texas Education Agency
Division of Charter School Administration

Phone: (512) 463-9575

Email: charteramendments@tea.texas.gov

Name of Charter: Trinity Basin Preparatory, Inc.

County-District Number: 057813

Name of Charter Holder: Trinity Basin Preparatory, Inc.

Requested Effective Date: July 1, 2021

Section I: Check the appropriate box for the Non-Expansion Amendment requested.

More than one box may be checked. (Attach additional documents as required.) (Submit all program changes for review.)

☐

1. Charter District Address Change

Current:

New:

☒

2. Relocation-Campus: Campus #

Current:

New:

☐

3. Charter Name Change:

Current:

New:

☐

4. Campus Name Change : Campus #

Current:

New:

☐

5. Charter Holder Name Change

Current:

New:

☐

6. Management Company Addition/Change**

Current:

Change:

☐

7. Educational Services Addition/Change

Current:

Change:

☐

8. Curricular Addition/Change

Current:

Change:

☐

9. Close Campus

Reason:

Campus Number:

☐

10. Return of Charter

Reason:

☐

11. Admissions Policy Revision*

Attach separate sheet with current and requested language changes.

☐

12. Enrollment Policy Revision*

Attach separate sheet with current and requested language changes.

☐

13. Articles of Incorporation Revision*

Attach separate sheet with current and requested language changes.

☐

14. By-Laws Revision*

Attach separate sheet with current and requested language changes.

☐

15. Fiscal Revision*

Current:

Change:

☐

16 Other:

Continued on next page

For Internal Use Only

Amendment Numbers

Received Date

Due Date

Page 1

Non-Expansion Amendment Request Form

Texas Education Agency
Division of Charter School Administration

Phone: (512) 463-9575

Email: charteramendments@tea.texas.gov

Section II: Justification for Non-Expansion Amendment Request:

In the space below, please state justification for the non-expansion amendment requested.

Trinity Basin Preparatory, Inc. received approval to open a new site at 412 W. Bolt Street, Fort Worth, Texas, effective July 1, 2021. The site, when purchased, housed a large metal structure. The construction plan for the new site involves demolishing the existing structure and constructing a new school building. Once TBP received approval of this new site, it proceeded with the purchase and development of the property. Unfortunately, due to many delays in obtaining city and state approval for the demolition and site preparation (mostly due to Covid-19), the new construction building will not be complete in time to open on August 1, 2021. To accommodate this delay, TBP identified nearby space for lease. This lease space is approximately one mile from the Bolt site, and its most recent use was as a school facility with a group E certificate of occupancy. If this relocation request is approved, TBP plans to house students in this temporary leased space beginning in August 2021 and continuing until the new construction building is complete. During this time, TBP will continue with new construction of the Bolt site, which is scheduled to be completed during the 2021-2022 school year. Once the Bolt site construction is complete, TBP will file a second non-expansion request to relocate the students from the leased space to the Bolt site.

Section III: Non-Expansion Amendment Request Form Checklist:

- ☒ 1. **Charter Holder Board Resolution**—A written resolution adopted by the governing body of the charter holder, with printed names and signatures, demonstrating that a **quorum** of the members voted in favor of amending the charter. The names should match information on the most recent Annual Governance Reporting Forms submitted to TEA. Otherwise, documentation explaining any differences must be included.
(If multiple amendment requests are being made, include all board resolutions together.)
- ☐ 2. **Charter language changes**—The text and page numbers, or photocopies of the charter language to be changed, and the text proposed as the new charter language must be submitted with changes clearly marked, if applicable.*
- ☐ 3. **Management company**—A copy of the contract must be submitted if the request is to enter into or change a management company contract, if applicable.**

Section IV: CEO/Superintendent acknowledgement, signature, and current contact information:

As the CEO/Superintendent of the charter school, I understand that incomplete submissions may cause a delay in processing until all required documentation has been received by the Division of Charter School Administration.

(Contact the Division of Charter School Administration at charteramendments@tea.texas.gov to confirm the submission of proper documentation. Include the charter name and CDN in the subject line.)

Randal C. Shaffer

Name of CEO/Superintendent

(214) 946-9100

Phone Number

rshaffer@trinitybasin.net

Email Address

Signature of CEO/Superintendent

Date

For Internal Use Only

Amendment Numbers

Received Date

Due Date

Page 2

J.

**Non-expansion
amendment**

**request: Postpone
opening of Bolt site**

RESOLUTION OF THE BOARD OF DIRECTORS OF
TRINITY BASIN PREPARATORY, INC.
REGARDING POSTPONEMENT OF SITE OPENING

On June ____, 2021, at a duly called meeting of the Board of Directors of Trinity Basin Preparatory, Inc. ("Board"), there being a quorum present, the Board authorized the non-expansion amendment of the charter of Trinity Basin Preparatory, Inc. ("TBP") to postpone the opening of the site located at 412 W. Bolt St., Fort Worth, Texas, until construction is complete, not more than one year. The Board further delegates authority to staff to execute all documents necessary to effectuate this amendment and make such filings as needed.

Adopted by the Board of Directors on June ____, 2021.

Randal C. Shaffer, President

Julia Gomez, Director

Kenneth Petree, Director

Dana Bickford, Director

Loren Hitchcock, Director

Mike Winemiller, Director

Frederick Brown, Director

Non-Expansion Amendment Request Form

Texas Education Agency
Division of Charter School Administration

Phone: (512) 463-9575

Email: charteramendments@tea.texas.gov

Name of Charter: Trinity Basin Preparatory, Inc.

County-District Number: 057813

Name of Charter Holder: Trinity Basin Preparatory, Inc.

Requested Effective Date: July 1, 2021

Section I: Check the appropriate box for the Non-Expansion Amendment requested.

More than one box may be checked. (Attach additional documents as required.) (Submit all program changes for review.)

☐ **1. Charter District Address Change**
Current:
New:

☐ **2. Relocation-Campus: Campus #**
Current:
New:

☐ **3. Charter Name Change:**
Current:
New:

☐ **4. Campus Name Change : Campus #**
Current:
New:

☐ **5. Charter Holder Name Change**
Current:
New:

☐ **6. Management Company Addition/Change****
Current:
Change:

☐ **7. Educational Services Addition/Change**
Current:
Change:

☐ **8. Curricular Addition/Change**
Current:
Change:

☐ **9. Close Campus**
Reason:
Campus Number:

☐ **10. Return of Charter**
Reason:

☐ **11. Admissions Policy Revision***
Attach separate sheet with current and requested language changes.

☐ **12. Enrollment Policy Revision***
Attach separate sheet with current and requested language changes.

☐ **13. Articles of Incorporation Revision***
Attach separate sheet with current and requested language changes.

☐ **14. By-Laws Revision***
Attach separate sheet with current and requested language changes.

☐ **15. Fiscal Revision***
Current:
Change:

☒ **16 Other:**
Postpone the opening of the previously approved site (CDCN: 057-813-104) to be located at 412 W. Bolt Street, Fort Worth, Texas, effective July 1, 2021 until construction is complete, not more than one year

Continued on next page

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Amendment Numbers

Received Date

Due Date

Page 1

Non-Expansion Amendment Request Form

Texas Education Agency
Division of Charter School Administration

Phone: (512) 463-9575

Email: charteramendments@tea.texas.gov

Section II: Justification for Non-Expansion Amendment Request:

In the space below, please state justification for the non-expansion amendment requested.

Trinity Basin Preparatory, Inc. received approval to open a new site at 412 W. Bolt Street, Fort Worth, Texas, effective July 1, 2021. The site, when purchased, housed a large metal structure. The construction plan for the new site involves demolishing the existing structure and constructing a new school building. Once TBP received approval of this new site, it proceeded with the purchase and development of the property. Unfortunately, due to many delays in obtaining city and state approval for the demolition and site preparation (mostly due to Covid-19), the new construction building will not be complete in time to open on August 1, 2021. Accordingly, TBP is requesting to postpone the opening of the new site at 412 W. Bolt Street, Fort Worth, Texas, until construction is complete, not more than one year. Construction is currently scheduled to be completed during the 2021-2022 school year.

Section III: Non-Expansion Amendment Request Form Checklist:

- ☒ 1. **Charter Holder Board Resolution**—A written resolution adopted by the governing body of the charter holder, with printed names and signatures, demonstrating that a **quorum** of the members voted in favor of amending the charter. The names should match information on the most recent Annual Governance Reporting Forms submitted to TEA. Otherwise, documentation explaining any differences must be included.
(If multiple amendment requests are being made, include all board resolutions together.)
- ☐ 2. **Charter language changes**—The text and page numbers, or photocopies of the charter language to be changed, and the text proposed as the new charter language must be submitted with changes clearly marked, if applicable.*
- ☐ 3. **Management company**—A copy of the contract must be submitted if the request is to enter into or change a management company contract, if applicable.**

Section IV: CEO/Superintendent acknowledgement, signature, and current contact information:

As the CEO/Superintendent of the charter school, I understand that incomplete submissions may cause a delay in processing until all required documentation has been received by the Division of Charter School Administration.

(Contact the Division of Charter School Administration at charteramendments@tea.texas.gov to confirm the submission of proper documentation. Include the charter name and CDN in the subject line.)

Randal C. Shaffer

Name of CEO/Superintendent

(214) 946-9100

Phone Number

rshaffer@trinitybasin.net

Email Address

Signature of CEO/Superintendent

Date

For Internal Use Only

Amendment Numbers

Received Date

Due Date

Page 2

K.

**Changes to
corporate bylaws**

RESOLUTION OF THE BOARD OF DIRECTORS OF
TRINITY BASIN PREPARATORY, INC.
REGARDING CHANGES TO CORPORATE BYLAWS

On June ____, 2021, at a duly called meeting of the Board of Directors of Trinity Basin Preparatory, Inc. ("Board"), there being a quorum present, the Board approved changes to the Corporate Bylaws as presented on June 21, 2021. The Board also approved the filing of a non-expansion charter amendment request with the Texas Education Agency regarding such changes to the bylaws. The Board authorized such changes to the bylaws to be effective upon approval of the non-expansion charter amendment request by the Texas Education Agency. The Board further delegates authority to staff to execute all documents necessary to effectuate these changes and make such filings as needed.

Adopted by the Board of Directors on June ____, 2021

Randal C. Shaffer, President

Julia Gomez, Director

Kenneth Petree, Director

Dana Bickford, Director

Loren Hitchcock, Director

Mike Winemiller, Director

Frederick Brown, Director

Non-Expansion Amendment Request Form

Texas Education Agency
Division of Charter School Administration

Phone: (512) 463-9575

Email: charteramendments@tea.texas.gov

Name of Charter: Trinity Basin Preparatory, Inc.

County-District Number: 057813

Name of Charter Holder: Trinity Basin Preparatory, Inc.

Requested Effective Date:

Section I: Check the appropriate box for the Non-Expansion Amendment requested.

More than one box may be checked. (Attach additional documents as required.) (Submit all program changes for review.)

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☐ **9. Close Campus**
Reason:
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Attach separate sheet with current and requested language changes.

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Attach separate sheet with current and requested language changes.

☒ **14. By-Laws Revision***
Attach separate sheet with current and requested language changes.

☐ **15. Fiscal Revision***
Current:
Change:

☐ **16 Other:**

Continued on next page

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Amendment Numbers

Received Date

Due Date

Page 1

Non-Expansion Amendment Request Form

Texas Education Agency
Division of Charter School Administration

Phone: (512) 463-9575
Email: charteramendments@tea.texas.gov

Section II: Justification for Non-Expansion Amendment Request:

In the space below, please state justification for the non-expansion amendment requested.

The Board of Directors of Trinity Basin Preparatory ("TBP") desire to make two changes to the current bylaws of TBP. The attached redline details those changes. The substantive changes are:

- update to reflect the current registered office address (page 1); and
- update to reflect the current registered agent (page 1).

Section III: Non-Expansion Amendment Request Form Checklist:

- ☒ 1. **Charter Holder Board Resolution**—A written resolution adopted by the governing body of the charter holder, with printed names and signatures, demonstrating that a **quorum** of the members voted in favor of amending the charter. The names should match information on the most recent Annual Governance Reporting Forms submitted to TEA. Otherwise, documentation explaining any differences must be included.
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As the CEO/Superintendent of the charter school, I understand that incomplete submissions may cause a delay in processing until all required documentation has been received by the Division of Charter School Administration.

(Contact the Division of Charter School Administration at charteramendments@tea.texas.gov to confirm the submission of proper documentation. Include the charter name and CDN in the subject line.)

Randal C. Shaffer

Name of CEO/Superintendent

(214) 946-9100

Phone Number

rshaffer@trinitybasin.net

Email Address

Signature of CEO/Superintendent

Date

For Internal Use Only

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AMENDED AND RESTATED BYLAWS OF
TRINITY BASIN PREPARATORY, INC.
(A Non-Profit Corporation)
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AMENDED AND RESTATED BYLAWS OF
TRINITY BASIN PREPARATORY, INC.
(A Non-Profit Corporation)

ARTICLE ONE
OFFICES

Registered Office

1.01 The registered office of the corporation is located at 2730 N. Hwy. 360, Grand Prairie, Texas 75050. The corporation shall have and continuously maintain in the State of Texas a registered office as required by the Texas Non-Profit Corporation Act. The registered office may be, but need not be, identical with the principal office of the corporation in the State of Texas, and the address of the registered office may be changed from time to time by the Board of Directors.

Deleted: 400 S. Zang Blvd., Suite 700, Dallas, Texas 75208

Registered Agent

1.02 The name of the registered agent of the corporation at such address is LEAH C. TUCKER.

Deleted: ROBERT R. VARNER

Principal Office

1.03 The principal office for the transaction of the business of this corporation is located at 2730 N. Hwy. 360, Grand Prairie, Texas 75050. The Board of Directors has full power and authority to change the principal office from one location to another by noting the changed address and the effective date below:

Deleted: 400 S. Zang Blvd., Suite 700, Dallas, Texas 75208

_____	Dated: _____
_____	Dated: _____
_____	Dated: _____

Other Offices

1.04 The corporation may also have offices at such other places, within or without the State of Texas, where the corporation is qualified to do business, as the Board of Directors may from time to time designate, or the business of the corporation may require.

ARTICLE TWO
DIRECTORS

Directors Defined

2.01 "Directors," when used in relation to any power or duty requiring collective action, means "Board of Directors."

Powers

2.02 The business and affairs of the corporation and all corporate powers shall be exercised by or under authority of the Board of Directors. A majority of the members of the Board of Directors must be qualified voters but need not be members of the corporation.

Number of Directors

2.03 The number of Directors of this corporation shall be seven (7). The number of Directors may be increased or decreased from time to time by the Board of Directors. In addition to the seven (7) Directors, the President and Secretary, if not Directors, shall serve as ex-officio (non-voting) members of the Board of Directors. If either or both of them are Directors, the Board of Directors may elect ex-officio (non-voting) members to the Board of Directors provided that the total number of ex-officio (non-voting) Board members does not exceed two.

Term of Office

2.04 Each Director shall hold office for a term of one (1) year and, until his successor shall have been elected and qualified.

Vacancies

2.05 (1) Vacancies on the Board of Directors shall exist in the case of the occurrence of any of the following events: (a) the death, resignation, or removal of any Director; (b) the authorized number of Directors is increased; or (c) at any annual, regular, or special meeting of Directors at which any Director is elected, the Directors fail to elect the full authorized number of Directors to be voted for at that meeting.

Declaration of Vacancy

(2) The Board of Directors may declare vacant the office of a Director in either of the following cases: (a) if the director is adjudged incompetent by an order of court, or finally convicted of a felony; or (b) if within sixty (60) days after notice of election, the Director does not accept the office either in writing or by attending a meeting of the Board of Directors.

Election of Directors by Board of Directors

(3) Directors shall be elected by a majority vote of the Board of Directors.

Filling Vacancies by Directors

(4) Any vacancy occurring in the Board of Directors and any directorship to be filled by reason of an increase in the number of Directors, shall be filled by a majority of the remaining Directors. Each Director so elected shall hold office until his successor is elected at an annual, regular, or special meeting of the Board of Directors. Directors elected to fill an unexpired term shall serve until the term expires, their resignation or removal. If the number of Directors is

increased, the term of each new position shall be established by a vote of the Board before the election is held to fill the new vacancy. The Board shall have discretion to set the term of office of each new position created.

Place of Meetings

2.06 Regular meetings of the Board of Directors shall be held at any place within or without the State of Texas that may be designated from time to time by resolution of the Board or by written consent of all members of the Board. In the absence of such designation, regular meetings shall be held at the principal office of the corporation. Special meetings of the Board may be held either at a place so designated or at the principal office. Any regular or special meeting is valid, wherever held, if held in written compliance with the Texas Open Meetings Act.

Regular Meetings

2.07 (1) Regular meetings of the Board of Directors shall be held on a monthly basis on the third Monday of every month, or at such other time and place as shall from time to time be determined by the Board. The Board of Directors may provide by resolution the time and place, either within or without the State of Texas, for the holding of additional regular meetings of the Board. The Board may designate a regular meeting to be held more often than monthly.

Call of Regular Meetings

(2) All regular meetings of the Board of Directors of this corporation shall be called by the President, or, if he is absent or is unable or refuses to act, by any Vice President or by any two Directors.

Notice of Regular Meetings

(3) Written notice of the time, place and subject matter of the regular meetings of the Board of Directors shall be posted at the principal office of the corporation at least seventy-two (72) hours before the meeting.

Call of Special Meeting

2.08 (1) Special meetings of the Board of Directors of this corporation shall be called by the President, or, if he is absent or is unable or refuses to act, by any two Directors, and in compliance with the Open Meetings Act.

Notice of Special Meeting

(2) Written notice of the time, place, and purpose of special meetings of the Board of Directors shall be posted at each campus and as required by the Open Meetings Act.

Quorum

2.09 A majority of the authorized number of Directors, including any ex-officio Directors, constitutes a quorum of the Board for the transaction of business.

Majority Action

2.10 Every act or decision done or made by a majority of the Directors present at any duly held meeting at which a quorum is present is an act of the Board of Directors. Each Director who is present at a meeting will be deemed to have assented to any action taken at such meeting unless the Director's dissent to the action is entered in the minutes of the meeting, or unless the Director shall file a written dissent thereto with the Secretary of the meeting or shall forward that dissent by registered mail to the Secretary of the corporation immediately after the meeting.

Conduct of Meetings

2.11 At every meeting of the Board of Directors, the President, or in the President's absence, the Vice President, or in the absence of such designation, a chairman chosen by a majority of the Directors present, shall preside. The Secretary of the corporation shall act as Secretary of the Board of Directors. In case the Secretary shall be absent from any meeting, the chairman may appoint any person to act as Secretary of the meeting.

Compensation

2.12 Directors as such shall not receive any stated salaries for their services; but nothing herein contained shall be construed to preclude any Director from serving the corporation in any other capacity and receiving compensation therefore.

Indemnification of Directors and Officers

2.13 The Board of Directors shall authorize the corporation to pay or reimburse any present or former Director or officer of the corporation any costs or expenses actually and necessarily incurred by that officer in any action, suit, or proceeding to which the officer is made a party by reason of holding that position, provided, however, that the officer shall not receive indemnification if he or she is finally adjudicated therein to be liable for negligence or misconduct in office. The indemnification herein provided shall also extend to good faith expenditures incurred in anticipation of, or preparation for, threatened or proposed litigation. The Board of Directors may, in proper cases, extend the indemnification to cover the good faith settlement of any such action, suit, or proceeding, whether formally instituted or not.

Insurance on Directors, Officers, or Employees

2.14 The corporation may purchase and maintain insurance on behalf of any director, officer, employee, or agent of the corporation, or on behalf of any person serving at the request of the corporation as a director, officer, employee, or agent of another corporation, partnership, joint venture, trust, or other enterprise, against any liability asserted against that person and incurred by

that person in any such capacity or arising out of any such status with regard to the corporation, whether or not the corporation has the power to indemnify that person against liability for any of those acts.

Interested Directors

2.15 Any contract or other transaction between the corporation and any of its Directors (or any corporation or firm in which any of its Directors is directly or indirectly interested) shall be valid for all purposes notwithstanding the presence of that Director at the meeting during which the contract or transaction was authorized, and notwithstanding the Director's participation in that meeting. The foregoing shall apply only if the interest of each Director is known or disclosed to the Board of Directors and the Board nevertheless authorizes or ratifies the contract or transaction by a majority of the Directors present. Each interested Director is to be counted in determining whether a quorum is present, but not in calculating the majority necessary to carry the vote. The foregoing shall also apply only if the contract or transaction is just and reasonable to the corporation at the time it is authorized and ratified. This section shall not be construed to invalidate any contract or transaction that would be valid in the absence of this paragraph.

Board Committees – Authority to Appoint

2.16 (1) The Board of Directors may, by resolution adopted by a majority of the authorized number of directors, designate one or more committees to conduct the business and affairs of the corporation, to the extent authorized by the resolution. The President shall appoint a Chairman of such committee who may, but is not required to be a Director of the corporation. The President shall have the power at any time to change the duties of any committee, to fill vacancies, and to disband any committee. The designation of any committee and the delegation thereto of authority shall not operate to relieve the Board of Directors, or any member thereof, of any responsibility imposed by law.

Authority of Executive and Other Committees

(2) Any committee referred to in Section 2.16, above, to the extent provided by resolution of the Board (or in these Bylaws), shall have all the authority of the Board, except with respect to the following:

- (a) Amending the Articles of Incorporation;
- (b) Approving a plan of merger or consolidation;
- (c) Recommending the sale, lease, or exchange of all or substantially all of the property and assets of the corporation otherwise than in the usual course of its business;
- (d) Recommending a voluntary dissolution of the corporation or a revocation thereof;

- (e) Amending, altering, or repealing these Bylaws or adopting new Bylaws;
- (f) Filling vacancies in the Board of Directors or any committee of the Board;
- (g) Electing or removing officers or members of any Board committee;
- (h) Fixing the compensation of any member of any Board committee; and
- (i) Altering or repealing any resolution of the Board of Directors that by its terms provides that it shall not be so amended or repealed.

ARTICLE THREE OFFICERS

Number and Titles

3.01 The officers of the corporation shall be a President, Vice President, Secretary, Treasurer and such other officers as may be elected in accordance with the provisions of this Article. The corporation may also have, at the discretion of the Board of Directors, a Chairman of the Board, one or more additional Vice Presidents, one or more Assistant Secretaries, one or more Assistant Treasurers, and such other officers as may be appointed in accordance with the provisions of Paragraph 3.03 of this Article. Any two or more offices may be held by the same person, except the offices of President and Secretary.

Election

3.02 The officers of the corporation, except such officers as may be appointed in accordance with the provisions of Paragraph 3.03 or Paragraph 3.05 of this Article, shall be chosen annually by the Board of Directors, and each officer shall hold office for a term of one (1) year or until he or she shall resign or shall be removed or otherwise disqualified to serve, or a successor shall be elected and qualified.

Subordinate Officers

3.03 The Board of Directors may appoint such other officers or agents as the business of the corporation may require, each of whom shall hold office for such period, have such authority, and perform such duties as are provided in these bylaws or as the Board of Directors may from time to time determine. The Board of Directors may delegate to any officer or committee the power to appoint any subordinate officers, committees, or agents, to specify their duties, and to determine their compensation.

Removal and Resignation

3.04 Any officer may be removed, either with or without cause, by a majority of the Directors, at any regular or special meeting of the Board, called in whole or in part for such

purpose. Any officer may resign at any time by giving written notice to the Board of Directors, the President, or the Secretary of the corporation. Any resignation shall take effect at the date of the receipt of that notice or at any later time specified therein, and, unless otherwise specified therein, the acceptance of that resignation shall not be necessary to make it effective.

Vacancies

3.05 If the office of the President, Vice President, Secretary, Treasurer, Assistant Secretary (if any), or Assistant Treasurer (if any) becomes vacant by reason of death, resignation, removal, or otherwise, the Board of Directors shall elect a successor who shall hold office for the unexpired term, and until a successor is elected.

President

3.06 Subject to such supervisory powers, if any, as may be given by the Board of Directors, the President shall be the chief executive officer of the corporation and shall, subject to the control of the Board of Directors, have general supervision, direction, and control of the business and officers of the corporation, and shall have the general powers and duties of management usually vested in the office of the President of a corporation, and shall have such other powers and duties as may be prescribed by the Board of Directors or the bylaws. The President, if not a Director, shall serve as an ex-officio member of the Board of Directors. Within this authority and in the course of his duties the President shall:

Conduct Meetings

(1) Preside at all meetings of the Board of Directors and shall be ex-officio a member of all the standing committees, including the executive committee, if any.

Execute Instruments

(2) When authorized by the Board of Directors or required by law, execute, in the name of the corporation deeds, conveyances, notices, leases, checks, drafts, bills of exchange, warrants, promissory notes, bonds, debentures, contracts, and other papers and instruments in writing, and, unless the Board of Directors shall order otherwise by resolution, make such contracts as the ordinary conduct of the corporation's business may require.

Vice President

3.07 In the absence or disability of the President, the Vice President shall perform all the duties of the President, and when so acting shall have all the powers of, and be subject to all the restrictions on, the President. The Vice President shall have such other powers and perform such other duties as from time to time may be prescribed for them respectively by the Board of Directors or the bylaws.

Secretary

3.08 The Secretary, if not a Director, shall serve as an ex-officio member of the Board of Directors, and shall:

Bylaws

(1) Attest and keep at the principal office of the corporation the original or a copy of these Bylaws as amended or otherwise altered to date.

Articles of Incorporation

(2) Keep the original or a copy of the Articles of Incorporation, certified by the secretary of state, with all amendments thereof to date in the minute book.

Minutes of Meetings

(3) Keep at the principal office of the corporation or such other place as the Board of Directors may order, a book of minutes of all meetings of its Directors and shareholders, executive committee, and other committees. The minutes shall show the time and place of the meeting, whether regular or special, and if special, how authorized, the notice thereof given, the names of those present at directors' meetings, and the proceedings thereof.

Notices

(4) See that all notices are duly given in accordance with the provisions of these Bylaws or as required by law. In case of the absence or disability of the Secretary, or the Secretary's refusal or neglect to act, notice may be given and served by an Assistant Secretary or by the President or Vice President or by the Board of Directors.

Custodian of Records and Seal

(5) Be custodian of the records and of the seal of the corporation and see that it is engraved, lithographed, printed, stamped, impressed upon, or affixed to all documents, the execution of which on behalf of the corporation under its seal is duly authorized in accordance with the provisions of these bylaws.

Sign or Attest Documents

(6) Sign or attest any documents as required by law or the business of the corporation and affix the corporate seal to instruments when necessary or proper.

Reports and Statements

(7) See that the books, reports, statements, certificates, and all other documents and records required by law are properly kept and filed.

Exhibit Records

(8) Exhibit at all reasonable times to any Director, the bylaws and minutes of proceedings of the Directors of the corporation.

Other Duties

(9) In general, perform all duties incident to the office of Secretary, and such other duties as from time to time may be assigned to him or her by the Board of Directors.

Absence of Secretary

(10) In case of the absence or disability of the Secretary or the Secretary's refusal or neglect to act, the Treasurer, acting as Assistant Secretary, may perform all of the functions of the Secretary. In the absence or inability to act, or refusal or neglect to act of the Secretary, Assistant Secretary, and Treasurer, any person thereunto authorized by the President or Vice President or by the Board of Directors may perform the functions of the Secretary.

Assistant Secretary

3.09 At the request of the Secretary, or in the Secretary's absence or disability, the Assistant Secretary, designated as set forth in preceding Subparagraph 3.08(10) of these bylaws shall perform all the duties of the Secretary, and when so acting, the Assistant Secretary shall have all the powers of, and be subject to all the restrictions on, the Secretary. The Assistant Secretary shall perform such other duties as from time to time may be assigned to him or her by the Board of Directors or the Secretary.

Treasurer

3.10 The Treasurer shall:

Funds – Custody and Deposit

(1) Have charge and custody of, and be responsible for, all funds of the corporation, and deposit all funds in the name of the corporation in those banks, trust companies, or other depositories that shall be selected by the Board of Directors.

Funds – Receipt

(2) Receive, and give receipt for, moneys due and payable to the corporation from any source whatever.

Funds – Disbursements

(3) Disburse or cause to be disbursed the funds of the corporation as may be directed by the Board of Directors, taking proper vouchers for those disbursements.

Maintain Accounts

(4) Keep and maintain adequate and correct accounts of the corporation's properties and business transactions including account of its assets, liabilities, receipts, and disbursements.

Exhibit Records

(5) Exhibit at all reasonable times the books of account and records to any Director, during business hours at the office of the corporation where such books and records are kept.

Reports to President and Directors

(6) Render to the President and Directors, whenever they request it, an account of all his or her transactions as Treasurer and of the financial condition of the corporation.

Bond

(7) If required by the Board of Directors or the President, give to the corporation a bond to assure the faithful performance of the duties of the Treasurer's office and the restoration to the corporation of all corporate books, papers, vouchers, money, and other property of whatever kind in the Treasurer's possession or control, in case of the Treasurer's death, resignation, retirement or removal from office. Such a bond must be in a sum satisfactory to the Board of Directors, with one or more sureties or a surety company satisfactory to the Board of Directors.

Other Duties

(8) In general, perform all the duties incident to the office of Treasurer and such other duties as from time to time may be assigned to the Treasurer by the Board of Directors.

Absence of Treasurer

(9) In case of the absence or disability of the Treasurer or the Treasurer's refusal or neglect to act, the Secretary acting as Assistant Treasurer may perform all of the functions of the Treasurer. In the absence or inability to act, or refusal or neglect to act, of the Treasurer, and the Secretary, any person thereunto authorized by the President or Vice President or by the Board of Directors may perform the functions of the Treasurer.

Assistant Treasurer

3.11 The Assistant Treasurer, if required to do so by the Board of Directors, shall give bond for the faithful discharge of the duties of the Assistant Treasurer, in such sum, and with such sureties as the Board of Directors shall require. At the request of the Treasurer, or in the Treasurer's absence or disability, the Assistant Treasurer shall perform all the duties of the Treasurer, and when so acting, shall have all the powers of, and be subject to all the restrictions on, the Treasurer. The Assistant Treasurer shall perform such other duties as from time to time may be assigned to him or her by the Board of Directors or the Treasurer.

Salaries

3.12 No Officer of the corporation shall be paid a salary for acting as an officer of the corporation.

ARTICLE FOUR EXECUTION OF INSTRUMENTS AND DEPOSIT OF FUNDS

Authority for Execution of Instruments

4.01 The Board of Directors, except as otherwise provided in these bylaws, may authorize any officer or officers, agent or agents, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the corporation, and that authority may be general or confined to specific instances, and, unless so authorized, no officer, agent, or employee shall have any power or authority to bind the corporation by any contract or engagement or to render it liable pecuniarily for any purpose or in any amount.

Execution of Instruments

4.02 Unless otherwise specifically determined by the Board of Directors or otherwise required by law, formal contracts of the corporation, promissory notes, warranty deeds, deeds of trust, mortgages and other evidences of indebtedness of the corporation, and other corporate instruments or documents shall be executed, signed, or endorsed by the President or any Vice President and no attestation nor corporate seal shall be required on any of the instruments executed on behalf of the corporation.

Bank Accounts and Deposits

4.03 (1) All funds of the corporation shall be deposited from time to time to the credit of the corporation with such banks, trust companies, or other depositories as the Board of Directors may select or as may be selected by any officer or officers, agent or agents of the corporation to whom that power may be delegated from time to time by the Board of Directors.

Endorsement Without Countersignature

(2) Endorsements for deposit to the credit of the corporation in any of its duly authorized depositories may be made without countersignature by the President or any Vice President, or the Treasurer or any Assistant Treasurer, or by any other officer or agent of the corporation to whom the Board of Directors, by resolution, shall have delegated that power, or by hand stamped impression in the name of the corporation.

Signing of Instruments

(3) All checks, drafts, or other order for payment of money, notes or other evidences of indebtedness, issued in the name of or payable to the corporation, shall be signed or endorsed

by such person or persons and in such manner as shall be determined from time to time by resolution of the Board of Directors.

Gifts

(4) The Board of Directors may accept on behalf of the corporation any contribution, gift, bequest, or devise for the general purposes or for any special purpose of the corporation.

ARTICLE FIVE CORPORATE RECORDS, REPORTS AND SEAL

Minutes of Corporate Meetings

5.01 The corporation shall keep at the principal office, or such other place as the Board of Directors may order, a book of minutes of all meetings of its Directors, with the time and place of holding, whether regular or special, and, if special, how authorized, the notice thereof given, the names of those present at Directors' meetings and the proceedings thereof.

Books of Account

5.02 The corporation shall keep and maintain adequate and correct accounts of its properties and business transactions, including accounts of its assets, liabilities, receipts, and disbursements.

Inspection of Records by Directors

5.03 Every Director shall have the absolute right at any reasonable time to inspect all books, records, documents of every kind, and the physical properties of the corporation. Such inspection by a Director may be made in person or by agent or attorney, and the right of inspection includes the right to make extracts. The general authority granted herein shall not permit or compel disclosure of corporate records made confidential by law.

Preparation of Financial Statements

5.04 The financial statements shall be prepared from the books and shall be in accordance therewith and shall be certified by the President, Secretary, Treasurer, or a public accountant. They shall be prepared in a form sanctioned by sound accounting practice for the particular kind of business carried on by the corporation.

Fiscal Year

5.05 The fiscal year of the corporation shall be as determined by the Board of Directors.

Corporate Seal

5.06 The Board of Directors may adopt, use, and thereafter alter the corporate seal.

ARTICLE SIX
AMENDMENT OF BYLAWS

Adoption, Amendment, Repeal of Bylaws by Directors

6.01 Bylaws may be altered, amended, or repealed, and new bylaws may be adopted, by the Directors.

Adopted by the Board of Directors on June 21, 2021.

President

I, _____, Secretary of the Corporation, do hereby certify that the above is a true and correct copy of the Amended and Restated Bylaws of TRINITY BASIN PREPARATORY, INC., and duly accepted by the Board of Directors of said Corporation on June 21, 2021.

Secretary

L.

**Removal and
Election of Board
Secretary**

M.

**Non-expansion
amendment request:
Chapter 44 Process
for Awarding
Construction
Contracts**

RESOLUTION OF THE BOARD OF DIRECTORS OF
TRINITY BASIN PREPARATORY, INC.
TO ADOPT PROCEDURES UNDER CHAPTER 44 OF THE
TEXAS EDUCATION CODE FOR CONSTRUCTION SERVICES

On June ____, 2021, at a duly called meeting of the Board of Directors of Trinity Basin Preparatory, Inc. ("Board"), there being a quorum present, the Board authorized the non-expansion amendment of the charter of Trinity Basin Preparatory, Inc. ("TBP") to clarify a prior amendment, effective 07/25/2013, as adopting the provisions of the Texas Education Code, Chapter 44, Subchapter B, as TBP's process only for awarding a contract for the construction, repair, or renovation of a structure, road, highway, or other improvement or addition to real property. The Board further delegates authority to staff to execute all documents necessary to effectuate this amendment and make such filings as needed.

Adopted by the Board of Directors on June ____, 2021.

Randal C. Shaffer, President

Julia Gomez, Director

Kenneth Petree, Director

Dana Bickford, Director

Loren Hitchcock, Director

Mike Winemiller, Director

Frederick Brown, Director

Non-Expansion Amendment Request Form

Texas Education Agency
Division of Charter School Administration

Phone: (512) 463-9575

Email: charteramendments@tea.texas.gov

Name of Charter: Trinity Basin Preparatory, Inc.

County-District Number: 057813

Name of Charter Holder: Trinity Basin Preparatory, Inc.

Requested Effective Date:

Section I: Check the appropriate box for the Non-Expansion Amendment requested.

More than one box may be checked. (Attach additional documents as required.) (Submit all program changes for review.)

☐ **1. Charter District Address Change**
Current:
New:

☐ **2. Relocation-Campus: Campus #**
Current:
New:

☐ **3. Charter Name Change:**
Current:
New:

☐ **4. Campus Name Change : Campus #**
Current:
New:

☐ **5. Charter Holder Name Change**
Current:
New:

☐ **6. Management Company Addition/Change****
Current:
Change:

☐ **7. Educational Services Addition/Change**
Current:
Change:

☐ **8. Curricular Addition/Change**
Current:
Change:

☐ **9. Close Campus**
Reason:
Campus Number:

☐ **10. Return of Charter**
Reason:

☐ **11. Admissions Policy Revision***
Attach separate sheet with current and requested language changes.

☐ **12. Enrollment Policy Revision***
Attach separate sheet with current and requested language changes.

☐ **13. Articles of Incorporation Revision***
Attach separate sheet with current and requested language changes.

☐ **14. By-Laws Revision***
Attach separate sheet with current and requested language changes.

☐ **15. Fiscal Revision***
Current:
Change:

☒ **16 Other:**
Clarify prior amendment, effective 07/25/2013, as adopting the provisions of the Texas Education Code, Chapter 44, Subchapter B, as the charter holder's process only for awarding a contract for the construction, repair, or renovation of a structure, road, highway, or other improvement or addition to real property. Consequently, the provisions of Chapter 44, Subchapter B, control in lieu of

Continued on next page

For Internal Use Only

Amendment Numbers

Received Date

Due Date

Page 1

Non-Expansion Amendment Request Form

Texas Education Agency
Division of Charter School Administration

Phone: (512) 463-9575

Email: charteramendments@tea.texas.gov

Section II: Justification for Non-Expansion Amendment Request:

In the space below, please state justification for the non-expansion amendment requested.

19 Texas Administrative Code § 100.1006 provides that charter holders may include a statement expressly adopting the provisions of Texas Education Code, Chapter 44, Subchapter B, as the charter holder's process for awarding a contract for the construction, repair, or renovation of a structure, road, highway, or other improvement or addition to real property. Trinity Basin Preparatory, Inc. seeks to clarify a prior amendment, effective 07/25/2013, as adopting the provisions of Chapter 44, Subchapter B as its process only for awarding a contract for the construction, repair, or renovation of a structure, road, highway, or other improvement or addition to real property.

Section III: Non-Expansion Amendment Request Form Checklist:

- ☒ 1. **Charter Holder Board Resolution**—A written resolution adopted by the governing body of the charter holder, with printed names and signatures, demonstrating that a **quorum** of the members voted in favor of amending the charter. The names should match information on the most recent Annual Governance Reporting Forms submitted to TEA. Otherwise, documentation explaining any differences must be included.
(If multiple amendment requests are being made, include all board resolutions together.)
- ☐ 2. **Charter language changes**—The text and page numbers, or photocopies of the charter language to be changed, and the text proposed as the new charter language must be submitted with changes clearly marked, if applicable.*
- ☐ 3. **Management company**—A copy of the contract must be submitted if the request is to enter into or change a management company contract, if applicable.**

Section IV: CEO/Superintendent acknowledgement, signature, and current contact information:

As the CEO/Superintendent of the charter school, I understand that incomplete submissions may cause a delay in processing until all required documentation has been received by the Division of Charter School Administration.

(Contact the Division of Charter School Administration at charteramendments@tea.texas.gov to confirm the submission of proper documentation. Include the charter name and CDN in the subject line.)

Randal C. Shaffer

Name of CEO/Superintendent

(214) 946-9100

Phone Number

rshaffer@trinitybasin.net

Email Address

Signature of CEO/Superintendent

Date

For Internal Use Only

Amendment Numbers

Received Date

Due Date

Page 2

N.

**EdTech Exchange
Coop Purchasing
Program**



This Master Interlocal Agreement ("Agreement") is made by and between Education Service Center Region 10 ("ESC Region 10") and Trinity Basin Preparatory, Inc. ("Local Government"), (collectively referred to as the "Parties" or individually as the "Party") acting herein by and through their respectively authorized officers or employees.

PREMISES

WHEREAS, Chapter 791 of the Texas Government Code authorizes local governments to contract with each other to provide governmental functions and services; and

WHEREAS, The Parties wish to enter into this Agreement to provide local governments with greater efficiency and economy in purchasing products and services; and

WHEREAS, The governing bodies of the Parties, individually and together, do hereby adopt and find the foregoing promises as findings of said governing bodies; and

NOW THEREFORE, premises considered, and in consideration of and conditioned upon the mutual covenants and agreements, herein, the Parties hereto mutually agree as follows:

AGREEMENT

- 1. Term:** This Agreement is effective from the date of the last signature and shall automatically renew annually unless either party gives sixty (60) days prior written notice of non-renewal.
- 2. Purpose:** This Agreement shall: (1) Allow the Local Government to purchase products or services by purchase order, contract, agreement, or other appropriate legal method from ESC Region 10; and (2) Allow the Local Government to join ESC Region 10 sponsored purchasing cooperatives in order to purchase products or services from vendors which have been properly awarded contracts through statutorily authorized methods.
- 3. Relationship:** The relationship between the Parties is that of Independent Contractor. Neither Party has the authority to bind the other in any manner The Local Government may be required to enter into subsequent contractual arrangements with ESC Region 10 for specific products or services.
- 4. Agreement and Interpretation:** The Parties covenant and agree that any litigation relating to this agreement, the terms and conditions of the agreement will be interpreted according to the laws of the State of Texas and venue shall be exclusively in Dallas County, Texas.

Local Government

Trinity Basin Preparatory, Inc.

Name of Local Government

2730 N. Hwy. 360 Grand Prairie, Texas 75050

Address of Local Government

Leah Tucker, 972-280-7923

Contact Name and Telephone Number

Board President Signature / Date

Board Approval Date

057-813

County/District#
(if applicable)

ESC Region 10
400 East Spring Valley Rd
Richardson, TX 75081
Attn: Sue Hayes, CFO

Authorized Representative Signature / Date

Authorized Representative Title

O.
Allied States
Coop Purchasing
Program

Upon agreement and authorized approval by the governing body of each of the parties, this agreement will be in effect between the referenced parties, in which Education Service Center- Region 19 Allied States Cooperative will cooperatively bid out goods and services. This agreement shall automatically renew on the anniversary date. Either party may terminate this agreement with or without cause given a 30-day notice.

Authority for cooperative contracting is granted under Government Code Title 7, Chapter 791 Interlocal Cooperation Contracts, Subchapter B General Interlocal Contracting Authority and Subchapter C Specific Interlocal Contracting Authority and Local Government Code, Chapter 271, Subchapter F, Section 271.101. and Section 271.102.

Region 19 Education Service Center through Allied States Cooperative will:

- Provide organizational and administrative support to facilitate member requirements
- Provide staff necessary for efficient operation of the purchasing cooperatives
- Provide administrative support for contract compliance with awarded bidders
- Comply with competitive bidding requirements
- Disseminate information in an expedient manner regarding awards and information related to specified contracts
- Maintain the ESC-Region 19 Allied States Cooperative website
- Provide specific contract requirement bid processing services during the contract period on a case by case basis.

Purchasing Co-op Members will:

- Designate a contact person for communications
- To the extent permitted by law, indemnify and save harmless Education Service Center - Region 19 Allied States Cooperative, the Region 19 Board of Directors, and Region 19 employees or representatives from all suits and claims resulting or arising from any breach of this Agreement or related agreements by the Co-op member and any negligent or intentional acts of Co-op member, its employees or agents. This Interlocal Agreement does not constitute a waiver of the sovereign immunity of any of the parties hereto.
- Submit copies of all purchase orders utilizing ESC-Region 19 ASC contracts to ESC Region 19 ASC.
- Pay awarded vendors in compliance with the payment terms set forth in the contracts.
- Notify ESC-Region 19 Allied States Cooperative in writing of any non-compliance issues with awarded vendors.
- Mutually agree with ESC-R19 (ASC) on specific contracts to be utilized due to market coverage by vendors.
- Each party paying for the performance of governmental function or services must make those payments from current revenues available to the paying party.

Please return approved agreement to: Procurement Director -
rshernandez@esc19.net & lhernando@esc19.net
ESC-Region 19 Allied States Cooperative
6611 Boeing Drive, El Paso, TX 79925

Purchasing Cooperative Member

Trinity Basin Preparatory, Inc.

Name of District/Agency

Randal C. Shaffer

Name of Authorized Person

Signature of Authorized Person

Board President

Title

Date

Region 19 Education Service Center

Armando Aguirre, Ed.D.

Authorized Signature

Date

PURCHASE ORDER CONTACT

1. Anjoli Jeevaraj

Name

aaajeevaraj@trinitybasin.net

Email

2. Jessika Torres

Name

jettorres@trinitybasin.net

Email

2730 N. Hwy. 360

Address:

Grand Prairie

TX

75115

City

State

Zip

214-946-9100

Telephone

Fax

P.

**Public Notice of
Federal Grant
Applications
Policy**

Trinity Basin Preparatory

Public Notice of Federal Grant Applications

Trinity Basin Preparatory shall provide public notice of federal grant applications through an information item at a meeting of the Trinity Basin Preparatory Board of Directors and by publishing information on TBP's website. TBP shall make available opportunities for public input as required by law or the granting agency.

Approval of required grant and award plans shall be by the Superintendent.

Q.
**Performance
Measures for
Executive
Evaluation**



Superintendent/Executive Performance Measures

TRINITY BASIN PREPARATORY BOARD OF DIRECTORS MEETING

JUNE 21, 2021



Academic Measures

- ▶ Key Potential Measures:
 - ▶ Overall Academic Accountability Score
 - ▶ Relative Performance
 - ▶ Academic Growth
 - ▶ Closing the Gaps
 - ▶ CSPF Academic Score
 - ▶ Kindergarten Readiness
 - ▶ Teacher Turnover Rate
 - ▶ Attendance Rate



Academic Measures (cont'd)

- ▶ Executive Cohort:
 - ▶ Chief Academic Officer
- ▶ Suggested Weight:
 - ▶ CAO (85%)
 - ▶ CEO (20%)



Financial Measures

- ▶ Key Potential Measures
 - ▶ FIRST Rating
 - ▶ S&P Rating
 - ▶ HR Rating
 - ▶ Debt Service Coverage Ratio
 - ▶ Days Cash on Hand
 - ▶ CSPF Financial Score



Financial Measures (cont'd)

- ▶ Executive Cohort:
 - ▶ Chief Financial Officer
- ▶ Suggested Weight:
 - ▶ CFO (85%)
 - ▶ CEO (20%)



Operational Measures

- ▶ Key Potential Measures

- ▶ Child Nutrition Compliance and Financial Impact
- ▶ Current Facility Operations (maintenance, appearance, safety, etc.)
- ▶ Expansion/New Facility Cost and Timeliness
- ▶ Results of Internal or External Facility Safety and Security Audits
- ▶ CSPF Operational Score



Operational Measures (cont'd)

- ▶ Executive Cohort:
 - ▶ Chief Operations Officer
- ▶ Suggested Weight:
 - ▶ COO (85%)
 - ▶ CEO (15%)



Development Measures

- ▶ Key Potential Measures
 - ▶ Grant Funds Generated
 - ▶ Number and Quality of Strategic Partnerships
 - ▶ Enrollment Targets
 - ▶ Marketing/Brand Effectiveness
 - ▶ Parent Outreach Effectiveness



Development Measures (cont'd)

- ▶ Executive Cohort:
 - ▶ Chief Development Officer
- ▶ Suggested Weight:
 - ▶ CDO (85%)
 - ▶ CEO (15%)



Compliance/Legal Measures

- ▶ Key Potential Measures
 - ▶ Corporate Compliance (filing, standing, etc.)
 - ▶ Authorizer Compliance (governance reporting, website compliance, etc.)
 - ▶ Risk Management Profile (litigation, tax issues, etc.)
 - ▶ Contract Procurement Profile
 - ▶ CSPF Operational Score



Compliance/Legal Measures (cont'd)

- ▶ Executive Cohort:
 - ▶ General Counsel
- ▶ Suggested Weight:
 - ▶ GC (85%)
 - ▶ CEO (15%)



Stakeholder Feedback

- ▶ Key Potential Measures
 - ▶ Board Feedback Survey Results
 - ▶ Family Feedback Survey Results
 - ▶ Employee Feedback Survey Results



Stakeholder Feedback (cont'd)

- ▶ Executive Cohort:
 - ▶ All Executives
- ▶ Suggested Weight:
 - ▶ All Executives (15%)



SMART Goals

- ▶ Each Executive Cohort and the Board should set SMART goals once measures are adopted
- ▶ SMART = Specific, Measurable, Achievable, Relevant and Time-Bound
- ▶ Sample SMART Goals
 - ▶ By August 2023, TBP will increase its Academic Growth Score from 85 to 90.
 - ▶ By September 2024, TBP will increase its S&P rating from BBB to BBB+.
 - ▶ By June 2023, TBP will increase its student enrollment from 4,100 to 5,000.

R.
Compensation
for CEO/
Superintendent

**S.
Board of
Directors
Planning Session/
Workshop**

T.
Minutes from
Board Meeting
on 5.17.21

**TRINITY BASIN PREPARATORY
MEETING OF THE BOARD OF DIRECTORS
2730 N HWY 360
GRAND PRAIRIE, TEXAS, 75050
MONDAY, MAY 17, 2021**

1:00 P.M. OPEN SESSION

- I. CALL TO ORDER:** Randy Shaffer called the meeting to order at 1:05 p.m. He announced that a quorum was present. The members in attendance via videoconference were:

Randy Shaffer, President, Member
Ken Petree, Vice President, Member
Julia Gomez, Member
Mike Winemiller, Member
Frederick Brown, Member
Dana Bickford, Member

Absent:

Loren Hitchcock, Member

Others in attendance were:

James Dworkin, Chief Financial Officer, Board Treasurer
Brandon Duck, Chief Development Officer
Lesley Austin, Chief Academic Officer
Jessika Torres, Executive Director of Accounting
Chaz Munoz, Director of School Operations
Michell Dyson, HR Generalist
Erin Laney, HR Generalist

NOTE: This meeting was conducted in accordance with the Governor's authorization concerning suspension of certain open meetings law requirements for COVID-19 disaster. All attendees attended the meeting via videoconference and were visible and audible to the entire group and any others joining the meeting for the entirety of the meeting. An audio recording was made of the entire meeting.

- II. OPEN SESSION – 1:05 p.m.**

III. NON-AGENDA RELATED PUBLIC COMMENTS

This forum allows anyone in attendance to address the Board on any matter except personnel and individual student issues. Any personnel concerns should be brought to the attention of the CEO prior to the meeting. Speakers will be limited to three (3) minutes. Non-agenda items will be taken for no more than 30 minutes.

IV. ACTION ITEMS:

- a. Financial report** – No action taken.
- b. Enrollment report** – No action taken.
- c. Academic report** – No action taken.

- d. **Operations and Expansion report** – No action taken.
- e. **Development report** – No action taken.
- f. **Campus report** – No action taken.
- g. **Consider and/or vote on 2021-2022 Student Dress Code** – Dana Bickford made the motion to approve the 2021-2022 Student Dress Code. Julia Gomez seconded. The vote was unanimous.
- h. **Consider and/or vote on 2021-2022 Student Code of Conduct** – Mike Winemiller made the motion to approve the 2021-2022 Student Code of Conduct. Ken Petree seconded. The vote was unanimous.
- i. **Consider and/or vote on resolution approving the non-expansion amendment request to temporarily relocate the school site at 412 W. Bolt Street, Fort Worth, to 3320 Hemphill Street, Fort Worth, Texas** – Mike Winemiller made the motion to approve the resolution as presented. Julia Gomez seconded. The vote was unanimous.
- j. **Consider and/or vote on potential lease of 3320 Hemphill Street, Fort Worth, Texas** – No action taken.
- k. **Consider and/or vote on future Board of Directors Planning Session/Workshop** – No action taken.
- l. **Consider and/or vote on minutes from meeting on 4.19.21** Randy Shaffer made the motion to approve the minutes as presented. Julia Gomez seconded. Ken Petree abstained. The vote was unanimous.
- m. **Consider and/or vote on compensation for CEO/Superintendent** – No action taken.

V. CLOSED SESSION PER TEXAS GOVERNMENT CODE

At 2:09 p.m., the Board announced it would go into closed session pursuant to Texas Govt. Code Section 551.074 to discuss Personnel Matters, including the employment, evaluation, reassignment, duties, discipline, or dismissal of the Superintendent.
The Board concluded the closed session at 2:18 p.m.

VI. ADJOURNMENT—2:20 p.m.

Minutes Reviewed by:



Randy Shaffer, Acting Board Secretary