

**TRINITY BASIN PREPARATORY  
MEETING OF THE BOARD OF DIRECTORS  
2730 N HWY 360  
GRAND PRAIRIE, TEXAS, 75050  
MONDAY, JANUARY 25, 2021**

**12:00 P.M. OPEN SESSION**

**ALL MEMBERS OF THE BOARD PARTICIPATING IN THIS MEETING WILL PARTICIPATE VIA VIDEO OR TELEPHONE CONFERENCE IN ACCORDANCE WITH THE GOVERNOR'S AUTHORIZATION CONCERNING SUSPENSION OF CERTAIN OPEN MEETING LAW REQUIREMENTS FOR COVID-19 DISASTER.**

Members of the public may access the meeting via telephone by dialing 1-346-248-7799 (using meeting ID: 988 73672657) or by using the following videoconference link: <https://trinitybasin-net.zoom.us/j/98873672657>. A quorum of members of the Board will participate in the meeting and will be audible to the public.

**I. CALL TO ORDER:**

**II. OPEN SESSION**

**III. NON-AGENDA RELATED PUBLIC COMMENTS**

This forum allows anyone in attendance to address the Board on any matter except personnel and individual student issues. Any personnel concerns should be brought to the attention of the CEO prior to the meeting. Speakers will be limited to three (3) minutes. Non-agenda items will be taken for no more than 30 minutes.

**IV. ACTION ITEMS:**

- a. Financial report**
- b. Enrollment report**
- c. Academic report**
- d. Operations and Expansion report**
- e. Development report**
- f. Campus report**
- g. Consider and/or vote on proposed Letter of Intent for lease of temporary school space located at 4200 South Freeway, Suite 190, Fort Worth, Texas**
- h. Consider and/or vote on changes to 2020-2021 District Calendar**
- i. Consider and/or vote on compensation for CEO/Superintendent**
- j. Consider and/or vote on minutes from meeting on 12.14.20**
- k. ADJOURNMENT**

**V. CLOSED SESSION PER TEXAS GOVERNMENT CODE.** If at any time during the meeting, the Board determines that a closed or executive meeting is required, then such closed or executive meeting will be held by the Board as authorized by the Texas Open Meetings Act, including, but not limited to the following sections:

- a. Private Consultation with the Board's Attorney (Sec. 551.071)**
- b. Personnel Matters (Sec. 551.074)**
- c. School Children; School District Employees; Disciplinary Matter or Complaint (Sec. 551.082)**

- d. **School Board: Personally Identifiable Information about Public School Student (Section 551.0821)**

**VI. ADJOURNMENT**

**CERTIFICATE AS TO POSTING OR GIVING OF NOTICE**

On this \_\_\_\_ day of January, 2021, at \_\_\_\_ a.m., this notice was posted at a place convenient to the public at the administrative offices of Trinity Basin Preparatory, 2730 N Hwy 360, Grand Prairie, Texas 75050 and on Trinity Basin's website ([www.trinitybasin.net](http://www.trinitybasin.net)) and readily accessible to the general public at all times for 72 hours preceding the scheduled time of the meeting.

**Randy Shaffer  
Chief Executive Officer  
Trinity Basin Preparatory**

**A.**

**Financial  
Report**

# TRINITY BASIN PREPARATORY

## UNAUDITED

### FINANCIAL SUMMARY

	Period Ended: FY 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	YTD FY 2021
<b>Operating Cash</b>	<b>\$ 14,101,757</b>	<b>\$ 12,257,936</b>	<b>\$ 12,821,973</b>	<b>\$ 13,651,083</b>	<b>\$ 15,987,418</b>	
Restricted Cash	12,593,490	11,392,825	10,775,568	10,775,568	8,652,816	
<i>Days Operating Cash</i>	<i>149.5</i>	<i>113.1</i>	<i>114.3</i>	<i>121.5</i>	<i>143.9</i>	
LCB Credit Lines \$5.6m	5,600,000	5,600,000	5,600,000	5,600,000	5,600,000	
LCB PPP Loan	4,630,075	4,630,075	4,630,075	4,630,075	4,630,075	
PNC Project Loan \$20m	-	-	-	-	-	
<b>Revenues</b>	<b>\$ 42,985,454</b>	<b>\$ 3,737,703</b>	<b>\$ 3,795,595</b>	<b>\$ 3,872,530</b>	<b>\$ 4,332,817</b>	<b>\$ 15,738,645</b>
<b>Less Expenses:</b>						
<b>Payroll Costs</b>	26,245,966	2,473,245	2,485,275	2,587,504	2,445,139	9,991,163
<b>Other Operating</b>	6,455,583	729,043	838,638	707,543	665,762	2,940,985
<b>Interest &amp; Amort.</b>	1,719,268	124,041	201,522	132,483	156,895	614,942
<b>Depreciation</b>	2,320,930	96,013	142,787	151,172	454,893	844,865
<b>Extraordinary Item</b>	-	-	-	-	-	-
<b>Change in Net Assets</b>	<b>\$ 6,243,707</b>	<b>\$ 315,360</b>	<b>\$ 127,373</b>	<b>\$ 293,828</b>	<b>\$ 610,129</b>	<b>\$ 1,346,691</b>
<b>EBIDA &amp; Ext. Items</b>	<b>\$ 10,283,905</b>	<b>\$ 535,415</b>	<b>\$ 471,682</b>	<b>\$ 577,483</b>	<b>\$ 1,221,917</b>	<b>\$ 2,806,498</b>
Debt Service 2014 Bonds	\$ 1,258,596	\$ 128,942	\$ 229,653	\$ 166,569	\$ 179,609	\$ 704,773
Other Debt	385,147	30,835	856	1,650	5,438	38,779
Cash Debt Service*	\$ 1,643,743	\$ 159,777	\$ 230,508	\$ 168,219	\$ 185,047	\$ 743,552
D-S Coverage (YTD)	6.0	3.4	2.6	2.8	3.8	3.8
* Excludes optional pre-payments						
Total Liabilities	91,476,313	89,308,049	89,234,773	89,191,737	89,547,874	
Total Equity	20,281,178	20,596,539	20,723,912	21,017,740	21,627,869	
D/E	4.5 : 1	4.3 : 1	4.3 : 1	4.2 : 1	4.1 : 1	
D-S % Revenue	3.9%	4.3%	5.2%	4.9%	4.7%	

# TRINITY BASIN PREPARATORY

## UNAUDITED

### FINANCIAL SUMMARY

#### CHILD NUTRITION

	<u>FY 2020</u>	<u>Sep 2020</u>	<u>Oct 2020</u>	<u>Nov 2020</u>	<u>Dec 2020</u>	<u>YTD FY 2020</u>
Federal Support, net	1,276,475	75,314	120,475	96,484	101,513	393,786
Local Collections	<u>135,578</u>	<u>2,146</u>	<u>4,845</u>	<u>1,183</u>	<u>638</u>	<u>8,812</u>
<b>CN Revenue</b>	<b>1,412,053</b>	<b>77,460</b>	<b>125,320</b>	<b>97,667</b>	<b>102,150</b>	<b>402,597</b>
Less:						
Cost of Food	1,061,366	81,499	109,120	91,372	82,321	364,311
Kitchen Supplies	<u>46,831</u>	<u>16,305</u>	<u>1,845</u>	<u>877</u>	<u>6,573</u>	<u>25,601</u>
<b>Operating Margin</b>	<b><u>303,857</u></b>	<b><u>(20,344)</u></b>	<b><u>14,355</u></b>	<b><u>5,418</u></b>	<b><u>13,256</u></b>	<b><u>12,685</u></b>
Personnel	580,457	58,722	60,864	61,298	62,035	242,919
Other expense	<u>2,998</u>	<u>136</u>	<u>-</u>	<u>-</u>	<u>280</u>	<u>416</u>
<b>Net Loss</b>	<b><u>(279,598)</u></b>	<b><u>(79,202)</u></b>	<b><u>(46,509)</u></b>	<b><u>(55,880)</u></b>	<b><u>(49,058)</u></b>	<b><u>(230,650)</u></b>
<i>YTD Loss</i>		<i>(79,202)</i>	<i>(125,711)</i>	<i>(181,591)</i>	<i>(230,650)</i>	

\* Federal Support includes Commodity Revenue, net Commodity Expense.

# TRINITY BASIN PREPARATORY

## UNAUDITED

### REVENUES and EXPENSES

	SEE AUDIT					Original	
	Consolidated	Year-to-Date				Budget	
	FY 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	FY 2021	FY 2021
<b>Revenues:</b>							
Total Local Support	483,888	78,386	53,228	43,809	43,513	218,936	607,110
Total State Funds	37,555,391	3,391,839	3,452,554	3,635,451	3,554,428	14,034,273	44,443,158
Federal Program Revenues							
Child Nutrition	1,345,385	76,583	120,475	103,372	106,351	406,781	
Federal Revenue Dist. by TEA	43,836	6,568	7,387	4,537	4,537	23,029	
Federal Revenue Dist. by PPP	-						
Federal Funds Title I	923,941	98,476	98,756	97,904	97,320	392,456	
Federal Funds Title II (Part A)	118,899	18,720	18,720	18,720	18,720	74,880	
Federal Funds Title III	202,414	17,480	17,258	17,258	17,258	69,254	
IDEA B (formula)	453,756	19,596	18,193	70,043	32,791	140,623	
IDEA B (preschool)	6,801	-	-	980	-	980	
HQ Expansion Grant	450,000	-	-	-	450,000	450,000	
ESSER	516,543	-	-	-	-	-	
CRF (CARES Relief Fund)	516,632	-	-	(131,076)	-	(131,076)	
School Health Services(SHARS)	364,295	30,055	9,024	11,532	7,899	58,510	
Medicaid Admin. Claim (MAC)	3,674	-	-	-	-	-	
Total Federal Program Rev.	4,946,175	267,478	289,813	193,270	734,876	1,485,437	4,649,732
<b>Total Revenues</b>	<b>\$ 42,985,454</b>	<b>\$ 3,737,703</b>	<b>\$ 3,795,595</b>	<b>\$ 3,872,530</b>	<b>\$ 4,332,817</b>	<b>\$ 15,738,645</b>	<b>\$ 49,700,000</b> 31.7%
<b>Expenses</b>							
11 Instructional	21,945,635	1,909,118	2,040,839	2,118,242	2,222,507	8,290,706	24,647,704
12 Library and Media	3,558	-	649	-	764	1,413	104,709
13 Curriculum development	156,094	9,685	70,516	70,067	67,903	218,170	318,453
21 Instructional Leadership	591,056	82,858	45,862	45,966	45,918	220,604	658,407
23 School Leadership	1,813,696	172,241	172,776	172,347	179,413	696,777	1,961,774
31 Guidance & Counseling	1,059,205	100,955	80,572	76,653	75,981	334,162	1,270,634
33 Health Services	330,217	26,880	30,944	31,263	27,650	116,737	405,935
35 Food Services	1,867,704	158,856	171,829	162,255	156,277	649,217	2,190,153
36 Extra Curricular Activities	14,699	1,013	-	-	-	1,013	14,117
41 General Administration	1,909,848	221,172	186,647	172,675	211,675	792,170	2,283,899
51 Facilities Maintenance	3,870,181	444,821	532,390	428,524	451,835	1,857,570	4,725,259
52 Security and Monitoring	250,255	22,982	34,264	34,294	40,142	131,683	329,225
53 Technology / Data Systems	964,043	128,424	79,742	114,431	66,703	389,300	1,140,753
61 Community Services	76,683	11,462	11,835	11,666	11,187	46,150	91,100
71 Debt Service	1,728,018	124,041	201,522	132,483	156,895	614,942	4,564,149
81 Fund Raising	194,562	7,835	7,835	7,835	7,836	31,340	293,730
<b>Total Expenses</b>	<b>\$ 36,775,453</b>	<b>\$ 3,422,343</b>	<b>\$ 3,668,222</b>	<b>\$ 3,578,701</b>	<b>\$ 3,722,688</b>	<b>\$ 14,391,954</b>	<b>\$ 45,000,000</b> 32.0%
<b>Change in Total Net Assets</b>	<b>\$ 6,210,001</b>	<b>\$ 315,360</b>	<b>\$ 127,373</b>	<b>\$ 293,828</b>	<b>\$ 610,129</b>	<b>\$ 1,346,691</b>	<b>\$ 4,700,000</b> 28.7%

# TRINITY BASIN PREPARATORY

## UNAUDITED - EXPENSE by OBJECT

		Consolidated					Year-to-Date
		FY 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	FY 2021
<b>61--</b>	<b>Payroll Costs</b>	<b>26,245,966</b> 61.1%	<b>2,473,245</b> 66.2%	<b>2,485,275</b> 65.5%	<b>2,587,504</b> 66.8%	<b>2,445,139</b> 56.4%	<b>9,991,163</b> 63.5%
	6211 LEGAL SRVCS	74,244	6,768	-	1,211	1,683	9,661
	6212 AUDIT SRVCS	52,000	43,000	1,050	-	2,500	46,550
	6216 SPED SRVCS	131,218	16,674	44,888	49,213	20,526	131,302
	6219 PROFES SRVCS	8,548	-	-	-	1,200	1,200
	6239 EDUCATION SERVICE CENTERS	142,702	25	67,391	1,468	20,725	89,609
	6249 CONTRACTED MAINT/REPAIR	342,258	103,428	108,881	26,957	113,672	352,938
	6259 UTILITIES	736,513	76,134	87,171	118,931	51,893	334,130
	6255 E-RATE CREDITS	(49,025)	(85,577)	(17,891)	(4,800)	(1,858)	(110,126)
	6264 PPI Lease Exp	-	30,000	30,000	30,000	30,000	120,000
	6269 RENTALS-OPERATING LEASES	476,802	5,455	132,962	35,968	32,455	206,840
	6297 MARKETING SERVICES	120,531	9,622	6,296	7,370	34,394	57,682
	6299 MISCONTRACTED SRVCS	1,185,261	79,156	36,465	39,364	50,146	205,131
<b>62--</b>	<b>Professional and Contracted Svcs.</b>	<b>3,221,052</b>	<b>284,685</b>	<b>497,213</b>	<b>305,681</b>	<b>357,336</b>	<b>1,444,916</b>
	6311 GASOLINE/FUELS	3,426	551	648	393	409	2,002
	6319 SUPPLIES	103,852	116,369	19,696	72,976	17,817	226,859
	6329 READING MATERIALS	423,889	3,314	-	-	764	4,078
	6339 TESTING MATERIALS	43,036	-	-	14,130	3,423	17,554
	6341 FOOD	1,061,366	81,499	109,120	91,372	82,321	364,311
	6342 NON-FOOD	46,831	16,305	1,845	877	6,573	25,601
	6344 USDA COMMODITIES	68,910	1,269	-	6,888	4,838	12,995
	6390 OTHER SUPPLIES AND MATERIALS	173,353	15,349	108	-	-	15,457
	6397 MARKETING SUPPLIES	53,967	4,671	1,820	39	3,533	10,063
	6398 SOFTWARE LICENSES	406,830	85,445	75,538	146,739	68,108	375,831
	6399 GENERAL SUPPLIES	412,342	88,071	63,543	27,125	75,503	254,242
	6649 FURNITURE & EQUIPMENT	90,341	5,923	11,755	5,265	18,947	41,891
<b>63+66</b>	<b>Other Supplies &amp; Materials</b>	<b>2,888,142</b>	<b>418,767</b>	<b>284,073</b>	<b>365,806</b>	<b>282,238</b>	<b>1,350,884</b>
	6411 TRAVEL-EMPLOYEE	39,314	-	-	-	-	-
	6412 TRAVEL - STUDENTS.	60,570	-	-	-	-	-
	6429 INS/BONDING COSTS	285,235	25,248	24,605	29,785	25,046	104,684
	6449 DEPRECIATION EXPENSE	2,320,930	96,013	142,787	151,172	454,893	844,865
	6495 DUES	2,395	95	32,636	-	-	32,731
	6499 MISC OPERATING COSTS	(41,125)	248	110	6,271	1,141	7,770
<b>64--</b>	<b>Other Operating Expenses</b>	<b>2,667,319</b>	<b>121,604</b>	<b>200,138</b>	<b>187,227</b>	<b>481,080</b>	<b>990,049</b>
	6521 INTEREST ON BONDS	1,258,596	128,942	229,653	166,569	179,609	704,773
	6529 PPI INTEREST	114,407	22,646	-	-	4,063	26,709
	6523 INTEREST ON DEBT	270,740	8,189	856	1,650	1,375	12,069
	6524 AMORTIZATION OF BOND FEES	49,339	8,658	8,658	8,658	8,658	34,634
	6525 RECOGNITION OF BOND PREM/DISC	(72,706)	(44,394)	(44,394)	(44,394)	(44,394)	(177,578)
	6598 BANK FEES FOR RENEWAL OR REVIEW	98,892	-	6,750	-	7,583	14,333
	7919 GAIN ON DEBT RETIREMENT	-	-	-	-	-	-
<b>Total Expenses</b>		<b>\$ 36,741,747</b>	<b>3,422,343</b>	<b>3,668,222</b>	<b>3,578,701</b>	<b>3,722,688</b>	<b>\$ 14,391,954</b>

# TRINITY BASIN PREPARATORY

## UNAUDITED - EXPENSE by OBJECT

	Consolidated					Year-to-Date
	FY 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	FY 2021
6112 SUBSTITUTE	161,328	8,300	14,680	15,830	10,570	49,380
6119 SALARIES PROFESSIONAL	20,354,115	1,999,554	1,978,577	2,105,517	1,991,027	8,074,675
6121 EXTRA DUTY PAY/OVERTIME	188,690	11,089	9,841	10,497	8,341	39,768
6129 SALARIES SUPPORT PERSONNEL	2,198,737	199,221	206,365	203,148	205,702	814,437
6139 EMPLOYEE ALLOWANCES	-	-	-	-	-	-
6141 FICA/MEDI	327,114	31,390	31,756	33,489	31,531	128,166
6142 GROUP HEALTH	937,236	93,921	98,221	91,872	95,591	379,604
6145 UNEMPLOYMENT	109,647	10,539	9,287	2,524	1,902	24,252
6146 TRS	1,042,246	105,491	122,325	110,312	85,842	423,970
6149 EMPLOYEE BENEFITS	33,059	3,741	4,224	4,314	4,633	16,912
6179 PAYROLL ACCRUAL	927,500	10,000	10,000	10,000	10,000	40,000
<b>61-- Payroll Costs</b>	<b>26,279,673</b>	<b>2,473,245</b>	<b>2,485,275</b>	<b>2,587,504</b>	<b>2,445,139</b>	<b>9,991,163</b>
	61.1%	66.2%	65.5%	66.8%	56.4%	63.5%
211 TITLE I	899,362	102,794	103,025	101,739	101,178	408,737
224 IDEA-B FORMULA	223,721	20,150	18,729	18,729	18,924	76,532
255 TITLE II A TEACHER/PRINCIPAL T	106,159	19,533	19,533	19,533	19,729	78,329
263 TITLE III, PART A	202,414	18,386	18,160	18,160	18,166	72,872
289 FEDERALLY FUNDED SPEC REV FUND	43,836	6,702	7,546	4,602	4,602	23,453
<b>2xx Federal Funds</b>	<b>1,475,492</b>	<b>167,566</b>	<b>166,993</b>	<b>162,764</b>	<b>162,600</b>	<b>659,923</b>
	-	-	-	-	-	-
240 NSLP	671,140	58,722	60,864	61,298	62,035	242,919
420 GENERAL	24,099,335	2,246,958	2,257,418	2,363,441	2,220,505	9,088,321
<b>61-- Payroll Costs</b>	<b>26,245,966</b>	<b>2,473,245</b>	<b>2,485,275</b>	<b>2,587,504</b>	<b>2,445,139</b>	<b>9,991,163</b>
	61.1%	66.2%	65.5%	66.8%	56.4%	63.5%



# TRINITY BASIN PREPARATORY

## UNAUDITED

### BALANCE SHEET

	SEE AUDIT				
Assets	B. Balance	Sep 2020	Oct 2020	Nov 2020	Dec 2020
<b>Current assets:</b>					
Cash and cash equivalents	\$ 14,101,757	\$ 12,257,936	\$ 12,821,973	\$ 13,651,083	\$ 15,987,418
Restricted Cash	12,593,490	11,392,825	10,775,568	10,775,568	8,652,816
Due from Texas Education Agency	3,568,922	3,682,467	3,150,048	2,667,768	2,534,184
Prepaid expense	130,264	105,659	81,054	56,449	31,844
Total current assets	\$ 30,394,434	\$ 27,438,887	\$ 26,828,643	\$ 27,150,868	\$ 27,206,261
<b>Non-current assets:</b>					
Deposits	10,340	10,340	10,340	16,355	16,355
Property and equipment, net	75,284,621	76,357,264	76,991,605	77,244,158	78,125,030
Loan Receivable - NMTC	6,068,097	6,098,097	6,128,097	5,798,097	5,828,097
Total non-current assets	81,363,057	82,465,701	83,130,041	83,058,610	83,969,482
Total assets	\$ 111,757,491	\$ 109,904,588	\$ 109,958,684	\$ 110,209,478	\$ 111,175,743
<b>Liabilities and Net Assets</b>					
<b>Current Liabilities:</b>					
Accounts payable	2,986,086	1,086,270	1,042,229	1,026,598	1,508,131
Accrued wages	2,902,500	2,912,500	2,922,500	2,927,332	2,939,631
Accrued expenses	501,754	561,088	557,588	561,088	564,588
Current mat. LCB bank loans	-	-	-	-	-
Current mat. of capital leases	-	-	-	-	-
Total current liabilities	6,390,340	4,559,858	4,522,317	4,515,018	5,012,351
<b>Long-term debt:</b>					
Deferred rent	140,000	120,000	120,000	120,000	120,000
Capital leases, net of current mat.	-	-	-	-	-
LTD - LCB bank revolver	5,600,000	5,600,000	5,600,000	5,600,000	5,600,000
LTD - LCB / PPP loan	4,630,075	4,630,075	4,630,075	4,630,075	4,630,075
LTD - PNC bank loans	-	-	-	-	-
LTD - NMTC Capital One	7,971,797	7,972,946	7,974,094	7,975,243	7,976,391
LTD - 2014 bonds, net of issue costs	26,075,595	26,076,887	26,073,219	26,069,551	26,010,883
LTD - 2020 bonds, net of issue costs	40,668,505	40,348,284	40,315,067	40,281,851	40,198,174
Total long-term liabilities	85,085,972	84,748,191	84,712,455	84,676,719	84,535,523
Total liabilities	91,476,313	89,308,049	89,234,773	89,191,737	89,547,874
<b>Total net assets</b>	20,281,178	20,596,539	20,723,912	21,017,740	21,627,869
Total liabilities and net surplus	\$ 111,757,491	\$ 109,904,588	\$ 109,958,684	\$ 110,209,478	\$ 111,175,743

# TRINITY BASIN PREPARATORY

## UNAUDITED

### CASH FLOWS

	Sep 2020	Oct 2020	Nov 2020	Dec 2020	YTD 2020
<b>Cash flows from operating activities:</b>					
Increase in net assets	\$ 315,360	\$ 127,373	\$ 293,828	\$ 610,129	\$ 1,346,691
Adjustments to reconcile net asset changes:					
Depreciation	96,013	142,787	151,172	454,893	844,865
Amortization of debt issuance costs	8,658	8,658	8,658	8,658	34,634
Amortization of bond premium	(44,394)	(44,394)	(44,394)	(44,394)	(177,578)
Changes in operating assets and liabilities:					-
Due from Texas Education Agency	(113,545)	532,420	482,280	133,584	1,034,738
Loan Receivable (Capital One)	(30,000)	(30,000)	330,000	(30,000)	240,000
Prepaid expense	24,605	24,605	24,605	24,605	98,420
Deposits	-	-	(6,015)	-	(6,015)
Accounts payable and accruals	(1,830,482)	(37,541)	(7,299)	497,333	(1,377,990)
Deferred rent	(20,000)	-	-	-	(20,000)
Net cash provided by operating activities	(1,593,784)	723,908	1,232,835	1,654,807	2,017,765
<b>Change in restricted cash</b>	1,200,665	617,257	-	2,122,752	3,940,674
<b>Cash flows from investing activities:</b>					
Equipment & capital improvements	(1,168,657)	(777,127)	(403,725)	(1,335,765)	(3,685,274)
Investment - Panola Phase III					-
Investment - Mesquite					-
Investment - Bolt					-
Net cash used in investing activities	(1,168,657)	(777,127)	(403,725)	(1,335,765)	(3,685,274)
<b>Cash flows from financing activities:</b>					
Principal increase (payment) on PNC loan	-	-	-	-	-
Principal increase (payment) on LCB loan	-				-
Current mat. of LTD - 2014 Bonds	(282,045)	(0)	(0)	(105,460)	(387,505)
Change in NMTC Loan					
Other Federal Loans	-				-
Net cash provided (used) by financing	(282,045)	(0)	(0)	(105,460)	(387,505)
<b>Net increase (decrease) in cash</b>	<b>(1,843,821)</b>	<b>564,037</b>	<b>829,109</b>	<b>2,336,335</b>	<b>1,885,660</b>
Beginning cash and cash equivalents	14,101,757	12,257,936	12,821,973	13,651,083	14,101,757
End of period cash and cash equivalents	12,257,936	12,821,973	13,651,083	15,987,418	15,987,418

**B.**

**Enrollment  
Report**

Trinity Basin Preparatory  
Enrollment 2020-2021

Enrollment as of 1/20/2021

Ewing		
<u>Grade</u>	<u>Enrollment</u>	<u>Enrollment Cap</u>
PK3	24	40
PK4	66	80
K	83	88
1st	86	88
2nd	79	88
3rd	87	88
4th	83	88
<b>Total</b>	508	560

<u>Date</u>	<u>Enrollment</u>	<u>Enrollment Cap</u>
8/21/2020	3983	4902
9/16/2020	4193	4902
10/14/2020	4210	4902
11/11/2020	4219	4902
12/10/2020	4202	4902
1/20/2021	4173	4902

10th Street		
<u>Grade</u>	<u>Enrollment</u>	<u>Enrollment Cap</u>
PK3	21	40
PK4	73	100
Kinder	100	110
1st	101	110
2nd	82	110
3rd	92	110
4th	87	110
<b>Total</b>	556	690

Pafford		
<u>Grade</u>	<u>Enrollment</u>	<u>Enrollment Cap</u>
PK3	42	40
PK4	91	80
K	93	88
1st	88	88
2nd	87	88
3rd	87	88
4th	89	88
5th	94	96
6th	100	96
7th	100	96
8th	87	96
<b>Total</b>	958	944

Jefferson		
<u>Grade</u>	<u>Enrollment</u>	<u>Enrollment Cap</u>
5th	160	216
6th	207	216
7th	197	216
8th	180	216
<b>Total</b>	744	864

Panola		
<u>Grade</u>	<u>Enrollment</u>	<u>Enrollment Cap</u>
PK3	48	80
PK4	84	80
K	85	88
1st	70	88
2nd	79	88
3rd	86	88
4th	54	44
5th	56	48
6th	77	96
7th	52	48
8th	37	48
<b>Total</b>	728	796

Ledbetter		
<u>Grade</u>	<u>Enrollment</u>	<u>Enrollment Cap</u>
PK3	32	80
PK4	74	80
Kinder	86	88
1st	40	44
2nd	42	44
3rd	40	44
4th	27	44
5th	31	48
6th	33	96
7th	31	48
8th	34	48
<b>Total</b>	470	664

Mesquite		
<u>Grade</u>	<u>Enrollment</u>	<u>Enrollment Cap</u>
PK3	37	80
PK4	40	80
K	30	44
1st	25	44
2nd	21	44
3rd	23	44
6th	33	48
<b>Total</b>	209	384

Trinity Basin Preparatory  
Waitlist 2020-2021

Waitlist as of 01/21/2020

**Ewing**

Grade	Offered	WL
PK3	1	0
PK4	2	0
K	0	0
1st	1	0
2nd	0	0
3rd	0	0
4th	0	0
<b>Total</b>	<b>4</b>	<b>0</b>

**10th Street**

Grade	Offered	WL
PK3	2	0
PK4	2	0
K	1	0
1st	1	0
2nd	0	0
3rd	0	0
4th	0	0
<b>Total</b>	<b>6</b>	<b>0</b>

**Jefferson**

Grade	Offered	WL
5th	0	0
6th	0	0
7th	0	0
8th	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

**Ledbetter**

Grade	Offered	WL
PK3	3	0
PK4	1	0
K	1	0
1st	0	0
2nd	0	0
3rd	0	0
4th	0	0
5th	0	0
6th	0	0
7th	0	0
8th	0	0
<b>Total</b>	<b>5</b>	<b>0</b>

**Pafford**

Grade	Offered	WL
PK3	0	21
PK4	0	16
K	0	14
1st	0	10
2nd	0	8
3rd	0	4
4th	0	7
5th	2	0
6th	0	5
7th	0	7
8th	0	0
<b>Total</b>	<b>2</b>	<b>92</b>

**Panola**

Grade	Offered	WL
PK3	6	0
PK4	1	24
K	1	10
1st	0	0
2nd	0	0
3rd	0	4
4th	0	7
5th	0	9
6th	0	0
7th	0	4
8th	0	1
<b>Total</b>	<b>8</b>	<b>59</b>

**Mesquite**

Grade	Offered	WL
PK3	3	0
PK4	3	0
K	1	0
1st	1	0
2nd	0	0
3rd	1	0
6th	0	0
<b>Total</b>	<b>9</b>	<b>0</b>

Campus	Offered	WL
Ewing	4	0
10th Street	6	0
Jefferson	0	0
Ledbetter	5	0
Pafford	2	92
Panola	8	59
Mesquite	9	0
<b>TOTAL</b>	<b>34</b>	<b>151</b>

**C.**  
**Academic**  
**Report**

**D.**

**Operations  
and Expansion  
Report**

### 1.25.21 Operations and Expansion Report

#### **Campus Operations:**

1. Child Nutrition/Food Service
  - a. Participation Rates (among in-person students):
    - i. Lunch: 78%
    - ii. Breakfast: 34%
  - b. District free/reduced number: **90%**
  - c. Projects:
    - i. Full service model pilot
    - ii. Bid process for vended meals for 21-22
    - iii. Service method and menu options to boost participation
2. Safety and Security
  - i. Finalizing MEOP
  - ii. Creating threat assessment reporting tool
  - b. Projects:
    - i. Conducted safety walks over the past two weeks to create long-term capital improvements plan for perimeter fencing, gates, cameras, and access control
  - c. PPE inventory update
3. Facilities
  - a. Maintenance tickets
    - i. **103** resolved in December
    - ii. Average customer satisfaction rating for maintenance techs: **4.95** (1 – 5 scale)
  - b. Projects
    - i. Landscape refresh at campuses
    - ii. Ledbetter playground fencing
    - iii. Parking lot repairs and striping at Pafford and Tenth

#### **District Operations:**

1. Human Resources
  - a. Covid-19 update
    - i. Current cases (as of 1/19)
      1. Staff: 6
      2. Students: 8
  - b. Projects
    - i. Recruiting and hiring plan for 21-22
    - ii. Positional and department workflows
    - iii. Salary study and job scales for 21-22
    - iv. Evaluation model pilot



2. Compliance

- a. Covid-19 Health Protocols
- b. Covid-19 Testing program
- c. Hiring and Onboarding Policy
- d. 21-22 Compliance Calendar

3. Enrollment

- a. 21-22 Enrollment opens Feb. 1st
- b. School Mint—new online enrollment program

**Expansion:**

1. Panola:

- a. New construction building
  - i. All concrete slabs poured
  - ii. All tilt-wall panels standing
  - iii. Joist and metal roof deck installed
  - iv. Structural steel continuing
- b. Final completion scheduled for July 2021

2. Bolt:

- a. Demolition permits have been filed
- b. Abatement occurred week of 1/18
- c. Demolition expected to begin on 1/25 pending receipt of permit
- d. RFQ/RFP process for new construction in process
- e. Lease for temporary space in process



# Observation Report

Type: ☐ Pre-Install ☒ Weekly ☐ Random ☐ Monthly ☐ Other ☐ Owner Request ☐ Warranty 11 or 23

Date: January 19, 2021 Time (arrived): 11:40a (departed): 12:45p (total hours): 1.0 Hr(s)

Project: Fort Worth ISD – Trinity Basin Prep

Project No.: 2063

General Contractor: Butler Cohen

Substantial Completion Date: September 02, 2021

Weather Conditions: ☐ Sunny ☒ Cloudy ☒ Windy ☐ Rain ☐ Drizzle Temperature: 54°F

TRADES ON PROJECT	TRADES ON PROJECT
01 <input checked="" type="checkbox"/> Talked to on site – Bobby Rhuems & Cole C, - BC	17 <input type="checkbox"/> Low Voltage/Cameras -
02 <input type="checkbox"/> Foundation – Cheyenne	18 <input type="checkbox"/> Stand Pipe Sprinkler System –
03 <input type="checkbox"/> Tilt Wall Panels – Blakeman	19 <input type="checkbox"/> Ceramic Tile –
04 <input checked="" type="checkbox"/> Structural Steel – Blakeman	20 <input type="checkbox"/> Doors and Frame –
05 <input type="checkbox"/> Masonry –	21 <input checked="" type="checkbox"/> Roofing Storm Shelter Prep for Concrete –
06 <input type="checkbox"/> Waterproofing –	22 <input type="checkbox"/> Fire Alarm –
07 <input type="checkbox"/> Fire Insulation -	23 <input type="checkbox"/> Flooring -
08 <input type="checkbox"/> Glazing –	24 <input type="checkbox"/> Site Irrigation/Landscape
09 <input type="checkbox"/> Drywall –	25 <input type="checkbox"/> Concrete – Tarrant - Concrete; Cheyenne - Labor
10 <input type="checkbox"/> Plaster –	Type: Slab
11 <input type="checkbox"/> Acoustical –	Yards: +/-
12 <input type="checkbox"/> Underground Utilities -	Testing Lab: <input type="checkbox"/> Present <input type="checkbox"/> Not Present
13 <input type="checkbox"/> Painting –	Name of Testing Lab: CMJ
14 <input type="checkbox"/> Mechanical – Dynamic Systems	<b>CONTACTS:</b>
15 <input type="checkbox"/> Electrical –	Program Manager –
16 <input type="checkbox"/> Plumbing – JCH	Project Engineer

Submitted By: David Briggs, PBK

Attachments: Images



▲  
TRUE NORTH

Portable  
Classrooms

Main Campus Bldg.

**General Notes:**

- 1) Recent rain on site: 01/10, 01/20. Ambient freeze: 01/09,01/10,01/11,01/12.
- 2) All concrete bldg. slabs poured.
- 3) *G.C. has rented temp stairs for labor to access storm shelter roof (safely) in lieu of extension ladder.*
- 4) Partial mock-up constructed.

**Current Activity:**

1. Portables – completed.  
Main Bldg –
2. Area E all tilt-wall panels standing. Joists and metal roof deck installed. Prepping for concrete 01/21.
3. Area D columns and joists ongoing. “Flying” beams in progress.
4. Area C columns, beams, joists and metal deck set.
5. Area B columns, beams, joists and metal deck set.
6. Area A standing columns and beams in progress.

**Scheduled Activity:**

1. Structural steel continuing.

**Deficiencies:**

1. None this report.



**Items of Note:**

1. Abatement Date: 04/13/2020
2. Demolition Permit Date: 05/11/2020.
3. Grading Permit Date: 07/25/2020.
4. Pad Start Date: 08/04/2020.
5. Bldg. Permit Issued: 08/10/2020.
6. Bldg pad passed inspection 08/28.
7. *Students occupying portable bldgs. 09/08/2020.*
8. TDLR compliance walk 09/22/2020.
9. All piers complete week of 09/28/2020.
10. Area E grade beams poured 10/07/2020.
11. Area D grade beams poured 10/14/2020.
12. Area C grade beams poured week of 10/21/2020.

13. Area D grade beams poured week of 11/02/2020.
14. Area E shelter slab on grade poured 11/04/2020.
15. All grade beams complete week of 11/09/2020.
16. All tilt wall panels (outside/insulation) poured 11/20/2020.
17. All tilt wall panels (inside) poured 12/05/2020.
18. Areas D & C slabs poured 12/09/2020.
19. Area E all storm shelter panels standing 12/17/2020 with exception of (1) re-pour panel.
20. Area E tilt wall panel re-poured 12/22/2020. 3 day break 2700 psi. Waiting 7 day break.
21. Areas B/A slab poured 12/23/2020.



Avg slump: \_\_\_\_, Air: \_\_%, Concrete temp: \_\_\_\_ degrees, Ambient temp: \_\_\_\_ degrees  
 Concrete Supplier: Tarrant  
 Concrete Labor: GRECO

Date	Item #	Images	
01/19/2021	1		Shelter viewed from NW.



01/19/2021	1.1		Shelter viewed from SE. (temp stairs for roof access)
01/19/2021	1.2		Overall site viewed W-E.
01/19/2021	1.3		Shelter interior viewed N-S.






01/19/2021	1.4		Shelter interior viewed N-S.
01/19/2021	1.5		Shelter roof deck.
01/19/2021	2		Area D steel in progress.

01/19/2021	2.1			Area D setting beams.
01/19/2021	3			Area C steel structure.



01/19/2021	4		Areas A (fore) and B (aft) steel structure.
01/19/2021	4.1		Areas A (fore) & B steel. .

01/19/2021	4.2		Overall areas A,B,C,D - L-R.
01/19/2021	5		Area D viewed W-E.
01/19/2021	5.1		Areas A/B viewed S-N.

01/19/2021	5.2			Areas C viewed W-E.
01/19/2021	5.3			Area B viewed E-W.
01/19/2021	5.4			Area A viewed N-S.



01/19/2021	6		Partial mock-up.
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**Copies To:** Sean Butler, Butler Cohen  
 Josh Contreras, Butler Cohen  
 Ches Bromley, Butler Cohen  
 Bobby Rhuems, Butler Cohen  
 Eric Cohen, Butler Cohen  
 Trey Varner, Trinity Basin  
 Buddy Bates, Trinity Basin  
 Todd Spore, PBK  
 Lee Osborne, PBK  
 Prachi Barve, PBK

**File:** 2063/Arch

**E.**

**Development  
Report**

**F.**

**Campus  
Report**

**G.**

**Letter of Intent for  
lease at  
4200 South Freeway,  
Suite 190**



Tenant Response: December 17, 2020  
Landlord Response: January 8, 2021

tel 1 817 885 8333  
fax 1 817 872 3888  
[nairl.com](http://nairl.com)

1200 Summit Avenue  
Suite 800  
Fort Worth TX 76102

Boxer Properties  
Attn: Jennifer Gaona

**RE: 4200 South Freeway, Suite 190, Fort Worth, TX**

Dear Jennifer:

I have been authorized by Trinity Basin Preparatory, Inc to submit the following Letter of Intent to lease 4200 South Freeway, Suite 1940, Fort Worth, TX:

- **Size:** Approximately 40,916 square feet
- **Lease Commencement:** July 1, 2021 with early access for set up by May 1, 2021.  
  
Note: School year will begin August 16, 2021
- **Lease Term:** Twelve (12) months
- **Lease Rate:** Months 1-12: \$18.00 per square foot Gross
- **Base Year:** With a 2021 base year (inclusive of taxes and insurance).

**Security Deposit**

Tenant shall pay one Month Rent as Security Deposit upon lease execution.

- **Landlord Responsibilities:** Landlord shall maintain the roof, exterior walls, and foundation. Furthermore, all building systems to be in good working order upon Lease commencement (including, but not limited to HVAC, mechanical, electrical, plumbing and dock doors).
- **Landlord's Improvements:** Landlord, at Landlord's sole cost and expense, shall:
  1. Provide space as-is, so long as all systems are in good working order, per provision above.
  2. Provide at no costs to Tenant the following marketing products:  
The Digital Advertising Network (Full Circuit).



Provide Tenant with use of the RMU in front of the Premises inside of the mall plaza for the months of February through August 2021

• **Tenant's Improvements:**

Tenant, at Tenant's sole cost and expense, shall:

1. Paint the walls; and
2. Provide a thorough cleaning of the space.
3. Have the ability to replace flooring with Landlord approval on colors.
4. Remove walls to open up space with Landlord approval.

• **Renewal Option:**

Landlord shall provide Tenant with one (1) three (3) year Renewal Option to renew the Lease at Fair Market Value.

• **Special Conditions:**

1. Landlord shall warrant HVAC systems through the term of the lease. Any repairs and/or replacements during this time shall be Landlord's responsibility.
2. Landlord shall provide Tenant a termination option at two (2) times (August 2021 and January 2022) in the event that COVID-19 prevents in person schooling and in the event that the new facility is ready for occupancy.
3. Tenant would like the ability to advertise and market in the space for students in the mall upon lease execution. Please provide list of opportunities for Tenant to consider.
4. Please provide signage opportunities. Tenant would like to place signage upon Lease Execution.
5. The lease is contingent upon the following:
  - a. Approval by the Board of Directors of TBP (which we can get as soon as we have a draft lease);
  - b. Approval by the Texas Education Agency of a charter amendment authorizing TBP to open a new school at the Property beginning with the 2021-2022 school year (this can be filed as soon as we are ready to sign the lease and we should get a response within a few weeks of filing); and
  - c. Approval by the City of Fort Worth or any other state or local entity necessary to operate an open-enrollment charter school at the Property

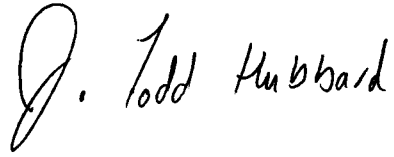
• **Broker:**

NAI Robert Lynn represents Tenant and shall be paid a market commission per separate agreement.

This Letter of Intent is good for ten (10) business days following the date of this letter. Furthermore, it is non-binding and subject to formal execution of Lease agreement between Landlord and Trinity Basin Preparatory, Inc.

Jennifer, please call if you have any questions. I look forward to working with you.

Sincerely,

A handwritten signature in black ink that reads "J. Todd Hubbard". The signature is written in a cursive, flowing style.

Todd Hubbard, SIOR  
President – Fort Worth

**H.**

**Changes to**

**2020-2021**

**District**

**Calendar**



# TRINITY BASIN PREPARATORY

**TO INSPIRE  
EVERY STUDENT  
TO DO MORE,  
EXPECT MORE,  
AND BE MORE.**

## 2020-2021 School Calendar

August 2020						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2020						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2020						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2020						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2020						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2021						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2021						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2021						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2021						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2021						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2021						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July 2021						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### SIX WEEK PERIODS

		Full Days	Early Release Days	PK4 - 8th Minutes	PK3 AM Minutes	PK3 PM Minutes
1st:	Aug. 12 - Sept. 24	31	0	13,950	6,510	6,510
2nd:	Sept. 28 - Nov. 5	28	0	12,600	5,880	5,880
3rd:	Nov. 9 - Jan. 15	32	1	14,640	6,960	6,930
4th:	Jan. 19 - Feb. 25	25	3	11,970	5,970	5,880
5th:	Mar. 1 - Apr. 15	25	2	11,730	5,730	5,670
6th:	Apr. 19 - June 3	31	2	14,430	6,990	6,930
	<b>Total</b>	<b>172</b>	<b>8</b>	<b>79,320</b>	<b>38,040</b>	<b>37,800</b>

### Calendar Details:

- \*All full days are 7.5 hours (450 minutes) for PK4-8th = 172 days (450 min\*172=77,400 min)
- \*All full days are 3.5 hours (210 minutes) for PK3 = 172 days (210 min\*172=36,120 min)
- \*All early release days are 4 hours (240 minutes) for PK4-8th = 8 days (240 min\*8=1920 min)
- \*All early release days are 4 hours (240 minutes) for PK3 AM = 8 days (240 min\*8=1920 min)
- \*All early release days are 3.5 hours (210 minutes) for PK3 PM = 8 days (210 min\*8=1680 min)

### Important Dates:

School Starts: Aug. 12

School Ends: June 3

### Staff Development/Student Holiday

Mentor & New Teacher Training - Aug. 3-4

All Staff Inservice - Aug. 5-7, Aug. 10-11

All Staff PD - Sept. 25, Nov. 6, Jan. 4-5,

Feb. 26, Apr. 16

### Student/Employee Holiday

Labor Day: September 7

Fair Day: October 12

Thanksgiving Break: Nov. 23-27

Winter Break: Dec. 21 - Jan. 1


Martin Luther King Jr. Day: Jan. 18


Spring Break: March 15-19


Good Friday: April 2


Memorial Day: May 31


Summer Break: June 28-July 9

 Student/  
Employee Holiday

 Staff Development/  
Student Holiday

 Special Events  
(incl. Feb. 12)

 Bad Weather Make-Up  
Days:  
1st Day: March 12  
2nd Day: June 4

 Early Release Day  
\*PK3 AM and  
PK4 - 8th grades:  
4 hour day  
\*PK3 PM Virtual:  
will meet as usual

 STAAR Testing

 Six Weeks Begins

 Six Weeks Ends

### Summer School

June 7-25, July 19-30

**ADA &  
Enrollment  
1/15/2021**

Enrollment ADA*	Eligible Days Present (Ref. ADA)
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Student Enrollment	Students Present	Students Present on Campus	Students Present At Home*	Students Absent*
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Att. %
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<b>Ewing</b>								
P3a	8.5	7.5	17	15	15	0	2	88.24%
P3p	3.5	3.5	7	7	7	0	0	100.00%
P4	33	30.5	66	61	31	30	5	92.42%
KG	83	71	83	71	40	31	12	85.54%
1st	86	78	86	78	43	35	8	90.70%
2nd	80	72	80	72	37	35	8	90.00%
3rd	87	85	87	85	37	48	2	97.70%
4th	83	78	83	78	35	43	5	93.98%
<b>Total</b>	<b>464</b>	<b>425.5</b>	<b>509</b>	<b>467</b>	<b>245</b>	<b>222</b>	<b>42</b>	<b>91.75%</b>

\*P3 changes for virtual and in person can cause fluctuation in numbers from one cycle to the next.

<b>10th Street</b>								
P3a	7	7	14	14	10	4	0	100.00%
P3p	3.5	3.5	7	7	1	6	0	100.00%
P4	36.5	34	73	68	33	35	5	93.15%
KG	101	93	101	93	55	38	8	92.08%
1st	102	94	102	94	38	56	8	92.16%
2nd	82	78	82	78	29	49	4	95.12%
3rd	91	88	91	88	35	53	3	96.70%
4th	86	84	86	84	35	49	2	97.67%
<b>Total</b>	<b>509</b>	<b>481.5</b>	<b>556</b>	<b>526</b>	<b>236</b>	<b>290</b>	<b>30</b>	<b>94.60%</b>

<b>Jefferson</b>								
5th	160	147	160	147	59	88	13	91.88%
6th	207	204	207	204	82	122	3	98.55%
7th	197	180	197	180	64	116	17	91.37%
8th	181	169	181	169	45	124	12	93.37%
<b>Total</b>	<b>745</b>	<b>700</b>	<b>745</b>	<b>700</b>	<b>250</b>	<b>450</b>	<b>45</b>	<b>93.96%</b>

<b>Ledbetter</b>								
P3a	11	10	22	20	20	0	2	90.91%
P3p	5	3	10	6	0	6	4	60.00%
P4	37	34.5	74	69	37	32	5	93.24%
KG	86	76	86	76	36	40	10	88.37%
1st	40	33	40	33	13	20	7	82.50%
2nd	41	37	41	37	24	13	4	90.24%
3rd	40	37	40	37	16	21	3	92.50%
4th	27	25	27	25	15	10	2	92.59%
5th	31	30	31	30	11	19	1	96.77%
6th	33	26	33	26	11	15	7	78.79%
7th	31	29	31	29	12	17	2	93.55%
8th	34	32	34	32	13	19	2	94.12%
<b>Total</b>	<b>416</b>	<b>372.5</b>	<b>469</b>	<b>420</b>	<b>208</b>	<b>212</b>	<b>49</b>	<b>89.55%</b>

<b>Pafford</b>								
P3a	9.5	9	19	18	17	1	1	94.74%
P3p	11.5	6	23	12	1	11	11	52.17%
P4	45.5	43.5	91	87	52	35	4	95.60%
KG	93	88	93	88	36	52	5	94.62%
1st	88	87	88	87	51	36	1	98.86%
2nd	87	84	87	84	44	40	3	96.55%
3rd	87	86	87	86	85	1	1	98.85%
4th	89	88	89	88	47	41	1	98.88%
5th	94	92	94	92	45	47	2	97.87%
6th	100	97	100	97	34	63	3	97.00%
7th	100	97	100	97	33	64	3	97.00%
8th	87	86	87	86	38	48	1	98.85%
<b>Total</b>	<b>891.5</b>	<b>863.5</b>	<b>958</b>	<b>922</b>	<b>483</b>	<b>439</b>	<b>36</b>	<b>96.24%</b>

<b>Panola</b>								
P3a	10	7.5	20	15	14	1	5	75.00%
P3p	14	14	28	28	28	0	0	100.00%

**ADA &  
Enrollment  
1/15/2021**

	Enrollment	Eligible Days Present (Ref. ADA)
	ADA*	
P4	42	34
KG	85	72
1st	70	62
2nd	79	73
3rd	86	78
4th	54	51
5th	56	56
6th	77	70
7th	52	49
8th	37	33
<b>Total</b>	<b>662</b>	<b>599.5</b>

**Students**

	Students Present on Campus	Students Present At Home*	Students Absent*
Student Enrollment	Students Present		
84	68	34	34
85	72	56	16
70	62	40	22
79	73	43	30
86	78	41	37
54	51	27	24
56	56	38	18
77	70	29	41
52	49	21	28
37	33	17	16
<b>728</b>	<b>655</b>	<b>388</b>	<b>267</b>
			<b>73</b>

Att. %
80.95%
84.71%
88.57%
92.41%
90.70%
94.44%
100.00%
90.91%
94.23%
89.19%
<b>89.97%</b>

**Mesquite**

P3	18	17
P4	20	17.5
KG	30	25
1st	25	21
2nd	21	19
3rd	23	23
6th	33	32
<b>Total</b>	<b>170</b>	<b>154.5</b>

36	34	19	15	2
40	35	28	7	5
30	25	16	9	5
25	21	16	5	4
21	19	14	5	2
23	23	18	5	0
33	32	16	16	1
<b>208</b>	<b>189</b>	<b>127</b>	<b>62</b>	<b>19</b>

94.44%
87.50%
83.33%
84.00%
90.48%
100.00%
96.97%
<b>90.87%</b>

\*P3 AM & PM now full day

**Campus**

Ewing	464	425.5
10th St	509	481.5
Jefferson	745	700
Ledbetter	416	372.5
Pafford	891.5	863.5
Panola	662	599.5
Mesquite	170	154.5
<b>TOTAL</b>	<b>3857.5</b>	<b>3597</b>

509	467	245	222	42
556	526	236	290	30
745	700	250	450	45
469	420	208	212	49
958	922	483	439	36
728	655	388	267	73
208	189	127	62	19
<b>4173</b>	<b>3879</b>	<b>1937</b>	<b>1942</b>	<b>294</b>

91.75%
94.60%
93.96%
89.55%
96.24%
89.97%
90.87%
<b>92.95%</b>

**I.**

**Compensation for  
CEO/Superintendent**

**J.**  
**Minutes from**  
**Board Meeting**  
**on 12.14.20**



**TRINITY BASIN PREPARATORY  
MEETING OF THE BOARD OF DIRECTORS  
2730 N HWY 360  
GRAND PRAIRIE, TEXAS, 75050  
MONDAY, DECEMBER 14, 2020**

**12:00 P.M. OPEN SESSION**

- I. CALL TO ORDER:** Loren Hitchcock called the meeting to order at 12:06 p.m. He announced that a quorum was present. The members in attendance via videoconference were:

Randy Shaffer, President, Member  
Ken Petree, Vice President, Member  
Julia Gomez, Member  
Dana Bickford, Member  
Loren Hitchcock, Member  
Mike Winemiller, Member  
Frederick Brown, Member

Others in attendance were:

James Dworkin, Chief Financial Officer, Board Treasurer  
Trey Varner, Chief Legal and Operations Officer, Board Secretary  
Lesley Austin, Chief Academic Officer  
Brandon Duck, Chief Development Officer  
Ryan Keser-Richards, Panola Campus principal

NOTE: This meeting was conducted in accordance with the Governor's authorization concerning suspension of certain open meetings law requirements for COVID-19 disaster. All attendees attended the meeting via videoconference and were visible and audible to the entire group and any others joining the meeting for the entirety of the meeting. An audio recording was made of the entire meeting.

- II. OPEN SESSION – 12:10 p.m.**

**III. NON-AGENDA RELATED PUBLIC COMMENTS**

This forum allows anyone in attendance to address the Board on any matter except personnel and individual student issues. Any personnel concerns should be brought to the attention of the CEO prior to the meeting. Speakers will be limited to three (3) minutes. Non-agenda items will be taken for no more than 30 minutes.

**IV. ACTION ITEMS:**

- a. Financial report – No Action Taken**
- b. Enrollment report – No Action Taken**
- c. Academic report – No Action Taken**
- d. Operations and Expansion report – No Action Taken**
- e. Development report – No Action Taken**
- f. Campus report – No Action Taken**
- g. Discussion of 2019-2020 Financial Integrity Rating System of Texas (FIRST) ratings report—No Action Taken**

- h. Consider and/or vote on changes to 2020-2021 District Calendar**—Ken Petree made the motion to approve the changes to the 2020-2021 District Calendar as presented. Frederick Brown seconded. The vote was unanimous.
- i. Consider and/or vote on minutes from meeting on 12.14.20**—Dana Bickford made the motion to approve the minutes from the meeting on 12.14.20 as presented. Mike Winemiller seconded. The vote was unanimous. Frederick Brown abstained from voting due to absence at meeting on 11.16.20.
- j. ADJOURNMENT**

**V. CLOSED SESSION PER TEXAS GOVERNMENT CODE.**

- a. Private Consultation with the Board's Attorney (Sec. 551.071)** -- No discussion.
- b. Personnel Matters (Sec. 551.074)** – No discussion.
- c. School Children; School District Employees; Disciplinary Matter or Complaint (Sec. 551.082)** -- No discussion.

**VI. ADJOURNMENT**—1:46 p.m.

Minutes Reviewed by:

  
\_\_\_\_\_  
Trey Varner, Board Secretary