KENWOOD STATION ELEMENTARY

SBDM Council Meeting

August 3, 2023 - 3:00 pm - Library

Chair: Jenn Crase, Principal

Teacher Representatives: Gail Legg, Nadia Norris, and Paige Booth

Parent Representatives: Dana Klein, Brian Jewell

Agenda

1. Call to Order

2. Agenda Approval

3. Approval of Minutes and Norms
   a. SBDM Meeting 5/22/23
   b. Set and Approve SBDM Norms

4. Principal Reports
   a. Literacy Plan Update for KSE
   b. Enrollment Update
   c. Staffing Update
   d. Playground Update

5. Enter Closed Session to Discuss Certified & Classified Personnel Selection per KRS 61.801 (1)(f) -- Current Consultation Policy

6. Council Informational Items
   a. SBDM Council members and meeting dates for 2023-2024 school year
   b. Review Current Council Operating Procedures
   c. Review & Sign Kentucky Open Records & Open Meeting Act
      i. Managing Government Records
   d. Update from KASC review
   e. Setting Policy Update Work Session Dates

7. Council Action Items
   a. Approve master schedule 23-24
   b. Closed Session: Kenwood Safety and Emergency Plan
   c. Class Size Limit for 4th Grade

8. Open Expression

9. Adjourn

Next Meeting is scheduled for August 24, 2023; 3:00 p.m. in the library

Kenwood Station Elementary SBDM

Minutes from the August 3, 2023 Meeting

1. The meeting called to order by Jenn Crase at 3:05
2. Motion to approve Agenda by Gail Legg, seconded by Nadia Norris
3. Motion to approve Minutes from 5/22/23 by Paige Booth, seconded by Gail Legg
4. SBDM set Norms for this year's members:
    a. Start on time; attempt to end on time
    b. All voices are respected and heard
    c. Read over the agenda and attachments prior to the next meeting
    d. Be present with a device
5. No need to go into a closed session for staffing
6. Council informational items were shared
    a. Meeting dates for the year
    b. Current operating procedures
    c. Reviewed KY SBDM documents - will need to print and sign
    d. Shared the KASA review of our current SBDM policies - members received binders with all recommendations for changes
    e. The team discussed reviewing policies; and decided to start with the bylaws. All changes will be shared at one SBDM meeting and then voted on at the next meeting. Mrs. Crase will write the changes with KASA recommendations. If that plan needs to be changed, the members are willing to change the process if it is not working.
7. Council action items:
    a. Motion to approve the master schedule by Nadia Norris, seconded by Gail Legg
    b. Members entered the Closed session at 3:50 to review the KSE Safety and Emergency Plan. Motion to approve KSE plan by Nadia Norris, seconded by Brian Jewell. Members exited closed sessions at 3:59 pm
    c. One fourth-grade class had requested to be one over the state limit due to long-term sub and not moving students out of the class after being placed. Motion to approve class size overage for Knust by Gail Legg, seconded by Nadia Norris.
8. No open expression discussion
9. Motion to adjourn by Paige Booth, seconded by Nadia Norris at 4:05 pm