

Secondary Semester Exam Exemption Guidelines

All students in eligible courses will have the opportunity to earn exemption(s) for a fall or spring Semester Exam following the criteria described below. This criteria applies to high school courses taken in middle school. Semester exams do not fall under the redemption policy.

Exemptions are based on the student's official attendance record maintained by the attendance office.

Purpose: To incentivize consistent attendance, behavior, and academic performance throughout the school year.

GENERAL ATTENDANCE, BEHAVIOR, & GRADE CRITERIA (Per Class, Per Semester)

Course Grade Average	Absences	Tardies
80 or above	3 or fewer	6 or fewer

- Eligible Courses:
 - Middle School Algebra 1 (Fall and spring semester)
 - Middle School Spanish 1 (Fall and spring semester)
 - Middle School CTE courses that count as HS credit (Fall and spring semester)
 - High School Courses Grades 9-12 (Fall and spring semester)
- Students that have been placed into ISS (in-school suspension), CHOICES, or DAEP are not eligible to be exempt from final exams.
- Students must meet the behavior, grade **and** absence requirements to be eligible for the exemption in a class.
- Grades are cut off on W1+W2 +Progress 3 to determine exemption status.
- Students who have earned an exemption may choose to take the semester exam to improve their semester grade.
- Semester grades will be the average of the three 6 weeks for that semester of exempt students
- Absence on day of exam counts towards exemption
- Students in Dual Credit courses will follow the higher education institution assessment/exam guidelines.

EOC Courses and AP Courses (SPRING SEMESTER ONLY)

- STAAR EOC Courses: For courses with an EOC test, students who have a passing average for the class, as well as meet the attendance and behavior guidelines for exemptions (as listed above), will be exempt from the spring semester exam.
- AP Courses: Students who take the AP test in the spring will be exempt from AP spring semester exam. (This does not include AP courses taken during semester 1, as it will follow the regular exemption policy).

Attendance Codes Table for Clarification: The following table provides clarity regarding student attendance codes that impact exam exemptions in any manner.

Codes that **DO NOT** count against exemption

Codes that **count** against exemption

F - School related field trips	U -Unexcused
X - Extra curricular	E -Excused
COL - College Visit (2 per Board policy)	D - Doctor (present part of the day)
PRO -Present - Not in Class	M - Medical
TST - Required Assessment	LTI - Life Threatening Illness
CRT - Legal/court proceedings	XPN -Exceeded Parent Notes
CTZ - USA Citizenship Oath	OSS - Out of school suspension
VOT - Election Clerk	CHS/ISS - Choices or In-school suspension
RHD - Religious Holy Day	AEP - School related DAEP Incidents
State Mandatory Excused Absences (i.e., civic duty)	
IW - Inclement Weather	