



Meeting Notes

Project: Black Hawk Schools Addition & Remodel HSR Project No.: 20012-1
Location: On site Date: November 20, 2023
Attendance: Willy Chambers (Black Hawk), Tim Ruppert (HSR), Mike Burgaz (HSR), Cory Zimmerly (Sjostrom & Sons), Scott Krieg (Sjostrom & Sons)

Construction Meeting Notes:

1. Highway entrance:
 - a. Add sign that says "Construction Entrance Only."
 - b. Tim noted to contact DOT, Randy Frank, for entrance review.
 - c. The access is not allowed to be used the day before a holiday.

2. Cory's review of progress and items to keep track of:
 - a. Concrete foundation is on schedule.
 - b. Admin wing abatement will start on 12/18.
 - c. School Christmas Break will be used for the bulk of the existing office demo.
 - Break runs from Dec 20th until January 3rd, 2024.
 - d. The intent is to have this portion of the building completely taken down by the time the kids return for classes.
 - e. Roof top HVAC demo will start Sat 12/23. There should be 10 days for demo.
 - f. Existing Office utilities will be shut off:
 - Alliant
 - Sewer and Plumbing connections
 - Roof top equipment will need to be removed and capped/shut off.
 - There are 3 HVAC units that will be tarped and stored in the shed.
 - The fire panel is in progress for relocation/switch over for demo.
 - g. New transformer pad will be addressed tomorrow. We will use 5" conduit as shown in the drawings. Electrician will coordinate pad size with Betsy.
 - h. East side of shop: the slab will be cut and the trench will be dug tomorrow.
 - The existing cast iron pipe that was observed was checked by the plumber and is not in use. It can be demoed or capped.
 - i. The excavator M.2, will alternate between digging footings and digging the trench for the storm sewer, etc.
 - j. Precast electrical light pole bases: Scott is coordinating them; he will follow up on the installation schedule for these.
 - k. Rebar has been delivered and is stored on site.

3. Scott confirmed that all of the sub contracts have been completed.
4. Kristyn will send out a schedule of values.
5. HSR needs a cost for the credit where the freezer was deleted by CB#3. Scott K will provide this.
6. Willie's comments:
 - a. Is M.2 finishing the fire hydrant?
 - b. Can we get an exhaust hood for room #32 for the laser cutters?
 - HSR will take a look at it.
 - c. When can we use the new clock system? Tim noted that the new one is a separate system with its own head end so it won't be active until the end of the new addition work.
 - d. We need to install a temporary walk with lights where the front access is now. Students are tripping on things and it is getting dark early now.
7. Tim R:
 - a. Is Geotech on site for all of the excavation and soils checks?
 - Yes. Cory has Terracon on site.
 - b. Cory will send copies of the soils reports to HSR.
 - c. We will also need to take into account the 4-5" shift by adding a little to the link between the new class rooms and the existing shop building.
8. Cory:
 - a. When could we have the new cold storage shed built?
 - Tim R – It will take at least 12 weeks to revise drawings, submit them and get a state review done.
 - b. Let's double check the office abatement and how the abatement contractor will do it.
 - c. Ag-tech floor hole will be filled in soon.
9. Submittals:
 - a. Fire Extinguisher cabinets: Existing cabinets are clear anodized aluminum with rounded edges.
 - b. Willy will accept white cabinets or aluminum if they are timely in delivery.
10. Tim R noted that we will need to plan a pre-demo coordination meeting for the 1921 portion of building demo.
11. Scott asked about what abatement will be required for the existing admin area if any?
 - a. Scott said that the abatement report notes it in the abatement list, but we don't know what it is for.
 - b. Office abatement may take additional time.

12. 2nd Job Superintendent, Scott Sergeant, lives nearby and is visiting the site to check on progress.
13. HSR has received drawings for the cold storage building, but will need to revise them so that they will be adequate to submit for state review.
14. Background checks: The checks are progressing as subs come on board. Copies of the background checks are going to the school.

Next meeting: Wednesday, December 6th at 11:00 a.m.

Meeting location: On Site

Recorded by: Mike Burgaz