



HSR Associates, Inc.
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Meeting Notes

Project: Black Hawk Schools Addition & Remodel HSR Project No.: 20012-1
Location: On site Date: Sept 13, 2023
Attendance: Willy Chambers (Black Hawk), Robert Paulson(Black Hawk), Tim Ruppert (HSR), Mike Burgaz (HSR), Scott Krieg (Sjostrom & Sons), Cory Zimmerly (Sjostrom & Sons), Bryant Tucker (Sjostrom & Sons), Scott Johnson MZ Service.

Pre-Construction Meeting Notes:

1. Contract Status: The contract is waiting for contract sum to be settled with the Surety.
 - a. Sjostrom is doing work on site based on the notice to proceed from the Surety.
 - b. Scott K mentioned that Sjostrom is getting prices from additional electrical contractors.

2. Work on site:
 - a. The excavator has rough graded the parking at the ball diamond, the detention basin is in and rip rap is being installed.
 - b. The parking electrical conduit and light pole bases need to be installed.
 - c. Scott/Cory said that the conduit will all be installed at a depth of 24”.

3. Site Questions:
 - a. We looked at rerouting the storm sewer line to ST#17. Mike B will pass this on to POB for their review.
 - b. The excavator, Scott J, explained that ST#25 is not tall enough for the storm sewer lines to all fit into it. Mike B will pass this on to POB as well.
 - c. The current work will be back filled and ready by Sept 30th.
 - d. Scott J is planning for a temp tie in for the roof drains at the south side of the existing building.
 - e. How do we handle the new school storage shed installation? The sooner it can be done the better. The gravel pad can be done now, but avoid down spout PVC drains if they are installed. Unless the storm line to ST#17 can be routed around it. In which case the existing storage shed will not have to move until later.
 - f. Parking lot will be ready in 2 weeks. Willy will check the school schedule.

- g. Scott J said they can work around the ticket booth. Willy said that it can be disconnected and moved if needed.
- h. The football field fence will be removed for the pipe installation.
- i. Willy noted that the school will need to maintain ambulance access.
- j. Bryant and Cory noted that the street that comes down the hill across from the west parking drive will have a lot of water coming across East Center St and into the parking lot. Mike B will pass this on to POB. See sheet C201.
- k. The parking will be paved by the end of September.
- l. The west entrance to the parking has a power pole and transformer in the drive. This coordination will need to be worked out with the power company so this drive may have to wait until the power company can schedule their work.
- m. Existing school to be demoed has asbestos in the floors. Black Hawk Schools have done an environmental study.
- n. Back ground checks will be by the contractor and it is the contractor's responsibility to inform the owner as well as keep employees who do not pass off the site.
- o. GC to provide assurance of back ground checks to the owner.
- p. Cory noted that the existing metal flashing at the base of the east exterior wall of the shop building sticks down about 3" below the floor level and will need to be coordinated with the concrete walk shown there on the civil plans.
 - The walk can be sloped in the North direction until it drops 7" and some of the existing flashing can be removed and replaced with a shorter leg drip edge in color to match the existing metal.
 - Could we put in a step rather than sloping the walk to the north?
 - The door to the electrical room does not need to be ADA accessible and we can make a regular 7" step coming out from that door way.
 - Mike B will pass this along to POB.

Next meeting: Wednesday, September 27th at 11:00 a.m.

Meeting location: On Site

Recorded by: Mike Burgaz