WILSON ELEMENTARY SCHOOL DISTRICT #7
SCHEDULE "F"
CERTIFIED/NON-CERTIFIED EXTRA DUTY PAY SCHEDULE
FOR FISCAL YEAR 2023-2024
Adopted by the Governing Board: March 8, 2023

Staff members that participate in or conduct extra duty outside the regular school contract time schedule shall be paid for services rendered as follows:

ACTIVITY	PAY RATE
Certified Staff	**$30.00 per hour**
Teacher on Assignment to Supervise Summer School	
Training of certified staff as an assignment	**$25.00 per hour**
Participant in workshops sponsored by District or other academic work	
Certified Employees	**$20.00 per hour**
Non-Certified Employees	**Regular hourly rate**
The following requires submission of proposals for approval by Cabinet:	
Tutoring or other instructional	
Certified Employees	**$25.00 per hour**
Non-Certified Employees	**Regular hourly rate**
(Weekly lesson plans will need to be provided and a minimum of 15 students should be enrolled)	
Sports, Extra Curriculum/Enrichment After-school activities; clubs	
Basketball, Soccer, Softball, Volleyball, Track, Football,	
Cheerleading	**$20.00 per hour**
(Weekly attendance roster will need to be provided)	
* Requires submission of proposal for approval by Administration	
* Full payment will be made at the end of activity.	

Extra duty form must be completed, signed and approved by immediate Supervisor/ Principal before payment is processed.

All events/activities must have prior approval of the administration