

**MARION SCHOOL COMMITTEE MEETING
BUDGET SUBCOMMITTEE MINUTES**

October 30, 2023 at 3:30 p.m.

COMMITTEE MEMBERS PRESENT: April Nye and Nichole Nye McGaffey

ADMINISTRATORS PRESENT: Michael S. Nelson, Superintendent of Schools, Howard Barber, Asst. Superintendent of Finance & Operations, Marla Brown, Principal, Sippican School and Melissa Wilcox, Executive Assistant to the Superintendent.

Ms. Nye called the meeting to order at 3:35 p.m.

SUMMARY OF DISCUSSION:

Superintendent Nelson introduced the FY25 budget process with an overview of steps taken so far including working with department heads and principals to review projected costs and numbers as of today, which is early in the budget season. Mr. Barber reviewed with the School Committee the FY25 budget development instructions, executive summary process and request forms. He provided a summary of the anticipated budget line increases including state mandates and contract obligations. Principal Brown explained each of her budget requests including proposed personnel changes, new programs or significant changes to existing programs. The school committee members provided initial feedback, which included thanking the administration for their initial FY25 budget work.. They expressed concern as there are many needs to be met to best serve students along with transportation and special education cost increases. Superintendent Nelson closed discussions explaining that the administration will be gathering additional needs from administrators, which will be brought forward at the next meeting.

Meeting was adjourned at 4:39 p.m.

Motion to adjourn by Ms. Nye.

Motion seconded by Ms. Nye McGaffey.

Motion Carried 2-0.

Respectfully submitted,



Michael S. Nelson
Superintendent