

**St. Helens School District #502
Board of Directors Organizational Meeting Minutes
July 12, 2023**

The St. Helens School District Board of School District #502 convened in an Organizational Meeting at 6:30 p.m. in the District Office board Room of the District, County and State, and via Zoom, on July 12, 2023. This meeting was open to the public as well as observable at:

https://us02web.zoom.us/webinar/register/WN_G9STON4vStelfzPRYX0Nug.

Members of the community interested in commenting on agenda items were invited to so during the portions of the meeting designated for comments by visitors, or, if they wished to address the Board via Zoom, by emailing the Board of Directors prior to 5:00 on Wednesday, July 12, 2023 at: sb502@sthelens.k12.or.us with their topic of discussion.

PRESENT

Those present were:

Melody Killens, Board Chair
Bill Amos, Vice Chair
Trinity Monahan, Board Member
Ryan Scholl, Board Member
Kellie Smith, Board Member
Scot Stockwell, Superintendent
Jessica Seay, Director of Fiscal Services
Kristi Ward, Executive Assistant

Not Present:

CALL TO ORDER

Melody Killens called the School Board Work Session to order at 6:30 p.m. followed by the flag salute.

AGENDA APPROVAL

Trinity Monahan entered a motion to approve the agenda as presented. Ryan Scholl seconded; the motion to approve the agenda carried unanimously.

VISITORS TO ADDRESS THE BOARD

- No requests to address the Board were received.

CONSENT AGENDA

Kellie Smith entered a motion to approve the consent agenda as presented. Trinity Monahan seconded; the motion to approve the consent agenda carried unanimously.

ORGANIZATIONAL/ANNUAL BUSINESS

- Members confirmed that they had reviewed supporting documentation for items 6.1-6.14 in advance of the meeting. There were no comments or questions.
- It was acknowledged that there was a number sequencing error on the agenda that would be corrected.

NEW BUSINESS

- Superintendent Stockwell confirmed that he would take members on a tour of SHHS to see the renovation progress, at the conclusion of the meeting.

VISITORS TO ADDRESS THE BOARD

- No requests to address the Board were received.

ACTION ITEMS

- Trinity Monahan nominated Melody Killens as the 2023-24 Board Chair. Kellie Smith seconded; Melody Killens abstained from voting. The motion to elect Melody Killens carried unanimously with the remaining four members.

Item#	Motion	Board Member	Yes	No	Notes
8.1		Bill Amos	X		
8.1		Melody Killens			Abstained
8.1		Ryan Scholl	X		
8.1	Entered a motion	Trinity Monahan	X		
8.1	Seconded the motion	Kellie Smith	X		

- Trinity Monahan nominated Ryan Scholl to serve as the 2023-24 Board Vice Chair. Kellie Smith seconded; Ryan Scholl abstained from voting. The motion to elect Ryan Scholl carried unanimously with the remaining four members.

Item#	Motion	Board Member	Yes	No	Notes
8.2		Bill Amos	X		
8.2		Melody Killens	X		
8.2		Ryan Scholl			Abstained
8.2	Entered a motion	Trinity Monahan	X		
8.2	Seconded the motion	Kellie Smith	X		

- Trinity Monahan entered a motion to approve RESOLUTION 2023-24 #1 Designating Scot Stockwell Chief Administrative Officer, School District Clerk and Budget Officer Chair. Ryan Scholl seconded; the motion to approve carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
8.3		Bill Amos	X		
8.3		Melody Killens	X		
8.3	Seconded the motion	Ryan Scholl	X		
8.3	Entered a motion	Trinity Monahan	X		
8.3		Kellie Smith	X		

- Kellie Smith entered a motion to approve RESOLUTION 2023-24 #2 Designating Jessica Seay Director of Fiscal Services/Deputy Clerk, and Custodian of Funds. Trinity Monahan seconded; the motion to approve carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
8.4		Bill Amos	X		
8.4		Melody Killens	X		
8.4		Ryan Scholl	X		
8.4	Seconded a motion	Trinity Monahan	X		
8.4	Entered the motion	Kellie Smith	X		

- Kellie Smith entered a motion to approve RESOLUTION 2023-24 #3 Authorizing the Board Chair and Board Vice Chair to Sign Any and All Documents. Ryan Scholl seconded; the motion to approve carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
8.5		Bill Amos	X		
8.5		Melody Killens	X		
8.5	Seconded a motion	Ryan Scholl	X		
8.5		Trinity Monahan	X		
8.5	Entered the motion	Kellie Smith	X		

- Trinity Monahan entered a motion to approve RESOLUTION 2023-24 #4 Designating Bank of the West, InRoads Credit Union, and State of Local Government Investment Pool as Depositories for School Funds. Kellie Smith seconded; the motion to approve carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
8.6		Bill Amos	X		
8.6		Melody Killens	X		
8.6		Ryan Scholl	X		
8.6	Entered a motion	Trinity Monahan	X		
8.6	Seconded the motion	Kellie Smith	X		

- Kellie Smith entered a motion to approve RESOLUTION 2023-24 #5 Designating Self-insurance Option for Workers Compensation Insurance. Trinity Monahan seconded; the motion to approve carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
8.7		Bill Amos	X		
8.7		Melody Killens	X		
8.7		Ryan Scholl	X		
8.7	Entered a motion	Trinity Monahan	X		
8.7	Seconded the motion	Kellie Smith	X		

- Ryan Scholl entered a motion to approve RESOLUTION 2023-24 #6 Authorizing Purchase and Sale of Property Related to the District Renovation and Remodeling Program. Kellie Smith seconded; the motion to approve carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
8.8		Bill Amos	X		
8.8		Melody Killens	X		
8.8	Entered a motion	Ryan Scholl	X		
8.8		Trinity Monahan	X		
8.8	Seconded the motion	Kellie Smith	X		

- Kellie Smith entered a motion to approve agenda items 8.9 to 8.14 in one vote. Trinity Monahan seconded; the motion to approve carried unanimously. Those agenda items included:
 - Adopt 2023-24 School Board Meeting Schedule
 - Designate Jessica Seay as the Jurisdictional Contact for the Oregon Government Ethics Commission (OGEC)
 - Designate the St. Helens School District Board of Directors as Local Public Contract Review Board
 - Designate Lori Thompson as District Administrative Representative in charge of the IDEA program, and the Coordinator of Federal Programs
 - Designate Jared Plahn as District Asbestos LEA Representative
 - Designate Jessica Seay as District Safety Officer

Item#	Motion	Board Member	Yes	No	Notes
8.9-14		Bill Amos	X		
8.9-14		Melody Killens	X		
8.9-14		Ryan Scholl	X		
8.9-14	Entered a motion	Trinity Monahan	X		
8.9-14	Seconded the motion	Kellie Smith	X		

UPCOMING MEETING INPUT

August 9, Board Work Session, 6:30 p.m.

ADJOURNMENT

Chair Killens adjourned the Board Work Session at 6:43 p.m.


 Melody Killens, Board Chair


 Scot Stockwell, Superintendent

