



Pulaski County Board of Education
INVITATION TO BID / REQUEST FOR PROPOSAL
Fuel Tank Installation for Burnside Elementary School

Reference/ Title: Fuel Tank RFP

Date Released: December 1, 2023

Date and Time RFP is Due: January 5, 2024

RFP Advertised: December 1, 2023– January 5, 2024

Purpose of RFP:

Pulaski County Schools are soliciting proposals for the installation of fuel tanks and related services at the new Burnside Elementary School. As such, you are invited to submit a proposal for this project/service.

The Pulaski County Board of Education will narrow RFP responses down to what we consider the “best evaluated” responses and reserve the right to enter into competitive negotiation with responding vendors if necessary. We reserve the right to award based on reasons other than lowest price. We will examine the proposals for the best price, quality, performance measures, customer support and services, level of meeting specifications, and reference checks. The Pulaski County Board of Education reserves the right to waive any or all proposals.

RFP must be submitted to the Pulaski County Board of Education, 925 North Main Street, Somerset Kentucky, 42503. Closing time for responses will be 2pm, January 5, 2024, as specified, at the Pulaski County Board of Education. RFP’s will be opened at this time and responding vendors may be contacted the following week with any questions, before the RFP is awarded at the January Board Meeting.

SCOPE OF WORK

Excavate (2) 4'x11' tank footers and (1) 14'x28' area for pad and drive lane

Excavate 2 canopy footers

Pour concrete for tank footers, pad, and canopy footers

Unload and install AST on tank footers/pad

Excavate trench, approx. 50' from new tank for electrical conduit

Install new conduit and wire in trench for electrical panel, mounted on customer supplied pole

(Customer to provide adequate electrical feed to the supplied pole for panel mounting)

Unload canopy and install on canopy footers

Install tank trim on tank

Install Gasboy dispenser

Install Fill-rite FMS (with an allowable monthly charge, not to exceed \$100 per unit, from manufacturer)

Install new E-Stop at tank

Start up all new equipment

Verify functionality on new equipment

PLEASE QUOTE

1	CANOPY	MATERIALS / FREIGHT	_____
1	TANK	12K STEEL AST	_____
1	GAS9853KDFZ	GASBOY DISPENSER	_____
1	FMS	FUEL MANAGEMENT SYSTEM	_____
1	TANK TRIM	TANK TRIM	_____
1	ELECTRICAL	ELECTRICAL MATERIALS	_____
1	CONSTRUCTION	COMSTRUCTION MATERIALS	_____
1	LABOR	LABOR AND INSTALLATION	_____
1	FREIGHT	FREIGHT	_____

Your bid does not include repairs or updates to the site's existing electrical system. The Pulaski Board of Education does understand that the site will have to be inspected when the dispensers are installed and that it may require updates. It is to be understood that the awarded bidder may be required to install these updates on a time and material basis in addition to this quote but ALL additions must be approved by Pulaski Board of Education.

INSTRUCTIONS FOR BIDDERS:

This invitation can be viewed or printed from the internet at www.pulaski.kyschools.us on the bid released date and will remain there until the date specified for the bid opening. All bid tabulations will be reviewed and after the bid is awarded at the next scheduled board meeting, the bid awards will be posted on line at the website listed above.

CORRECTION OF MISTAKES:

Bidders are cautioned to recheck their bid for possible errors. No bid can be corrected or signed after being opened. No bids will be altered or amended after the specific time and date set for the bid opening.

WITHDRAWAL OF BID:

All bids shall be valid for a period of thirty (30) days from the bid opening date to allow for tabulation, study and consideration. A bidder may withdraw a bid, without prejudice, after it has been submitted only if a written request is submitted and received prior to the deadline during which bids may be submitted.

BIDDER RESPONSIBILITIES:

It is the responsibility of the bidder to furnish specific product content data, as required by law (MSDS) stating that the products meet federal, state and local regulations, i.e., OSHA (lead free) AHERA (asbestos free); Federal specifications; and ASTM.

It is to be understood that the bidder, if awarded an order or contract, agrees to protect, defend and save harmless the Board of Education from any suits or demands for payment that may be brought against it for the use of any patented material, process, article or device that may enter into the manufacture, construction or form a part of the work covered by either order or contract; and he further agrees to indemnify and save harmless the Board of Education from suits or actions of every nature and description brought against it for, or on account of any injuries or damages received or sustained by any party or parties by, or for any of the acts of the contractor, his servants or agents.

PRICING:

Bid prices should include all freight charges and delivery charges, and it is added to your quote. The PCBOE is exempt from any taxes imposed from the Federal and/or State government.

CONFLICTS OF INTEREST

A. KRS 45A.455 prohibits conflicts of interest, gratuities, and kickbacks to employees of the Pulaski County Public Schools in connection with contracts for supplies or services whether such gratuities or kickbacks are direct or indirect.

B. KRS 45A.990 provides severe penalties for violations of the laws relating to gratuities or kickbacks to employees, which are designed to secure a public contract for supplies or service.

If you have any questions, please feel free to contact Shelley Todd at Pulaski Board of Education by email at shelley.todd@pulaski.kyschools.us

THIS CERTIFICATE MUST BE EXECUTED BY BIDDER

In compliance with this invitation to bid; in consideration of the detailed description attached hereto; and subject to all conditions thereof, the undersigned agrees, if this bid be accepted within the time stipulated above, to furnish any or all of the items upon which prices are quoted in accordance with the specification applying at the price set opposite each item.

NOTE: By law, the school district must receive approval from the Board of Education prior to payment of invoices unless it is taking advantage of a discount. Otherwise, payment must be made after receiving approval of the payment by the Board, which meets the Tuesday following the second Monday of each month.

No late charges, finance charges, carrying charges or other such charges will be honored.

Company_____

By_____ Title_____

Address_____

Telephone_____ Date_____

Signature_____