

**LIBERTY COMMON SCHOOL
BOARD OF DIRECTORS MEETING
BUSINESS MEETING**
October 26, 2023

MINUTES

Liberty Common School- Aristotle Campus
2130 West Horsetooth Drive Fort Collins, CO

Board members in attendance:

X	Todd Arndorfer
X	Elizabeth Barber
X	Patrick Albright
-	Mark Dollar
X	Cindy Skalicky
X	Mindy Story
X	Elizabeth Timpe

Administration in attendance:

X	Headmaster Bob Schaffer
X	Principal Robert Robinson
X	Principal Casey Churchill
X	Principal Sandy Stoltzfus
X	Assistant Principal Kathleen Kearney
X	Assistant Principal Jenna Allen
X	Assistant Principal Chris Reynolds
X	Dean of Student Affairs Tiffany Burgess
X	Director of Operations Bev Hanawalt
X	Director of Advancement Brett Harkey
X	Director of Finance Noelle Currell
X	Athletic Director Franklin Russell
	Director of Policy and Compliance Sarah Hunt
X	Communication Specialist Kallie Cooper
X	Director of Information Technology Sean Lewis

CALL TO ORDER

- Approve agenda 6:00PM

PLEDGE OF ALLEGIANCE

STAFF AND COMMUNITY COMMENT – (Two-minute limit per person)

Mike Barber: Reconsider partnership with CSU for Spartan Week. CSU pushing the normalization of “preferred pronoun” ideology on our sixth graders.

NEW BUSINESS

- Swear in New BOD Member – School and State Oaths – Mr. Arndorfer Oaths administered.

ROUTINE BUSINESS

- Approve Minutes – Regular Meeting – September 28, 2023
- Approve Minutes – Special Meeting – October 9, 2023

Motion: Move to adopt the minutes from the September 28th regular meeting and the October 9th special meeting.

Moved: Mr. Arndorfer

Second: Ms. Skalicky

Vote type: Call-out

Result:

Y	Patrick Albright
Y	Todd Arndorfer
Y	Elizabeth Barber
Absent	Mark Dollar
Y	Cindy Skalicky
Y	Mindy Story
Y	Elizabeth Timpe

RESULT: 6-0

DEPARTMENT REPORTS

- English Department Report – Mr. Dybzinski
- Library/Literary Review Report – Ms. Gowing

ADMINISTRATION REPORT

- Headmaster Report – Mr. Schaffer

UNFINISHED BUSINESS

-

NEW BUSINESS cont'd

- Final 2022-23 Audit Report – Ms. Currell and Hoelting
- Security item request:

Motion: Move to empower Mark Dollar to work with administration and staff on upcoming security needs and bring a recommendation to the board.

Moved: Mrs. Barber

Second: Dr. Story

Vote type: Roll call

Result:

Y	Patrick Albright
Y	Todd Arndorfer
Y	Elizabeth Barber
Absent	Mark Dollar

Y	Cindy Skalicky
Y	Mindy Story
Y	Elizabeth Timpe

RESULT: PASS 6-0

SUB-COMMITTEE REPORTS

- Security Committee – Mr. Dollar
- Academic Advisory Committee – Ms. Barber
- Advancement Committee – Ms. Skalicky
- Financial Accountability Committee – Mr. Dollar
- Policy Committee – Mr. Albright
- Governance Committee – Mr. Arndorfer
- Parent Education Committee – Ms. Story
- Building Corporation Liaison – None
- Expansion Committee – Mr. Arndorfer

TOP THREE ITEMS FOR COMMON SENSE NEWSLETTER -

None

ADJOURN

8:22PM

Motion:

Moved:

Second:

Vote type: Roll call

Result:

	Patrick Albright
	Todd Arndorfer
	Elizabeth Barber
	Mark Dollar
	Cindy Skalicky
	Mindy Story
	Elizabeth Timpe

RESULT:



AAC Curriculum Change Referral Form

Under BOD Policy "The purpose of the Academic Advisory Committee (AAC) is to assist the Board of Directors (BOD) in maintaining the original vision of Liberty Common School as set forth by the founders of the school and as stated in Article VI of the Liberty Common School Bylaws. No curricular changes will be made without review from the AAC, however per Liberty Common School's charter, the BOD has final responsibility for all curriculum decisions."

If you have a textbook you would like to see adopted, please use the Textbook Approval Form. For all other proposals involving substantial changes to the curriculum, please use the form below. When complete, please show the form to your department head for endorsement and then forward copies to the Principal and Assistant Principals. Either paper or electronic submission is acceptable. If electronic, please have the department head type his or her name and the date of their endorsement on the line below. The Principal will either forward the form to the AAC, or communicate further with the proposer and the department head.

Becky Pollyea

Name of Staff Member Bringing Proposal: _____

Date: 10-11-23

1. Title (Describe your proposed change in a sentence, e.g.: "Proposal to increase the English elective requirement from 10 credits to 15"):

Proposal to teach 4th grade students Ukulele instead of Guitar at the Plato Campus (this is already in place at Aristotle).

2. List course or courses impacted by this change:

Core Knowledge Music 4

3. Explain the proposed change in detail (attach additional documentation if needed):

See attached

4. Explain how the proposed change will better fulfill the school's mission and policies than the current practice (attach additional documentation if needed):

As the Ukulele is easier to grasp for beginners, a broader range of students will be able to achieve success and excellence in music with the Ukulele. This will, in turn, encourage them to continue on with their music studies in subsequent classes/years.

5. Explain what impacts, if any, will this change have on previous or future grades:

If they have a successful experience learning to play music in the 4th grade (with the Ukulele), they will be better prepared for Choir and Band in 5th and 6th grade.




Signature of Department Head

10-11-23
Date



Signature of Principal

10/12/23
Date



Tim 19 OCT 2023

Plato Teacher - Becky Pollyea



10-11-23

Aristotle Teacher - Nancy Hoyer



Moving from Guitars to Ukuleles

Why now?

This is the right time to think about transitioning as the guitars Liberty has been using for 4th graders at the Plato campus are due for repair or replacement within the next few years. Repairing them costs almost as much as replacing them.

Which is better for students? I asked the owner of The Chordhouse, Sarah Adams, a professional teacher of both guitar and ukulele, to explain why the ukulele would be best for our 4th graders:

1. The ukulele is a 4 string instrument with strings G C E A. With just one, two, or three fingers students can play many chords and scales with relatively quick success. This gives the students confidence to keep going and the ability to explore the instrument more thoroughly.
2. The guitar is a complex 6 string instrument with strings of E A D G B E. When most students are familiar with consecutive notes starting with middle C. Playing a C scale on the guitar is more difficult on the guitar.
3. The fret-string grid system of learning to play music is abstract and difficult to translate from standard notation. Starting with a 4 string instrument that is C based like the ukulele is a great way to start with this difficult task.
4. Simply - The guitar is bigger. That makes it more expensive and more difficult to store. The ukulele is more accessible and is less time consuming to tune 4 strings rather than six.
5. Students are less likely to experience severe finger pain while playing the ukulele.
6. Using the key of C - the key without incidentals - is a great intro to teaching music theory. The major scale, scale degrees, intervals, triads, chords, sight singing and voice leading. The ukulele is C based and it makes it easier to scaffold learning.
7. The guitar is great too, but with the ukulele you're going to have a better success rate and find more ways to incorporate and scaffold music theory learning with the ukulele. There are so many fun activities with the ukulele and the sound is so pleasing. It's just got a happy sound.

P.S. If you are concerned about cost, I've already received 13 brand new ukuleles for Plato through the DonorsChoose grant. We just need 17 more and could finance the purchase of those by selling the guitars we currently have. Many families would jump at the opportunity to purchase an inexpensive instrument for their child, especially around the holidays.

Thank you.

**LIBERTY COMMON SCHOOL
ACADEMIC ADVISORY COMMITTEE MEETING**

November 8, 2023

5:30PM

Liberty Common Elementary School

1725 Sharp Point Drive Fort Collins, CO

Zoom: <https://libertycommon.zoom.us/j/89802529701>

ATTENDANCE

(X) Present (R) Remote

	Voting Membership		Administration		Visitors (Faculty & Parent)
	Randy Everett	x	Bob Schaffer	x	Paige Gowing
x	Ruth Ann Everett		Sarah Hunt		Jared Dybzinski
x	Maureen Schaffer	x	Kathleen Kearney	x	Becky Pollyea
R	David Van Maren	x	Robert Robinson		
	Laurel Van Maren		Casey Churchill		
x	Kelly Krapes		Sandy Stoltzfus		
x	Nancy Hoyer	x	Jenna Allen		
x	Jenny Cardenas	x	Chris Reynolds		
x	Lander Hultin				
x	Kay Lannen (Secretary)				
x	Elizabeth Barber (Chair)				

CALL TO ORDER at 5:32pm

ROUTINE BUSINESS

- Approve Agenda
- Approve AAC Meeting Minutes 11 October 2023

NEW BUSINESS

- Curriculum Change Referral: 4th-Grade Ukulele – Becky Pollyea – Vote

- Kelly moved to approve curriculum-change-referral form for 4th grade ukulele. Nancy seconded.
- The motion passed unanimously.

UNFINISHED BUSINESS

- 7.14 Literature Acquisition Policy Review – Elizabeth Barber
 - Maureen moves the AAC recommend that the board adopt a resolution establishing the 2010 Core Knowledge Sequence as the official curriculum for Liberty Common School. Newer editions of the Core Knowledge Sequence should not be used without going through the curriculum review process. Lander seconds. The motion passes unanimously.
 - Action Items:
 - Paige will share the LRT Rubric with the AAC (done).
 - Paige and the Literature Review Team will compose a paragraph outlining a process that allows the AAC to annually review a list of literature requests approved by the LRT.
 - Sandy will compose a paragraph outlining a process that includes a routine audit of individual classroom libraries and/or ensures in other ways that this policy will be communicated to all staff in the future (rolled over from October meeting).
- *The Old Man and the Sea* Text Proposal – Jared Dybzinski – Vote
 - Lander moved, Ruth Ann seconded to approve *The Old Man and the Sea* Text proposal.
 - The motion passed unanimously.
- Fine Arts Proposal Update – Maureen Schaffer
 - Maureen and the subcommittee have been working on a presentation.
 - Maureen will send out the presentation when it is ready. The current goal is to bring the presentation to the board at the January meeting.

ADJOURN at 6:56pm

Next Meeting: January (TBD by Doodle Poll due to conflict with Legio XIII)



LCS/LCHS Textbook Approval Form

Both an electronic version (for distribution to AAC members) and a paper copy (for signatures) are required. For textbooks, a hard copy of the text must be provided with the paperwork at each level of signature approval. The AAC will review this form within 60 days of submission. The latest submission date for consideration is March 1st for the subsequent academic school year. Please refer to the Registration/Curriculum Timeline and the Process for Curriculum Changes for more details.

1. School year in which the textbook shall be used: 2023-2024 *(January / Feb. 2024)*
2. Course for which the textbook shall be used: American Literature
3. Full title of textbook: The Old Man and the Sea
4. Author(s): Ernest Hemingway
5. Publishing company: Scribner
6. ISBN-13: 9780684801223 Estimated cost per copy: 7.83
7. Is the textbook intended to be owned by the student? (check one) Yes No
8. If no, estimated lifespan: Five years
9. Is this textbook replacing a previous textbook? (check one) Yes No
10. If yes, what were the problems or issues concerning the previous textbook? The Red Badge of Courage
(Please see my attached explanation of problems with Red Badge.)
11. Justify the new textbook selection. What is it about this textbook that sets it apart from its peers? If there was a previous textbook, how is the new one superior? Explain how this textbook adheres to

2023-2024 American Literature Textbook Change Justification
Old Man and the Sea* Instead of *Red Badge of Courage
2023-2024
Jared Dybzinski

What are the problems concerning the previous textbook?

I have taught Crane's *The Red Badge of Courage* since the beginning of the high school. When I designed the American literature course, I wanted to choose novels representative of different major eras/movements in our literary history. I think this makes sense for a survey course. *Red Badge* has served my class well, for the most part, but I have always struggled to teach it. For one, Crane's approach is incredibly ironic. Every paragraph is soaked with irony. This can be brilliant in its own way, but it makes it very difficult for a young man or woman to know what Crane is actually saying or claiming or believing or denouncing. By the end of the story, it feels as if Crane is mocking everything, even his own notions of heroism. The effect is to feel like hope itself is something to mock. This would line up with Crane's personal perspective as he himself said hope was the most vacuous emotion in the world (see Chester L. Wolford's article "The Anger of Henry Fleming: The Epic of Consciousness" for a good analysis of this reading of *Red Badge*).

Now, the text gets across this perspective in an artistically impressive way. It has given me and my students much to discuss through the years, but I just don't think it is the best thing to offer our students' growing literary and metaphysical appetites.

Justify the new textbook selection. What is it about this textbook that sets it apart from its peers? If there was a previous textbook, how is the new one superior? Explain how this textbook adheres to the original philosophy and intentions of the founders.

At first glance, it might seem puzzling to replace a hopeless text with *Old Man and the Sea*. After all, doesn't the typical first reading of this book create outrage? All that fighting and hoping, and the sharks win anyways? Well, the sharks win the meat, but they don't crush the man's heart. The book is dark and gives a similarly tragic view of human effort, but the book preserves a sense of the old man's dignity as well as the redemptive beauty of the old man's relationship with the boy. In this book we have the cruel struggle between man and indifferent nature (like Crane), but man finds a harmony with nature in the midst of the cruelty and indifference. Thus, our students will get some similar dark strains and realism as the Crane text, but they would get some more redemptive seeds. They would also get more Hemingway, and I have always felt guilty that one of the giants of modern American literature only had one short story in my course. Furthermore, the book is short enough for me to do more in-class reading. This will help me model good reading, and it will help make sure we are literally "on the same page" when it comes to our discussions.

the original philosophy and intentions of the Founders. (Please see my attached justification.)

12. Should this textbook not be approved, please list the top two alternatives.

1.) A couple Lost Generation short stories = from Hemingway

2.) A couple Lost Generation short stories = from Fitzgerald

Approved By:

Jared Dybzinski

Submitted by (print name)

Jared Dyl.

Signature of Department Head

[Signature]

Signature of Principal

[Signature]

Signature of Headmaster

Signature of AAC Chair

Signature of BOD Chair

9/21/23

Date

9/21/23

Date

9/21/23

Date

SAT 23 SEP 2023

Date

Date

Date



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Advancement Committee

Business

Brett Harkey—Director of Advancement

November 9, 2023



RAISE THE TORCH

THE CAMPAIGN FOR LIBERTY COMMON SCHOOL

AmPhil Campaign Management - summary

- Brett inquired about quotes regarding options ranging from full management and execution to monthly consulting hours
- All proposals are based on a flat-fee structure (best practice according to AFP)

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RAISE THE TORCH

THE CAMPAIGN FOR LIBERTY COMMON SCHOOL

AmPhil Campaign Management – three requested options

- **AmPhil manage and execute**
 - Full Service option (this was the proposal they've already delivered)
 - \$10,675/mo for ~10 months
- **LCS and AmPhil manage and execute together**
 - Need to dialogue about what components would be done in-house vs. by AmPhil
 - Would require some in-house staffing
- **LCS manage and execute, AmPhil available for coaching and guidance**
 - AmPhil recommendation: major gift coaching
 - Monthly fee based on hours needed
 - Would require more in-house staffing

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RAISE THE TORCH

THE CAMPAIGN FOR LIBERTY COMMON SCHOOL

Goal: Raise \$2M for the opening of the Junior High

Next Steps:

- Meet with Sandy Shrader (AmPhil) to discuss management options, price points, etc.
- Build out campaign execution plan
 - Refine case for support
 - Conduct donor meetings
 - Pursue and grow foundation and grant funding
 - Enlist campaign committee
 - And more...

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RAISE THE TORCH

THE CAMPAIGN FOR LIBERTY COMMON SCHOOL

Campaign & Departmental Budgeting - goals

- Achievable Goals for next 3 years (\$4.505M total)
 - Foundation and grant funding: \$2.25M
 - Capital Campaign: \$2M
 - Annual Fund and Scholarship Funds: \$255K



RAISE THE TORCH

THE CAMPAIGN FOR LIBERTY COMMON SCHOOL

Campaign & Departmental Budgeting – general recommendations

- Overhead expenditures: up to 20%
 - Roughly half should be devoted to direct fundraising expenses (donor visits, thank you gifts, travel, printing, etc)
- Program expenditures: 80% or more
 - Usually involves some shared expenses where a portion of staff time, marketing expense, facilities expense, food services, etc. are considered program expenses as they overlap with other functions of the organization

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Departmental Staffing

In-house staffing options – a potential strategy*

– Grants Specialist

- Grant writing (applications AND new foundation proposals)
- Grant reporting and management

– Advancement Services Specialist

- Database management
- Reporting, data analysis
- Acknowledgements
- Mailings (appeals, pledge follow-ups, etc)
- Wealth research & donor portfolio upkeep

*dependent on campaign management plan

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Year-End Appeal

- **Designation:** Annual Fund
- **New mechanism:** Giving Society/Donor Clubs
- **Collateral:**
 - 2 letters, 2 emails, social media, online giving page
- **Timeline:**
 - Letter 1 to mail house week of Nov 13 (hits mailboxes near end of November)
 - Email delivery coordinated with letter arrival
 - Letter 2 to mail house week of Dec 4 (hits mailboxes mid-December)
 - Email delivery coordinated with letter arrival
- **Of Interest:** The year-end appeal is the single most effective fundraising activity at Liberty (and across the nonprofit world).

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Annual Fund – defined

- Catch-all term for general nonprofit fundraising (does not include money raised during capital campaigns or for endowment fund)
- The most common form of fundraising designation across the nonprofit world

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Annual Fund - benefits

- **Provides Unrestricted Funds**
 - Allows FAC, BOD, and Director of Finance to direct annual fund giving towards the most wise and prudent expenses, regardless of their community appeal
- **Increases donor participation**
 - Asking everyone to give grows the donor base
- **Reinforces the Mission**
 - Gives regular opportunities to communicate about what Liberty Common School does best – mission is front and center
 - Ask people to give towards the mission (rather than towards a niche project)
- **Establishes Giving Patterns**
 - Campaigns occur at regular intervals, which helps donors plan and sets expectations properly
 - Allows us to move away from creating a new “sales pitch” for a new need each year
 - Frees FAC and BOD to direct annual fund \$\$ at normal fiscal rhythms (rather than requiring a special BOD decision each fall)
- **Identify Upgradeable Donors**
 - Annual fund giving reveals consistent givers and gives the opportunity to ask them to upgrade their gift year-over-year

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Annual Fund - goals

- Grow our donor base (fundraising as a team sport)
- Build awareness of LCS mission and the importance of broad consistent support
- Educate donors about how LCS is funded
- Grow trust in existing fiscal managers and BOD to make wise and necessary financial decisions for the school
- Move away from asking for donations for fund crises or wish list items

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Giving Societies (aka donor clubs)

2 main purposes:

1. Recognize donors and express appreciation in a public way
 - This is in addition to standard letters and thank you cards
2. Provide an incentive to donors to increase their giving, threshold by threshold, each year
 - Creates a soft mechanism to upgrade donors
 - Creates opportunities for “aspirational giving”

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Giving Societies (aka donor clubs)

Traits of good donor clubs:

- They convey prestige and an aura of exclusivity
- They have a mission-specific name and benefits
- There is 1 club, but with multiple levels
- Benefits are few and easy to fulfill
 - Primary benefit: access (creates a sense of belonging, teamsmanship, fellowship)

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Giving Societies - proposal

- One society
 - Possible names:
 - Libertas Society
 - Torchbearers Society
 - 1997 Society
- Three levels: \$1,000, 2,500, \$5,000
 - Possible names (circle, club, fellowship):
 - Principal's Circle / Headmaster's Circle / Founder's Circle
 - Communis Scientia Circle / Communis Virtutes Circle / Communis Prudentiae Circle
 - Common Knowledge Circle / Common Virtues Circle / Common Sense Circle
 - Platinum / Gold / Silver / Bronze
 - Unused names from Society list
- Commitment: 1 year
- Future ideas:
 - Alumni Club
 - Eagles' Club (athletics)
 - Heritage Society (planned giving)

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Giving Societies - proposal

- **Example Language**
 - "Leadership gifts of \$1,000 or more are especially valuable and grant you membership in the *Libertas Society*."
- **Benefits**
 - Access to special event(s)
 - Annual gathering at a home over a meal with an important leader (headmaster, founder, faculty member, etc)
 - Monthly/quarterly "fireside chat" with Headmaster
 - Early entry or preferred seating to an existing event
 - Recognition
 - Common Sense, Plaque, Social Media, Website, Annual Report, Magazine, etc.
 - Token
 - Lapel pin, decal, etc.

LIBERTY COMMON SCHOOL

FORT COLLINS, COLORADO

Advancement Committee Meeting – Thu 9 NOV 2023

Time: 8:30a p.m.

Location: Plato Campus, Refectory

Attendees: Cindy Skalicky, Todd Arndorfer, Brett Harkey, Noelle Currell, Elizabeth Timpe

1. Standard Business (see attached slideshow)

a. 23-24 Fundraising Summary

- Total received, pledged, in-kind: \$919K
- Raise the Torch total received: \$180K
- Action Step: gather a small group to determine BEST grant strategy, deliverables, timing, etc.

2. Professional Development

a. Mr. Harkey led in a book discussion of *Forgotten Foundations of Fundraising*, chapters 1-2

3. Business (see attached slideshow)

a. Raise the Torch

- Campaign management discussion ongoing
 - Action Step: further conversation with AmPhil about options for campaign management, pricing, etc.
 - Action Step: reach out to other philanthropic consultants to evaluate product, pricing, etc.
- Departmental Budgeting report (for both Campaign Management and ongoing Advancement operations)
 - General recommendation from AmPhil: 20% for overhead, 80% for program
- Departmental Staffing
 - Ongoing conversation about what we hire for in-house Advancement work vs. outsource to consultants
 - If in-house, a potential strategy could be for 2 positions: Grants Specialist and Advancement Services Specialist
 - Action Step: as campaign management conversations develop, evaluate pros/cons of in-house vs outsource
 - Action Step: determine how many FTE's needed for any in-house hires
 - Action Step: BOD determine if Bob will be expected to devote any of his time to donor meetings

b. Year-End Appeal

- Report on progress of year-end direct appeal by Mr. Harkey
- Designation: Annual Fund
- New mechanism: Giving Society/Donor Clubs

c. Annual Fund

- Mr. Harkey gave a report on the definition, benefits, and goals of Annual Fund giving

d. Giving Societies (aka Donor Clubs)

- Mr. Harkey gave a report on the purposes of Giving Societies and the traits of effective implementations
- Committee conversation about possible names, levels, and future donor clubs
- Committee recommendations:
 - Recommended name: Libertas Society
 - Levels: \$1,000 / \$2,500 / \$5,000
 - Circle name options (could substitute Club for Circle):
 - a. Principal's Circle / Headmaster's Circle / Founder's Circle

b. Gold / Silver / Bronze

4. BOD Report – 3 things the BOD needs to know:

- a.** Raise the Torch Campaign Management & Departmental Staffing conversation ongoing
- b.** Year-End Appeal
- c.** Giving Societies

5. Next Meeting Date: Thu 7 DEC 2023



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Advancement Committee

Monthly Report

Brett Harkey—Director of Advancement

November 9, 2023

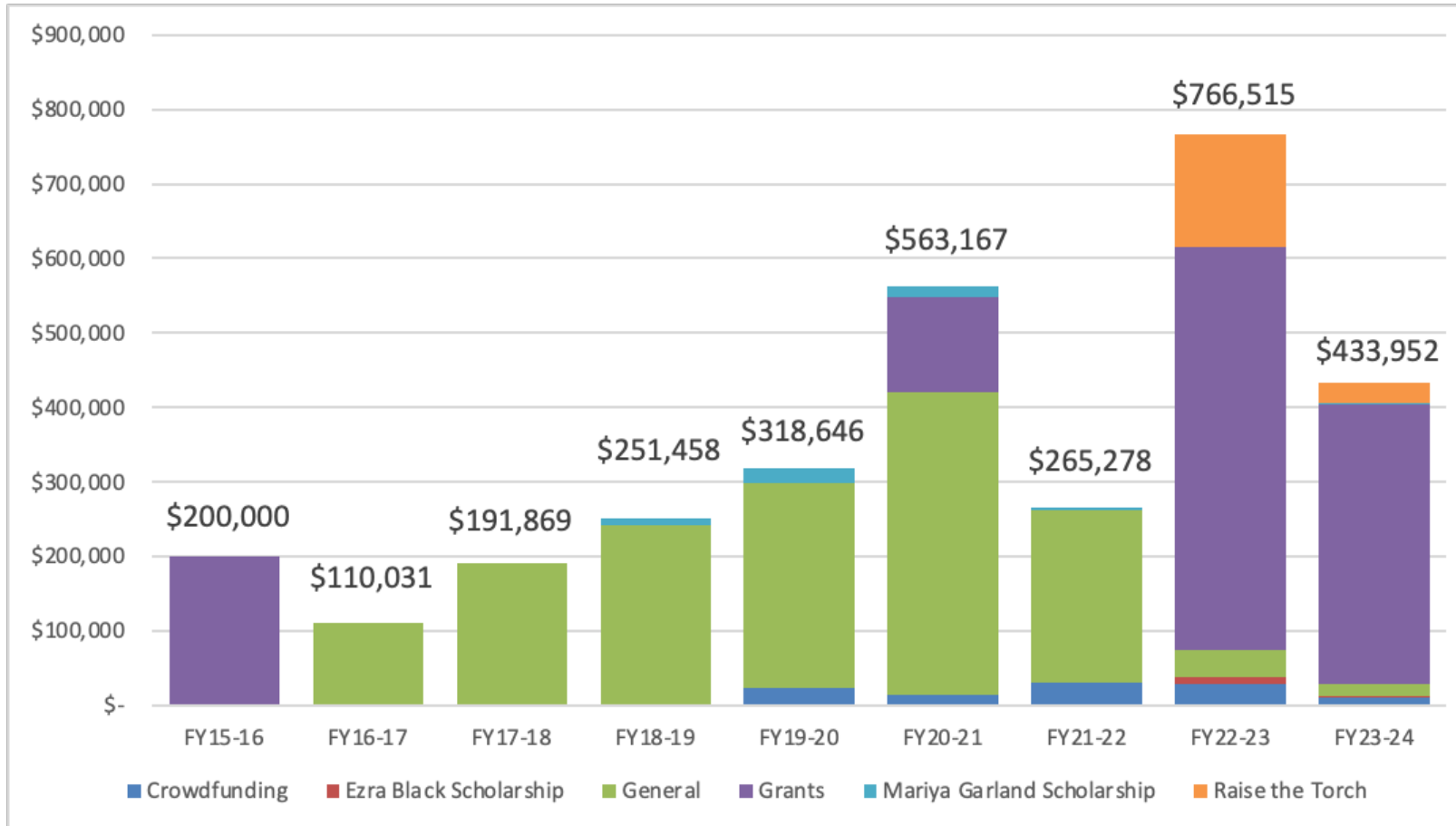
Fundraising Summary (23-24)

Description	Amount
Total RECEIVED (as of 10/31/23)	\$433,952
Total PLEDGED to Date (as of 10/31/23)	\$467,329 (grants)
In-Kind Gifts (as of 10/31/23)	\$18,114
TOTAL 23-24	\$919,395

LIBERTY COMMON SCHOOL

FORT COLLINS, COLORADO

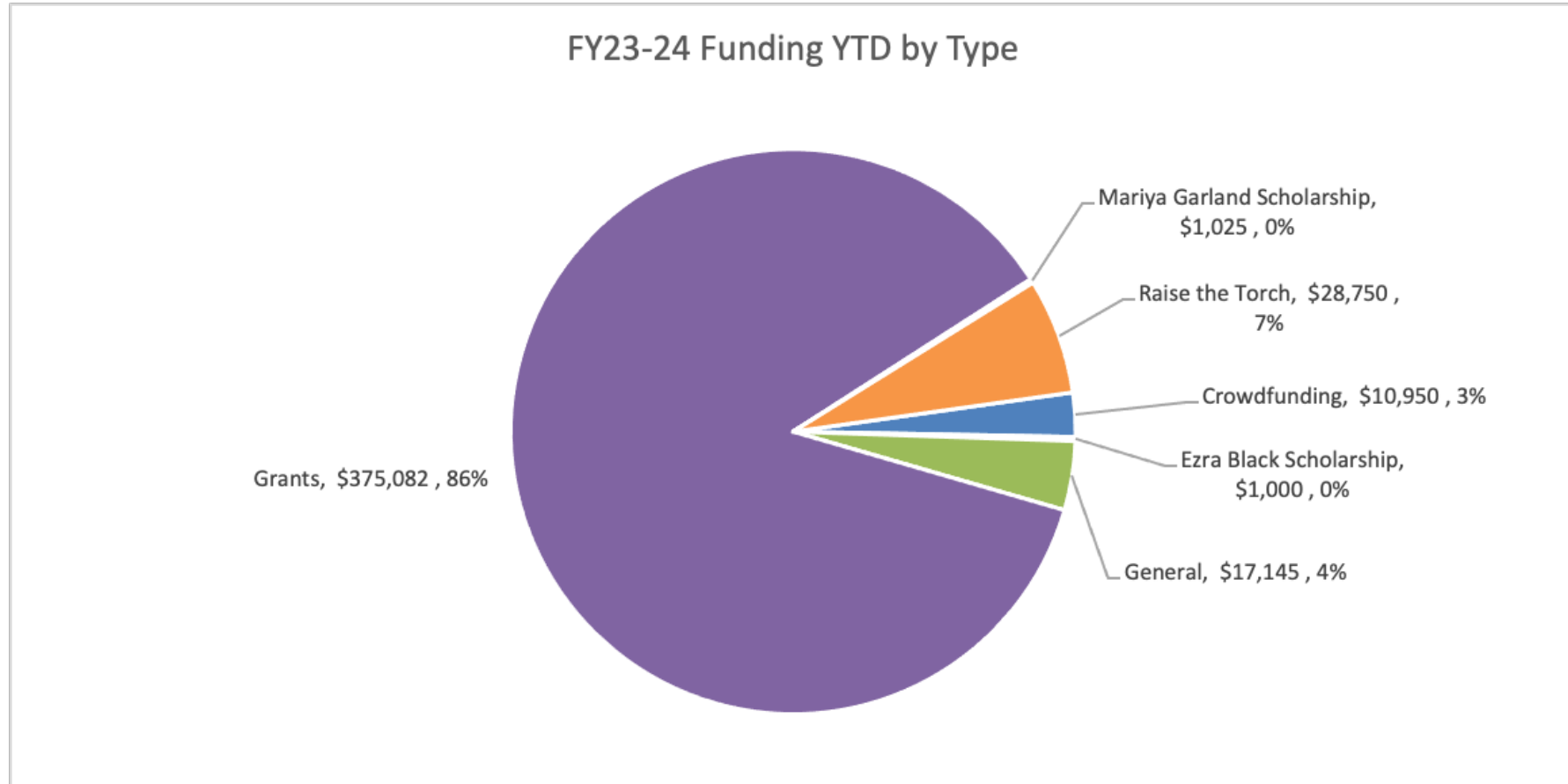
Total Funds Received (through 10/31/23)



LIBERTY COMMON SCHOOL

FORT COLLINS, COLORADO

Designation Breakdown (through 10/31/23)



LIBERTY COMMON SCHOOL

FORT COLLINS, COLORADO



RAISE THE TORCH

THE CAMPAIGN FOR LIBERTY COMMON SCHOOL

- Phase 1: Feasibility Study (Complete)
- Phase 2: Quiet Phase
 - Total received (as of 10/31/23): \$180,057

LIBERTY COMMON SCHOOL
FORT COLLINS, COLORADO

Grants Report

- **CCSP**
 - Year 2 spending, training, reporting underway
- **SSD**
 - Spending underway
- **School Nurse Professional Development Grant**
 - Spending underway
- **BEST**
 - Intent to Apply: due November 30, 2023
 - Application: due February 5, 2024
 - Needs: specifics regarding Junior High location, construction costs, etc.

LIBERTY COMMON SCHOOL

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Advancement Committee

Monthly Report

Brett Harkey—Director of Advancement

November 9, 2023

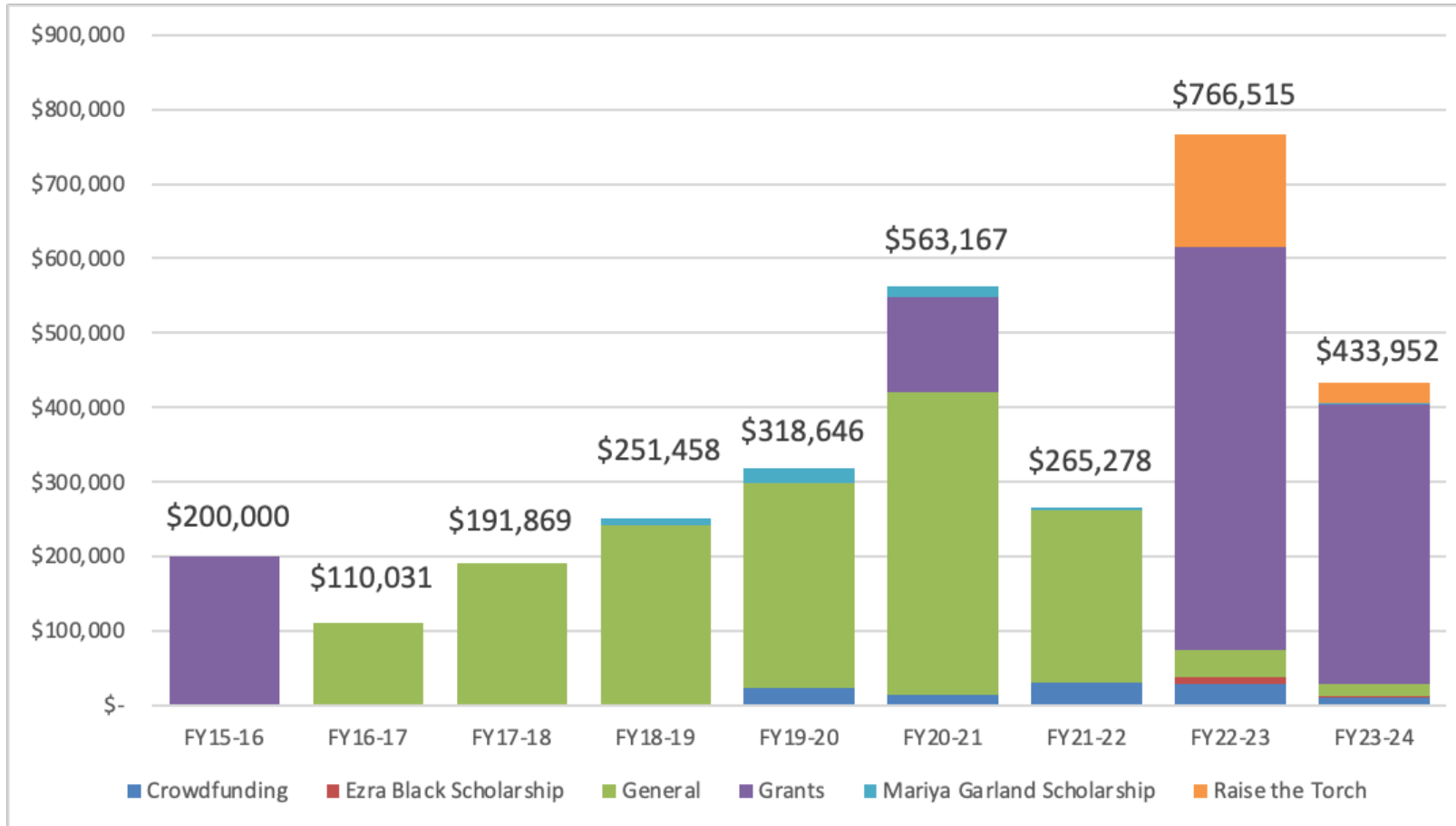
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LIBERTY COMMON SCHOOL

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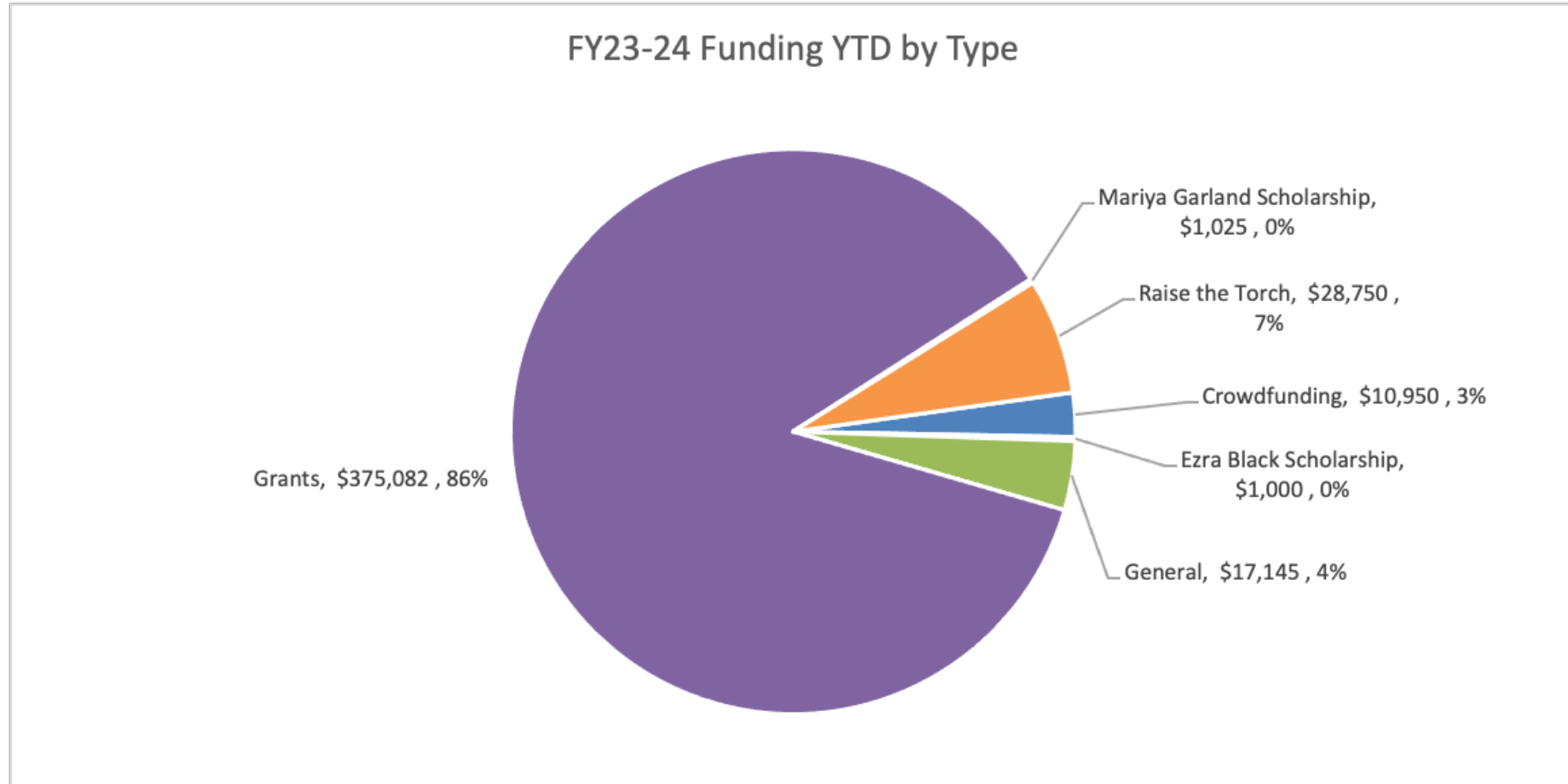
Total Funds Received (through 10/31/23)



LIBERTY COMMON SCHOOL

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Designation Breakdown (through 10/31/23)



LIBERTY COMMON SCHOOL

FORT COLLINS, COLORADO



RAISE THE TORCH

THE CAMPAIGN FOR LIBERTY COMMON SCHOOL

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LIBERTY COMMON SCHOOL
FORT COLLINS, COLORADO

Grants Report

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LIBERTY COMMON SCHOOL

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**LIBERTY COMMON SCHOOL
BOARD OF DIRECTORS MEETING
BUSINESS MEETING**

November 30, 2023

Liberty Common School- Aristotle Campus
2130 West Horsetooth Drive Fort Collins, CO

PLEDGE OF ALLEGIANCE

CALL TO ORDER

- Approve agenda 6:00PM

STAFF AND COMMUNITY COMMENT – (Two-minute limit per person)

ROUTINE BUSINESS

- Approve Minutes – Regular Meeting – October 26, 2023

DEPARTMENT REPORTS

- Math Department Report –
- Physical Education Department –

ADMINISTRATION REPORT

- Headmaster Report – Mr. Schaffer

UNFINISHED BUSINESS

- Approve 2022-23 Financial Audit – Vote – Mr. Dollar

NEW BUSINESS

- Text Approval, *The Old Man and the Sea* – First Reading – Ms. Barber
- 2010 Core Knowledge Sequence Resolution – Vote – Ms. Barber
- Curriculum Change Request: 4th Grade Ukulele –Vote – Ms. Barber

SUB-COMMITTEE REPORTS

- Security Committee – Mr. Dollar
- Academic Advisory Committee – Ms. Barber
- Advancement Committee – Ms. Skalicky
- Financial Accountability Committee – Mr. Dollar
- Policy Committee – Mr. Albright
- Governance Committee – Mr. Arndorfer
- Parent Education Committee – Ms. Story
- Building Corporation and Expansion Committee – Mr. Arndorfer

TOP THREE ITEMS FOR COMMON SENSE NEWSLETTER

- None

ADJOURN

Physical Education Department PRESENTATION TO BOD

November 30th, 2023

Physical Education and Health

JT Clark - LCHS Team

Donny Reeves, Jon Wilcox and Zoey Ciepiela - LCS Team

Program Guiding Philosophy

- **The Liberty Way, “Excellence in all we do!”**
- Our philosophy is to develop skill and health related components of fitness through a rich and ordered course of study. In the process, we develop character and wisdom in order to build productive and inclusive communities that foster lifetime wellness.

Describe Program Continuity K-12

- We build upon knowledge learned in the prior grade level to elevate our student's knowledge and skill set to allow them to progress throughout all grades. With the use of our thinking frameworks, we are all able to see what skill cues, skills, and games have been taught and continue with continuity through each grade.

Key accomplishments supporting guiding philosophy

- Accomplishment Elementary School
 - Cross Curricular Achievements
 - Updating a spreadsheet that highlights what each grade level is learning for each unit.
 - Asking teachers for specific handouts they use for their human body unit and creating a binder to house this material.
 - Expanding historical facts that we teach in all major and minor units.
 - Developing our Physical Education “Core Knowledge” Units overview key words list.
 - Mentoring JT- Through observations and weekly communication. We are ensuring he has lesson and unit organizers for each unit, as well as unit study guides and quizzes previously built to support consistency within our Physical Education program.
 - Supporting Zoey – Through observations and weekly communication. We are continuing to guide Zoey through our curriculum as well as the addition of extra curricular activities she is implementing this year.

Key accomplishments supporting guiding philosophy – continued...

- Discuss and post a new “Character Quote” each unit with our classes.
- Explaining skill cues and lesson organizers with JT and Zoey to keep continuity with units taught across grade levels and campuses.
- Finishing quizzes for all major units taught to help ensure comprehension.
- Mr. Reeves attended National Core Knowledge Conference in Arizona last February.
- 86 district champions in the elementary school track meet (last 18 years)
- District Elementary track – Over the last 18 years, we have had the most successful elementary track a field teams in the district.
 - *4th Grade Girls Points – 1st Liberty = 698 pts. 2nd Zach = 411 pts.
 - *4th Grade Boys Points – 1st Liberty = 686 pts. 2nd McGraw = 364 pts.
 - *5th Grade Girls Points – 1st Liberty = 508 pts. 2nd Zach = 411.5 pts.
 - *5th Grade Boys Points – 1st Liberty = 621 pts. 2nd McGraw = 357 pts.

Key accomplishments supporting guiding philosophy

- Accomplishment High School
 - Mr. Clark is working towards his NSCA Strength and Conditioning Coaching Certificate.

Significant trends in test results

- Liberty Presidential Fitness Assessment (LPFA)
 - To earn the Presidential Fitness Award, one must score in the **85th percentile** (national norms) or better in **all** five fitness areas consisting of: **sit-ups, pull-ups, v-sit** (flexibility test), **shuttle run**, and **mile run**.
 - Liberty H.S. 7th/8th Grade = 12%
 - Liberty Aristotle Campus = 21%
 - Liberty Plato Campus = 31%
 - National Average = 15%
 - L.P.F.A. Hall Of Fame = 9.8 students per year
- *To earn a spot in our L.P.F.A. Hall of Fame, students must earn Presidential level fitness all 5 years, 4th-8th grade.

Goals

- Continue to offer extra-curricular activities for elementary students
 - Lil' Dribblers
 - Intramurals
 - Poudre School District Elementary Track Meet
 - Promote Sports Camps and Athletics
 - Promote Recreational Activity opportunities
 - Workout Clubs
 - Personal Training
 - Meet with Mr. Schaffer to ensure a unified vision
 - Continue to collaborate as a physical education staff with all three campuses to ensure consistency between elementary schools as well as continuity at the junior high and high school levels.
- Start up 9th hour weights to allow kids to get workouts in.

Concerns

- P.E. storage space at the Plato Campus – build a loft in current storage gymnasium side closet.
- We would appreciate being informed and are willing to help out on any Physical Education related topics in regards to our future expansion with the Jr. High.
- Thank you!
 - We want to thank the Board and Administration for their support and providing us with the tools needed to pursue excellence in the Physical Education Department!

MATH-DEPARTMENT PRESENTATION TO BOD

November 30, 2023

Kathryn James (3rd Grade, Plato Campus)

Steve Ronen (4th Grade, Aristotle Campus)

Torgun Lovely (Department Chair, High-School Campus)

Plato-Campus Math Department

Kindergarten

Andrea DeVany
Holly Miller
Rita Santini

3rd Grade

Meghan Duran
Tara Greenacre
Kathryn James

6th Grade

Katrina Brennan
Rob Huey
Keri Jurgens

1st Grade

Jennifer Brown
Angela Horton
Amy Tamez

4th Grade

Elizabeth Howe
Amy Robinson
Jeff Siener

AST

Matt Kazy
Lisa Murphy
Becky Scarpella

2nd Grade

Allison Brooks
Sherilyn Galeener
Katie Young

5th Grade

Jenny Cardenas
Elissa Hersh
Rachel Hickman

Aristotle-Campus Math Department

Kindergarten

Heidi Kirkman
Becky Kleen
Sammi Knigge

2nd Grade

Cherie Pedersen
Ann Schmidberger

5th Grade

John Bradley
Bethany Grove

3rd Grade

Laurel Kelly
Debbie Wood

AST

Katie Snyder
Kathy Elder

1st Grade

Ana Bennion
Jessica Campora

4th Grade

Steve Ronen
Maddie Webb

High-School-Campus Math Department

Sarah Dille (Pre-Algebra & Introductory Algebra)

John Parsons (Algebra 1)

Torgun Lovely (Algebra 1, College Trig, Pre-Calculus, Dept Chair)

Larry Currey (Geometry)

Becky Salehi (Algebra 2 & Supplemental Math)

Ashley McAllister (College Algebra, AP Stats, Calculus 3)

Kay Lannen (AP Calculus AB/BC, Supplemental Math)

Janice Garland (AST Coordinator)

Megan Messaros (AST Math/Science Teacher)

Lynette Krueger (AST Math/Science Interventionist)

Elizabeth Jackson (AST Paraprofessional)

Program Guiding Philosophy

Mathematics is an essential element of a person's education, responsible for transforming young people into rational-thinking human beings while developing a powerful foundation for further courses of study in related fields.

The purpose of mathematics is to inculcate understanding, knowledge, and the skills necessary for success in college-level courses such as calculus and statistics while also instilling a sense of wonder and awe for what the human mind is capable of creating and discovering.

In teaching mathematics, instructors balance both a conceptual and procedural approach to traditional algorithms, while also striving to highlight the beauty and mystery found within the subject.

Students are required to be diligent in the study of mathematics through nightly homework and regular assessments, thus developing good work habits through the deployment of good character and virtue.

Wisdom from Climbing Parnassus

- *Formative knowledge is more valuable, but it takes longer. The disciplined mind requires years to gestate. And the ideal curriculum for the twentieth century is the same triumvirate that ruled in the seventeenth, eighteenth, and a goodly part of the nineteenth: Latin, Greek, and mathematics. All other subjects grew from them, even as they were distinctly secondary to them.*
- The mind's formation requires that one possess a "will to take pains." It is work. Yet the reward is massive. Most people are "content with the mean"; the average suffices for the vast majority. But if we would be great, we must spend time with great things.
- *This is a very long view indeed. And such education serves to do even more than discipline and form the mind. It inculcates right habits of feeling.*
- The long way around is the shortest route home.

Program Continuity K-12

Liberty Common School

- Singapore Math (Standards Edition) – A thorough inspection of the primary k-6 curriculum was conducted through several group and individual meetings last spring and this fall. The overall consensus is that the curriculum continues to serve the school well, as students now have a much stronger grasp of algebraic concepts than they did when the school was using the U.S. Edition as noted by **Mr. Huey**. Teachers have made minor but necessary adjustments in the adoption/implementation over the last several years, all of which comport with the mission, philosophy, and policies of the school.
- Alignment across campuses is strong. Regular meetings are held to ensure program continuity between the Plato and Aristotle campuses

Liberty Common High School

- The new Introductory Algebra course is in its first year for 8th-grade students who are not quite ready for a rigorous study of Algebra 1. So far, the course (taught by **Mrs. Dille**) is going well, and has an added side benefit of allowing the Pre-Algebra course to focus on getting 7th-grade students ready for Algebra 1 in the 8th grade.
- AP Precalculus is a new course offered by the College Board. LCHS has been approved to offer the class in its inaugural year. Several students have signed up to take the exam in May.

Key Accomplishments/Initiatives

Liberty Common School

- LCS Math League, led by **Mrs. Robinson** (4th), **Mrs. Hickman** (5th), **Mr. Huey** (6th), and **Mr. Ronen** (4th & 5th), continues to foster advanced mathematical development of our high-achieving math students.
- Teachers read, studied, and discussed *Knowing and Teaching Elementary Mathematics* by **Liping Ma** last year, which is a foundational text in the school's approach to k-6 mathematics. The book describes the nature and development of the knowledge elementary teachers need in order to be considered accomplished mathematics teachers, and suggests why knowledge seems more common in China than in the United States, despite the fact that Chinese teachers have less formal education than their US counterparts. **Mrs. James** had this to say about the book: "My personal takeaway from the book is importance of precision in mathematical language. Students come to 3rd grade with the habit/practice of saying things like '2-5 is impossible' which is of course not true. Now, my students say, 'regroup' instead of 'impossible'. Rather than saying, '3 can't be evenly divided into 4 groups,' I highlight the same concept but add, 'while keeping it a whole number. In 4th grade, you'll get to start decimals and they'll teach you how so split up that number!'"

Liberty Common High School



- The transition from **Mrs. McAllister** as Department Chair to **Mr. Lovely** has gone smoothly. Mrs. McAllister's wonderful leadership over the past 10 years is much appreciated.
- Teachers are participating in a book study of *The Republic* by **Plato** to gain a deeper understanding of a classical approach to teaching mathematics. It's an interesting read thus far, which rich discussions about the roots of Western philosophy.
- The high-school math team competed at CSU's math day and won the small school competition in dominant fashion. LCHS sent three teams, with each of them competing at a high level. This was an outflow of the Mu Alpha Theta math honor society led by Mrs. McAllister and **Mrs. Lannen**.
- Mr. Lovely and **Mr. Parsons** rejuvenated and relaunched MathCounts for students in grades 6-8. It's an amazing program, and gives our advanced students an opportunity to grow and advance their mathematical prowess in a unique way. The regional competition is in February, with the state competition in March if the team or individuals qualify.

Standardized-Test Results (NWEA)

Math (% at or above grade level)											
Year	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th
2016							86%	94%	92%	97%	98%
2017	85%	89%	84%	83%	80%	66%	89%	95%	97%	100%	99%
2018	80%	91%	87%	82%	80%	82%	83%	94%	97%	96%	98%
2019	88%	79%	85%	89%	80%	78%	91%	88%	95%	100%	99%
2020	N/A										
2021	91%	90%	88%	85%	93%	86%	97%	91%	93%	96%	98%
2022	78%	82%	96%	86%	92%	86%	96%	95%	92%	97%	96%
2023	92%	85%	80%	88%	87%	87%	92%	93%	91%	93%	96%

Math (mean RIT scores)											
Year	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th
2016	166	193	199	211	221	227	238	246	252	261	261
2017	170	192	201	211	222	226	240	244	251	261	266
2018	171	195	200	212	222	231	238	246	252	257	264
2019	171	192	201	212	223	231	241	243	251	259	262
2020	N/A										
2021	170	188	201	211	221	227	244	244	252	254	263
2022	167	186	202	210	221	228	239	248	251	257	262
2023	171	185	197	210	221	229	239	243	253	252	262

Math (median percentile)											
Year	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th
2016							78%	78%	85%	90%	88%
2017	78%	75%	79%	73%	69%	61%	78%	78%	85%	91%	95%
2018	82%	85%	72%	73%	74%	72%	76%	82%	88%	88%	94%
2019	84%	81%	74%	76%	86%	70%	85%	79%	84%	91%	91%
2020	N/A										
2021	86%	80%	81%	74%	75%	67%	87%	86%	87%	88%	92%
2022	79%	72%	83%	74%	76%	71%	82%	87%	87%	90%	93%
2023	87%	75%	66%	74%	73%	71%	82%	81%	88%	86%	93%

 = watchful-eye score for grade-level
 = potential area of concern

Standardized-Test Results (State)

CMAS Math (% met or exceeded expectations)						
Year	3rd	4th	5th	6th	7th	8th
2017	71%	73%	31%	56%	49%	70%
2018	71%	79%	61%	53%	64%	63%
2019	71%	73%	71%	73%	71%	69%
2020	N/A					
2021	N/A	72%	N/A	74%	N/A	76%
2022	71%	69%	65%	69%	81%	68%
2023	80%	66%	68%	66%	72%	74%

PSAT 9				
Year	LCHS Score	LCHS %	PSD %	State %
2019	539	92%	64%	50%
2020	N/A			
2021	528	80%	55%	43%
2022	553	91%	59%	41%
2023	544	88%	66%	47%

SAT				
Year	LCHS Score	LCHS %	PSD %	State %
2019	664	96%	56%	39%
2020*	626	93%	N/A	N/A
2021	654	93%	49%	36%
2022	625	92%	50%	35%
2023	634	89%	47%	35%

PSAT 10				
Year	LCHS Score	LCHS %	PSD %	State %
2019	573	90%	57%	39%
2020	N/A			
2021	565	93%	52%	40%
2022	564	88%	57%	40%
2023	561	90%	58%	38%

**Test administered in Fall of 2020 to senior class.*

Standardized-Test Results (AP)

AP Calculus AB			
Year	% ≥ 3	School Avg	Global Avg
2019	85%	3.85	2.97
2020	100%	4.17	3.07
2021	100%	4.44	2.81
2022	92%	3.92	2.91
2023	100%	4.5	2.99

AP Calculus BC			
Year	% ≥ 3	School Avg	Global Avg
2019	100%	4.63	3.66
2020	86%	4.1	3.84
2021	94%	4.31	3.62
2022	100%	4.86	3.68
2023	95%	4.45	3.75

AP Statistics			
Year	% ≥ 3	School Avg	Global Avg
2019	74%	3.35	2.84
2020	85%	3.69	2.95
2021	100%	3.67	2.85
2022	77%	3.39	2.89
2023	80%	3.45	2.88

Response to Test Results

Liberty Common School

- NWEA results continue to show the vast majority of k-6 students at or above grade level in mathematics. Mean RIT scores and median percentiles indicate stable performance year over year.
- The NWEA median percentile for 2nd-grade students was a bit low last year. The addition of the Aristotle campus is one of the key drivers. Significant improvements were made over the course of the year, but the students came in at a fairly low level from the district, so it will likely take a bit of time to bring the median percentile back up to where it has been.
- CMAS test scores show improvement over the last 6 years. Teachers continue to analyze data looking for patterns in curricular misalignments with the state tests as well as potential instructional improvements.

Liberty Common High School

- NWEA scores continue to show the vast majority of 7-12 students at or above grade level in mathematics. Mean RIT scores and median percentiles indicate stable performance year over year.
- CMAS test scores show improvements over the last 6 years. Teachers continue to analyze data looking for patterns in curricular misalignments with the state tests as well as potential instructional improvements.
- SAT/PSAT scores continue to indicate Liberty Common School has one of, if not the best, mathematics programs in the state of Colorado.
- AP scores demonstrate college-level courses are a strength of the school's mathematics department.

Concerns/Request for Board Support

Liberty Common School

- None at this time. Thank you for the opportunity to give more students a solid foundation in mathematics throughout the Poudre School District and surrounding communities by adding the second k-6 campus.

Liberty Common High School

- The junior-high expansion project will require some modifications to teaching assignments and departmental structure. We will be working closely with **Mrs. Kearney** and **Dr. Robinson** to ensure mathematics continues to thrive at LCHS.

HEADMASTER UPDATE



BOD Regular Meeting – THU 30 NOV 2023

Personnel:

- **All Campuses:**
 - **Templeton Honors College.** Mon 23 OCT 2023 | Rep. visited re: Online graduate programs for faculty | Success.
 - **Benefits Meeting.** Wed 8 NOV 2023 | All-employees | Success.
 - **Annual Tri-Campus Ornament Exchange.** Thu 7 DEC 2023 | 5:00-8:00 PM | The Social Committee hosting | Aristotle campus.
- **Elementary:**
 - **Unity Across Campuses.** Ongoing | Professional grade-level team collaboration | Weekly.
 - **Plato.**
 - **Instructional Coaching.** Teachers in years 1-3 receiving ongoing instructional coaching by **Mrs. Allen** and mentor teachers.
 - **Informal Teacher Observations.** Fri 15 DEC 2023 | Completed by **Mrs. Stoltzfus** and **Mrs. Allen**.
 - **Aristotle:**
 - **3rd-Grade Teacher.** Thu 26 OCT 2023 | **Trinity Scarpella** is the long-term sub | **Mrs. Wood** is on medical leave through Sun 7 JAN 2023.
 - **Social Committee.** Fri 17 NOV 2023 | Prost after school | Success.
- **High School:**
 - **JV Assistant Wrestling Coach.** Mon 13 Nov 2023 | **Alexi Linday** hired.

Enrollment:

- **Elementary:**
 - 24-25 kindergarten | Ongoing | Kinder sibling enrollment and lottery draws remaining openings.
 - 5th-Grade Intent to Return. DEADLINE | Fri DEC 8 2023.
 - **Plato. 2023-24 Enrollment** | 608/610
 - Kindergarten 88 | Full

- 1st Grade 85 | -2
- 2nd Grade 87 | Full
- 3rd Grade 86 | -1
- 4th Grade 89 | +2
- 5th Grade 86 | -1
- 6th Grade 87 | Full
- **2024-2025 Kindergarten Enrollment Underway.** Mon 20 NOV 2023.
 - 50 siblings registered, 31 students drawn from the lottery.
 - 33 part-time seats filled.
 - 48 full-time seats filled.
 - 2 seats held for retentions.
- **Aristotle. 2023-24 Enrollment:** 319/330
 - Kindergarten 75 | -3 Part-time
 - 1st Grade 50 | Full
 - 2nd Grade 51 | Full
 - 3rd Grade 44 | -6
 - 4th Grade 49 | -1
 - 5th Grade 50 | Full
 - 4 students withdrew since Mon 10 OCT 2023.
 - 2 new students have enrolled since Mon 10 OCT 2023.
 - **24-25 Kinder Enrollment 58/78**
 - 14 have received Part-time
 - 44 have received Full-time
 - 4 spots are being held for retentions
- **High School. 2023-24 Enrollment | 545/535**
 - 7th 94
 - 8th 92
 - 9th 100
 - 10th 85
 - 11th 91
 - 12th 78
 - **Lottery:** 19 OCT 2023 | Listed, eligible for enrollment:
 - 7th - 29
 - 8th - 34
 - 9th - 14
 - 10th - 9

Growth (BOD Strategic Goal):

Expansion:

- **Task Force. Kearney leading.**
 - **Charter School Growth Fund Webinar.** Wed 25 OCT 2023 | Success.
 - **Next Meeting.** Tue 12 DEC 2023 3:45PM | LCHS Washington Hall.

Facilities:

- **Elementary:**
 - **Plato:**

- **Gym Light Replaced.** Mon 30 OCT 2023 | Success.
- **Stairwell Railing Repair.** Sat 4 NOV 2023 | Tedmon Welding | Lipara Mons stairwell railing repaired | Success.
- **Soccer Field Winterized.** Fri 10 NOV 2023 | Turf Tamers | Pesticide, dethatch, aerate, and fertilizer | Success.
- **Mice Mitigation.** Thu 9 NOV 2023 | **Mr. Montez** is working with EnvrioPest to resolve the influx of mice in the building. | Ongoing.
- **Fall Grounds Clean Up.** Thu 16 NOV 2023 | Advanced Landscaping | Bi-annual clean up and removal of leaves and debris. | Success.
- **Sceana A/V Install.** Mon 20 NOV 2023 | **Brett Harkey** led the stage A/V upgrade. | Success.
- **Aristotle:**
 - **Electric Company.** Tue 17 OCT 2023 | Outlet repairs.
 - **Electrical and Mechanical Bids.** Mon 23 OCT 2023 | Power and ventilation for the new kiln in the art room. Power outlets (future computer lab) and two outlets to the custodial office.
 - **Skylights Leaking.** Tue 24 OCT 2023 | Repaired condensation build up | Success.
 - **CCSP Custodial Equipment.** Tue 31 OCT 2023 | All machinery purchased with grant money has arrived | Success.
 - **Electrical and Mechanical Repair.** Fri 3 NOV 2023 | Heat issues | Various outlets added | Success.
 - **Gym Floor Bid.** Tue 7 NOV 2023 | Flooring company bidding to repair welding joints and repainting the lines in the gym.
 - **Custodial Cross Training.** Thu 9 and Fri 10 NOV 2023 | Evening custodians **Christina LeBlanc** and **Tracy Hanna** trained for lunch help.
 - **New Computer Lab.** Wed 22 NOV 2023 | Installing outlets in computer lab.
- **High School:**
 - **Replacement Mirror Bid.** Mon 27 NOV 2023 | Bid to replace the mirror in Palaestra.
 - **Larimer County Health Department.** Fri 01 DEC 2023 | Annual inspection.
 - **Electrical in Great Hall, Tesla Lab.** Mon 18 DEC 2023 | Outlets in Great Hall. Emergency power shut off in Tesla Lab.
 - **Audio and Projector.** Mon 18 DEC 2023 | AV company installing audio, lighting, and projector in the Great Hall.

Resources (BOD Strategic Goal):

Financial:

- **October 2023 Unaudited Close.** Tue 7 Nov 2023 | Complete.
- **Financial Advisory Committee.** Wed 15 NOV 2023 | Success.
- **Colorado League of Charter Schools Annual Conference.** Thur 16 NOV 2023 | **Currell** was invited to present by CDE Finance Staff.
- **CCSP Budget Revision.** Tue 21 OCT 2023 | Budget Revision 1 for Year 2 approved
- **Financial Advisory Committee.** Wed 6 DEC 2023 | First Draft Amended Budget

- **Abacus.** 8 Nov 2023 | External Accounting firm informed that their services will no longer be needed starting Jan 2024 | Monthly invoice already lowered by \$2,000
- **Amended Budget.** Thur 14 DEC 2023 | First Draft Review at Board of Directors
- **CDE Charter School Finance Cohort.** Ongoing through 2024 | **Currell** accepted into program and attending twice monthly trainings.

Advancement:

- **Total Contributions Received 23-24.** Tue 31 OCT 2023 | \$434K
- **Total Contributions Pledged 23-24.** Tue 31 OCT 2023 | \$467K | Primarily Grants
- **In-Kind Gifts Received 23-24.** Tue 31 OCT 2023 | \$18K
- **Raise the Torch Contributions Received.** Tue 31 OCT 2023 | \$180K
- **CCSP Grant.**
 - **CSSI Site Visit.** Completed | Report Delivered Fri 13 NOV 2023 | Positive audit overall.
 - **Monthly Check-In Call.** Tue 14 NOV 2023 | **Harkey, Currell, Churchill** attended.
- **School-Nurse Professional-Development Grant.** Mon 20 NOV 2023 | Grant Award Letter Received | \$5K.
- **BEST Grant.** Mon 8 JAN 2024 | Application opens | Deadline Mon 5 FEB 2024 | Funding target: Junior-High capital-construction costs | Needed for final submission: specific building location, construction and renovation details.
- **Year-End Appeal.** Letter 1 in the mail | Designation: Annual Fund
- **Libertas Society.** Donor club launched in tandem with Year-End Appeal | Point of entry: \$1,000+ donation | 3 giving levels.

Communication (BOD Strategic Goal):

Special Projects.

- **Internal:**
 - **Legion XIII Webpage Update.** Wed 1 NOV 2023 | [DETAIL LINK.](#)
 - **Choosing Better Schools Webpage.** Fri 3 NOV 2023 | [DETAIL LINK](#)
 - **Finalsite Workshop.** Wed 8 NOV 2023 | **Elise Harkey** and **Kallie Cooper** attended. Covered website updates and [HB21-1110](#). Discussing compliance needs with **Sarah Hunt**.
- **External:**
 - **Daniels Fund Support.** Thu 26 OCT 2023 | **Schaffer, Hunt** helping DF read essays, screen finalists for 2024 Daniels Scholars (full DF scholarships) | Readings occur through DEC | Screening panels in early 2024.
 - **Enrollment Direct-Mail Postcard.** Thu 26 OCT 2023 | Promotion to attend public-info night. Sent to all families on lottery.
 - **Recruitment Letters.** Wed 15 NOV 2023 (Email) Fri 17 NOV 2023 (Mail) | Recruitment letter to all PSD 5th- and 8th-grade families.

Ongoing Tactics:

- **Earned Media:**
 - **In Print and Online.** Sun 29 OCT 2023 | *The Coloradoan* | Topic: School Choice | [DETAIL LINK.](#)

- **In Print and Online.** Sat 28 OCT 2023 | *The Coloradoan* | Topic: **Allori Win** | [DETAIL LINK.](#)
- **Online.** Sat 4 NOV 2023 | *The Coloradoan* | Topic: Women's volleyball heads to state tournament | [DETAIL LINK.](#)
- **Online.** Fri 10 Nov 2023 | *Alamosa News* | Topic: Women's volleyball | [DETAIL LINK](#)
- **Outreach.**
 - **Public-Info Night.** Mon 13 NOV 2023 6:30PM | Success.
 - **Friedman Leadership.** Fri 17 NOV 2023 | NOCO charter leaders convene | Success.
 - **Grandparents Day.** Tue 21 NOV 2023 | Success.
 - **Public-Info Night.** Mon 4 DEC 2023 6:30-8:30PM | LCHS.
 - **Public-Info Night.** Tue 12 DEC 2023 6:30-8:30PM | Plato and Aristotle

Academic:

- **All Campuses:**
 - **Elementary, Both:**
 - **3rd- 4th-Grade Music Concerts.** Tue 7 NOV 2023 | Success.
 - **5th-Grade-Parent Roundtable.** Mon 27 NOV 2023 | **Connie Behr** Memorial Library | Success.
 - **Colorado Bach Ensemble Performance.** Fri 1 DEC 2023 | 10:00 AM | Aristotle Campus | Circus Maximus |Aristotle 3rd-5th grade students; Plato 3rd-grade students.
 - **Winter NWEA Testing.** Mon Dec 4 – Fri DEC 8 2023
 - **5th- and 6th-Grade Band and Choir Concerts.** Mon 11 Dec 2023 | Plato, Agora and Aristotle, Circus Maximus.
- **Plato:**
 - **READ ACT Testing.** Mon 4 - Fri 15 DEC | Plato
 - **AST Caseload.** 78 students | 14.5% of population.
 - 8 - Individualized Education Plans (IEP)
 - 1 - English Language Development Plans (ELD)
 - 19 - Section 504 Plans (504)
 - 8 - Read Act Plans (READ)
- **Aristotle:**
 - **Math League.** Mon 6 NOV 2023 | **Mr. Ronen** will be leading Math League this year. This group meets every Monday after school.
 - **CSSI Visit Executive Summary.** Mon 13 NOV 2023 | Received and evaluating comments.
 - **Upcoming Concert Events.**
 - Fri 8 DEC 2023 | 9:00 AM | The Loveland Classical School Madrigal Singers will return for a performance and talk in the Circus Maximus.
 - **READ ACT Testing.** Mon 11 - Fri 15 DEC | Aristotle.
 - **AST Caseload.** 63 students | 19% of population.
 - 14 w/ IEP.
 - 5 ELD plans.
 - 4 504 plans.

- 1 ALP plan.
- **High School:**
 - **ASVAB Testing.** Thu 2 NOV 2023 | Success.
 - **6th-Grade Parent-Information Night.** Tues 28 Nov 2023 | Success.
 - **8th-Grade Parent Roundtable.** Wed 29 Nov 2023 | Success.
 - **Visit Planned to D'Evelyn Jr./Sr. High School.** Wed 6 Dec 2023 | Teachers and administrators will observe classes and speak with administrative team.
 - **Winter NWEA Select Math Testing.** Wed 13 DEC – Fri 15 DEC 2023 | Math supplemental courses.
 - **First Semester Final Exams.** Wed 13 DEC – Fri 15 DEC 2023

Safety/Security:

- **PSD New Director of Safety and Security** Fri 3 NOV 2023 | **Fredrick Smith**, reached out to make sure we are included for training and updates.
- **Plato Campus Traffic and Pedestrian Concerns.** Thu 9 NOV 2023 | Communication between **Mrs. Stoltzfus** and city officials regarding traffic and pedestrian safety.
- **Plato Campus Camera** Thu 9 NOV 2023| Security Camera ordered for blind spot near kindergarten in front vestibule
- **CPI Training.** Thur 16 NOV 2023) | **Mr. Montez, Mrs. Allen, Mrs. Stoltzfus, Mrs. Snyder, Mr. Churchill** attended | Success.
- **Security Meeting.** Tue 12 DEC 2023 | Stop the Bleed Training- Postponed until Tue 16 Jan 2024.

Athletics/Co-Curricular:

- **Boys' Basketball.** Thu 30 Nov 2023 | Regular Season concludes | Success.
- **Women's Volleyball.** Sat 11 Nov 2023 | Season ended with the deepest run in school history | Success.
- **College Signing Day.** Fri 10 Nov 2023 | Two seniors signed with D1 schools | Success.
- **Karli Kruger.** Sat 11 Nov 2023 | Names player of the year for the Patriot League | Success.
- **Volleyball Coach Brian Krueger.** Sun 12 Nov 2023 | Named coach of the year for the Patriot League | Success.
- **Winter Sports Tip Off.** Thu Nov 30 2023 | Men's and Women's Basketball vs Heritage to start the season.
- **Junior High Athletics Start date** | Mon Dec 18 2023 | Junior High Wrestling and Junior High Girls' basketball start practice

Student Life:

- **All-School:**
 - **Parent The Love and Logic Way.** Mon 16 OCT - Mon 20 NOV | Led by **Mrs. Stoltzfus** | 27 parents | All three campuses | Success.
 - **Favorite-Poem Project.** Fri 27 OCT 2023 6:00PM | Success.
 - **Student ID Cards.** Tue 7 NOV 2023 | Vendor furnished unadulterated student-/staff-ID cards | Distributed to all.
 - **Food Drive.** Mon 13 - Fri 17 NOV 2023 | Donation to Salvation Army | Success.

- **FIRST Lego Robotics.** Sat NOV 18 2023 | Poudre High School | Six Liberty Common teams represented (grades 4-7) | Six team awards | Two teams advanced to the state tournament in December.
- **First Lego Robotics State Tournament.** Sat 9 DEC 2023 | University of Colorado Denver.
- **Holiday Concert.** Mon 11 DEC 2023 6:30-9:30PM | 6th Grade Band/Choir, LCHS Choir | Plato.
- **Elementary:**
 - **Both:**
 - **3rd- and 4th-Grade Concert.** Tue 7 NOV 2023 | Success.
 - **6th-Grade Band Performance.** Fri 10 Nov 2023 | Foothills Mall | Salvation Army Red Kettle Kickoff.
 - **Bookfair.** Sat NOV 18 2023 | Barnes and Noble | Success.
 - **Grandparents Day.** Mon 20 - Tue 21 NOV 2023 | Success.
 - **Plato:**
 - **Responsibility Assembly.** Mon 30 OCT 2023 | **Paige Gowing**, Plato Librarian | Success.
 - **Intramural-Indoor Soccer.** Mon 6 NOV - Tue 12 DEC 2023 | Led by **Mr. Wilcox** and **Mr. Reeves** | 4 sessions | 3rd-6th grades.
 - **Self-Control Assembly.** Mon 27 NOV 2023 | **Trevon Stoltzfus**.
 - **Discipline Update.** Total : 19 as of Mon 20 NOV 2023 | 1- Inappropriate language, 7 - Inappropriate behavior, 5 - Dishonesty, 2 - Hitting, 1 -Rough housing, 3 - Swearing.
 - **Aristotle:**
 - **Responsibility Assembly.** Mon 30 OCT 2023 | LCHS Junior **Gavin Flores** discussed guidon Eagle-Scout project | Success.
 - **Self-Control Assembly.** Mon 27 NOV 2023 | Speakers: LCHS School Captains **Will Notarfrancesco** and **Grace Folkers**.
 - **Discipline Update.** Total: 8 as of Fri 17 NOV 2023 | 4 - inappropriate speaking/drawing | 1 - Hitting | 3 - Stealing.
- **High-School:**
 - **Junior-High Lyceum.** Wed 25 OCT 2023 | Success.
 - **High-School Lyceum.** Thu 26 OCT 2023 | Success.
 - **All-School Character Lyceum: Patriotism.** Wed NOV 8 2023 | Success.
 - **High-School Maturity and Manners Talks.** Thu 9 NOV 2023 | Success.
 - **Junior-High Canned-Food Drive Kick-Off Dance.** Fri 10 Nov 2023 | Success.
 - **Canned-Food Drive.** 13-17 Nov 2023 | Donations provided to Salvation Army.
 - **Family Fall Harvest.** Fri 17 NOV 2023 | Success.
 - **Grandparents Day.** Tue 21 NOV 2023 | Success.
 - **Junior-High Lyceum.** Wed 29 NOV 2023 2:15-2:45PM | LCHS Colosseum.
 - **High-School Lyceum.** Thu 30 NOV 2023 2:15-2:45PM | LCHS Colosseum.
 - **Junior-High Musical Theater Production: *Fiddler on the Roof*.** Thu 30 NOV 2023 7:00PM-9:00PM, Fri 1 DEC 2023 7:00-9:00PM, Sat 2 DEC 2023 2:00PM-4:00PM, 7:00PM-9:00PM | LCS-Plato.
 - **LCHS Instrumental Holiday Concert.** Tue 5 DEC 2023 6:30PM | LCHS Colosseum.

- **Junior-High Holiday Dance.** Fri 8 DEC 6:30-8:30PM | LCHS Great Hall.
- **First Semester Finals.** Wed 13 DEC - Fri 15 DEC 2023.
- **All-School Talent Show.** Fri 15 DEC 12:10PM-1:50PM | LCHS Colosseum.
- **Discipline Update.** Quarter 2 Violations to Date:
 - Tardy: 212
 - Dress Code: 61
 - Skiving: 53
 - Gum: 38
- **Discipline Case.** A junior-high student made the choice to enter music rooms and used a doorstop to enter the kitchen at Plato. The student wrote apology letters and completed a Capstone-research project.
- **Discipline Case.** A high-school student engaged in a verbal altercation with another student, which he then escalated to a physical altercation. The student served two out-of-school Capstone-research days, wrote apology letters, and completed a Capstone-research project.
- **Discipline Case.** A high-school student plagiarized his English essay by using online sources and submitting the work as his own. The student received a score of zero on the essay, wrote apology letters, served detentions, and completed a Capstone-research project.
- **Discipline Case.** A high-school student used her phone in the restroom during lunch. The student served a one-day out-of-school Capstone-research day and completed a Capstone-research project.
- **Discipline Case.** A high-school student copied a peer's Latin homework and submitted it as her own. Both students received a score of zero on the homework, wrote apology letters, were assigned detentions, and completed a Capstone-research project.
- **Discipline Case.** A junior-high student made the choice to engage in horseplay on multiple occasions, resulting in a peer receiving a concussion and mocking a teacher the next time. The student wrote apology letters, served detentions, and completed a Capstone-research project.
- **Discipline Case.** A junior-high student cheated on his music quiz by looking at his neighbor's answers while taking the assessment. The student wrote apology letters, served detentions, and completed a Capstone-research project.
- **Discipline Case.** A high-school student forged a mandatory 9th-hour form. The student wrote apology letters, served detentions, and completed a Capstone-research project.
- **Discipline Case.** A high-school student copied a peer's Latin homework and submitted it as his own. Both students received a score of zero on the homework, wrote apology letters, served detentions, and completed a Capstone-research project.
- **Discipline Case.** A junior-high student plagiarized his English essay by looking at a peer's paper and submitting the work as his own. The student received a score of zero on the essay, wrote apology letters, served detentions, and completed a Capstone-research project.
- **Discipline Case.** A high-school student completed his math assignment by using online sources and submitting the work as his own. The student received a score

of zero on the assignment, wrote apology letters, served detentions, and completed a Capstone-research project.

- **Discipline Case.** A high-school student completed her math assignment by using online sources and submitting the work as her own. The student received a score of zero on the assignment, wrote apology letters, served detentions, and completed a Capstone-research project.
- **Discipline Case.** A high-school student “powerwashed” a Chromebook, which necessitated our IT Department to reimage the computer. The student wrote apology letters, served detentions, and completed a Capstone-research project.
- **Discipline Case.** A high-school student broke a mirror in the Palaestra. The student will work at the school to cover the cost of the damage, wrote apology letters, and completed a Capstone-research project.
- **Discipline Case.** A junior-high student copied a peer’s Latin homework and submitted it as his own. Both students received a score of zero on the homework, wrote apology letters, served detentions, and completed a Capstone-research project.
- **Discipline Case.** A high-school student copied a peer’s Western Civilization homework and submitted it as her own. Both students received a score of zero on the homework, wrote apology letters, served detentions, and completed a Capstone-research project.
- **Discipline Case.** A high-school student copied a peer’s math homework and submitted it as her own. Both students received a score of zero on the homework, wrote apology letters, served detentions, and completed a Capstone-research project.
- **Discipline Case.** A high-school student falsified self-reported scores for various assignments in American Literature. The student received a score of zero on the assignments, wrote apology letters, served detentions, and completed a Capstone-research project.
- **Discipline Case.** A high-school student used an online resource while taking a Spanish quiz in the testing center. The student received a score of zero on the quiz, wrote apology letters, served detentions, and completed a Capstone-research project.

Operations:

- **Benefit Insurance.** Wed 8 NOV 2023 presented new insurance options to eligible employees, final selection plans due Mon 27 NOV 2023 for Jan 2024 rollout.
- **Transportation.** Bus driver had minor accident at Plato campus, insurance notified. CDE transportation audit is scheduled for Fri 8 DEC 2023.
- **Data Pipeline.** October count verified with PSD and CDE Mon 20 NOV 2023, 1475 is the official count. HR data pipeline submitted for first run Fri 17 NOV 2023.
- **CBI Audit Passed.** **Julie Fischbeck, Bev Hanawalt, and CJ Smith** completed the required security training for maintaining CBI records.
- **Health.**
 - **Stop the Bleed certification.** Thu 26 OCT 2023 **Natalie Dybzinski** certified.
 - **Immunizations.** Wed 1 NOV 2023 | State-immunization deadline | All students compliant | Success.
 - **All Health-Tech, RN Quarter 2 Meeting.** Thu 2 NOV 2023 | Success.

- **Health Tech online training.** Thu Nov 2 2023 | Asthma, concussion, seizures, diabetes training completed | Success.
- **Grant Awarded.** Fri 3 NOV 2023 | Received \$5,000 from the CDE for ongoing professional development and certifications for nursing requirements.
- **Student-Health Training, Meetings, 504 Plans.** Ongoing.
- **Colorado Association of School Nurses Conference.** Fri 3 NOV - Sat 4 NOV 2023 | **Natalie Dybzinski** attended.
- **Vision-and-Hearing Screening.** Thu 9 NOV 2023: LCHS; Fri 10 Nov 2023: Plato, Fri 17 Nov 2023: Aristotle | Success.
- **Diabetes Meet and Greet Group.** Tue 28 NOV 2023.
- **LCHS health department visit.** Thu 30 NOV 2023.
- **Vision and Hearing Make Ups and Re-screens.** Tue 5 DEC 2023 and Thu 8 DEC 2023.
- **Plato health department visit.** Thu 14 DEC 2023.
- **Information Technology:**
 - **CCSP-Funded Servers.** Mon 20 NOV 2023 | Received. Installation and configuration are to be performed the week of Mon 27 Nov 2023.

Political/Policy/Compliance:

- **PSD.**
 - **“Art Club” Premier.** Fri 17 NOV 2023 | Windsor, Day Spring Christian Church | Documentary about LCS Lee family, grooming saga with district staff, admin | **Mr. Schaffer, Mrs. Cooper, and Mr. Churchill** attended this event | [VIDEO LINK](#)
 - **Elections.** Tue 7 NOV 2023 | Progressive slate **Ms. Jessica Zamora** (incumbent), **Mr. Kevin Havelda, Mr. Connor Duffy** won seats on Board of Ed | [STORY LINK](#).
 - **Planning Data Shared.** Mon 13 NOV 2023 | PSD shared data on enrollment trends, facility utilization, budgeting | [DETAIL LINK](#)
 - **Charter Renewal.** Fri 1 DEC 2023 | Application to renew Liberty’s charter due to PSD.
- **State.**
 - **Budget.** Thu 1 NOV 2023 | Governor’s budget proposal released | Fully buys down “Budget-Stabilization Factor” | \$564.5M Total Program increase | \$660 PPR increase for PSD (6.6%) to \$10,684 from \$10,024 | CSI mill-equalization fund increase of \$15.1M | [DETAIL LINK](#) | [STORY LINK](#).
- **CAC.**
 - **Lobbyist Renewal.** Fri 1 DEC 2023 | **Mr. William Mutch** to be extended through 2024.
- **CLCS. League Regional Gathering.** Tue 28 NOV 2023 | Fort Collins | **Mr. Schaffer** and **Mr. Churchill** attended.

END OF REPORT