## Phone Policy

Cell phones and electronic devices must be out of sight in the classroom, instructional spaces, and hallways during any scheduled classes, unless specifically being instructed to use it for an instructional activity. Students may be on phones during passing time and lunch.

## Phone Policy

If a hall staff is called for your phone, the phone will be removed and given to the front desk for pickup at the end of the day. Refusal to comply with this may result in suspension.



- 1st Occurrence: Device will be confiscated and turned into appropriate grade level Dean. The device will be returned to the student at the end of the day.
- 2nd Occurrence: Device will be confiscated and turned into appropriate grade level Dean. The device will be returned to the student at the end of the day.
- **3rd Occurrence and ongoing:** Device will be confiscated by the staff member, labeled and given to the appropriate grade level Dean. A Parent/Guardian must come pick up the device from school at the end of the school day.

## Phone Policy

For ALL occurrences involving electronic devices:

- Students will need to show their ID when they retrieve their device
- Students who fail to give up their phones can be suspended

## **Phone Housing:**

Deans will secure phones in a bag with a name, occurrence # and period, and place them in a locked area

If you walk out instead of turning in the phone you will be asked to give up the phone when you return the following day. Failure to comply with this can result in a suspension

