

The following items are contained in the August 10, 2022 Regular Meeting Minutes:

1. Call to Order
2. Roll Call
3. Special Recognition
4. Public Comment
5. Activity Calendar
6. Fire Drill & Security Drill Report
7. Superintendent's Report
8. Principals' Updates
9. MEA Report
10. General Board Discussion
11. Personnel Matters
12. Instructional Support & Activities
13. Contracts
14. Workshops
15. Students
16. Approval of Minutes: July 6, 2022 Regular Session Minutes
17. Board Secretary's Financial Reports for June 2022
18. Board of Education Certification as of June 2022
19. Bills and Payrolls
20. Transfer of Funds

21. Report of Receipts and Disbursements for June 2022
22. Cash Report for June 2022
23. Unfinished Business
24. New Business
25. Other Matters
26. Public Comment
27. Adjournment

The Regular Meeting of the Margate City Board of Education was called to order at 6:00 P.M. on August 10, 2022 by President, Mrs. Catherine Horn, at Eugene A. Tighe Media Center.

Certification of Notice:

Melina Skwarek, Board Secretary, announced that adequate notice of this meeting had been provided and read the following Certification Notice:

On May 23, 2022, a notice of this meeting was posted on the district website, the bulletin board in the Board of Education Administration Office, the Eugene A. Tighe School, and the William H Ross III School and emailed to the City Clerk and "The Current" and advertised in "The Press" on May 26, 2022.

Roll Call - Members Present: Mrs. Catherine Horn, President; Dr. Joel Frankel; Mr. Pepe; Mr. Sorensen; Mr. Swift
Members Absent: Mrs. Amy Brog
Others Present: Mrs. Audrey Becker, Superintendent of Schools; Mrs. Melina Skwarek, Board Secretary/School Business Administrator; Mrs. Bonnie Marino, Principal; Mr. Ryan Gaskill, Principal; Mr. Eric Goldstein, Solicitor

Special Recognition:

Mrs. Catherine Horn read a tribute to honor Mrs. Tracy Santoro. She had been a member of the Margate City Board of Education, beginning May 2014, and served until her untimely passing early July 2022. Mrs. Horn acknowledged Mrs. Santoro and her incredible impact on the District, the MEF, the staff, and most especially the Margate students. She was a well-known and well-liked figure in the Margate community and served as an advocate for the Margate school community throughout her years of service as a Board of Education member.

Public Comment:

A member of the community shared that she considered Tracy Santoro as a friend and family. She emphasized that Tracy was an advocate for the community and she will be missed.

Activity Calendar:

Mrs. Becker distributed the Activity Calendar for August 2022.

Fire Drill & Security Drill Report:

Mrs. Becker distributed the Fire and Bus Evacuation Drill Reports for Eugene A. Tighe School & William H. Ross School for the month of July 2022 attached as Exhibit # 1. pages 26,963 - 26,964.

Superintendent's Report:

Mrs. Becker shared the following:

- She shared that the following projects, funded by the city bonds, were in progress: the EAT roof, the EAT flooring asbestos remediation, installation of fourteen new smartboards, and the WHR playground safety surface.
- She shared that we have planted four white crepe myrtle trees behind EAT school as previously discussed.
- She discussed safety and security. She and Mrs. Horn met with Matthew Hankinson, Margate City Chief of Police, to align District safety initiatives with the City and enhance security. She commented on a new safety committee that will be required by the state to be implemented by next school year.
- She shared that the agenda has Jennifer Michener to be approved as the Lucky Kids coordinator.
- She shared that this agenda contains a resolution to approve six non-resident tuition students.
- She shared that this agenda contains resolutions to approve the hiring of new staff in several roles including the addition of a technology teacher to enhance computer sciences in grades kindergarten through eighth.
- She shared that this agenda acknowledges the submission of the School Safety Data System, reported to the state, by both EAT and WHR schools.
- She shared that this agenda acknowledges the updates to the School District Professional Development Plan and Mentoring Plan for the 2022-2023 school year.

Principals' Updates:

- Mrs. Bonnie Marino shared information on current activities at Ross School.
- Mr. Ryan Gaskill shared information on current activities at Tighe School.

MEA Report:

The MEA thanked the Margate Board of Education and District Administration.

General Board Discussion:

Mr. Sorensen commented on how clean the W.H. Ross building is. He was in the building for Kindergarten orientation and was in awe at how well the building was kept, considering all the changes in maintenance staff this summer. He said it looked immaculate.

Personnel Matters:

Motion by Dr. Frankel, seconded by Mr. Swift, to approve the following personnel matters:

- 1) Approve hiring Edith Hoerner as a Lucky Kids Aide for the 2022-2023 school year, pending completion of paperwork.
- 2) Approve field placement of Stockton student Tyler Burns with Jessica Cuevas for 100 hours from September 6, 2022 to December 16, 2022 and for student teaching January 3, 2023 to May 5, 2023.

Personnel (Continued):

- 3) Approve to hire Angel Molina as a full time Custodian pending completion of paperwork at a salary of \$35,395 prorated to start date.
- 4) Approve the 2022-23 Substitute list attached as Exhibit # 2. page 26,965.
- 5) Approve to hire Jamie Bean as a part time Health teacher for the 2022-23 school year at Step 2 MA as per MEA contract prorated for 2 days a week, without health benefits, pending completion of paperwork.
- 6) Approve to hire Michelle Cossaboon as a middle school special education ELA teacher for the 2022-23 school year at Step 9 BA as per the MEA contract, with benefits, pending completion of paperwork.
- 7) Approve to hire Dr. Mario Minichino as a Technology teacher for the 2022-23 school year at Step 1 PhD as per the MEA contract, with health benefits, pending completion of paperwork.
- 8) Approve Barbara Farrell to work up to 40 hours painting 4 murals in the William H. Ross School. Costs: \$500 Supplies and 40 hrs x \$53 = \$2,120.

Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mr. Pepe, Mr. Sorensen, Mr. Swift, and Mrs. Horn

Nays: None

Instructional Support/Activities:

Motion by Dr. Frankel, seconded by Mr. Sorensen, to approve the following Instructional/Support Activities:

- 1) Approve to amend the following staff member summer schedules to include working from July 1-August 31, 2022 as needed.
Costs: \$53/hr up to 300 hrs (combined total for all staff listed) = \$15,900
Summer Child Study Team: Kaitlin Roselli (Eckert), Mark Winterbottom, Dr. Jacque Jones (to work as needed on evaluations, meetings, case management), General Education Teacher, and Special Education Teacher to attend meetings as needed.
Speech Student Evaluations: Kelsey Schall and Nicolette Harden to complete student evaluations and attend meetings as needed.
- 2) Approve the Instructional Technology professional development day on Wednesday, August 31, 2022, for teachers to receive IT staff development and prepare software programs for the upcoming school year. They will be paid the hourly contractual rate and may attend for either 4 hours or 5 hours if they have a classroom chromebook cart to prepare. They will work under the direction of Mrs. Marino, Mr. Gaskill, and Mrs. Becker.
Costs: paid with ARP Accelerated Learning Coach and Educator Support grant funds.
- 3) Approve the continued use of the Marshall Rubric for evaluation of all teaching staff for the 2022-23 school year.
- 4) Approve the continued use of the New Jersey Principal Evaluation for Professional

Instructional Support/Activities (Continued):

Learning (NJPEPL) observation instrument for evaluation of all school principals for the 2022-23 school year

5) Approve Sherry Stolarski to work during the Extended School Year program from July 5, 2022 and extended to August 12, 2022. Costs: MEA contractual rates (not to exceed 19 days up to 3 hours a day) 57 hrs x \$53 = \$3,021.

Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mr. Pepe, Mr. Sorensen, Mr. Swift, and Mrs. Horn

Nays: None

Contracts:

Motion by Dr. Frankel, seconded by Mr. Swift, to approve the following contract matters:

- 1) Approve the contract with The Stepping Stones Group for services, as needed, to support Margate School District students from July 11, 2022 through June 30, 2023.
- 2) Approve the non-resident tuition contracts for the following students for the 2022-23 school year: Gio Bohorquez, Wyatt Chrono, Lillian Del Collo, Rocco Germana, Sutton Paccione, and Thomas Sykes III.
- 3) Approve the service contract with the New Jersey Commission of the Blind and Visually Impaired for the 2022-23 school year effective 9/1/2022 through 6/30/2023 to provide educational services to the Margate City School District. Cost: \$2,200

Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mr. Pepe, Mr. Sorensen, Mr. Swift, and Mrs. Horn

Nays: None

Workshops:

Motion by Dr. Frankel, seconded by Mr. Swift, to approve the following workshop matters:

- 1) Approve Bonnie Marino and Audrey Becker to attend the monthly Coordinators of School Improvement meetings hosted by the Atlantic County Office of Education for the 2022-23 school year. Meetings will be held at ETTC in Galloway. Dates: TBD. Costs: N/A
- 2) Approve Audrey Becker to attend the monthly Superintendent Roundtable meetings hosted by the Atlantic County Office of Education for the 2022-23 school year. Meetings will be held at ACIT in Mays Landing. Dates: TBD. Costs: N/A
- 3) Approve Audrey Becker to attend the School Security and Safety Seminar for Atlantic,

Workshops (Continued):

Cumberland and Cape May Counties hosted by the Executive County Superintendents held on July 27, 2022. Costs: N/A

4) Approve the staff workshop "Reducing Anxiety in the Classroom" to be delivered remotely on September 2, 2022 to all instructional staff. Costs: \$2,500 paid with CRRSA Mental Health grant funds.

Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mr. Pepe, Mr. Sorensen, Mr. Swift, and Mrs. Horn

Nays: None

Students:

Motion by Dr. Frankel, seconded by Mr. Swift, to approve the following student matters:

1) Approve the application for hardship busing for two 6th grade students for the 2022-23 school year.

Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mr. Pepe, Mr. Sorensen, Mr. Swift, and Mrs. Horn

Nays: None

Approval of Minutes:

Upon motion by Dr. Frankel, seconded by Mr. Sorensen, the board unanimously agreed to accept the July 6, 2022 Regular Meeting minutes. Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mr. Pepe, Mr. Sorensen, Mr. Swift, and Mrs. Horn

Nays: None

Financial Reports:

Motion by Dr. Frankel, seconded by Mr. Sorensen, to accept the Secretary's Financial Reports for the month of June 2022 as attached to these minutes and certifying that no budgetary account has been over expended in violation of N.J.A.C. 6:20-2.12(a). See Exhibit # 3, pages 26,966 - 26,989.

The Secretary's Report agrees with the Report of Receipts and Disbursements.

Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mr. Pepe, Mr. Sorensen, Mr. Swift, and Mrs. Horn

Nays: None

Board of Education Certification:

Motion by Dr. Frankel, seconded by Mr. Sorensen, pursuant to N.J.A.C. 6A:23-2.11, the Margate City Board of Education certifies that as of June 30, 2022 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mr. Pepe, Mr. Sorensen, Mr. Swift, and Mrs. Horn

Nays: None

Bills and Payrolls:

Motion by Dr. Frankel, seconded by Mr. Sorensen, to approve the payment of bills and payrolls, as listed on Exhibit # 4, pages 26,990 - 27,009.

Motion passed by the following roll call:

Ayes: Dr. Frankel, Mr. Pepe, Mr. Sorensen, Mr. Swift, and Mrs. Horn

Nays: None

Transfer of Funds:

Motion by Dr. Frankel, seconded by Mr. Sorensen, to approve the following Transfer of Funds:

Transfer of Funds within the General Current Expense Account

Ratified Budget Transfers for 2021-2022

To:	Student Serv Sal	11-000-216-100-00-00-025	\$850.00
	Other Support Serv EAT	11-000-217-320-00-00-010	\$3,115.00
	Energy Nat Gas EAT	11-000-262-621-00-01	\$1,800.00
	Energy Nat Gas EAT	11-000-262-621-00-01	\$1,500.00
	Energy Nat Gas Admin	11-000-262-621-00-03	\$10.00
	Energy Elec EAT	11-000-262-622-00-01	\$11,000.00
	Soc Sec	11-000-291-200-00-00	\$8,075.00
	Other Retire	11-000-291-241-00-00	\$1,230.00
	Other Retire	11-000-291-241-00-00	\$50.00

Transfers (Continued):

	Other Retire	11-000-291-249-00-00	\$565.00
	Other Benefits	11-000-291-290-00-00	\$50.00
	Res Room Aide	11-213-100-106-00-00-025	\$220.00
	Cap Proj Life Saf Ross	30-000-400-450-53-04	\$1,781.00
		Total	\$30,246.00

From:	Student Serv Pro	11-000-216-320-00-00-025	\$850.00
	Oher Support Serv STD	11-000-217-320-00-00-025	\$3,115.00
	Energy Elec Ross	11-000-262-622-00-04	\$1,800.00
	Maint Supp Ross	11-000-262-610-00-04	\$1,500.00
	Energy Nat Gas Ross	11-000-262-621-00-04	\$10.00
	Energy Elec Admin	11-000-262-622-00-03	\$11,000.00
	Work Comp	11-000-291-260-00-00	\$8,075.00
	Work Comp	11-000-291-260-00-00	\$1,230.00
	Work Comp	11-000-291-260-00-00	\$50.00
	Work Comp	11-000-291-260-00-00	\$565.00
	Work Comp	11-000-291-260-00-00	\$50.00
	Gen Supp Res Room	11-213-100-610-00-01-010	\$220.00
	Cap Proj Life Saf EAT	30-000-400-450-53-01	\$1,781.00
		Total	\$30,246.00

Ratified Budget Transfers for 2022-2023

To:	Insurance Ross	11-000-262-520-00-04	\$500.00
	Insurance EAT	11-000-262-520-00-01	\$1,170.00
	Gen Sup Phys Ed	11-190-100-610-08-01-010	\$3,000.00
		Total	\$4,670.00

From:	Insurance EAT	11-000-262-520-00-01	\$500.00
	Energy Elec Admin	11-000-262-622-00-03	\$1,170.00
	Textbooks EAT	11-190-100-640-00-01-010	\$3,000.00
		Total	\$4,670.00

Motion passed by the following roll call:

Ayes: Dr. Frankel, Mr. Pepe, Mr. Sorensen, Mr. Swift, and Mrs. Horn

Nays: None

Report of Receipts and Disbursements:

Motion by Dr. Frankel, seconded by Mr. Sorensen, to accept the Report of Receipts and Disbursements for the month of June 2022, attached as Exhibit # 5, pages 27,010 – 27,019. Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mr. Pepe, Mr. Sorensen, Mr. Swift, and Mrs. Horn

Nays: None

Cash Report:

Motion by Dr. Frankel, seconded by Mr. Sorensen, to accept the Cash Report for the month of June 2022, attached as Exhibit # 6, page 27,020. Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mr. Pepe, Mr. Sorensen, Mr. Swift, and Mrs. Horn

Nays: None

Unfinished Business:

Motion by Dr. Frankel, seconded by Mr. Sorensen, to approve and adopt the Gifted and Talented policy 6171.2. Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mr. Pepe, Mr. Sorensen, Mr. Swift, and Mrs. Horn

Nays: None

New Business:

Motion by Dr. Frankel, seconded by Mr. Sorensen, to approve the following new business:

A) Approve Petty Cash Funds for the 2022-2023 school year for District Facilities in the amount of \$200.00.

B) Approve Cathy Horn as the Board Finance Committee member for the month of September.

C) Approve 2022-2023 Budget Timetable attached as Exhibit # 7, page 27,021.

D) Approve registering for the NJ School Boards Association annual conference from October 24 – 26, 2022 at the group rate of \$2,200. Staff attendees will include Audrey Becker, Melina Skwarek, Matthew Burton and Michael Morris.

E) Approve attendance at the 2022 Annual JIF SPELL Retreat by Melina Skwarek at The Grand Hotel in Cape May from September 28 – 30, 2021. Travel expenses only.

F) Approve attendance at the SPELL JIF Annual Boiler training seminar by Matthew Burton and Melina Skwarek on August 9, 2022 at EHT High School. Cost: N/A

New Business (Continued):

G) Approve attendance at the NJASBO Records Retention workshop by Melina Skwarek on August 23, 2022 at the NJASBO office in Robbinsville. Cost: \$50.00 registration fee & travel

H) Approve attendance at the NJASBO Preparing for Negotiations workshop by Melina Skwarek on September 22, 2022 at the Westin in Mt. Laurel. Cost: \$125.00 & travel

I) Approve attendance at the NJASBO School Financial Accounting workshops by Melina Skwarek on September 10, September 17, September 24, October 1, October 8, October 15, October 22, October 29, November 5, and November 12, 2022 at the NJASBO office in Robbinsville. Cost: \$700.00 registration fee

J) Approve attendance at the Atlantic and Cape May Counties Association of School Business Officials Joint Insurance Fund regular meeting dates by Melina Skwarek on September 21 and November 16, 2022, and January 12 and May 17, 2022, at the Alder Avenue Middle School, and March 15, 2022 virtually. Cost: N/A

K) Approve attendance at the Atlantic County Business Administrators roundtable 2022-2023 regular meetings by Melina Skwarek on August 18, September 22, October 7, November 4, December 2, 2022 and January 13, February 24, March 10, April 20, May 12, and June 7, 2023. Location TBD. Cost: Travel

Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mr. Pepe, Mr. Sorensen, Mr. Swift, and Mrs. Horn

Nays: None

Other Matters:

Motion by Dr. Frankel, seconded by Mr. Swift, to approve the following other matters:

A) Approve the Lucky Kids tuition rate for after school care during the 2022-23 school year, available each school day from 3-6pm, as follows:

First child monthly rate = \$180	Additional siblings monthly rate = \$90
First child daily rate = \$12	Additional siblings daily rate = \$6
Emergency daily one time rate = \$20	Additional siblings emergency rate = \$10
Initial registration fee first child = \$40	Additional siblings initial registration fee = \$10

B) Approve a resolution to open a new bank account titled Tracy Santoro Memorial Scholarship. The Tracy Santoro Memorial Scholarship account will be established using the Margate City Board of Education Tax ID number. This account will have three signers, the Superintendent, the Business Administrator, and the President of the Board. Each transaction will require the three designated signers. The maximum dollar amount allowable for a single check will be \$5,000.

Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mrs. Horn, Mr. Pepe, Mr. Sorensen, Mr. Swift

Nays: None

Public Comment:

No members of the community commented.

Adjournment:

Upon motion by Dr. Frankel, seconded by Mr. Swift, the board unanimously agreed to adjourn at 6:25 P.M.

Respectfully submitted,

Melina Skwarek
Board Secretary/School Business Administrator